

Garretson School District 49-4
Garretson, SD
Agenda for Regular School Board Meeting
Garretson High School Library
June 12, 2023

1. Call to Order - 5:45 PM
2. Pledge of Allegiance
3. Welcome to visitors and guests
4. Approval of agenda with proposed additions or corrections
5. Public Comments
 - a. Approval of minutes, financial statements and bills for payment.
 1. Minutes from previous meetings
 2. Invoice Listing Report
 3. Check Register Report
 4. Check Reconciliation Report
 5. Bank Statements
 - b. Approval of agreements and / or contracts
 - c. Fuel Quotes
None
 - d. Personnel actions
 1. Resignation - Anna Nelson
 - e. Surplus property See attached doc
 1. Saxon Elementary Math Curriculum materials
 2. Journeys Elementary Reading Curriculum materials
7. Old Business
 - Preliminary Budget
8. New Business
 - a. Conflicts of interest, per SDCL 3-23
 - b. Approve Special Education Comprehensive Plan.
 - c. Approve Federal Assurances
 - d. Review District Covid plan
 - e. Consider Preschool Schedule
 - f. Consider renaming the Jesse James Track Meet
 - f. Information Items:
 1. None
 - g. First Reading
 1. GDAK-R: Job Description American Sign Language Interpreter / Tutor - remove
 - h. Second Reading
 1. MS/HS handbook
 2. Elementary Handbook
 3. iPad handbook - no changes recommended other than dates on the cover.
 4. Unpaid Meal Policy
 5. IIBG-RAAA: Webpage Development - Recommend deletion.
9. Administrative Reports
 - a. Superintendent's Report
 - b. Prairie Lakes Coop
10. Executive Session, per SDCL 1-25-2, subsection 1, a personnel matter.
11. Potential action after executive session.
12. Adjourn

SCHOOL BOARD MINUTES

Regular Meeting Garretson School District #49-4 5:45 p.m. May 8, 2023

Present: Board President Shannon Nordstrom, Board Vice President Kari Flanagan, Board Member Tana Clark (joined at 5:56 p.m.), Board Member Jodi Gloe, Superintendent Guy Johnson & Business Manager Jacob Schweitzer. Others present: Elementary Principal Katie Hoekman, HS/MS Principal Chris McGregor, Wyatt Compton, Garrick Moritz, & Sherri Schoenfish. Board Member Andy Hulscher was absent.

At 5:46 p.m., the Board convened in the Library for its regular meeting of the Garretson School Board. All votes are unanimous, unless specifically noted in the minutes.

President Nordstrom led the Pledge of Allegiance and welcomed guests and visitors.

President Nordstrom called for any additions or corrections to the Board agenda. No additions or corrections were presented.

Action 23-102: Motion by Flanagan, second by Gloe, to approve the agenda as presented. Motion carried.

Action 23-103: Motion by Flanagan, second by Gloe, to approve the following consent agenda items as presented. Approval of March 28, 2023 special board meeting minutes, approval of April 10, 2023 regular board meeting minutes, approval of April 18, 2023 special board meeting minutes, approval of payments for April 2023 claims, approval of the financial statements for April 2023, approval of April 2023 payroll, approval of May 4, 2023 fuel quotes, #2 Diesel Fuel from Palisades Oil - \$2.81 and Vollan Oil - \$3.03, and 10% ethanol from Palisades Oil - \$2.64 and Vollan Oil - \$2.72, approval of the following certified contracts (includes extra duties): Denyelle Ageson, \$49,544; Stacey Anderson, \$53,558; Angela Bly, \$57,575; Jason Bohl, \$76,728; Taylor Brekke, \$49,284; Kelsey Buchholz, \$61,595; Kayli Coburn, \$25,498; Lisa Danforth, \$54,098; Teddy Dauwen, \$47,964; Travis Ehrisman, \$56,000; Elizabeth Etrheim, \$51,875; Julie Gnadt, \$59,482; Lynsay Granberg, \$53,668; Victoria Hansen, \$50,238; Jacob Heumiller, \$56,440; Alyxa Hoefert-Veldhuizen, \$49,195; Tim Hughes, \$55,269; Alysha Kientopf, \$61,768; Jeena Lentz, \$49,453; Jacki Liester, \$64,534; Janie Lundberg, \$63,271; Kim Macziewski, \$61,428; Darcy McGee, \$55,100; Reece Moehlenbrink, \$49,777; Dave Mudder, \$61,319; Amanda Nelson, \$47,940; Anna Nelson, \$50,560; Michelle Pliska, \$64,952; Sherri Schoenfish, \$58,456; Amber Schroeder, \$50,735; Nick Sittig, \$59,971; Tracy Stallman, \$58,766; Lauren Stoterau, \$54,744; Andrew TerWee, \$60,302; Amy Thompson, \$53,648; Marissa Waldner, \$50,673; Jill Whalen, \$60,203; Amber Williamson, \$60,787; Mallory Zell, \$46,543, and approval of the following administration contracts (includes extra duties): Kayli Coburn, \$37,485; Katie Hoekman, \$80,325; Guy Johnson, \$114,241; Chris McGregor, \$80,325; Matt Schrank, \$74,015; Jacob Schweitzer, \$75,150; Kevin Steckler, \$33,941. Motion carried.

GARRETSON SCHOOL DISTRICT #49-4
CLAIMS PAID MAY 8, 2023

GENERAL FUND

A-OX WELDING SUPPLY CO., INC., AG. CYLINDER RENTALS, \$61.75; ALLIANCE COMMUNICATIONS, MAY 2023 INTERNET & PHONE SERVICES, \$755.00; APPLE, INC., CHARGERS/ADAPTERS, \$213.00; BALTIC SCHOOL DISTRICT #49-1, TRACK MEET ENTRY FEE-5/2/2023, \$200.00; BEST WESTERN RAMKOTA HOTEL, TIE CONFERENCE- HOTEL, \$162.00;

BRANDON ACE HARDWARE, MAINTENANCE/TRANSPORTATION SUPPLIES, \$58.47; BROWN, ERIKA, PLAY/PROGRAM SUPPLIES- REIMBURSEMENT, \$151.59; CARROLL INSTITUTE, MAY 2023 CONTRACT, \$768.00; CHESTER AREA SCHOOL DISTRICT #39-1, JUNIOR VARSITY GOLF MEET ENTRY FEE- 5/12/2023, \$50.00; CHILDREN'S MUSEUM OF SOUTH DAKOTA, K-1 FIELD TRIP, \$1,149.50; CITY OF GARRETSON, GAS/SEWER/WATER, \$3,604.54; CLIMATE SYSTEMS, INC., CONTRACT BILLING, \$4,865.50; GARRETSON FOOD CENTER, HORTICULTURE CLASS SUPPLIES/LAUNDRY DETERGENT, \$64.57; GARRETSON GAZETTE, ELECTION POSTINGS/MINUTES PUBLICATION, \$343.49; GARRETSON SCHOOL DISTRICT CUSTODIAL ACCOUNT, APRIL 2023 IMPREST ACCOUNT REIMBURSEMENT, \$2,388.50; GRAHAM TIRE, FRONT TIRES FOR BUS #1, \$793.64; GUARANTEE ROOFING & SHEET METAL OF SD, ROOF REPAIRS- 3/22/2023, \$947.76; HAUFF MID-AMERICA SPORTS, GOLF APPAREL, \$1,462.15; HEALTHEQUITY, APRIL 2023 HEALTH SAVINGS ACCOUNT CONTRIBUTION/FEES, \$94.00; HILLYARD, CLEANING/MAINTENANCE SUPPLIES, \$2,529.09; HOLMES MURPHY & ASSOCIATES, LLC, PUBLIC OFFICIAL BOND- ASSISTANT TO BUSINESS MANAGER, \$350.00; HORACE MANN, MARCH 2023 ADMIN. FEES/APRIL 2023 PAYROLL ACH'S/FEES, \$535.63; J.W. PEPPER & SON, INC., CHOIR MUSIC DOWNLOAD, \$49.99; LARSON, SYLVIA, BUS CERTIFICATION FEE- REIMBURSEMENT, \$35.00; LYNGEN, CHERYL, NURSING DUTIES- SPORTS PHYSICALS, \$75.00; LYNN, JACKSON, SHULTZ & LEBRUN, P.C., LEGAL SERVICES, \$841.50; MACZIEWSKI, KIM, SPRING PLAY SUPPLIES- REIMBURSEMENT, \$348.45; MENARDS, MAINTENANCE SUPPLIES, \$88.45; MONARCH SALES, WELLNESS GRANT- CLOTHING, \$1,713.00; NORTH CENTRAL BUS & EQUIPMENT, TRANSPORTATION SUPPLIES, \$149.19; NORTHERN PLAINS FITNESS, PRECOR TREADMILL REPAIR, \$100.00; OLSON'S PEST TECHNICIANS, BIMONTHLY PEST CONTROL SERVICES, \$95.00; PALISADES OIL & PROPANE, INC., BULK FUEL, \$2,683.62; PITNEY BOWES, POSTAGE, \$520.99; PLISKA, MICHELLE, MENTAL HEALTH/COUNSELING BOOKS, \$155.00; POPPLERS MUSIC, INC., BAND & CHOIR MUSIC, \$241.19; RAMKOTA INN- PIERRE, ATHLETIC DIRECTOR & SDASBO CONFERENCES, \$356.00; SANFORD HEALTH OCCUPATIONAL MEDICINE, DEPARTMENT OF TRANSPORTATION EXAMS, \$208.00; SCHOOL SPECIALTY, LLC, PAPER ROLLS, \$194.60; SCHWEITZER, JACOB, SDASBO CONFERENCE- MILEAGE REIMBURSEMENT, \$243.78; SOFTWARE UNLIMITED, INC., FISCAL YEAR 2024 SERVICES, \$7,950.00; SOUTHEAST AREA COOPERATIVE, KINDERGARTEN/PRIMARY ACADEMY- JUNE 2023, \$400.00; STEVE'S ELECTRIC & PLUMBING, INC., REPAIRS/MAINTENANCE- EXTERIOR LIGHTS, \$5,218.52; STURDEVANT'S AUTO PARTS, OIL PRESSURE SENSOR, \$38.75; TEEL, CLYDE, SOLO CONTEST JUDGING, \$100.00; TEEL, LIZ, SOLO CONTEST JUDGING, \$100.00; WAGeworks, APRIL 2023 ACH FEES, \$2,739.99; WASTE MANAGEMENT, APRIL & MAY 2023 GARBAGE & RECYCLING SERVICES, \$1,303.18; XCEL ENERGY, FEBRUARY-MARCH 2023 ELECTRICITY, \$5,290.47;

TOTAL GENERAL FUND, \$54,046.84

CAPITAL OUTLAY FUND

ACCESS SYSTEMS, MAY 2023 CONTRACTED SERVICES/PRINTERS, \$1,403.50; APPLE FINANCIAL SERVICES, COMPUTER EQUIPMENT PAYMENT #2, \$68,171.75; HOUGHTON MIFFLIN HARCOURT, K-2 LICENSES, \$17,000.00;

TOTAL CAPITAL OUTLAY FUND, \$86,575.25

SPECIAL EDUCATION FUND

A TO Z WORLD LANGUAGES, INC., INTERPRETER SERVICES, \$250.00; CHILDREN'S HOME SOCIETY, MARCH & APRIL 2023 TUITION, \$5,284.49; GARRETSON FOOD CENTER, HIGH SCHOOL LIFE SKILLS SUPPLIES, \$20.80; MITCHELL SCHOOL DISTRICT #17-2, JULY 2022-MARCH 2023 TUITION, \$7,965.00; PRAIRIE LAKES EDUCATIONAL COOPERATIVE, APRIL 2023 SERVICES, \$2,820.62;

TOTAL SPECIAL EDUCATION FUND, \$16,340.91

CAPITAL PROJECTS FUND

MAMMOTH SPORTS CONSTRUCTION, COMPLEX PROJECT - APPLICATION #1, \$184,385.50;

TOTAL CAPITAL PROJECTS FUND, \$184,385.50

FOOD SERVICE FUND

LUNCHTIME SOLUTIONS, INC., MARCH & APRIL 2023 FOOD SERVICES, \$94,514.07;

TOTAL FOOD SERVICE FUND, \$94,514.07

PRESCHOOL FUND

GREAT PLAINS ZOO, PRESCHOOL FIELD TRIP, \$270.00; SOUTHEAST AREA COOPERATIVE, KINDERGARTEN/PRIMARY ACADEMY- JUNE 2023, \$200.00;

TOTAL PRESCHOOL FUND, \$470.00

TOTAL CLAIMS: \$436,332.57

IMPREST CHECKS

APRIL 2023

GENERAL FUND IMPREST CHECKS

BALTIC SCHOOL DISTRICT #49-1, JUNIOR HIGH TRACK MEET ENTRY FEE- 4/17/23, \$50.00; BERESFORD SCHOOL DISTRICT #61-2, VARSITY TRACK MEET ENTRY FEE- 4/17/23, \$150.00; BERESFORD SCHOOL DISTRICT #61-2, JUNIOR HIGH TRACK MEET ENTRY FEE- 4/25/23, \$100.00; CANTON SCHOOL DISTRICT #41-1, TRACK MEET ENTRY FEE- 4/27/23, \$125.00; CHESTER AREA SCHOOL DISTRICT #39-1, JUNIOR HIGH TRACK MEET ENTRY FEE- 4/24/23, \$200.00; CHESTER AREA SCHOOL DISTRICT #39-1, JUNIOR HIGH GOLF MEET ENTRY FEE- 4/27/23, \$50.00; COLMAN-EGAN SCHOOL DISTRICT #50-5, JUNIOR HIGH GOLF MEET ENTRY FEE- 5/4/23, \$50.00; DELL RAPIDS ST. MARY HIGH SCHOOL, GOLF MEET ENTRY FEE- 4/25/23, \$75.00; EDGEBROOK GOLF COURSE, FLANDREAU INVITATIONAL GOLF MEET, \$125.00; FOX RUN GOLF COURSE, IRENE-WAKONDA GOLF MEET ENTRY FEES- 4/13/23, \$176.00; HOWARD SCHOOL DISTRICT #48-3, JUNIOR HIGH GOLF MEET ENTRY FEE- 4/25/23, \$30.00; IRENE-WAKONDA SCHOOL DISTRICT #13-3, GOLF MEET MEDALS- 4/13/23, \$5.00; MCCOOK CENTRAL SCHOOL DISTRICT #43-7, VARSITY TRACK MEET ENTRY FEE- 4/25/23, \$150.00; REGION II MUSIC, LARGE GROUP CONTEST ENTRY FEES, \$150.00; SDSU TRACK & FIELD, INDOOR TRACK MEET ENTRY FEES- 4/3/23, \$130.00; WASHINGTON PAVILION MANAGEMENT, INC., 2ND-3RD GRADE FIELD TRIP, \$822.50; TOTAL GENERAL FUND IMPREST CHECKS, \$2,388.50;

TOTAL IMPREST CHECKS: \$2,388.50

Financial Report

The Business Manager presented a financial report of cash balances, expenditures, and receipts for the month of April 2023 as listed below:

Cash Balances as of April 28, 2023: General Fund: \$471,980.61; Capital Outlay Fund: \$3,459,197.70; Special Education Fund: \$16,227.26; Food Service Fund: \$335,074.16; Driver's Education Fund: \$8,229.91; Preschool Fund: (\$19,420.24); Custodial Fund: \$104,853.98.

Expenditures: General Fund: ACH Fees, \$122.40; Claims, \$35,258.07; Payroll, \$291,284.92; Capital Outlay Fund: Claims, \$7,298.43; Special Education Fund: Claims, \$38,569.40; Payroll, \$56,808.22; Preschool Fund: Payroll, \$8,539.02; Custodial Fund: ACH Fees, \$3,257.22; Claims, \$64,596.06.

Receipts: General Fund: Local Sources, \$70,034.62; Intermediate Sources, \$1,027.23; State Sources, \$153,599.00; Capital Outlay Fund: Local Sources, \$2,211,206.41; Special Education Fund: Local Sources, \$39,016.23; State Sources, \$3,407.00; Food Service Fund: Local Sources,

\$21,997.20; Federal Sources, \$11,593.73; Preschool Fund: Local Sources, \$17,117.99; Custodial Fund: Local Sources, \$69,321.50.

Old Business:

None

New Business:

There were no conflicts of interest.

Superintendent Johnson and Business Manager Schweitzer discussed the 2023-2024 preliminary budget.

Action 23-104: Motion by Flanagan, second by Gloe, to move the July board meeting to July 17th, 2023, and to schedule the budget hearing for 6:00 p.m. that evening. Motion carried.

Action 23-105: Motion by Gloe, second by Flanagan, to approve the exception to policy KG, and approve the Orthopedic Institute summer program and basketball, volleyball, and wrestling camps. Motion carried.

Action 23-106: Motion by Clark, second by Flanagan, to vote yes on South Dakota High School Activities Association Election Amendment #1, which limits the ability of schools to recruit or offer enticements to get certain players or families to participate, to vote yes on SDHSAA Amendment #2, which clarifies some procedures with respect to students who are ejected from competition at the end of a season, and to vote for Randy Hartman from Pierre and Drew Bunkers from Dell Rapids Public in their respective SDHSAA elections. Motion carried.

The following information item was presented to the Board; Policy GDAK-R: Job Description: American Sign Language Interpreter/Tutor.

The First Readings of the following were presented to the Board as a part of the policy adoption process: MS/HS Handbook, Elementary Handbook, iPad Handbook, Unpaid Meal Policy, and Policy IIBG-RAAA: Webpage Development (Recommend Deletion).

The Second Reading of Policy IIBG: Use of Computers and Networks was presented to the Board.

Action 23-107: Motion by Gloe, second by Clark, to adopt Policy IIBG: Use of Computers and Networks. Motion carried.

Administration provided the Board with four administrative reports:

- a. Elementary Principal/Curriculum Director's Report - Principal Hoekman informed the Board that the elementary finished state assessments, and that NWEA/MAP testing is taking place May 8-12. She mentioned that she met with the elementary staff to review possible changes to the handbook. Next, she congratulated Mrs. Brown and the K-2 students on an excellent spring concert. Principal Hoekman then added that the K-2 ELA curriculum has arrived, and that a training and workday for staff would be scheduled. Lastly, she noted that the middle & high school math curriculum is currently being reviewed and that she is working on setting up a cycle for reviewing curriculum moving forward.

