

## SCHOOL BOARD MINUTES

### **Regular Meeting   Garretson School District #49-4   6:00 p.m.   August 14, 2023**

Present: Board President Shannon Nordstrom, Board Vice President Andy Hulscher, Board Member Tana Clark, Board Member Wyatt Compton, Board Member Jodi Gloe, Superintendent Guy Johnson, & Business Manager Jacob Schweitzer. Others present: Elementary Principal Katie Hoekman, MS/HS Principal Chris McGregor, Jacki Liester, Garrick Moritz, & Sherri Schoenfish.

At 6:03 p.m., the Board convened in the Library for its regular meeting of the Garretson School Board. All votes are unanimous, unless specifically noted in the minutes.

President Nordstrom led the Pledge of Allegiance and welcomed guests and visitors.

President Nordstrom called for any additions or corrections to the Board agenda. There were no additions or corrections presented.

**Action 24-017:** Motion by Clark, second by Compton, to approve the agenda as presented. Motion carried.

**Action 24-018:** Motion by Hulscher, second by Gloe, to approve the following consent agenda items as presented. Approval of June 12, 2023 regular board meeting minutes, approval of payments for July 2023 claims, approval of the financial statements for July 2023, and approval of May, June, and July 2023 payroll. Motion carried.

GARRETSON SCHOOL DISTRICT #49-4  
CLAIMS PAID AUGUST 14, 2023

#### **GENERAL FUND**

A-OX WELDING SUPPLY CO., INC., AG. CYLINDER RENTALS, \$59.95; ALL AROUND WELDING, MISCELLANEOUS REPAIRS/MAINTENANCE, \$875.00; ALLIANCE COMMUNICATIONS, AUGUST 2023 INTERNET & PHONE SERVICES, \$747.00; BRANDON ACE HARDWARE, MAINTENANCE SUPPLIES, \$109.89; CAROLINA BIOLOGICAL SUPPLY CO., SCIENCE CLASS SUPPLIES, \$1,450.73; CITY OF GARRETSON, GAS/SEWER/WATER, \$700.99; CUMMINS SALES & SERVICE, FUEL FILTERS, \$182.90; EHRISMAN, TRAVIS, PRAXIS TEST-REIMBURSEMENT, \$138.45; GARRETSON GAZETTE, SCHOOL BUDGET PUBLICATION, \$675.07; GARRETSON SCHOOL DISTRICT CUSTODIAL ACCOUNT, JULY 2023 IMPREST ACCOUNT REIMBURSEMENT, \$5,943.75; GODBEY, TOM, DEPARTMENT OF TRANSPORTATION PHYSICAL- REIMBURSEMENT, \$150.00; HAUFF MID-AMERICA SPORTS, AWARDS/EQUIPMENT/SUPPLIES, \$4,743.15; HEALTHEQUITY, JULY 2023 HEALTH SAVINGS ACCOUNT FEES, \$14.00; HENRY SCHEIN, INC., TRAINING ROOM SUPPLIES, \$1,000.53; HF GROUP, BOOK REBINDING, \$847.00; HILLYARD, CLEANING/MAINTENANCE SUPPLIES, \$1,163.31; HORACE MANN, JUNE 2023 ADMIN. FEES/JULY 2023 PAYROLL ACH'S/FEES, \$531.13; IMAGINE LEARNING, LLC, FISCAL YEAR 2024 SERVICES, \$8,250.00; INNOVATIVE OFFICE SOLUTIONS, LLC, OFFICE SUPPLIES/PAINT, \$615.16; J.W. PEPPER & SON, INC., CHOIR MUSIC, \$792.90; KSB SCHOOL LAW, TITLE IX EMPLOYEE TRAINING, \$125.00; LAKESHORE LEARNING MATERIALS, LLC, CLASSROOM RESOURCES, \$136.80; LIBRARY STORE, BOOK JACKET COVERS/SCOTCH BOOK TAPE, \$370.61; LYNN, JACKSON, SHULTZ, & LEBRUN, P.C., LEGAL SERVICES, \$509.00; MENARDS, CLEANING/MAINTENANCE SUPPLIES, \$257.86; MIDWEST BUS PARTS, INC., THOMAS BUS SUPPLIES, \$511.80; NORTHERN PLAINS FITNESS, LLC, TREADMILL REPAIR, \$804.44; PALISADES OIL, MOUNT & DISMOUNT TIRES, \$170.00; PERFORMANCE PRESS, INC., ATHLETIC PASSES/CALENDARS/ENVELOPES/LETTERHEADS, \$1,173.21; POPPLERS MUSIC, INC., CHOIR MUSIC, \$68.75; REALLY GOOD STUFF, LLC,