- b. High/Middle School Principal’s Report - Principal McGregor made the Board aware that the last day for seniors is May 18, with graduation practice set for May 19. The graduation ceremony scheduled for May 20 at 1:00 p.m. He mentioned that the last full day of school is Wednesday, May 24th, and Thursday, May 25th is a 1:30 dismissal. Principal McGregor then congratulated Alysha Kientopf on being awarded the 2023 SDAAE Outstanding Early Career Teacher Award. He then added that April 26th was Administrative Professionals Day, and thanked Norinda Northrup, Betsy Howe, and Heidi Costello for all that they do. Lastly, he made the Board aware that May 8-12 is Teacher Appreciation Week, and thanked the teachers and staff.
- c. Superintendent’s Report - Superintendent Johnson gave the Board an update on the progress of the construction at the sports complex. He then informed them that the payment request process for the electric buses is wrapping up. Next, he gave the Board brief bios on the new staff for next year, which includes Travis Ehrisman, Tori Hansen, Reece Moehlenbrink, Tracy Stallman, and Taylor Brekke. Lastly, he made the Board aware that the South Dakota High School Activities Association has sanctioned E-sports.
- d. Prairie Lakes Educational Cooperative - Board Member Clark informed the Board that the budget, calendar, and contracts/salaries were discussed at the recent Prairie Lakes Cooperative meeting.

Action 23-108: Motion by Flanagan, second by Clark, to go into executive session, pursuant to SDCL 1-25-2, subsection 1: A Personnel Matter. Motion carried. The Board entered executive session at 6:53 p.m.

President Nordstrom declared the Board out of executive session at 7:33 p.m.

Action 23-109: Motion by Gloe, second by Clark, to adjourn at 7:34 p.m. Motion carried.

Approved by the Garretson Board of Education this ____ day of _____, 2023.

Board President

Business Manager





First Bank & Trust
 PO Box 5057
 Brookings, SD 57006
 MEMBER FDIC

Account #	Statement Date	Page
*****0444	5/31/2023	1 of 10

*****EXCLUDE-General
 9521 1.2220 EX 0.000 27 1 2380

GARRETSON SCHOOL
 CUSTODIAL ACCOUNT
 PO BOX C
 GARRETSON SD 57030-0381

 **CUSTOMER SERVICE**
 Toll-Free: 800.843.1552
 **WWW.BANKEASY.COM**

CHECKING ACCOUNT

Account Title: GARRETSON SCHOOL
 CUSTODIAL ACCOUNT

FREE CHECKING		NUMBER OF ENCLOSURES	49
ACCOUNT NUMBER	ENDING 0444	Statement Dates	5/01/23 thru 5/31/23
PREVIOUS BALANCE	76,935.92	DAYS IN THE STATEMENT PERIOD	31
10 DEPOSITS	36,688.51	AVERAGE LEDGER BALANCE	53,925.96
58 CHECKS/DEBITS	65,439.52	AVERAGE COLLECTED BAL	53,925.96
SERVICE CHARGE	.00		
INTEREST PAID	.00		
NEW BALANCE	48,184.91		

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$.00	\$.00
Total NSF Returned Item Fees	\$.00	\$.00

DEPOSITS

DATE	DESCRIPTION	AMOUNT
5/02	Deposit	.70
5/15	Deposit	91.20
5/15	Deposit	170.00
5/15	Deposit	175.00
5/15	Deposit	482.00
5/15	Deposit	1,000.00
5/15	Deposit	33,775.11
5/22	Deposit	322.75



First Bank & Trust
PO Box 5057
Brookings, SD 57006

MEMBER FDIC

Account #	Statement Date	Page
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FIRST BANK & TRUST
DATE: May 2, 2023
NAME: Garretson School
ACCOUNT NUMBER: * 40444
CHECKING DEPOSIT
M2243
DE(MO)S223
CASH
COMMISSION FOR
MAY 2 2023
C/C # 22400 4-6-23
102200 492.78
16 492.78
NET DEPOSIT \$.70

Check: 0 Amount: \$0.70 Date: 5/2/2023 Deposit

FIRST BANK & TRUST
DATE: 5/15/23
NAME: GARRETSON SCHOOL DISTRICT
STUDENT ACTIVITY ASSOCIATION
ACCOUNT NUMBER: * 15748
CHECK
170.00
TOTAL ITEMS: 170.00

Check: 0 Amount: \$170.00 Date: 5/15/2023 Deposit

FIRST BANK & TRUST
DATE: 5/15/2023
NAME: GARRETSON SCHOOL DISTRICT
STUDENT ACTIVITY ASSOCIATION
ACCOUNT NUMBER: * 15748
CHECK
175.00
TOTAL ITEMS: 175.00

Check: 0 Amount: \$175.00 Date: 5/15/2023 Deposit

FIRST BANK & TRUST
DATE: 5/15/23
NAME: GARRETSON SCHOOL DISTRICT
STUDENT ACTIVITY ASSOCIATION
ACCOUNT NUMBER: * 15748
CHECK
482.00
TOTAL ITEMS: 482.00

Check: 0 Amount: \$482.00 Date: 5/15/2023 Deposit

FIRST BANK & TRUST
DATE: 5/15/2023
NAME: GARRETSON SCHOOL DISTRICT
STUDENT ACTIVITY ASSOCIATION
ACCOUNT NUMBER: * 15748
CHECK
91.20
TOTAL ITEMS: 91.20

Check: 0 Amount: \$91.20 Date: 5/15/2023 Deposit

FIRST BANK & TRUST
DATE: 5/15/2023
NAME: GARRETSON SCHOOL DISTRICT
STUDENT ACTIVITY ASSOCIATION
ACCOUNT NUMBER: * 15748
CHECK
1000.00
TOTAL ITEMS: 1000.00

Check: 0 Amount: \$1,000.00 Date: 5/15/2023 Deposit

FIRST BANK & TRUST
DATE: 5/15/2023
NAME: GARRETSON SCHOOL DISTRICT
STUDENT ACTIVITY ASSOCIATION
ACCOUNT NUMBER: * 15748
CHECK
33,775.11
TOTAL ITEMS: 33,775.11

Check: 0 Amount: \$33,775.11 Date: 5/15/2023 Deposit

FIRST BANK & TRUST
DATE: 5/22/23
NAME: GARRETSON SCHOOL DISTRICT
STUDENT ACTIVITY ASSOCIATION
ACCOUNT NUMBER: * 15748
CHECK
322.75
TOTAL ITEMS: 322.75

Check: 0 Amount: \$322.75 Date: 5/22/2023 Deposit

FIRST BANK & TRUST
DATE: 5/24/2023
NAME: GARRETSON SCHOOL DISTRICT
STUDENT ACTIVITY ASSOCIATION
ACCOUNT NUMBER: * 15748
CHECK
609.00
TOTAL ITEMS: 609.00

Check: 0 Amount: \$609.00 Date: 5/24/2023 Deposit

FIRST BANK & TRUST
DATE: 5/26/23
NAME: GARRETSON SCHOOL DISTRICT
STUDENT ACTIVITY ASSOCIATION
ACCOUNT NUMBER: * 15748
CHECK
62.75
TOTAL ITEMS: 62.75

Check: 0 Amount: \$62.75 Date: 5/26/2023 Deposit

GARRETSON SCHOOL DISTRICT NO. 49-4
TRUST AND SAVINGS DEPT.
GARRETSON, SD 57006
DATE: 5/31/2023
AMOUNT: 22652
FIRST BANK & TRUST
GARRETSON, SD
STUDENT ACTIVITY ASSOCIATION

Check: 22652 Amount: \$30.00 Date: 5/31/2023 22652

GARRETSON SCHOOL DISTRICT NO. 49-4
TRUST AND SAVINGS DEPT.
GARRETSON, SD 57006
DATE: 5/4/2023
AMOUNT: 22654
FIRST BANK & TRUST
GARRETSON, SD
STUDENT ACTIVITY ASSOCIATION

Check: 22654 Amount: \$5.00 Date: 5/4/2023 22654



First Bank & Trust
PO Box 5057
Brookings, SD 57006

MEMBER FDIC

Account #	Statement Date	Page
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GARRETSON SCHOOL DISTRICT NO. 49-4
TRUST AND AGENCY FUNDS
P.O. BOX 5
GARRETSON, SD 57006

DATE: 04/22/2023 22657

PAY: Eight hundred Twenty Two and 50/100 Dollars

AMOUNT: \$822.50

FIRST BANK & TRUST
GARRETSON, SD

STUDENT ACTIVITY ASSOCIATION

TO: ATTN: JACOB GIBSON
121 W. 4TH AVE.
GARRETSON, SD 57006

BY: *Good Education*

Check: 22657 Amount: \$822.50 Date: 5/2/2023 22657

GARRETSON SCHOOL DISTRICT NO. 49-4
TRUST AND AGENCY FUNDS
P.O. BOX 5
GARRETSON, SD 57006

DATE: 05/16/2023 22658

PAY: One hundred and 00/100 Dollars

AMOUNT: \$100.00

FIRST BANK & TRUST
GARRETSON, SD

STUDENT ACTIVITY ASSOCIATION

TO: ATTN: JACOB GIBSON
121 W. 4TH AVE.
GARRETSON, SD 57006

BY: *Good Education*

Check: 22658 Amount: \$100.00 Date: 5/16/2023 22658

GARRETSON SCHOOL DISTRICT NO. 49-4
TRUST AND AGENCY FUNDS
P.O. BOX 5
GARRETSON, SD 57006

DATE: 05/22/2023 22659

PAY: One hundred Twenty Five and 00/100 Dollars

AMOUNT: \$125.00

FIRST BANK & TRUST
GARRETSON, SD

STUDENT ACTIVITY ASSOCIATION

TO: ATTN: JACOB GIBSON
121 W. 4TH AVE.
GARRETSON, SD 57006

BY: *Good Education*

Check: 22659 Amount: \$125.00 Date: 5/22/2023 22659

GARRETSON SCHOOL DISTRICT NO. 49-4
TRUST AND AGENCY FUNDS
P.O. BOX 5
GARRETSON, SD 57006

DATE: 05/22/2023 22662

PAY: Four thousand Three hundred and 04/100 Dollars

AMOUNT: \$4,306.04

FIRST BANK & TRUST
GARRETSON, SD

STUDENT ACTIVITY ASSOCIATION

TO: ATTN: JACOB GIBSON
121 W. 4TH AVE.
GARRETSON, SD 57006

BY: *Good Education*

Check: 22662 Amount: \$4,306.04 Date: 5/2/2023 22662

GARRETSON SCHOOL DISTRICT NO. 49-4
TRUST AND AGENCY FUNDS
P.O. BOX 5
GARRETSON, SD 57006

DATE: 05/15/2023 22663

PAY: One hundred Fifty and 00/100 Dollars

AMOUNT: \$150.00

FIRST BANK & TRUST
GARRETSON, SD

STUDENT ACTIVITY ASSOCIATION

TO: ATTN: JACOB GIBSON
121 W. 4TH AVE.
GARRETSON, SD 57006

BY: *Good Education*

Check: 22663 Amount: \$150.00 Date: 5/15/2023 22663

GARRETSON SCHOOL DISTRICT NO. 49-4
TRUST AND AGENCY FUNDS
P.O. BOX 5
GARRETSON, SD 57006

DATE: 05/26/2023 22664

PAY: One hundred Fifty and 00/100 Dollars

AMOUNT: \$150.00

FIRST BANK & TRUST
GARRETSON, SD

STUDENT ACTIVITY ASSOCIATION

TO: ATTN: JACOB GIBSON
121 W. 4TH AVE.
GARRETSON, SD 57006

BY: *Good Education*

Check: 22664 Amount: \$150.00 Date: 5/26/2023 22664

GARRETSON SCHOOL DISTRICT NO. 49-4
TRUST AND AGENCY FUNDS
P.O. BOX 5
GARRETSON, SD 57006

DATE: 05/17/2023 22665

PAY: Five hundred Fifty Nine and 80/100 Dollars

AMOUNT: \$509.80

FIRST BANK & TRUST
GARRETSON, SD

STUDENT ACTIVITY ASSOCIATION

TO: ATTN: JACOB GIBSON
121 W. 4TH AVE.
GARRETSON, SD 57006

BY: *Good Education*

Check: 22665 Amount: \$509.80 Date: 5/17/2023 22665

GARRETSON SCHOOL DISTRICT NO. 49-4
TRUST AND AGENCY FUNDS
P.O. BOX 5
GARRETSON, SD 57006

DATE: 05/04/2023 22666

PAY: Two thousand Eight hundred Eighty Three and 14/100 Dollars

AMOUNT: \$2,853.14

FIRST BANK & TRUST
GARRETSON, SD

STUDENT ACTIVITY ASSOCIATION

TO: ATTN: JACOB GIBSON
121 W. 4TH AVE.
GARRETSON, SD 57006

BY: *Good Education*

Check: 22666 Amount: \$2,853.14 Date: 5/4/2023 22666

GARRETSON SCHOOL DISTRICT NO. 49-4
TRUST AND AGENCY FUNDS
P.O. BOX 5
GARRETSON, SD 57006

DATE: 05/15/2023 22667

PAY: Five hundred and 00/100 Dollars

AMOUNT: \$500.00

FIRST BANK & TRUST
GARRETSON, SD

STUDENT ACTIVITY ASSOCIATION

TO: ATTN: JACOB GIBSON
121 W. 4TH AVE.
GARRETSON, SD 57006

BY: *Good Education*

Check: 22667 Amount: \$500.00 Date: 5/15/2023 22667

GARRETSON SCHOOL DISTRICT NO. 49-4
TRUST AND AGENCY FUNDS
P.O. BOX 5
GARRETSON, SD 57006

DATE: 05/11/2023 22668

PAY: Five hundred and 00/100 Dollars

AMOUNT: \$500.00

FIRST BANK & TRUST
GARRETSON, SD

STUDENT ACTIVITY ASSOCIATION

TO: ATTN: JACOB GIBSON
121 W. 4TH AVE.
GARRETSON, SD 57006

BY: *Good Education*

Check: 22668 Amount: \$500.00 Date: 5/11/2023 22668

GARRETSON SCHOOL DISTRICT NO. 49-4
TRUST AND AGENCY FUNDS
P.O. BOX 5
GARRETSON, SD 57006

DATE: 05/09/2023 22669

PAY: Five hundred Fifty Four and 50/100 Dollars

AMOUNT: \$548.50

FIRST BANK & TRUST
GARRETSON, SD

STUDENT ACTIVITY ASSOCIATION

TO: ATTN: JACOB GIBSON
121 W. 4TH AVE.
GARRETSON, SD 57006

BY: *Good Education*

Check: 22669 Amount: \$548.50 Date: 5/9/2023 22669

GARRETSON SCHOOL DISTRICT NO. 49-4
TRUST AND AGENCY FUNDS
P.O. BOX 5
GARRETSON, SD 57006

DATE: 05/12/2023 22670

PAY: Five hundred and 00/100 Dollars

AMOUNT: \$500.00

FIRST BANK & TRUST
GARRETSON, SD

STUDENT ACTIVITY ASSOCIATION

TO: ATTN: JACOB GIBSON
121 W. 4TH AVE.
GARRETSON, SD 57006

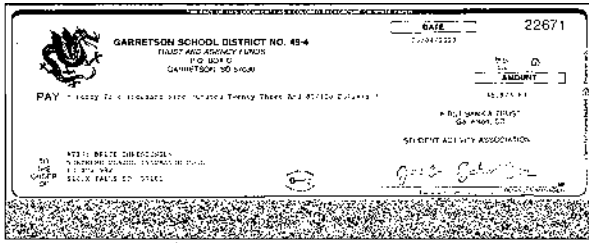
BY: *Good Education*

Check: 22670 Amount: \$500.00 Date: 5/12/2023 22670

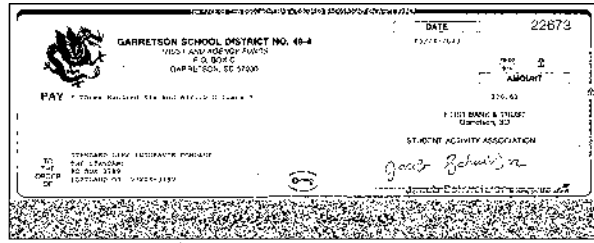


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 PO Box 5057
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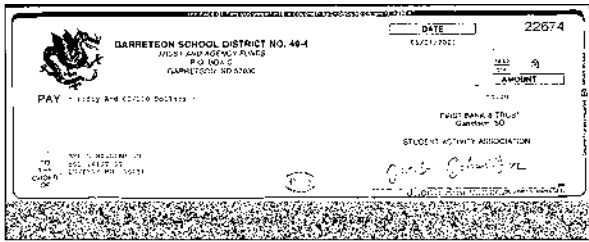
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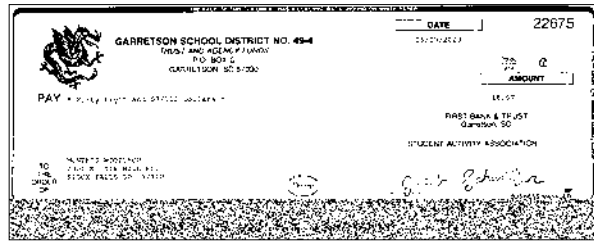
Check: 22671 Amount: \$45,923.80 Date: 5/11/2023 22671



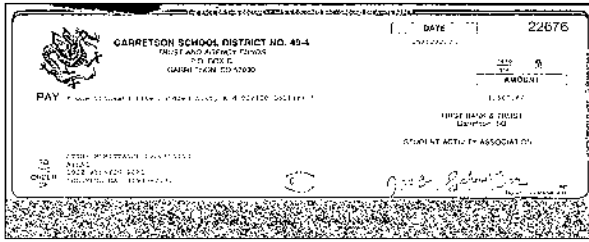
Check: 22673 Amount: \$306.63 Date: 5/10/2023 22673



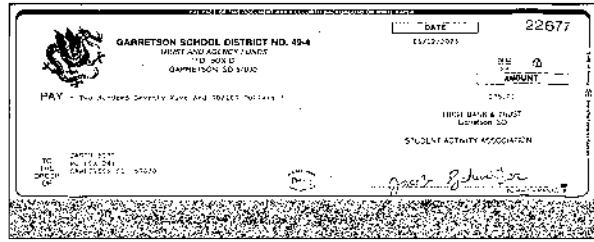
Check: 22674 Amount: \$50.00 Date: 5/16/2023 22674



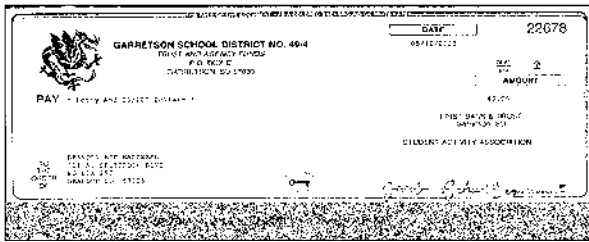
Check: 22675 Amount: \$48.07 Date: 5/15/2023 22675



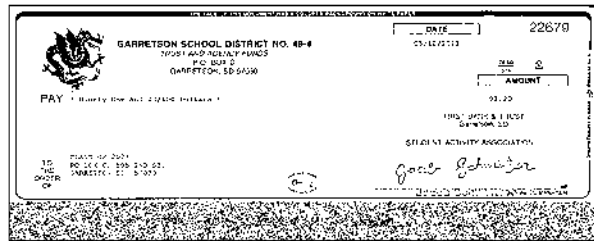
Check: 22676 Amount: \$1,560.82 Date: 5/25/2023 22676



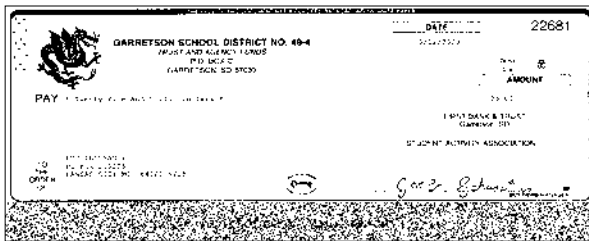
Check: 22677 Amount: \$275.00 Date: 5/16/2023 22677



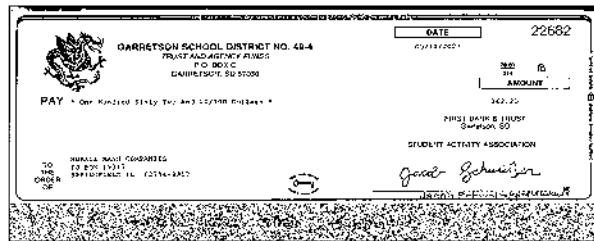
Check: 22678 Amount: \$40.00 Date: 5/16/2023 22678



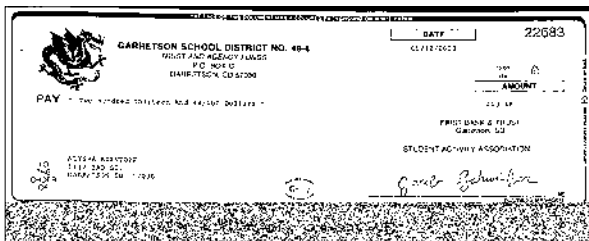
Check: 22679 Amount: \$91.20 Date: 5/17/2023 22679



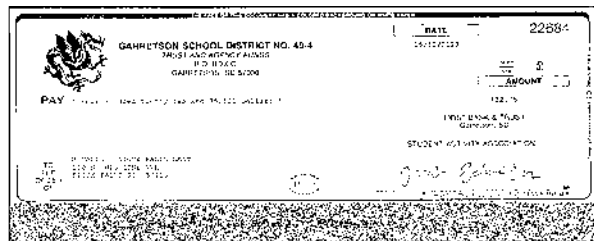
Check: 22681 Amount: \$25.00 Date: 5/17/2023 22681



Check: 22682 Amount: \$162.20 Date: 5/19/2023 22682



Check: 22683 Amount: \$213.48 Date: 5/12/2023 22683



Check: 22684 Amount: \$422.75 Date: 5/24/2023 22684



First Bank & Trust
PO Box 5057
Brookings, SD 57006

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GARRETSON SCHOOL DISTRICT NO. 49-4
TRUST AND AGENCY FUNDS
P.O. BOX C
GARRETSON, SD 57030

DATE: 5/17/2023

AMOUNT: \$155.25

PAY TO THE ORDER OF: STUDENT ACTIVITY ASSOCIATION

FIRST BANK & TRUST
GARRETSON, SD

TO THE ORDER OF: JACOB SCHMIDT

Check: 22685 Amount: \$155.25 Date: 5/17/2023 22685

GARRETSON SCHOOL DISTRICT NO. 49-4
TRUST AND AGENCY FUNDS
P.O. BOX C
GARRETSON, SD 57030

DATE: 5/17/2023

AMOUNT: \$60.28

PAY TO THE ORDER OF: STUDENT ACTIVITY ASSOCIATION

FIRST BANK & TRUST
GARRETSON, SD

TO THE ORDER OF: JACOB SCHMIDT

Check: 22686 Amount: \$60.28 Date: 5/17/2023 22686

GARRETSON SCHOOL DISTRICT NO. 49-4
TRUST AND AGENCY FUNDS
P.O. BOX C
GARRETSON, SD 57030

DATE: 5/31/2023

AMOUNT: \$161.25

PAY TO THE ORDER OF: STUDENT ACTIVITY ASSOCIATION

FIRST BANK & TRUST
GARRETSON, SD

TO THE ORDER OF: JACOB SCHMIDT

Check: 22687 Amount: \$161.25 Date: 5/31/2023 22687

GARRETSON SCHOOL DISTRICT NO. 49-4
TRUST AND AGENCY FUNDS
P.O. BOX C
GARRETSON, SD 57030

DATE: 5/24/2023

AMOUNT: \$300.00

PAY TO THE ORDER OF: STUDENT ACTIVITY ASSOCIATION

FIRST BANK & TRUST
GARRETSON, SD

TO THE ORDER OF: ATRIS PERRY LEGNEY
2224 S. PERRY BLVD.
SOUTH DAKOTA 57030

Check: 22688 Amount: \$300.00 Date: 5/24/2023 22688

GARRETSON SCHOOL DISTRICT NO. 49-4
TRUST AND AGENCY FUNDS
P.O. BOX C
GARRETSON, SD 57030

DATE: 5/18/2023

AMOUNT: \$40.00

PAY TO THE ORDER OF: STUDENT ACTIVITY ASSOCIATION

FIRST BANK & TRUST
GARRETSON, SD

TO THE ORDER OF: ATRIS PERRY LEGNEY
2224 S. PERRY BLVD.
SOUTH DAKOTA 57030

Check: 22689 Amount: \$40.00 Date: 5/18/2023 22689

GARRETSON SCHOOL DISTRICT NO. 49-4
TRUST AND AGENCY FUNDS
P.O. BOX C
GARRETSON, SD 57030

DATE: 5/31/2023

AMOUNT: \$600.00

PAY TO THE ORDER OF: STUDENT ACTIVITY ASSOCIATION

FIRST BANK & TRUST
GARRETSON, SD

TO THE ORDER OF: ATRIS PERRY LEGNEY
2224 S. PERRY BLVD.
SOUTH DAKOTA 57030

Check: 22690 Amount: \$600.00 Date: 5/31/2023 22690

GARRETSON SCHOOL DISTRICT NO. 49-4
TRUST AND AGENCY FUNDS
P.O. BOX C
GARRETSON, SD 57030

DATE: 5/19/2023

AMOUNT: \$742.72

PAY TO THE ORDER OF: STUDENT ACTIVITY ASSOCIATION

FIRST BANK & TRUST
GARRETSON, SD

TO THE ORDER OF: JACOB SCHMIDT

Check: 22691 Amount: \$742.72 Date: 5/19/2023 22691

GARRETSON SCHOOL DISTRICT NO. 49-4
TRUST AND AGENCY FUNDS
P.O. BOX C
GARRETSON, SD 57030

DATE: 5/25/2023

AMOUNT: \$130.53

PAY TO THE ORDER OF: STUDENT ACTIVITY ASSOCIATION

FIRST BANK & TRUST
GARRETSON, SD

TO THE ORDER OF: JACOB SCHMIDT

Check: 22692 Amount: \$130.53 Date: 5/25/2023 22692

GARRETSON SCHOOL DISTRICT NO. 49-4
TRUST AND AGENCY FUNDS
P.O. BOX C
GARRETSON, SD 57030

DATE: 5/30/2023

AMOUNT: \$200.00

PAY TO THE ORDER OF: STUDENT ACTIVITY ASSOCIATION

FIRST BANK & TRUST
GARRETSON, SD

TO THE ORDER OF: JACOB SCHMIDT

Check: 22694 Amount: \$200.00 Date: 5/30/2023 22694

GARRETSON SCHOOL DISTRICT NO. 49-4
TRUST AND AGENCY FUNDS
P.O. BOX C
GARRETSON, SD 57030

DATE: 5/22/2023

AMOUNT: \$500.00

PAY TO THE ORDER OF: STUDENT ACTIVITY ASSOCIATION

FIRST BANK & TRUST
GARRETSON, SD

TO THE ORDER OF: JACOB SCHMIDT

Check: 22695 Amount: \$500.00 Date: 5/22/2023 22695

GARRETSON SCHOOL DISTRICT NO. 49-4
TRUST AND AGENCY FUNDS
P.O. BOX C
GARRETSON, SD 57030

DATE: 5/31/2023

AMOUNT: \$402.77

PAY TO THE ORDER OF: STUDENT ACTIVITY ASSOCIATION

FIRST BANK & TRUST
GARRETSON, SD

TO THE ORDER OF: JACOB SCHMIDT

Check: 22697 Amount: \$402.77 Date: 5/31/2023 22697

GARRETSON SCHOOL DISTRICT NO. 49-4
TRUST AND AGENCY FUNDS
P.O. BOX C
GARRETSON, SD 57030

DATE: 5/24/2023

AMOUNT: \$951.75

PAY TO THE ORDER OF: STUDENT ACTIVITY ASSOCIATION

FIRST BANK & TRUST
GARRETSON, SD

TO THE ORDER OF: JACOB SCHMIDT

507

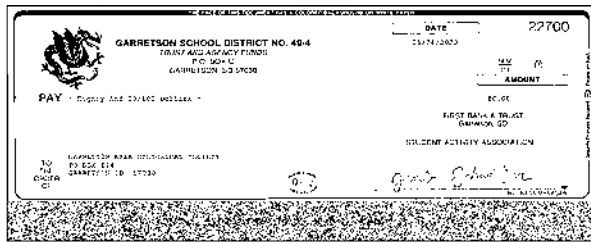
Check: 22698 Amount: \$951.75 Date: 5/24/2023 22698



First Bank & Trust
PO Box 5057
Brookings, SD 57006

MEMBER FDIC

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Check: 22700 Amount: \$80.00 Date: 5/30/2023 22700



First Bank & Trust
 PO Box 5057
 Brookings, SD 57006

MEMBER FDIC

Account #	Statement Date	Page
*****0057	5/31/2023	1 of 15

*****EXCLUDE-General
 9519 1.5370 EX 0.000 27 1 2378

GARRETSON SCHOOL
 GENERAL FUND
 PO BOX C
 GARRETSON SD 57030-0381



CUSTOMER SERVICE
 Toll-Free: 800.843.1552



WWW.BANKEASY.COM

CHECKING ACCOUNT

Account Title: GARRETSON SCHOOL
 GENERAL FUND

INTEREST CHECKING		NUMBER OF ENCLOSURES	95
ACCOUNT NUMBER	ENDING 0057	Statement Dates	5/01/23 thru 5/31/23
PREVIOUS BALANCE	192,134.88	DAYS IN THE STATEMENT PERIOD	31
59 DEPOSITS	774,106.23	AVERAGE LEDGER BALANCE	267,697.86
81 CHECKS/DEBITS	741,466.33	AVERAGE COLLECTED BAL	267,697.86
SERVICE CHARGE	.00	Interest Earned	56.84
INTEREST PAID	56.84	Annual Percentage Yield Earned	0.25
NEW BALANCE	224,831.62	2023 Interest Paid	139.75

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$.00	\$.00
Total NSF Returned Item Fees	\$.00	\$.00

DEPOSITS

DATE	DESCRIPTION	AMOUNT
5/01	Deposit	95.75
5/01	Deposit	288.25
5/01	Deposit	378.00
5/02	8662240369 MerchPayout SV9T 1043575881 23/05/02 TRACE# -242071751423369	172.78
5/02	8662240369 MerchPayout SV9T 1043575881 23/05/02	1,116.60



First Bank & Trust
 PO Box 5057
 Brookings, SD 57006

MEMBER FDIC

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DEPOSIT TICKET
 FIRST BANK & TRUST
 GARRETSON, SD 57006
 DATE: 5-11-23
 DEPOSIT AMOUNT: 131.00
 CHECKS: 131.00
 TOTAL DEPOSIT: 131.00
 GARRETSON SCHOOL DISTRICT
 GENERAL FUND/FOOD SERVICE

Check: 0 Amount: \$131.00 Date: 5/11/2023 Deposit

DEPOSIT TICKET
 FIRST BANK & TRUST
 GARRETSON, SD 57006
 DATE: 5-15-23
 DEPOSIT AMOUNT: 760.25
 CHECKS: 760.25
 TOTAL DEPOSIT: 760.25
 GARRETSON SCHOOL DISTRICT
 GENERAL FUND/FOOD SERVICE

Check: 0 Amount: \$760.25 Date: 5/15/2023 Deposit

DEPOSIT TICKET
 FIRST BANK & TRUST
 GARRETSON, SD 57006
 DATE: 5-17-23
 DEPOSIT AMOUNT: 168.00
 CHECKS: 168.00
 TOTAL DEPOSIT: 168.00
 GARRETSON SCHOOL DISTRICT
 GENERAL FUND/FOOD SERVICE

Check: 0 Amount: \$168.00 Date: 5/15/2023 Deposit

DEPOSIT TICKET
 FIRST BANK & TRUST
 GARRETSON, SD 57006
 DATE: 5-15-23
 DEPOSIT AMOUNT: 332.45
 CHECKS: 332.45
 TOTAL DEPOSIT: 332.45
 GARRETSON SCHOOL DISTRICT
 GENERAL FUND/FOOD SERVICE

Check: 0 Amount: \$332.45 Date: 5/17/2023 Deposit

DEPOSIT TICKET
 FIRST BANK & TRUST
 GARRETSON, SD 57006
 DATE: 5-16-23
 DEPOSIT AMOUNT: 181.25
 CHECKS: 181.25
 TOTAL DEPOSIT: 181.25
 GARRETSON SCHOOL DISTRICT
 GENERAL FUND/FOOD SERVICE

Check: 0 Amount: \$181.25 Date: 5/17/2023 Deposit

DEPOSIT TICKET
 FIRST BANK & TRUST
 GARRETSON, SD 57006
 DATE: 5-18-23
 DEPOSIT AMOUNT: 94.05
 CHECKS: 94.05
 TOTAL DEPOSIT: 94.05
 GARRETSON SCHOOL DISTRICT
 GENERAL FUND/FOOD SERVICE

Check: 0 Amount: \$94.05 Date: 5/19/2023 Deposit

DEPOSIT TICKET
 FIRST BANK & TRUST
 GARRETSON, SD 57006
 DATE: 5-17-23
 DEPOSIT AMOUNT: 402.25
 CHECKS: 402.25
 TOTAL DEPOSIT: 402.25
 GARRETSON SCHOOL DISTRICT
 GENERAL FUND/FOOD SERVICE

Check: 0 Amount: \$402.25 Date: 5/19/2023 Deposit

DEPOSIT TICKET
 FIRST BANK & TRUST
 GARRETSON, SD 57006
 DATE: 5-9-23
 DEPOSIT AMOUNT: 199.10
 CHECKS: 199.10
 TOTAL DEPOSIT: 199.10
 GARRETSON SCHOOL DISTRICT
 GENERAL FUND/FOOD SERVICE

Check: 0 Amount: \$199.10 Date: 5/11/2023 Deposit

DEPOSIT TICKET
 FIRST BANK & TRUST
 GARRETSON, SD 57006
 DATE: 5-19-23
 DEPOSIT AMOUNT: 149.60
 CHECKS: 149.60
 TOTAL DEPOSIT: 149.60
 GARRETSON SCHOOL DISTRICT
 GENERAL FUND/FOOD SERVICE

Check: 0 Amount: \$149.60 Date: 5/11/2023 Deposit

DEPOSIT TICKET
 FIRST BANK & TRUST
 GARRETSON, SD 57006
 DATE: 5-2-23
 DEPOSIT AMOUNT: 1,300.00
 CHECKS: 1,300.00
 TOTAL DEPOSIT: 1,300.00
 GARRETSON SCHOOL DISTRICT
 GENERAL FUND/FOOD SERVICE

Check: 0 Amount: \$1,300.00 Date: 5/8/2023 Deposit

DEPOSIT TICKET
 FIRST BANK & TRUST
 GARRETSON, SD 57006
 DATE: 5-5-23
 DEPOSIT AMOUNT: 356.65
 CHECKS: 356.65
 TOTAL DEPOSIT: 356.65
 GARRETSON SCHOOL DISTRICT
 GENERAL FUND/FOOD SERVICE

Check: 0 Amount: \$356.65 Date: 5/8/2023 Deposit

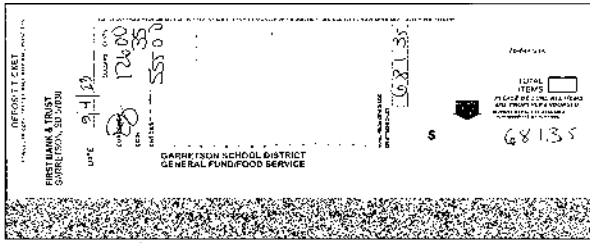
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 FIRST BANK & TRUST
 GARRETSON, SD 57006
 DATE: 5-3-23
 DEPOSIT AMOUNT: 160.70
 CHECKS: 160.70
 TOTAL DEPOSIT: 160.70
 GARRETSON SCHOOL DISTRICT
 GENERAL FUND/FOOD SERVICE