CLASSROOM SUPPLIES, \$58.70; SANFORD HEALTH OCCUPATIONAL MEDICINE, DEPARTMENT OF TRANSPORTATION EXAM, \$100.00; SCHOLASTIC INC., SCHOLASTIC CHOICES, \$260.98; SCHOOL ADMINISTRATORS OF SOUTH DAKOTA, SDSSA SUPERINTENDENTS SUMMER CONFERENCE REGISTRATION, \$200.00; SCHOOL SPECIALTY, LLC, ART ROOM/CLASSROOM SUPPLIES, \$3,220.29; SCHWEITZER, TAYLOR, CLASSROOM SUPPLIES- REIMBURSEMENT, \$50.00; SIOUX FALLS AUTO GLASS, URETHANE KITS/WINDSHIELD REPAIRS, \$1,535.62; SOUTH DAKOTA SCHOOL TRANSPORTATION ASSOCIATION, 2023-2024 MEMBERSHIP REGISTRATION, \$50.00; SOUTHEAST AREA PRINCIPALS ASSOCIATION, 2023-2024 DUES, \$125.00; SOUTHEAST AREA COOPERATIVE, PAPER & SUPPLIES, \$10,533.51; STEVE'S ELECTRIC & PLUMBING, INC., ELECTRIC REPAIRS, \$155.55; STURDEVANT'S AUTO PARTS, GENERAL SUPPLIES, \$159.71; SUPREME SCHOOL SUPPLY, TEACHER CLASS RECORD BOOKS/PLAN BOOKS/VISITOR LABELS, \$182.56; WAGeworks, JULY 2023 ACH FEES, \$2,303.15; WASTE MANAGEMENT, AUGUST 2023 GARBAGE & RECYCLING SERVICES, \$637.75; WILLIAM V. MACGILL & CO., NURSING SUPPLIES, \$1,405.70; WINSOR LEARNING, SUNDAY SYSTEM- DIGITAL LICENSE, \$1,194.00; WRIGHT SPECIALTY INSURANCE, FISCAL YEAR 2024 INSURANCE, \$78,486.00; XCEL ENERGY, MAY-JUNE 2023 ELECTRICITY, \$6,791.48;  
**TOTAL GENERAL FUND, \$140,568.38**

#### **CAPITAL OUTLAY FUND**

ACCESS SYSTEMS, AUGUST 2023 SERVICES/PRINTER SERVICES, \$974.84; FAMILY FLOORS & FURNITURE, INC., CARPETING, \$15,939.05; GARRETSON SCHOOL DISTRICT CUSTODIAL ACCOUNT, JULY 2023 IMPREST ACCOUNT REIMBURSEMENT, \$1,115.00; HAUFF MID-AMERICA SPORTS, CHEER UNIFORMS, \$2,799.50; INFRASTRUCTURE DESIGN GROUP, INC., PROFESSIONAL SERVICES THROUGH 6/17/2023, \$7,768.25; INNOVATIVE OFFICE SOLUTIONS, LLC, SHREDDER, \$1,793.99; JJ'S ELECTRIC, ELECTRIC BUS CHARGERS- ELECTRICAL, \$7,033.00; LION ELECTRIC CO., ELECTRIC BUS CHARGERS, \$39,313.00; PHONAK, AUDIO DEVICE, \$2,695.24; STEVENSON'S ASPHALT, ASPHALT REPAIRS- LABOR/MATERIALS, \$9,750.00;  
**TOTAL CAPITAL OUTLAY FUND, \$89,181.87**