Check: 0 Amount: \$160.70 Date: 5/8/2023 Deposit

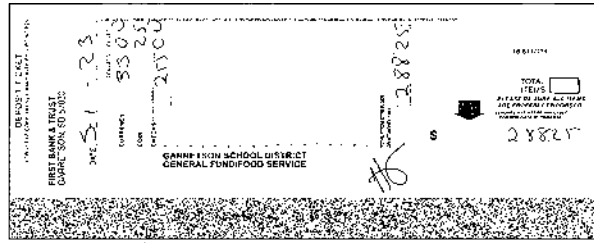


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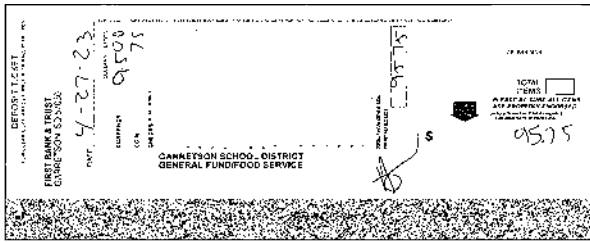
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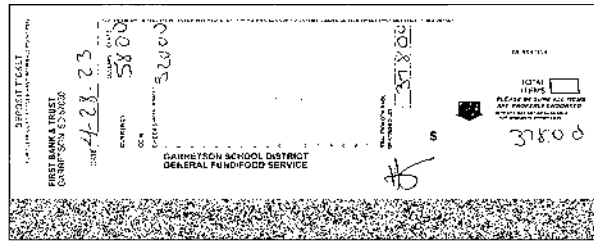
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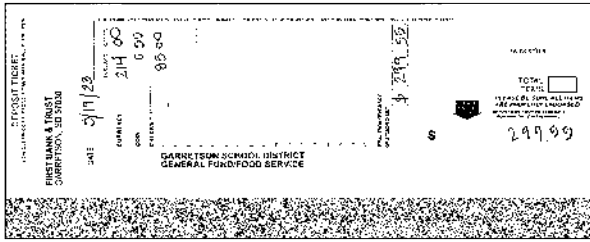
Check: 0 Amount: \$288.25 Date: 5/1/2023 Deposit



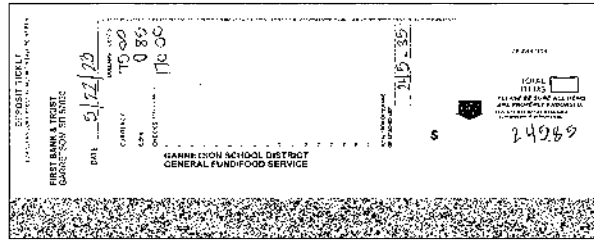
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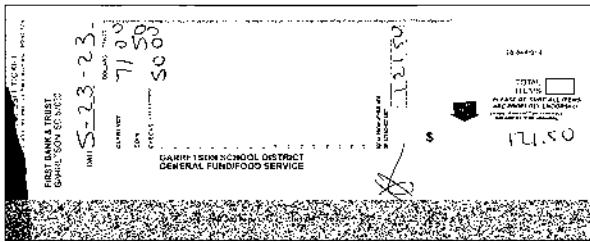
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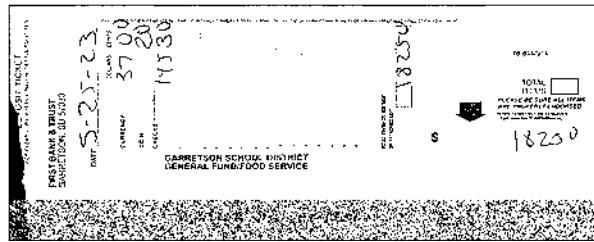
Check: 0 Amount: \$299.55 Date: 5/22/2023 Deposit



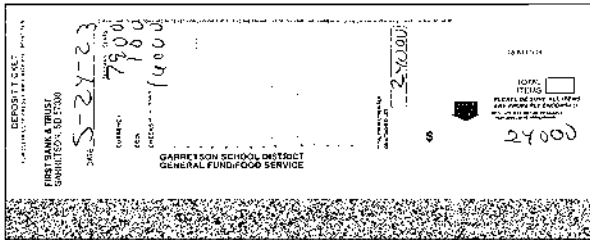
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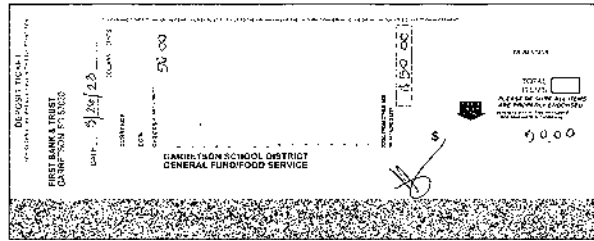
Check: 0 Amount: \$121.50 Date: 5/24/2023 Deposit



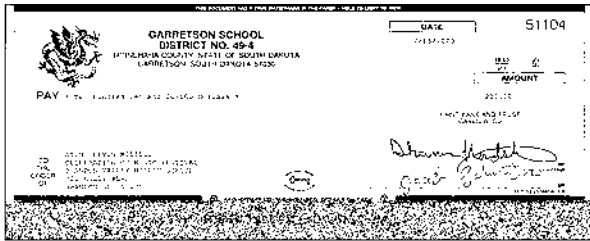
Check: 0 Amount: \$182.50 Date: 5/26/2023 Deposit



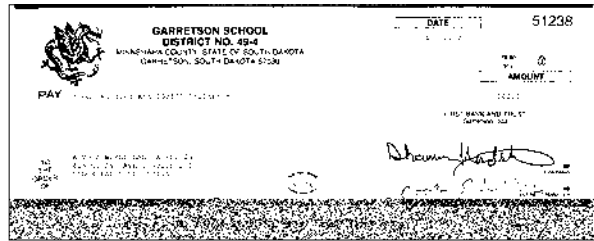
Check: 0 Amount: \$240.00 Date: 5/26/2023 Deposit



Check: 0 Amount: \$50.00 Date: 5/30/2023 Deposit



Check: 51104 Amount: \$210.00 Date: 5/5/2023 51104



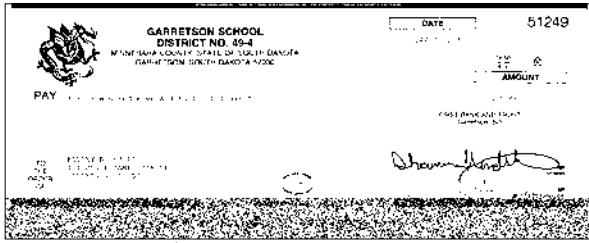
Check: 51238 Amount: \$100.00 Date: 5/9/2023 51238



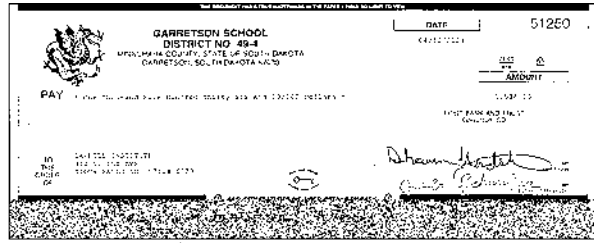
First Bank & Trust
 PO Box 5057
 Brookings, SD 57006

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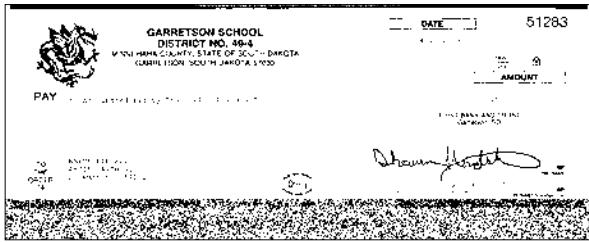
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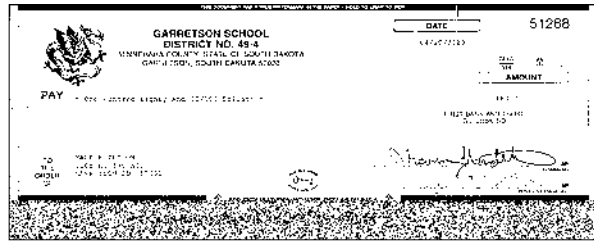
Check: 51249 Amount: \$405.66 Date: 5/31/2023 51249



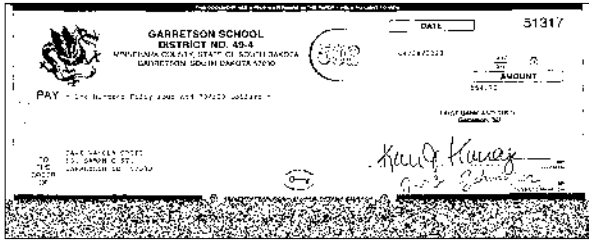
Check: 51250 Amount: \$1,536.00 Date: 5/2/2023 51250



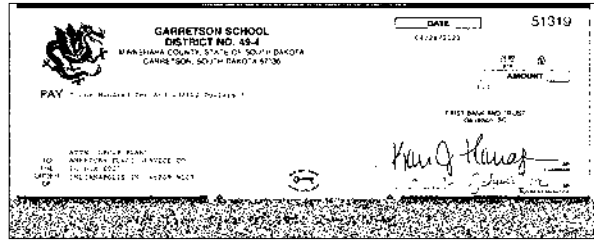
Check: 51283 Amount: \$180.00 Date: 5/5/2023 51283



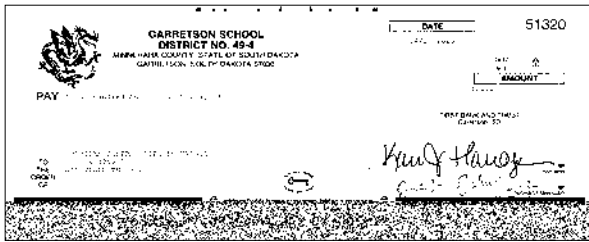
Check: 51288 Amount: \$180.00 Date: 5/24/2023 51288



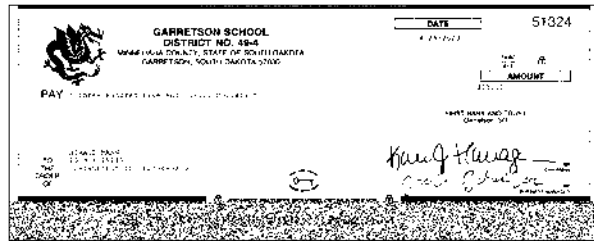
Check: 51317 Amount: \$154.70 Date: 5/1/2023 51317



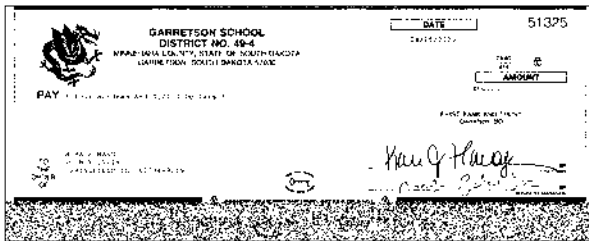
Check: 51319 Amount: \$110.00 Date: 5/1/2023 51319



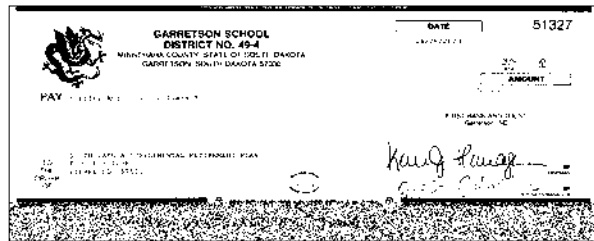
Check: 51320 Amount: \$100.00 Date: 5/3/2023 51320



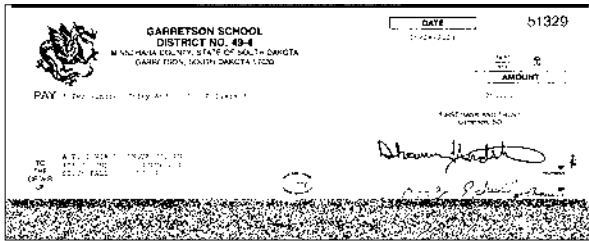
Check: 51324 Amount: \$305.00 Date: 5/1/2023 51324



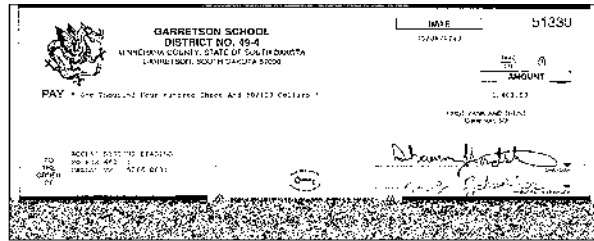
Check: 51325 Amount: \$400.00 Date: 5/1/2023 51325



Check: 51327 Amount: \$50.00 Date: 5/16/2023 51327



Check: 51329 Amount: \$250.00 Date: 5/31/2023 51329



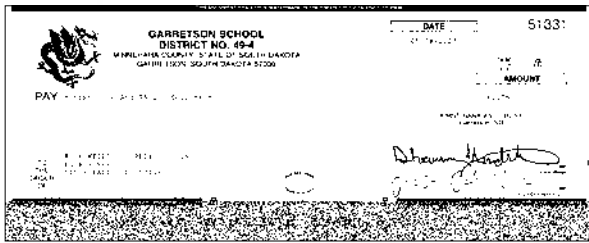
Check: 51330 Amount: \$1,403.50 Date: 5/15/2023 51330



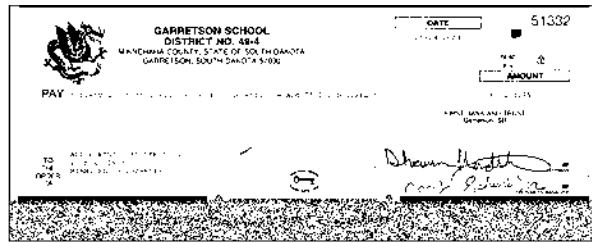
First Bank & Trust
PO Box 5057
Brookings, SD 57006

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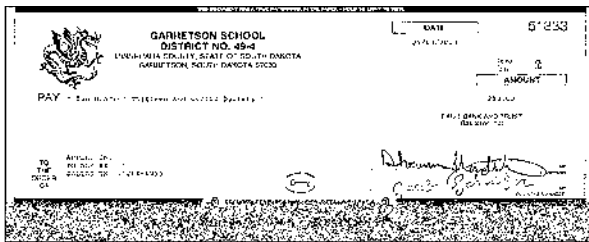
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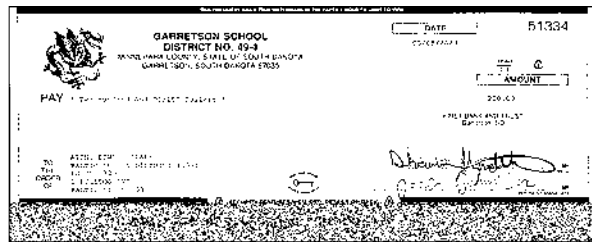
Check: 51331 Amount: \$61.75 Date: 5/15/2023 51331



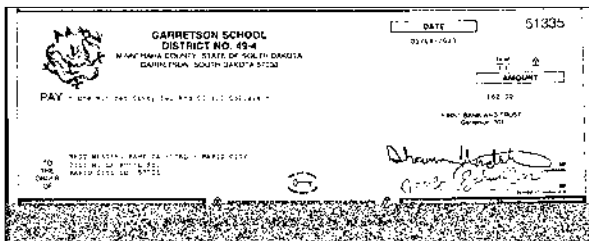
Check: 51332 Amount: \$68,171.75 Date: 5/22/2023 51332



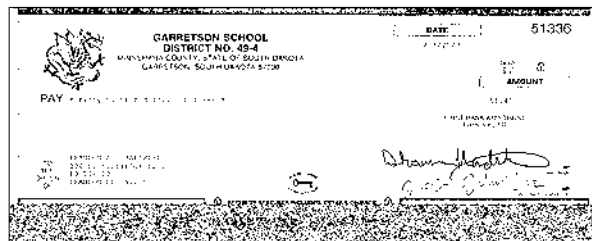
Check: 51333 Amount: \$213.00 Date: 5/15/2023 51333



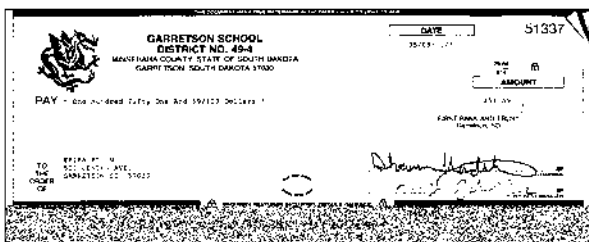
Check: 51334 Amount: \$200.00 Date: 5/22/2023 51334



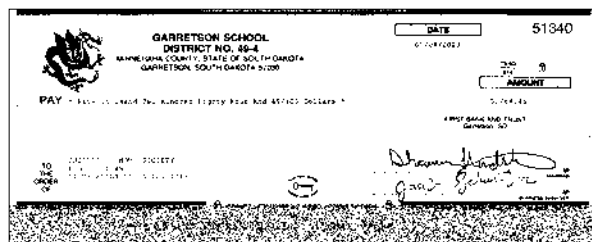
Check: 51335 Amount: \$162.00 Date: 5/15/2023 51335



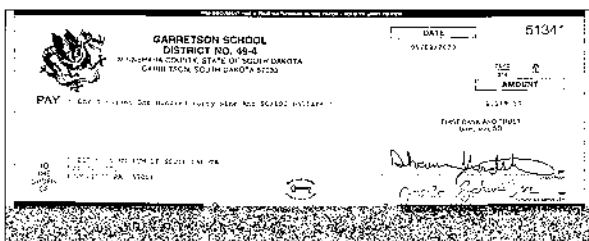
Check: 51336 Amount: \$58.47 Date: 5/16/2023 51336



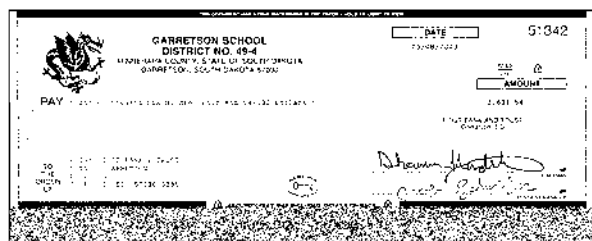
Check: 51337 Amount: \$151.59 Date: 5/16/2023 51337