#### **SPECIAL EDUCATION FUND**

CHILDREN'S HOME SOCIETY, JULY 2023 TUITION, \$2,706.60; GOODCARE, LLC, JULY 2023 OCCUPATIONAL/PHYSICAL THERAPY, \$1,439.22; REALLY GOOD STUFF, LLC, SENSORY PATH, \$75.99; RIVERSIDE INSIGHTS, BDI-3 TESTING KIT PROTOCOLS, \$207.95;  
**TOTAL SPECIAL EDUCATION FUND, \$4,429.76**

#### **CAPITAL PROJECTS FUND**

MAMMOTH SPORTS CONSTRUCTION, COMPLEX PROJECT- APPLICATION #4, \$373,984.26;  
**TOTAL CAPITAL PROJECTS FUND, \$373,984.26**

**TOTAL CLAIMS: \$608,164.27**

#### **IMPREST CHECKS**

JULY 2023

##### **GENERAL FUND IMPREST CHECKS**

ASCAP, 2023-2024 MUSIC LICENSE FEE, \$438.75; GENESIS TECHNOLOGIES, INC., ADOBE ACROBAT PRO DOCUMENT CLOUD, \$666.00; GENESIS TECHNOLOGIES, INC., ADOBE INDESIGN CREATIVE CLOUD, \$198.00; HUDL, 2023-2024 SCHOOL YEAR SERVICES, \$3,096.00; JJ & ZAK, 2023-2024 ICU DATABASE RENEWAL, \$1,199.00; JJ & ZAK, SECONDARY NUMBER ADD-ON, \$200.00; UNITED STATES POSTAL SERVICE, POST OFFICE BOX- ANNUAL FEE, \$146.00;  
TOTAL GENERAL FUND IMPREST CHECKS, \$5,943.75;

##### **CAPITAL OUTLAY FUND IMPREST CHECKS**

STERLING COMPUTERS CORPORATION, BUSINESS MANAGER COMPUTER- DELL, \$1,115.00;  
TOTAL CAPITAL OUTLAY FUND IMPREST CHECKS, \$1,115.00;

**TOTAL IMPREST CHECKS: \$7,058.75**

### **Financial Report**

The Business Manager presented a financial report of cash balances, expenditures, and receipts for the month of July 2023 as listed below:

**Cash Balances as of July 31, 2023:** General Fund: \$630,300.50; Capital Outlay Fund: \$2,383,130.82; Special Education Fund: \$191,656.11; Capital Projects Fund: \$703,257.61; Food Service Fund: \$247,229.82; Driver's Education Fund: \$10,212.22; Preschool Fund: (\$39,828.13); Custodial Fund: \$72,972.00.

**Expenditures:** General Fund: ACH Fees, \$112.40; Claims, \$65,486.32; Payroll, \$256,534.32; Capital Outlay Fund: Claims, \$56,097.50; Special Education Fund: Claims, \$22,599.07; Payroll, \$28,809.89; Capital Projects Fund: Claims, \$603,090.76; Food Service Fund: Claims, \$1,104.00; Preschool Fund: Payroll, \$4,843.30; Custodial Fund: ACH Fees, \$2,735.88; Claims, \$63,732.64.

**Receipts:** General Fund: Local Sources, \$91,139.64; Intermediate Sources, \$1,246.26; State Sources, \$231,470.00; Capital Outlay Fund: Local Sources, \$12,170.82; Special Education Fund: Local Sources, \$6,891.42; State Sources, \$104,392.00; Food Service Fund: Federal Sources, \$10,808.38; Custodial Fund: Local Sources, \$74,218.58.

### **Old Business:**

Fiscal Year 2024 Budget

### **New Business:**

There were no conflicts of interest.

The following information items were presented to the Board; Policy BDDH: Public Participation at Board Meetings, Policy JECAA: Admission of New Residents and Students from Unaccredited Schools, Policy JECAA-R: Placement of Students Who Have Attended an Unaccredited School or Alternative Program, and Policy JECAA-E: Grade Placement Committee Report (Override Recommendation).

There were no First Readings.

There were no Second Readings.

Administration provided the Board with five administrative reports:

- a. Inservice Report - Superintendent Johnson informed the Board that new staff would be in house on Thursday, August 17<sup>th</sup> for in-service, with the entire staff joining on Friday, August 18<sup>th</sup>. He added that on Friday the 18<sup>th</sup> part of the agenda would include regulatory items, meetings with principals, and a health review with nurse Betsy Howe. Superintendent Johnson told the Board that in-service on Monday the 21<sup>st</sup> would consist of small group meetings with the school psychologist, Beth Prasek, and meetings to go over NWEA/MAP testing. Lastly, he added that a group called Lost & Found would be giving the staff a presentation on mental health at the August 22<sup>nd</sup> in-service.

- b. Superintendent's Report - Superintendent Johnson made the Board aware that the project at the sports complex is nearing completion, with the track still needing to be painted and a few other small items to be finished. He informed the Board that multiple administrators and Board Member Compton attended the ASBSD/SASD Convention, and that the keynote speaker and many of the breakout sessions were very informative, which included topics such as artificial intelligence, social media, and parent's rights. Superintendent Johnson added that all fall sports are underway, which started with soccer practice on July 31<sup>st</sup>. He then reminded the Board that a board training would be held in the library on August 29<sup>th</sup> at 6:00 p.m. Lastly, he informed the Board that the 1003 funds application was approved.
- c. Prairie Lakes Educational Cooperative - Board Member Gloe mentioned to the Board that the only meaningful discussion at the most recent Prairie Lakes meeting was whether to keep being audited on an annual basis, or switch to every other year to save some money. No decision was made at the time.
- d. Elementary Principal/Curriculum Director's Report - Principal Hoekman discussed her takeaways from the ASBSD/SASD Convention. She then went over her August schedule with the Board, including kindergarten meetings, meetings with the new elementary staff, in-service, open house (Aug. 21), and the first day of school (Aug. 23) and preschool (Aug. 28). Principal Hoekman added that Kindergarten, 1<sup>st</sup>, and 2<sup>nd</sup> grade staff met for training for the new ELA Curriculum. Lastly, she mentioned she would be meeting with some high school and middle school staff to begin defining curriculum needs for next year and that she was in the process of beginning to define the needs to implement the new social studies standards.
- e. MS/HS Principal's Report - Principal McGregor informed the Board that his present focus was preparing for in-service and open house, along with teacher orientation, schedules for new students, first week student assemblies, homecoming, and Garretson Academy courses. Next, he made the Board aware that Alysha Kientopf was awarded the 2023 NAAE Region III Outstanding Early Career Teacher Award and Scholarship. Principal McGregor added that she was invited to attend the NAAE National Conference in November to receive her award, and that she was also elected as the District 7 Chairperson for the SDAAE. Lastly, he informed the Board that the district would have one foreign exchange student from Spain this year.

**Action 24-019:** Motion by Gloe, second by Hulscher, to go into executive session, pursuant to SDCL 1-25-2, subsection 1: A Personnel Matter. Motion carried. The Board entered executive session at 6:50 p.m.

President Nordstrom declared the Board out of executive session at 7:35 p.m.

**Action 24-020:** Motion by Gloe, second by Hulscher, to adjourn at 7:36 p.m. Motion carried.

Approved by the Garretson Board of Education this \_\_\_\_ day of \_\_\_\_\_, 2023.

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Board President

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Business Manager