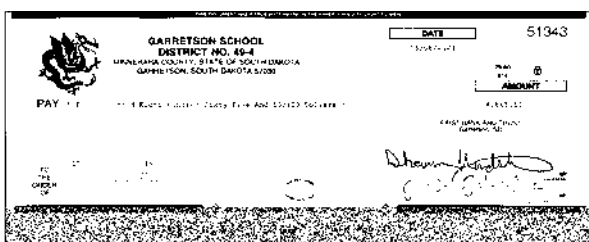
Check: 51340 Amount: \$5,284.49 Date: 5/12/2023 51340



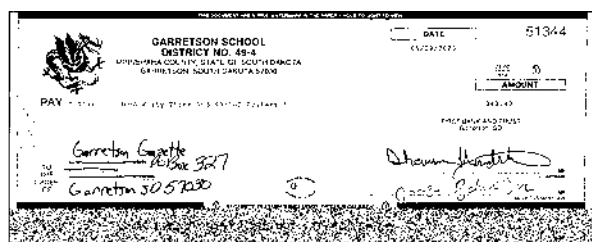
Check: 51341 Amount: \$1,149.50 Date: 5/12/2023 51341



Check: 51342 Amount: \$3,604.54 Date: 5/10/2023 51342



Check: 51343 Amount: \$4,865.50 Date: 5/12/2023 51343



Check: 51344 Amount: \$343.49 Date: 5/11/2023 51344



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GARRETSON SCHOOL
DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 5/15/2023

PAY TO THE ORDER OF: GARRETSON SCHOOL DISTRICT NO. 49-4
2,388.50

TO: THE ORDER OF: GARRETSON SCHOOL DISTRICT NO. 49-4
100 S. 2ND ST.
GARRETSON, SD 57030

Signature: *Shawn Hestler*

Check: 51345 Amount: \$2,388.50 Date: 5/15/2023 51345

GARRETSON SCHOOL
DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 5/12/2023

PAY TO THE ORDER OF: GARRETSON SCHOOL DISTRICT NO. 49-4
793.64

TO: THE ORDER OF: GARRETSON SCHOOL DISTRICT NO. 49-4
100 S. 2ND ST.
GARRETSON, SD 57030

Signature: *Shawn Hestler*

Check: 51346 Amount: \$793.64 Date: 5/12/2023 51346

GARRETSON SCHOOL
DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 5/16/2023

PAY TO THE ORDER OF: GARRETSON SCHOOL DISTRICT NO. 49-4
270.00

TO: THE ORDER OF: GREAT PLAINS 300
400 S. FINNEY AVE.
SIOUX FALLS SD 57104

Signature: *Shawn Hestler*

Check: 51347 Amount: \$270.00 Date: 5/16/2023 51347

GARRETSON SCHOOL
DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 5/15/2023

PAY TO THE ORDER OF: GARRETSON SCHOOL DISTRICT NO. 49-4
947.76

TO: THE ORDER OF: GARRETSON SCHOOL DISTRICT NO. 49-4
100 S. 2ND ST.
GARRETSON, SD 57030

Signature: *Shawn Hestler*

Check: 51348 Amount: \$947.76 Date: 5/15/2023 51348

GARRETSON SCHOOL
DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 5/12/2023

PAY TO THE ORDER OF: GARRETSON SCHOOL DISTRICT NO. 49-4
1,462.15

TO: THE ORDER OF: GARRETSON SCHOOL DISTRICT NO. 49-4
100 S. 2ND ST.
GARRETSON, SD 57030

Signature: *Shawn Hestler*

Check: 51349 Amount: \$1,462.15 Date: 5/12/2023 51349

GARRETSON SCHOOL
DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 5/15/2023

PAY TO THE ORDER OF: GARRETSON SCHOOL DISTRICT NO. 49-4
2,529.09

TO: THE ORDER OF: GARRETSON SCHOOL DISTRICT NO. 49-4
100 S. 2ND ST.
GARRETSON, SD 57030

Signature: *Shawn Hestler*

Check: 51350 Amount: \$2,529.09 Date: 5/15/2023 51350

GARRETSON SCHOOL
DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 5/15/2023

PAY TO THE ORDER OF: GARRETSON SCHOOL DISTRICT NO. 49-4
350.00

TO: THE ORDER OF: GARRETSON SCHOOL DISTRICT NO. 49-4
100 S. 2ND ST.
GARRETSON, SD 57030

Signature: *Shawn Hestler*

Check: 51351 Amount: \$350.00 Date: 5/15/2023 51351

GARRETSON SCHOOL
DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 5/15/2023

PAY TO THE ORDER OF: GARRETSON SCHOOL DISTRICT NO. 49-4
17,000.00

TO: THE ORDER OF: GARRETSON SCHOOL DISTRICT NO. 49-4
100 S. 2ND ST.
GARRETSON, SD 57030

Signature: *Shawn Hestler*

Check: 51352 Amount: \$17,000.00 Date: 5/15/2023 51352

GARRETSON SCHOOL
DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 5/16/2023

PAY TO THE ORDER OF: GARRETSON SCHOOL DISTRICT NO. 49-4
49.99

TO: THE ORDER OF: C. W. REPPER & SON, INC.
400 S. 10TH ST.
SIOUX FALLS, SD 57104

Signature: *Shawn Hestler*

Check: 51354 Amount: \$49.99 Date: 5/16/2023 51354

GARRETSON SCHOOL
DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 5/10/2023

PAY TO THE ORDER OF: GARRETSON SCHOOL DISTRICT NO. 49-4
35.00

TO: THE ORDER OF: SILVER SANDS
100 S. 2ND ST.
GARRETSON, SD 57030

Signature: *Shawn Hestler*

Check: 51355 Amount: \$35.00 Date: 5/10/2023 51355

GARRETSON SCHOOL
DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 5/15/2023

PAY TO THE ORDER OF: GARRETSON SCHOOL DISTRICT NO. 49-4
94,514.07

TO: THE ORDER OF: GARRETSON SCHOOL DISTRICT NO. 49-4
100 S. 2ND ST.
GARRETSON, SD 57030

Signature: *Shawn Hestler*

Check: 51356 Amount: \$94,514.07 Date: 5/15/2023 51356

GARRETSON SCHOOL
DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 5/16/2023

PAY TO THE ORDER OF: GARRETSON SCHOOL DISTRICT NO. 49-4
75.00

TO: THE ORDER OF: GARRETSON SCHOOL DISTRICT NO. 49-4
100 S. 2ND ST.
GARRETSON, SD 57030

Signature: *Shawn Hestler*

Check: 51357 Amount: \$75.00 Date: 5/16/2023 51357



First Bank & Trust
PO Box 5057
Brookings, SD 57006

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GARRETSON SCHOOL
DISTRICT NO. 49-4
MINNEHOMA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 5/15/2023

AMOUNT: \$841.50

PAY TO THE ORDER OF: EIGHT HUNDRED FORTY ONE AND 15/100 DOLLARS

TO: MRS. ANNE L. PAPP
100 N. BROADWAY
SIOUX FALLS, SD 57105

Signature: *Shawn Hestler*

Check: 51358 Amount: \$841.50 Date: 5/15/2023 51358

GARRETSON SCHOOL
DISTRICT NO. 49-4
MINNEHOMA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 5/19/2023

AMOUNT: \$184,385.50

PAY TO THE ORDER OF: ONE HUNDRED EIGHTY FOUR THOUSAND EIGHTY FIVE AND 50/100 DOLLARS

TO: GARRETSON SCHOOL DISTRICT
100 N. BROADWAY
SIOUX FALLS, SD 57105

Signature: *Shawn Hestler*

Check: 51360 Amount: \$184,385.50 Date: 5/19/2023 51360

GARRETSON SCHOOL
DISTRICT NO. 49-4
MINNEHOMA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 5/24/2023

AMOUNT: \$88.45

PAY TO THE ORDER OF: EIGHTY EIGHT AND 45/100 DOLLARS

TO: MRS. ANNE L. PAPP
100 N. BROADWAY
SIOUX FALLS, SD 57105

Signature: *Shawn Hestler*

Check: 51361 Amount: \$88.45 Date: 5/24/2023 51361

GARRETSON SCHOOL
DISTRICT NO. 49-4
MINNEHOMA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 5/17/2023

AMOUNT: \$7,965.00

PAY TO THE ORDER OF: SEVEN THOUSAND NINE HUNDRED SIXTY FIVE AND 00/100 DOLLARS

TO: GARRETSON SCHOOL DISTRICT
100 N. BROADWAY
SIOUX FALLS, SD 57105

Signature: *Shawn Hestler*

Check: 51362 Amount: \$7,965.00 Date: 5/17/2023 51362

GARRETSON SCHOOL
DISTRICT NO. 49-4
MINNEHOMA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 5/12/2023

AMOUNT: \$1,713.00

PAY TO THE ORDER OF: ONE THOUSAND SEVEN HUNDRED THIRTEEN AND 00/100 DOLLARS

TO: MRS. ANNE L. PAPP
100 N. BROADWAY
SIOUX FALLS, SD 57105

Signature: *Shawn Hestler*

Check: 51363 Amount: \$1,713.00 Date: 5/12/2023 51363

GARRETSON SCHOOL
DISTRICT NO. 49-4
MINNEHOMA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 5/15/2023

AMOUNT: \$149.19

PAY TO THE ORDER OF: ONE HUNDRED FORTY NINE AND 19/100 DOLLARS

TO: MRS. ANNE L. PAPP
100 N. BROADWAY
SIOUX FALLS, SD 57105

Signature: *Shawn Hestler*

Check: 51364 Amount: \$149.19 Date: 5/15/2023 51364

GARRETSON SCHOOL
DISTRICT NO. 49-4
MINNEHOMA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 5/15/2023

AMOUNT: \$100.00

PAY TO THE ORDER OF: ONE HUNDRED AND 00/100 DOLLARS

TO: MRS. ANNE L. PAPP
100 N. BROADWAY
SIOUX FALLS, SD 57105

Signature: *Shawn Hestler*

Check: 51365 Amount: \$100.00 Date: 5/15/2023 51365

GARRETSON SCHOOL
DISTRICT NO. 49-4
MINNEHOMA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 5/19/2023

AMOUNT: \$95.00

PAY TO THE ORDER OF: NINETY FIVE AND 00/100 DOLLARS

TO: MRS. ANNE L. PAPP
100 N. BROADWAY
SIOUX FALLS, SD 57105

Signature: *Shawn Hestler*

Check: 51366 Amount: \$95.00 Date: 5/19/2023 51366

GARRETSON SCHOOL
DISTRICT NO. 49-4
MINNEHOMA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 5/12/2023

AMOUNT: \$2,683.62

PAY TO THE ORDER OF: TWO THOUSAND SIX HUNDRED EIGHTY THREE AND 62/100 DOLLARS

TO: MRS. ANNE L. PAPP
100 N. BROADWAY
SIOUX FALLS, SD 57105

Signature: *Shawn Hestler*

Check: 51367 Amount: \$2,683.62 Date: 5/12/2023 51367

GARRETSON SCHOOL
DISTRICT NO. 49-4
MINNEHOMA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 5/22/2023

AMOUNT: \$520.99

PAY TO THE ORDER OF: FIVE HUNDRED TWENTY AND 99/100 DOLLARS

TO: MRS. ANNE L. PAPP
100 N. BROADWAY
SIOUX FALLS, SD 57105

Signature: *Shawn Hestler*

Check: 51368 Amount: \$520.99 Date: 5/22/2023 51368

GARRETSON SCHOOL
DISTRICT NO. 49-4
MINNEHOMA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 5/15/2023

AMOUNT: \$155.00

PAY TO THE ORDER OF: ONE HUNDRED FIFTY AND 00/100 DOLLARS

TO: NICKELLE EGGER
630 N. TOWNSEND AVE.
BRANDON, SD 57005

Signature: *Shawn Hestler*

Check: 51369 Amount: \$155.00 Date: 5/15/2023 51369

GARRETSON SCHOOL
DISTRICT NO. 49-4
MINNEHOMA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 5/17/2023

AMOUNT: \$241.19

PAY TO THE ORDER OF: TWO HUNDRED FORTY ONE AND 19/100 DOLLARS

TO: MRS. ANNE L. PAPP
100 N. BROADWAY
SIOUX FALLS, SD 57105

Signature: *Shawn Hestler*

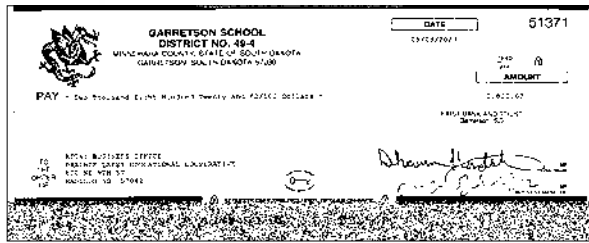
Check: 51370 Amount: \$241.19 Date: 5/17/2023 51370



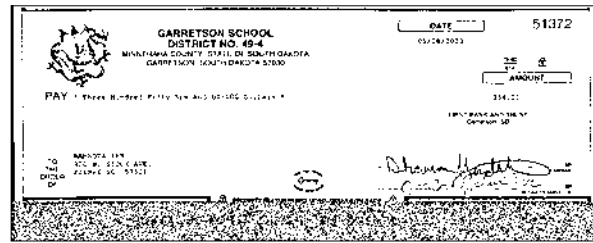
First Bank & Trust
PO Box 5057
Brookings, SD 57006

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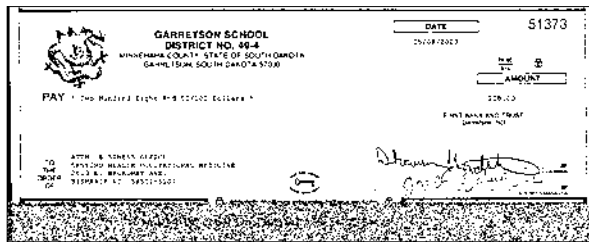
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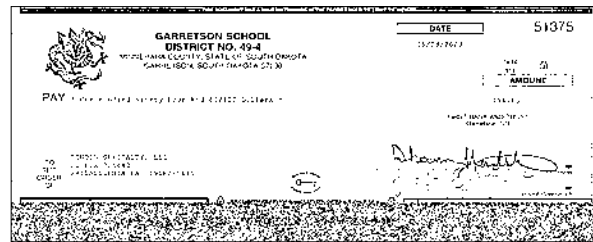
Check: 51371 Amount: \$2,820.62 Date: 5/17/2023 51371



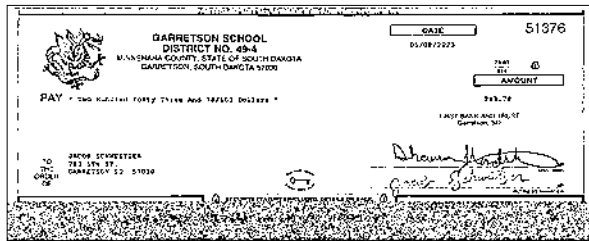
Check: 51372 Amount: \$356.00 Date: 5/15/2023 51372



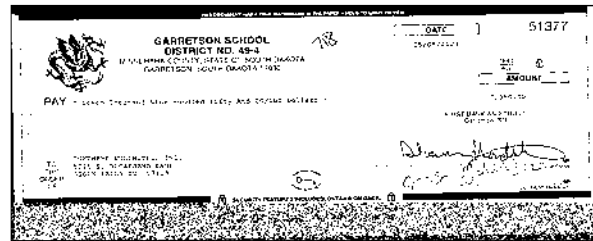
Check: 51373 Amount: \$208.00 Date: 5/16/2023 51373



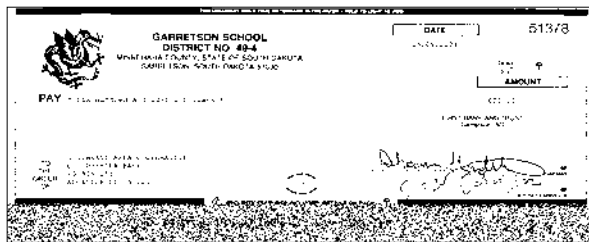
Check: 51375 Amount: \$194.60 Date: 5/19/2023 51375



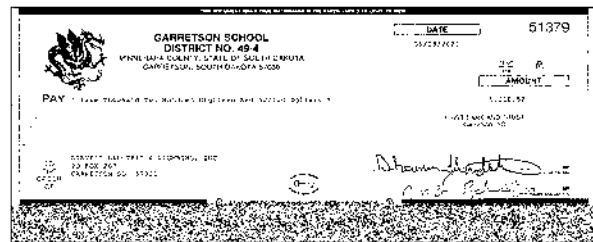
Check: 51376 Amount: \$243.78 Date: 5/9/2023 51376



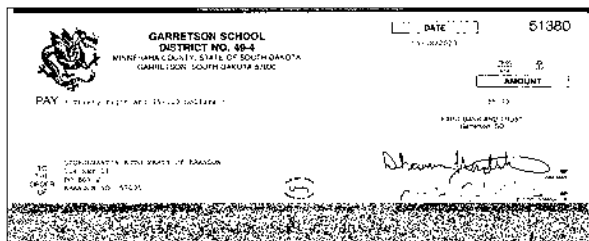
Check: 51377 Amount: \$7,950.00 Date: 5/12/2023 51377



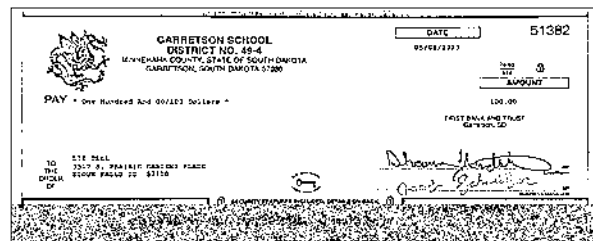
Check: 51378 Amount: \$600.00 Date: 5/12/2023 51378



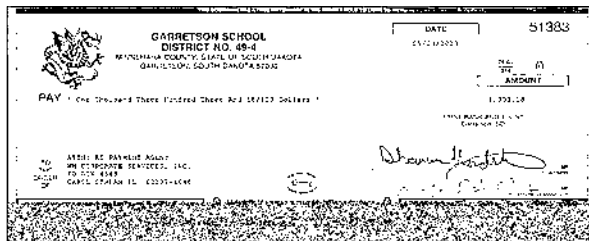
Check: 51379 Amount: \$5,218.52 Date: 5/10/2023 51379



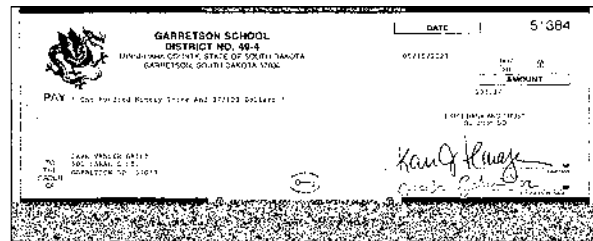
Check: 51380 Amount: \$38.75 Date: 5/16/2023 51380



Check: 51382 Amount: \$100.00 Date: 5/15/2023 51382



Check: 51383 Amount: \$1,303.18 Date: 5/17/2023 51383



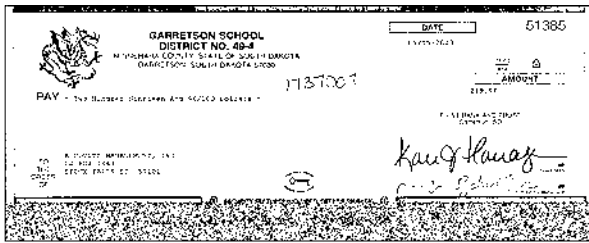
Check: 51384 Amount: \$193.37 Date: 5/22/2023 51384



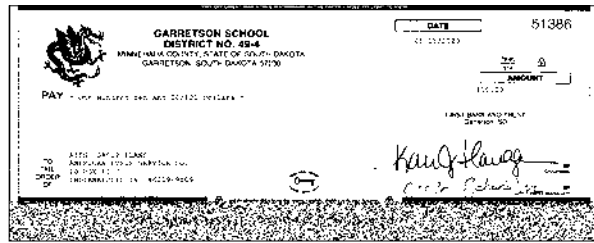
First Bank & Trust
PO Box 5057
Brookings, SD 57006

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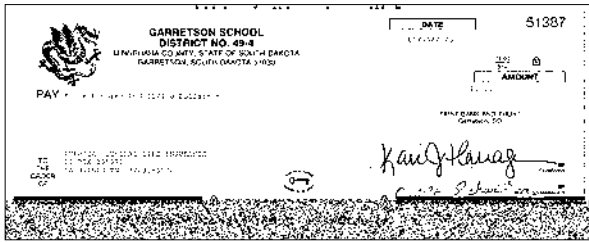
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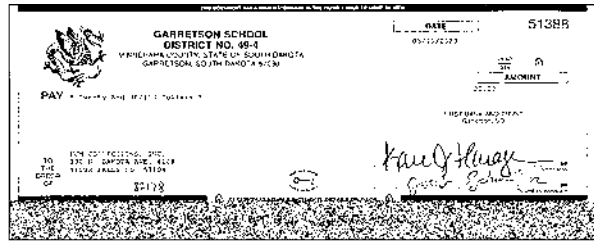
Check: 51385 Amount: \$219.96 Date: 5/16/2023 51385



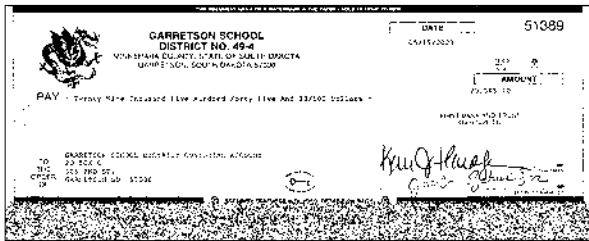
Check: 51386 Amount: \$110.00 Date: 5/17/2023 51386



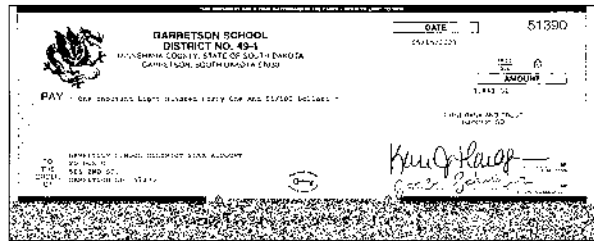
Check: 51387 Amount: \$100.00 Date: 5/19/2023 51387



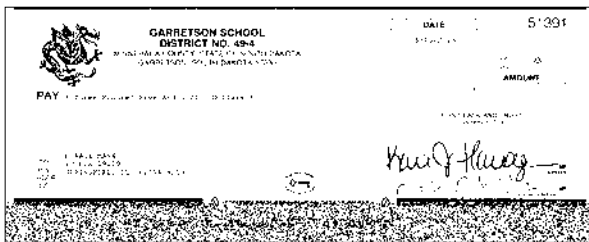
Check: 51388 Amount: \$20.00 Date: 5/19/2023 51388



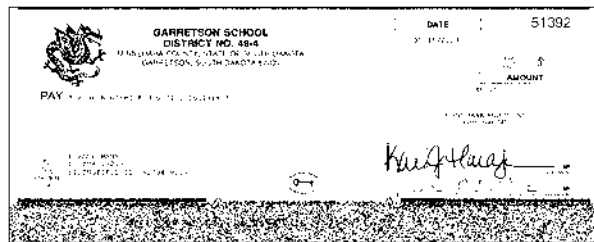
Check: 51389 Amount: \$29,545.10 Date: 5/15/2023 51389



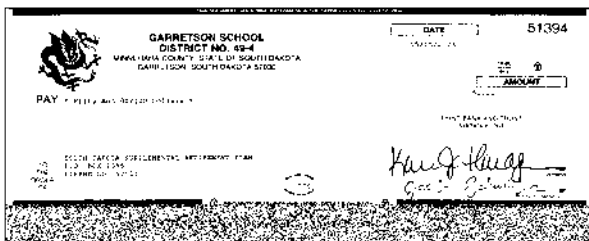
Check: 51390 Amount: \$1,841.51 Date: 5/15/2023 51390



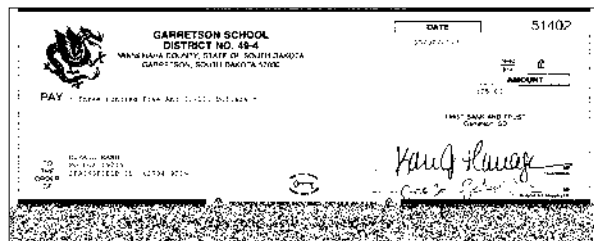
Check: 51391 Amount: \$305.00 Date: 5/17/2023 51391



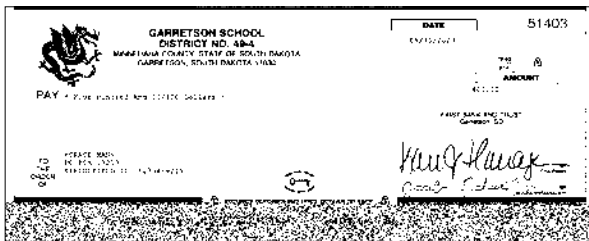
Check: 51392 Amount: \$400.00 Date: 5/17/2023 51392



Check: 51394 Amount: \$50.00 Date: 5/16/2023 51394



Check: 51402 Amount: \$305.00 Date: 5/31/2023 51402



Check: 51403 Amount: \$400.00 Date: 5/31/2023 51403



First Bank & Trust
 PO Box 5057
 Brookings, SD 57006

MEMBER FDIC

Account #	Statement Date	Page
*****0131	5/31/2023	1 of 5

*****EXCLUDE-General
 9520 0.7500 EX 0.000 27 1 2379

GARRETSON SCHOOL
 DISTRICT TRANSFER
 PO BOX C
 GARRETSON SD 57030-0381



CUSTOMER SERVICE
 Toll-Free: 800.843.1552



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CHECKING ACCOUNT

Account Title: GARRETSON SCHOOL
 DISTRICT TRANSFER

INTEREST CHECKING		NUMBER OF ENCLOSURES	10
ACCOUNT NUMBER	ENDING 0131	Statement Dates	5/01/23 thru 5/31/23
PREVIOUS BALANCE	4,061,680.51	DAYS IN THE STATEMENT PERIOD	31
16 DEPOSITS	2,119,264.64	AVERAGE LEDGER BALANCE	4,382,713.66
5 CHECKS/DEBITS	675,711.37	AVERAGE COLLECTED BAL	4,382,713.66
SERVICE CHARGE	.00	Interest Earned	930.57
INTEREST PAID	930.57	Annual Percentage Yield Earned	0.25
NEW BALANCE	5,506,164.35	2023 Interest Paid	2,957.75

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$.00	\$.00
Total NSF Returned Item Fees	\$.00	\$.00

DEPOSITS

DATE	DESCRIPTION	AMOUNT
5/02	AP ACH STATE OF SOUTH D 6466000364 23/05/02 TRACE# -091408595841690	1,277.56
5/04	Deposit	823.00
5/04	Deposit	1,468.58
5/05	HCCLAIMPT SD MMIS 9083010000 23/05/05	733.14



First Bank & Trust
PO Box 5057
Brookings, SD 57006

MEMBER FDIC

Account #	Statement Date	Page
*****0131	5/31/2023	4 of 5

DEPOSIT TICKET
FIRST BANK & TRUST
GARRETSON SD 57006
DATE 5/24/23
AMOUNT \$250.00
GARRETSON SCHOOL DISTRICT
TRANSFER ACCOUNT
TOTAL \$250.00

Check: 0 Amount: \$250.00 Date: 5/24/2023 Deposit

DEPOSIT TICKET
FIRST BANK & TRUST
GARRETSON SD 57006
DATE 5/24/2023
AMOUNT \$1,725.56
GARRETSON SCHOOL DISTRICT
TRANSFER ACCOUNT
TOTAL \$1,725.56

Check: 0 Amount: \$1,725.56 Date: 5/24/2023 Deposit

FIRST BANK & TRUST
CHECKING DEPOSIT
DATE MAY 19 2023
NAME Garretson School
ACCOUNT NUMBER
AMOUNT \$918,158.66

Check: 0 Amount: \$918,158.66 Date: 5/19/2023 Deposit

DEPOSIT TICKET
FIRST BANK & TRUST
GARRETSON SD 57006
DATE 5/17/23
AMOUNT \$7,860.00
GARRETSON SCHOOL DISTRICT
TRANSFER ACCOUNT
TOTAL \$7,860.00

Check: 0 Amount: \$7,860.00 Date: 5/17/2023 Deposit

DEPOSIT TICKET
FIRST BANK & TRUST
GARRETSON SD 57006
DATE 5/15/2023
AMOUNT \$39.75
GARRETSON SCHOOL DISTRICT
TRANSFER ACCOUNT
TOTAL \$39.75

Check: 0 Amount: \$39.75 Date: 5/15/2023 Deposit

DEPOSIT TICKET
FIRST BANK & TRUST
GARRETSON SD 57006
DATE 5/15/2023
AMOUNT \$187.50
GARRETSON SCHOOL DISTRICT
TRANSFER ACCOUNT
TOTAL \$187.50

Check: 0 Amount: \$187.50 Date: 5/15/2023 Deposit

DEPOSIT TICKET
FIRST BANK & TRUST
GARRETSON SD 57006
DATE 5/15/2023
AMOUNT \$797.34
GARRETSON SCHOOL DISTRICT
TRANSFER ACCOUNT
TOTAL \$797.34

Check: 0 Amount: \$797.34 Date: 5/15/2023 Deposit

DEPOSIT TICKET
FIRST BANK & TRUST
GARRETSON SD 57006
DATE 5/8/23
AMOUNT \$1,125.00
GARRETSON SCHOOL DISTRICT
TRANSFER ACCOUNT
TOTAL \$1,125.00

Check: 0 Amount: \$1,125.00 Date: 5/8/2023 Deposit

DEPOSIT TICKET
FIRST BANK & TRUST
GARRETSON SD 57006
DATE 5/4/2023
AMOUNT \$1,468.58
GARRETSON SCHOOL DISTRICT
TRANSFER ACCOUNT
TOTAL \$1,468.58

Check: 0 Amount: \$1,468.58 Date: 5/4/2023 Deposit

DEPOSIT TICKET
FIRST BANK & TRUST
GARRETSON SD 57006
DATE 5/4/2023
AMOUNT \$823.00
GARRETSON SCHOOL DISTRICT
TRANSFER ACCOUNT
TOTAL \$823.00

Check: 0 Amount: \$823.00 Date: 5/4/2023 Deposit

Vendor ID: AOXWEL	A-OX WELDING SUPPLY CO., INC.	PO Number:	Invoice Number: 0000285215	Amount:	59.95
Description: Ag. Cylinder Rentals		Invoice Date: 05/20/2023	Due Date: 06/10/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 1131 021 411	K Cylinders - 2		18.00		N
10 1131 021 411	T Cylinders - 3		27.00		N
10 1131 021 411	WS ACET Cylinder - 1		9.00		N
10 1131 021 411	Administrative Compliance		5.95		N
Vendor ID: ABCRENT	ABC RENTALS	PO Number:	Invoice Number: 612433	Amount:	1,154.30
Description: Stage for Graduation		Invoice Date: 05/24/2023	Due Date: 06/15/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 1131 000 411	Stage for Graduation		1,154.30		N
Vendor ID: ABRAHEA	ABRAHAM, HEATHER	PO Number:	Invoice Number: 06052023	Amount:	16.80
Description: Lunch Reimbursement		Invoice Date: 06/05/2023	Due Date: 06/15/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
51 2562 000 690	Lunch Reimbursement - Peyton		16.80		N
Vendor ID: ACESYS	ACCESS SYSTEMS LEASING	PO Number:	Invoice Number: 34052326	Amount:	1,307.84
Description: June 2023 Contracted Services		Invoice Date: 05/15/2023	Due Date: 06/29/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
21 1111 000 549	June 2023 Contracted Services		326.96		N
21 1121 000 549	June 2023 Contracted Services		326.96		N
21 1131 000 549	June 2023 Contracted Services		326.96		N
21 2529 000 549	June 2023 Contracted Services		326.96		N
Vendor ID: ACESYS	ACCESS SYSTEMS LEASING	PO Number:	Invoice Number: 34099457	Amount:	122.48
Description: Printer Services		Invoice Date: 05/22/2023	Due Date: 06/15/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
21 1111 000 549	Printer Services		30.62		N
21 1121 000 549	Printer Services		30.62		N
21 1131 000 549	Printer Services		30.62		N
21 2529 000 549	Printer Services		30.62		N
Vendor ID: ALLARO	ALL AROUND WELDING	PO Number:	Invoice Number: 10	Amount:	537.50
Description: Maintenance/Repairs		Invoice Date: 04/03/2023	Due Date: 05/30/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2559 000 319	Roof Vent - Material		407.50		N

10 2559 000 319 Bus 1 Clean/Electrical 130.00 N

Vendor ID: ALLICOM ALLIANCE COMMUNICATIONS PO Number: Invoice Number: 102305514 Amount: 762.00

Description: June 2023 Services Invoice Date: 05/31/2023 Due Date: 06/20/2023 Status: AP 1099 Amount: 0.00

Sequence: 1 Check Type: Automatic Payment Checking Account ID: 1 Check Number: 9267 Check Date: 06/20/2023 CC:

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2321 000 340	June 2023 Services		190.50		N	
10 2529 000 340	June 2023 Services		190.50		N	
10 2410 000 340	June 2023 Services		190.50		N	
10 2411 000 340	June 2023 Services		190.50		N	

Vendor ID: APPTINC APPTEGY, INC. PO Number: Invoice Number: INV-11856 Amount: 5,200.00

Description: Rooms Invoice Date: 05/03/2023 Due Date: 06/02/2023 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
21 1111 000 422	Rooms		1,237.50		N	
21 1111 000 422	Service - Rooms		1,102.50		N	
21 1121 000 422	Service - Rooms		490.00		N	
21 1121 000 422	Rooms		550.00		N	
21 1131 000 422	Rooms		962.50		N	
21 1131 000 422	Service - Rooms		857.50		N	

Vendor ID: APPTINC APPTEGY, INC. PO Number: Invoice Number: INV-12267 Amount: 5,000.00

Description: Contract Invoice - Thrillshare Invoice Date: 06/05/2023 Due Date: 07/31/2023 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
21 2227 000 472	Contract Invoice - Thrillshare		5,000.00		N	

Vendor ID: ASBSD ASSOCIATED SCHOOL BOARDS OF SOUTH DAKOTA PO Number: Invoice Number: 05312023 Amount: 1,193.95

Description: 2023-2024 Dues Invoice Date: 05/31/2023 Due Date: 06/15/2023 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2529 000 640	2023-2024 Dues - Base		250.00		N	
10 2311 000 640	2023-2024 Dues - Base		250.00		N	
10 2321 000 640	2023-2024 Dues - Base		250.00		N	
10 2321 000 640	2023-2024 Dues - Expend. Calculation		147.98		N	
10 2311 000 640	2023-2024 Dues - Expend. Calculation		147.98		N	
10 2529 000 640	2023-2024 Dues - Expend. Calculation		147.99		N	

Vendor ID: BERGJAC BERG, JACOB PO Number: Invoice Number: 06052023 Amount: 250.00

Description: Driver's Ed. - Reimbursement Invoice Date: 06/05/2023 Due Date: 06/15/2023 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
53 1132 000 411	Driver's Ed. - Reimbursement		250.00		N	

Vendor ID: BJMENT BJM ENTERPRISE, INC. PO Number: Invoice Number: 17538 Amount: 1,027.10
 Description: Bus Maintenance Invoice Date: 04/17/2023 Due Date: 06/15/2023 Status: A 1099 Amount: 0.00
 Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:
Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
 10 2559 000 323 Supreme Synbld 5W30 - 55 997.15 N
 10 2559 000 323 Freight 9.95 N
 10 2559 000 323 Core Charge 20.00 N

Vendor ID: BOHLJAS BOHL, JASON PO Number: Invoice Number: 06052023 Amount: 4.60
 Description: Lunch Reimbursement Invoice Date: 06/05/2023 Due Date: 06/15/2023 Status: A 1099 Amount: 0.00
 Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:
Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
 51 2562 000 690 Lunch Reimbursement - Preston 4.60 N

Vendor ID: BRANACE BRANDON ACE HARDWARE PO Number: Invoice Number: 61917/5 Amount: 39.44
 Description: Supplies Invoice Date: 05/12/2023 Due Date: 06/18/2023 Status: A 1099 Amount: 0.00
 Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:
Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
 10 2559 000 411 Flap Disc 80 G - 1 9.99 N
 10 2559 000 411 Curved Edge Flap Disc 60 G - 1 11.49 N
 10 2559 000 411 Cut Wheel MTL - 2 9.98 N
 10 2559 000 411 Cut Off Wheel - 2 7.98 N

Vendor ID: BRANACE BRANDON ACE HARDWARE PO Number: Invoice Number: 62592/5 Amount: 11.67
 Description: Keys Invoice Date: 05/30/2023 Due Date: 06/18/2023 Status: A 1099 Amount: 0.00
 Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:
Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
 10 2549 000 411 Keykrafter - 3 11.67 N

Vendor ID: BRANACE BRANDON ACE HARDWARE PO Number: Invoice Number: 62835/5 Amount: 49.50
 Description: Maintenance Supplies Invoice Date: 06/05/2023 Due Date: 06/18/2023 Status: A 1099 Amount: 0.00
 Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:
Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
 10 2549 000 411 Clamp 1/2 to 1-1/4" SS - 6 17.94 N
 10 2549 000 411 HSE Clamp 11/16"1-1/12"SS - 6 17.94 N
 10 2549 000 411 Hillman Hardware - 6 5.94 N
 10 2549 000 411 Hillman Hardware - 6 4.14 N
 10 2549 000 411 Hillman Hardware - 6 3.54 N

Vendor ID: BRANACE BRANDON ACE HARDWARE PO Number: Invoice Number: 62941/5 Amount: 168.99
 Description: Storage Space Supplies Invoice Date: 06/07/2023 Due Date: 06/18/2023 Status: A 1099 Amount: 0.00
 Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:
Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
 10 2121 000 411 Storage Space Supplies 168.99 N

Vendor ID: BRANACE	BRANDON ACE HARDWARE	PO Number:	Invoice Number: 62959/5	Amount:	19.99
Description: Valve		Invoice Date: 06/07/2023	Due Date: 06/18/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2549 000 411	Relif Valv 150PSI 2-1/2" - 1		19.99		N
Vendor ID: CARRINS	CARROLL INSTITUTE	PO Number:	Invoice Number: 2310	Amount:	768.00
Description: June 2023 Contract		Invoice Date: 05/22/2023	Due Date: 06/15/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2115 000 319	June 2023 Contract		768.00		N
Vendor ID: CITYOFG	CITY OF GARRETSON	PO Number:	Invoice Number: 05312023-312	Amount:	42.00
Description: 312 Center Ave. Water		Invoice Date: 05/31/2023	Due Date: 06/20/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2542 017 321	Water		42.00		N
Vendor ID: CITYOFG	CITY OF GARRETSON	PO Number:	Invoice Number: 05312023-401E	Amount:	115.50
Description: 401 Main Ave. Sewer/Water		Invoice Date: 05/31/2023	Due Date: 06/20/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2542 017 321	Sewer		69.00		N
10 2542 017 321	Water		46.50		N
Vendor ID: CITYOFG	CITY OF GARRETSON	PO Number:	Invoice Number: 05312023-401W	Amount:	523.66
Description: 401 Main Ave. Gas		Invoice Date: 05/31/2023	Due Date: 06/20/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2542 016 321	Gas		410.66		N
10 2542 016 321	Gas Service Charge		113.00		N
Vendor ID: CITYOFG	CITY OF GARRETSON	PO Number:	Invoice Number: 05312023-409	Amount:	160.73
Description: 409 1st St. Gas/Sewer/Water		Invoice Date: 05/31/2023	Due Date: 06/20/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2542 016 321	Gas		48.50		N
10 2542 016 321	Gas Service Charge		15.00		N
10 2542 017 321	Sewer		49.07		N
10 2542 017 321	Water		48.16		N
Vendor ID: CITYOFG	CITY OF GARRETSON	PO Number:	Invoice Number: 05312023-700	Amount:	201.22
Description: 700 Nordstrom Ave. Gas/Sewer/Water		Invoice Date: 05/31/2023	Due Date: 06/20/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2542 016 321	Gas		71.48		N	
10 2542 016 321	Gas Service Charge		23.00		N	
10 2542 017 321	Sewer		52.91		N	
10 2542 017 321	Water		53.83		N	
Vendor ID: CITYOFG CITY OF GARRETSON		PO Number:	Invoice Number: 05312023-916		Amount:	130.01
Description: 916 Dows St. Sewer/Water		Invoice Date: 05/31/2023	Due Date: 06/20/2023	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2542 017 321	Water		42.83		N	
10 2542 017 321	Water		42.00		N	
10 2542 017 321	Sewer		45.18		N	
Vendor ID: CLIMSYS CLIMATE SYSTEMS, INC.		PO Number:	Invoice Number: 16186		Amount:	1,319.00
Description: Fix Boiler Issues after Power Outage		Invoice Date: 06/02/2023	Due Date: 07/01/2023	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2549 000 323	Fix Boiler Issues after Power Outage		1,319.00		N	
Vendor ID: CLIMSYS CLIMATE SYSTEMS, INC.		PO Number:	Invoice Number: 16235		Amount:	280.00
Description: Fix Boiler Issues after Power Outage		Invoice Date: 06/02/2023	Due Date: 07/01/2023	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2549 000 323	Fix Boiler Issues after Power Outage		280.00		N	
Vendor ID: DAKOPLA DAKOTA PLAYGROUND		PO Number:	Invoice Number: 302836		Amount:	13,083.00
Description: Playground Equipment		Invoice Date: 05/17/2023	Due Date: 06/16/2023	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
21 2549 000 530	GeoPlex Climbin - 1		6,420.00		N	
21 2549 000 530	Rhapsody Anima - 1		5,685.00		N	
21 2549 000 530	Shipping & Handling		978.00		N	
Vendor ID: DAMMGAR DAMMAN, GARY		PO Number:	Invoice Number: 06052023		Amount:	8.55
Description: Lunch Reimbursement		Invoice Date: 06/05/2023	Due Date: 06/15/2023	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
51 2562 000 690	Lunch Reimbursement - Morgan		8.55		N	
Vendor ID: DONSAUT DON'S AUTO & TIRE CO.		PO Number:	Invoice Number: 4822		Amount:	17.46
Description: Headlight Bulb for Impala		Invoice Date: 04/04/2023	Due Date: 05/30/2023	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2559 000 411	Headlight Bulb for Impala		17.46		N	

Vendor ID: ELKJEFFSCH	ELK POINT-JEFFERSON SCHOOL DISTRICT #61-7	PO Number:	Invoice Number: 02182023	Amount: 266.15
Description: Region 2B Wrestling Tournament Expenses		Invoice Date: 05/23/2023	Due Date: 06/15/2023	Status: A 1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date: CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u> <u>Asset/Asset Tag</u> <u>In Full</u>
10 6900 486 319	Region 2B Wrestling Tournament Expenses		266.15	N
Vendor ID: FIRSBAN	FIRST BANK & TRUST	PO Number:	Invoice Number: 05162023	Amount: 1,000.00
Description: CO Certificate - Series 2023		Invoice Date: 05/16/2023	Due Date: 06/15/2023	Status: A 1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date: CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u> <u>Asset/Asset Tag</u> <u>In Full</u>
21 5000 000 640	CO Cert. - Series 2023 - Acceptance Fee		1,000.00	N
Vendor ID: FIRSBAN	FIRST BANK & TRUST	PO Number:	Invoice Number: 05192023	Amount: 339,375.00
Description: CO Certificate - Series 2020		Invoice Date: 05/19/2023	Due Date: 07/15/2023	Status: A 1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date: CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u> <u>Asset/Asset Tag</u> <u>In Full</u>
21 5000 000 611	CO Certificate - Series 2020 - Principal		330,000.00	N
21 5000 000 612	CO Certificate - Series 2020 - Interest		9,125.00	N
21 5000 000 640	CO Certificate - Series 2020 - Fees		250.00	N
Vendor ID: FLAHSTA	FLAHAVEN, STACY	PO Number:	Invoice Number: 06052023	Amount: 45.30
Description: Lunch Reimbursement		Invoice Date: 06/05/2023	Due Date: 06/15/2023	Status: A 1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date: CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u> <u>Asset/Asset Tag</u> <u>In Full</u>
51 2562 000 690	Lunch Reimbursement - Chloe		45.30	N
Vendor ID: GARRFOO	GARRETSON FOOD CENTER	PO Number:	Invoice Number: 04012023-2	Amount: 13.47
Description: Niagara Water		Invoice Date: 04/01/2023	Due Date: 05/30/2023	Status: A 1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date: CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u> <u>Asset/Asset Tag</u> <u>In Full</u>
10 1131 000 411	Niagara Water - 3		13.47	N
Vendor ID: GARRFOO	GARRETSON FOOD CENTER	PO Number:	Invoice Number: 04032023	Amount: 11.34
Description: Animal Science Class Supplies		Invoice Date: 04/03/2023	Due Date: 05/30/2023	Status: A 1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date: CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u> <u>Asset/Asset Tag</u> <u>In Full</u>
10 1131 000 411	Animal Science Class Supplies		11.34	N
Vendor ID: GARRFOO	GARRETSON FOOD CENTER	PO Number:	Invoice Number: 04052023	Amount: 10.46
Description: Soap		Invoice Date: 04/05/2023	Due Date: 05/30/2023	Status: A 1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date: CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u> <u>Asset/Asset Tag</u> <u>In Full</u>
10 2549 000 411	Soap		10.46	N

Vendor ID: GARRFOO	GARRETSON FOOD CENTER	PO Number:	Invoice Number: 04052023-2	Amount:	4.98
Description: Chemistry Class Supplies		Invoice Date: 04/05/2023	Due Date: 05/30/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 1131 000 411	Chemistry Class Supplies		4.98		N
Vendor ID: GARRFOO	GARRETSON FOOD CENTER	PO Number:	Invoice Number: 04132023	Amount:	15.38
Description: Laundry Detergent		Invoice Date: 04/13/2023	Due Date: 05/30/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2549 000 411	Laundry Detergent - 2		15.38		N
Vendor ID: GARRFOO	GARRETSON FOOD CENTER	PO Number:	Invoice Number: 05152023	Amount:	25.28
Description: Laundry Detergent		Invoice Date: 05/15/2023	Due Date: 06/15/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2549 000 411	Laundry Detergent		25.28		N
Vendor ID: GARRGAZ	GARRETSON GAZETTE	PO Number:	Invoice Number: 3513	Amount:	228.12
Description: March/April 2023 Minutes Publication		Invoice Date: 04/30/2023	Due Date: 05/30/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2319 000 340	April 10, 2023 Board Minutes Publication		170.93		N
10 2319 000 340	April 18, 2023 Board Minutes Publication		24.60		N
10 2319 000 340	March 28, 2023 Board Minutes Publication		32.59		N
Vendor ID: GARRGAZ	GARRETSON GAZETTE	PO Number:	Invoice Number: 3541	Amount:	182.83
Description: May 2023 Board Minutes Publication		Invoice Date: 05/31/2023	Due Date: 06/15/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2319 000 340	May 2023 Board Minutes Publication		182.83		N
Vendor ID: GARRCUS	GARRETSON SCHOOL DISTRICT CUSTODIAL ACCOUNT	PO Number:	Invoice Number: 05312023	Amount:	5,201.29
Description: May 2023 Imprest Account Reimbursement		Invoice Date: 05/31/2023	Due Date: 06/15/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 6900 496 411	Kelsey Buchholz- Region Practice Round		339.97		N
10 6900 496 411	Kelsey Buchholz- Range Balls @ SV Meet		12.00		N
10 1131 000 411	Kelsey Buchholz- Journalism Supplies		50.80		N
10 1111 000 315	Cash- 4th Grade Field Trip 5/10/23		39.75		N
10 6900 487 334	Cash- Meal Money for State Track		332.00		N
10 6900 496 334	Cash- Meal Money for State Golf		580.00		N
10 2121 000 411	Lost & Found - Mental Health Training		500.00		N
10 6900 487 315	Hanson SD - Track Meet Entry Fee 5/15/23		200.00		N

10 6900 487 315	Jason Bohl - Howard Wood Entry Fees	275.00	N
10 6900 496 315	Sioux Valley SD - Golf Entry Fee 5/15/23	40.00	N
10 6900 496 315	Dell Rapids SD - JH Golf Meet Entry Fees	108.00	N
10 6900 487 315	Dell Rapids SD - JH Track Meet Entry Fee	75.00	N
10 6900 487 315	Dell Rapids SD - Track Meet Entry Fee	175.00	N
10 6900 496 315	Northern Links - Golf Meet Entry Fee	50.00	N
10 6900 496 315	McCook Central SD - Golf Entry Fee 5/10	50.00	N
10 192	EMC Insurance - Inland Marine Insurance	25.00	N
10 2134 000 315	SDSNA - Conference Registration	300.00	N
22 1221 000 315	SD Serv. for Deaf - MWCDE Registration	600.00	N
10 2121 000 411	FB&T CC - Amazon - Wellness Grant	352.96	N
22 2710 000 334	FB&T-Lodge at Deadwood - SPED Conference	231.78	N
10 2529 000 411	FB&T CC - Amazon - Large Desk Calendar	34.98	N
10 6900 000 334	FB&T CC-Shell Oil - Fuel - AD Conference	49.00	N
10 2227 000 334	FB&T CC-CC Exxon - Fuel - TIE Conference	59.77	N
10 2529 000 640	FB&T CC - Interest	40.09	N
10 2529 000 411	FB&T CC - Amazon - Supplies	8.99	N
10 6900 492 411	FB&T- Award Emblem - Band Banquet Awards	106.43	N
10 6900 495 411	FB&T-Award Emblem - Choir Banquet Awards	106.42	N
10 2529 000 334	FB&T- Subway - BM Conf. - Meal	11.60	N
10 2529 000 334	FB&T- Ramkota Hotel - BM Conf. - Meal	38.50	N
10 2227 000 334	FB&T- Burger King - TIE Conf. - Meal	13.75	N
10 2321 000 640	FB&T CC- WordPress - Subscription	319.50	N
10 1111 000 411	FB&T CC- Math Learning Center- Supplies	75.00	N

Vendor ID: GOODLLC	GOODCARE, LLC	PO Number:	Invoice Number: 05032023	Amount:	4,986.64
Description: April 2023 Occupational/Physical Therapy		Invoice Date: 04/30/2023	Due Date: 05/03/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
22 2171 000 319	Physical Therapy - 12.01 hrs.		996.83		N
22 2172 000 319	Occupational Therapy - 48.07 hrs.		3,989.81		N

Vendor ID: GOODLLC	GOODCARE, LLC	PO Number:	Invoice Number: 06012023	Amount:	4,470.38
Description: May 2023 Occupational/Physical Therapy		Invoice Date: 05/31/2023	Due Date: 06/30/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
22 2171 000 319	Physical Therapy - 14.21 hrs.		1,179.43		N
22 2172 000 319	Occupational Therapy - 39.65 hrs.		3,290.95		N

Vendor ID: HEIMFIR	HEIMAN FIRE EQUIPMENT	PO Number:	Invoice Number: 44665	Amount:	241.00
Description: Fire Extinguishers - Annual Inspection		Invoice Date: 06/07/2023	Due Date: 06/15/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>

10 2549 000 319 Fire Extinguishers - Annual Inspection 241.00 N

Vendor ID: HILLYARD HILLYARD / SIOUX FALLS PO Number: Invoice Number: 605117914 Amount: 885.74

Description: Cleaning/Maintenance Supplies Invoice Date: 05/15/2023 Due Date: 06/30/2023 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2549 000 411	Tissues 12/case - 6 Cases		299.28		N	
10 2549 000 411	Filter Paper Bags 10 pk - 2		39.42		N	
10 2549 000 411	Towel Rolls 6/case - 8 Cases		547.04		N	

Vendor ID: HILLYARD HILLYARD / SIOUX FALLS PO Number: Invoice Number: 605139820 Amount: 5,397.71

Description: Cleaning/Maintenance Supplies Invoice Date: 06/06/2023 Due Date: 07/21/2023 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2549 000 411	Pad 20 in. Polish 5/case - 5 cases		37.05		N	
10 2549 000 411	Arsenal 1 Carpet PH Rinse - 16		580.48		N	
10 2549 000 411	Arsenal 1 Neutralizer - 24		1,352.16		N	
10 2549 000 411	Seal 341 - 24 Gallons		953.28		N	
10 2549 000 411	North Star - 24 Gallons		984.48		N	
10 2549 000 411	Arsenal 1 Assurance - 24		1,042.80		N	
10 2549 000 411	Pad 20 in. Strip Black 5/case - 25 cases		200.50		N	
10 2549 000 411	Pad 20 in. Cleaner Blue 5/case-10 cases		74.10		N	
10 2549 000 411	Liquid Gum-Go - 3 quarts		99.06		N	
10 2549 000 411	Double Down Carpet Spotter 6/32 oz. - 3		73.80		N	

Vendor ID: HILLYARD HILLYARD / SIOUX FALLS PO Number: Invoice Number: 700545226 Amount: 103.70

Description: Replaced Cord on Vacuum Invoice Date: 05/11/2023 Due Date: 06/25/2023 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2549 000 411	Shop Supplies		10.00		N	
10 2549 000 411	Cord Set - 1		34.70		N	
10 2549 000 323	Labor		59.00		N	

Vendor ID: HILLYARD HILLYARD / SIOUX FALLS PO Number: Invoice Number: 700545227 Amount: 251.10

Description: Replace Cord/New Access Door on Vacuum Invoice Date: 05/11/2023 Due Date: 06/25/2023 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2549 000 323	Labor		88.50		N	
10 2549 000 323	Service Call		118.00		N	
10 2549 000 411	Shop Supplies		10.00		N	
10 2549 000 411	Access Door - 1		34.60		N	

Vendor ID: HOUGMIF HOUGHTON MIFFLIN HARCOURT PO Number: 187130-118 Invoice Number: 955799753 Amount: 21,920.40

Description: K-2 Curriculum Invoice Date: 04/25/2023 Due Date: 05/24/2023 Status: A 1099 Amount: 0.00

Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
21 1111 000 411	Into Reading Teacher Guide Set Grade K		345.00		N	Incomplete
21 1111 000 411	Into Reading Big Book Set Grade K		440.00		N	Incomplete
21 1111 000 411	Into Reading Read Aloud Set Grade K		240.00		N	Incomplete
21 1111 000 411	Into Reading Instructional Card Kit Grad		138.90		N	Incomplete
21 1111 000 411	Into Reading Start Right Reader Set of 6		324.00		N	Incomplete
21 1111 000 411	Into Reading Tabletop Minilessons Readin		62.00		N	Incomplete
21 1111 000 411	Into Reading Tabletop Minilessons Englis		62.00		N	Incomplete
21 1111 000 411	Into Reading Student myBook 6 Year Print		1,890.00		N	Incomplete
21 1111 000 411	Into Reading Teacher Guide Set Grade 1		345.00		N	Incomplete
21 1111 000 411	2020 Into Reading Writing Workshop Teach		96.60		N	Incomplete
21 1111 000 411	Into Reading Teaching Pal Set Grade 1		76.00		N	Incomplete
21 1111 000 411	Into Reading Big Book Set Grade 1		168.00		N	Incomplete
21 1111 000 411	Into Reading Read Aloud Set Grade 1		176.00		N	Incomplete
21 1111 000 411	Into Reading Trade Classroom Library Sin		49.70		N	Incomplete
21 1111 000 411	Into Reading Instructional Card Kit Grad		146.10		N	Incomplete
21 1111 000 411	Into Reading Start Right Reader Set of 6		518.40		N	Incomplete
21 1111 000 411	Into Reading Tabletop Minilessons Readin		62.00		N	Incomplete
21 1111 000 411	Into Reading Tabletop Minilessons Englis		62.00		N	Incomplete
21 1111 000 422	Into Reading Rigby Library with Take and		2,300.02		N	Incomplete
21 1111 000 411	Into Reading Student myBook Softcover Se		1,890.00		N	Incomplete
21 1111 000 411	Into Reading Teacher Guide Set Grade 2		345.00		N	Incomplete
21 1111 000 411	2020 Into Reading Writing Workshop Teach		96.60		N	Incomplete
21 1111 000 411	Into Reading Teaching Pal Set Grade 2		76.00		N	Incomplete
21 1111 000 411	Into Reading Read Aloud Set Grade 2		264.00		N	Incomplete
21 1111 000 411	Into Reading Trade Classroom Library Sin		49.70		N	Incomplete
21 1111 000 411	Into Reading Instructional Card Kit Grad		150.10		N	Incomplete
21 1111 000 411	Into Reading Start Right Reader Set of 6		345.60		N	Incomplete
21 1111 000 411	Into Reading Tabletop Minilessons Readin		62.00		N	Incomplete
21 1111 000 411	Into Reading Tabletop Minilessons Englis		62.00		N	Incomplete
21 1111 000 422	Into Reading Rigby Library with Take and		2,300.02		N	Incomplete
21 1111 000 411	Into Reading Student myBook Softcover Se		1,890.00		N	Incomplete
21 1111 000 411	Shipping & Handling		4,587.64		N	Incomplete
21 1111 000 422	Into Reading Rigby Library with Take and		2,300.02		N	Incomplete

Vendor ID: INFRDES INFRASTRUCTURE DESIGN GROUP, INC. PO Number: Invoice Number: 22983 Amount: 33,422.40

Description: Professional Services through 3/25/2023 Invoice Date: 04/12/2023 Due Date: 06/30/2023 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
21 2549 000 520	Professional Services through 3/25/2023		33,422.40		N	

Vendor ID: INFRDES INFRASTRUCTURE DESIGN GROUP, INC. PO Number: Invoice Number: 23090 Amount: 14,344.97

Description: Professional Services through 4/22/2023		Invoice Date: 05/23/2023	Due Date: 06/30/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
21 2549 000 520	Professional Services through 4/22/2023		14,344.97		N
Vendor ID: INNOOFF	INNOVATIVE OFFICE SOLUTIONS, LLC	PO Number:	Invoice Number: IN4202972	Amount:	136.44
Description: Paper		Invoice Date: 05/19/2023	Due Date: 06/18/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2529 000 411	Paper - 6 boxes		136.44		N
Vendor ID: INTESEC	INTELLIPRO SECURITY, LLC	PO Number:	Invoice Number: 3675	Amount:	264.95
Description: Storage System Drive		Invoice Date: 05/23/2023	Due Date: 06/15/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2549 000 319	Replaced Storage System Drive		75.00		N
10 2549 000 319	4TB Surveillance Hard Disk Drive - 1		189.95		N
Vendor ID: INTECOR	INTERPRECORPS	PO Number:	Invoice Number: 4162	Amount:	3,824.80
Description: Interpreter		Invoice Date: 05/18/2023	Due Date: 06/17/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
22 1221 000 319	Interpreter - 4/3/23 - 2 hrs.		84.00		N
22 1221 000 319	Interpreter - 4/5/23 - 5.5 hrs.		231.00		N
22 1221 000 319	Interpreter - 4/6/23 - 7.5 hrs.		315.00		N
22 1221 000 319	Interpreter - 4/13/23 - 7.5 hrs.		315.00		N
22 1221 000 319	Interpreter - 4/14/23 - 7.5 hrs.		315.00		N
22 1221 000 319	Interpreter - 4/17/23 - 4 hrs.		168.00		N
22 1221 000 319	Interpreter - 4/19/23 - 5.5 hrs.		231.00		N
22 1221 000 319	Interpreter - 4/20/23 - 7.5 hrs.		315.00		N
22 1221 000 319	Interpreter - 4/21/23 - 3.5 hrs.		147.00		N
22 1221 000 319	Interpreter - 4/24/23 - 7.5 hrs.		315.00		N
22 1221 000 319	Interpreter - 4/26/23 - 5.5 hrs.		231.00		N
22 1221 000 319	Interpreter - 4/27/23 - 7.5 hrs.		315.00		N
22 1221 000 319	Interpreter - 4/28/23 - 7.5 hrs.		315.00		N
22 1221 000 319	Interpreter - April Mileage - 728 miles		527.80		N
Vendor ID: JWPEPP	J.W. PEPPER & SON, INC.	PO Number:	Invoice Number: 365348131	Amount:	14.95
Description: Choir Music Download		Invoice Date: 05/11/2023	Due Date: 06/10/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 6900 495 411	Fly Accompaniment MP3 - 1		14.95		N
Vendor ID: JOHNGUY	JOHNSON, GUY	PO Number:	Invoice Number: 05172023	Amount:	313.36

Description: Mileage - Reimbursement

Invoice Date: 05/17/2023 Due Date: 06/30/2023 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2321 000 334	Pierre - Grants Management - 490 miles		249.90		N	
10 2321 000 334	Pierre - Grants Management - Meals		40.00		N	
10 2321 000 334	Prairie Lakes Coop, Meeting - 46 miles		23.46		N	

Vendor ID: LASTIMP LASTING IMPRESSIONS UNLIMITED, INC. PO Number: Invoice Number: 14022 Amount: 179.00

Description: Awards/Plaques Invoice Date: 05/18/2023 Due Date: 06/16/2023 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 6900 487 411	Track & Field Awards - Plaques - 6		78.00		N	
10 1131 000 411	Retirement Gift (Bev Howe) - Gold Plate		48.00		N	
10 2311 000 411	School Board Plaque - Kari Flanagan		53.00		N	

Vendor ID: LASTIMP LASTING IMPRESSIONS UNLIMITED, INC. PO Number: Invoice Number: 14028 Amount: 77.00

Description: Baseball/Trapshooting Awards Invoice Date: 05/30/2023 Due Date: 06/15/2023 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 6900 000 411	Baseball Awards - 2 Plaques		26.00		N	
10 6900 000 411	Trapshooting Awards - 3 Plaques		39.00		N	
10 6900 000 411	Shipping & Handling		12.00		N	

Vendor ID: LUNCSOL LUNCHTIME SOLUTIONS, INC. PO Number: Invoice Number: INV-35502 Amount: 31,244.64

Description: May 2023 Services Invoice Date: 05/31/2023 Due Date: 06/30/2023 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
51 2562 000 399	Student Breakfast - 1,080		2,240.46		N	
51 2562 000 399	Adult Breakfast - 8		20.22		N	
51 2562 000 399	Student Lunch - 6,016		22,620.16		N	
51 2562 000 399	Adult Lunch - 73		331.43		N	
51 2562 000 399	Head Start Student Lunch - 100		392.15		N	
51 2562 000 399	Head Start Adult Lunch - 22		86.27		N	
51 2562 000 399	Head Start Snacks - 140		139.16		N	
51 2562 000 399	Reimbursable Snack Milk - 931		276.60		N	
51 2562 000 399	A La Carte - Breakfast Extras - 499		467.12		N	
51 2562 000 399	A La Carte - Snack Food - 2,561.50		2,397.86		N	
51 2562 000 399	A La Carte - Snack Beverage - 1,099.05		1,028.84		N	
51 2562 000 399	A La Carte - Lunch Extras - 2,102.25		1,967.95		N	
51 2562 000 399	Extra Milk Sales - 270		126.38		N	
51 2562 000 399	Commodity Credit - 849.96		(849.96)		N	

Vendor ID: LUNCSOL LUNCHTIME SOLUTIONS, INC. PO Number: Invoice Number: INV-35541 Amount: 22.24

Description: Smallwares Invoice Date: 05/31/2023 Due Date: 06/30/2023 Status: A 1099 Amount: 0.00

Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
51 2562 000 411	Smallwares		22.24		N
Vendor ID: LYNNJAC	LYNN, JACKSON, SHULTZ & LEBRUN, P.C.	PO Number:	Invoice Number: 170262-1-145086-SDK	Amount:	1,185.50
Description: Legal Services		Invoice Date: 05/04/2023	Due Date: 05/30/2023	Status: A	1099 Amount: 1,185.50
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2315 000 399	Legal Services		1,185.50	1,185.50	N
Vendor ID: MAMMSPO	MAMMOTH SPORTS CONSTRUCTION	PO Number:	Invoice Number: 05302023-21208-2	Amount:	652,468.13
Description: Complex Project - Application #2		Invoice Date: 05/30/2023	Due Date: 06/15/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
41 2535 000 319	Complex Project - Application #2		652,468.13		N
Vendor ID: MAMMSPO	MAMMOTH SPORTS CONSTRUCTION	PO Number:	Invoice Number: 22-0005-FGP-01	Amount:	2,487.00
Description: Football Goal Post Pads		Invoice Date: 05/09/2023	Due Date: 06/15/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
41 2535 000 319	Football Goal Post Pad - 2		2,335.21		N
41 2535 000 319	Sales Tax		151.79		N
Vendor ID: MENASFE	MENARDS - SIOUX FALLS EAST	PO Number:	Invoice Number: 98897	Amount:	333.80
Description: Storage Space for Supplies		Invoice Date: 05/31/2023	Due Date: 06/15/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2121 000 411	Storage Space for Supplies		333.80		N
Vendor ID: MENASFE	MENARDS - SIOUX FALLS EAST	PO Number:	Invoice Number: 98964	Amount:	146.32
Description: Maintenance Supplies		Invoice Date: 06/01/2023	Due Date: 06/15/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2549 000 411	Maintenance Supplies		146.32		N
Vendor ID: MENASFE	MENARDS - SIOUX FALLS EAST	PO Number:	Invoice Number: 99039	Amount:	121.28
Description: Maintenance Supplies		Invoice Date: 06/02/2023	Due Date: 06/15/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2549 000 411	Maintenance Supplies		121.28		N
Vendor ID: MENASFE	MENARDS - SIOUX FALLS EAST	PO Number:	Invoice Number: 99377	Amount:	116.16
Description: Maintenance Supplies		Invoice Date: 06/06/2023	Due Date: 06/15/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>

10 2549 000 411	Maintenance Supplies	116.16	N		
Vendor ID: MITCSCH	MITCHELL SCHOOL DISTRICT #17-2	PO Number:	Invoice Number: 04282023	Amount:	855.00
Description: April 2023 Tuition		Invoice Date: 04/28/2023	Due Date: 06/15/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
22 1223 000 371	April 2023 Tuition - 19 Units		855.00		N
Vendor ID: MITCSCH	MITCHELL SCHOOL DISTRICT #17-2	PO Number:	Invoice Number: 05312023	Amount:	990.00
Description: May 2023 Tuition		Invoice Date: 05/31/2023	Due Date: 06/15/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
22 1223 000 371	May 2023 Tuition - 22 Units		990.00		N
Vendor ID: PALIOIL	PALISADES OIL, CO.	PO Number:	Invoice Number: 466	Amount:	141.35
Description: Diesel Fuel		Invoice Date: 04/05/2023	Due Date: 05/30/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2559 000 413	Diesel Fuel - 41.102 Gallons		141.35		N
Vendor ID: PALIOIL	PALISADES OIL, CO.	PO Number:	Invoice Number: 58667	Amount:	1,902.44
Description: #2 Clear Diesel		Invoice Date: 03/07/2023	Due Date: 06/15/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2559 000 413	#2 Clear Diesel - 572.3 Gallons		1,728.98		N
10 2559 000 413	Federal Lust Tax		0.57		N
10 2559 000 413	Federal Oil Spill Tax		1.20		N
10 2559 000 413	SD Clear Diesel Tax		160.24		N
10 2559 000 413	SD Environmental Fee		11.45		N
Vendor ID: PALIOIL	PALISADES OIL, CO.	PO Number:	Invoice Number: 69033	Amount:	1,635.98
Description: #2 Clear Diesel		Invoice Date: 05/04/2023	Due Date: 06/03/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2559 000 413	#2 Clear Diesel - 582.2 Gallons		1,459.52		N
10 2559 000 413	Federal Lust Tax		0.58		N
10 2559 000 413	Federal Oil Spill Tax (Diesel)		1.22		N
10 2559 000 413	SD Clear Diesel Tax		163.02		N
10 2559 000 413	SD Environmental Fee		11.64		N
Vendor ID: PALIOIL	PALISADES OIL, CO.	PO Number:	Invoice Number: 69034	Amount:	713.62
Description: 10% Ethanol Gas		Invoice Date: 05/04/2023	Due Date: 06/03/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2559 000 413	10% Ethanol Gas - 269.8 Gallons		631.90		N

10 2559 000 413	SD Gas Tax	75.54	N
10 2559 000 413	SAD Environmental Fee	5.40	N
10 2559 000 413	Federal Oil Spill Tax (Gas)	0.51	N
10 2559 000 413	Federal Lust Tax	0.27	N

Vendor ID: PALIOIL	PALISADES OIL, CO.	PO Number:	Invoice Number: 964	Amount: 15.26
Description: Diesel Fuel		Invoice Date: 03/31/2023	Due Date: 05/30/2023	Status: A 1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date: CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u> <u>Asset/Asset Tag</u> <u>In Full</u>
10 2559 000 413	Diesel Fuel - 6.156 Gallons		15.26	N

Vendor ID: PALIPRO	PALISADES PROPANE, CO.	PO Number:	Invoice Number: 68122	Amount: 618.35
Description: Propane - Bus #6		Invoice Date: 04/30/2023	Due Date: 06/30/2023	Status: A 1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date: CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u> <u>Asset/Asset Tag</u> <u>In Full</u>
10 2559 000 413	Propane - 4/5/23 - 49.2 Gallons		104.75	N
10 2559 000 413	Propane - 4/14/23 - 50.8 Gallons		108.15	N
10 2559 000 413	Propane - 4/20/23 - 51 Gallons		108.58	N
10 2559 000 413	Propane - 4/25/23 - 47.3 Gallons		100.70	N
10 2559 000 413	Propane - 4/28/23 - 67.2 Gallons		143.07	N
10 2559 000 413	SD Highway Propane Tax		53.10	N

Vendor ID: PALIPRO	PALISADES PROPANE, CO.	PO Number:	Invoice Number: 68123	Amount: 683.32
Description: Propane - Bus #2		Invoice Date: 04/30/2023	Due Date: 06/30/2023	Status: A 1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date: CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u> <u>Asset/Asset Tag</u> <u>In Full</u>
10 2559 000 413	SD Highway Propane Tax		58.68	N
10 2559 000 413	Propane - 4/5/23 - 69.1 Gallons		147.11	N
10 2559 000 413	Propane - 4/13/23 - 30 Gallons		63.87	N
10 2559 000 413	Propane - 4/17/23 - 52.7 Gallons		112.20	N
10 2559 000 413	Propane - 4/21/23 - 7.7 Gallons		16.39	N
10 2559 000 413	Propane - 4/23/23 - 66.7 Gallons		142.00	N
10 2559 000 413	Propane - 4/28/23 - 67.2 Gallons		143.07	N

Vendor ID: PALIPRO	PALISADES PROPANE, CO.	PO Number:	Invoice Number: 70932	Amount: 604.15
Description: Propane - Bus #2		Invoice Date: 05/31/2023	Due Date: 06/15/2023	Status: A 1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date: CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u> <u>Asset/Asset Tag</u> <u>In Full</u>
10 2559 000 413	Propane - 5/5/23 - 65.7 Gallons		139.88	N
10 2559 000 413	Propane - 5/11/23 - 65 Gallons		138.39	N
10 2559 000 413	Propane - 5/18/23 - 67 Gallons		142.64	N
10 2559 000 413	Propane - 5/24/23 - 61.7 Gallons		131.36	N
10 2559 000 413	SD Highway Propane Tax		51.88	N

Vendor ID: PALIPRO	PALISADES PROPANE, CO.	PO Number:	Invoice Number: 70934	Amount:	631.62
Description: Propane - Bus #6		Invoice Date: 05/31/2023	Due Date: 06/15/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2559 000 413	Propane - 5/1/23 - 56 Gallons		119.22		N
10 2559 000 413	Propane - 5/5/23 - 52.3 Gallons		111.35		N
10 2559 000 413	Propane - 5/11/23 - 57 Gallons		121.35		N
10 2559 000 413	Propane - 5/16/23 - 51.6 Gallons		109.86		N
10 2559 000 413	Propane - 5/22/23 - 54.3 Gallons		115.60		N
10 2559 000 413	SD Highway Propane Tax		54.24		N
Vendor ID: PEDEDRE	PEDERSON, DREW	PO Number:	Invoice Number: 06052023	Amount:	9.20
Description: Lunch Reimbursement		Invoice Date: 06/05/2023	Due Date: 06/15/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
51 2562 000 690	Lunch Reimbursement		9.20		N
Vendor ID: PITNBOW2	PITNEY BOWES GLOBAL FINANCIAL SERVICES, LLC	PO Number:	Invoice Number: 3317527508	Amount:	218.82
Description: Equipment Lease		Invoice Date: 05/30/2023	Due Date: 06/15/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
21 2529 000 479	Equipment Lease		218.82		N
Vendor ID: POPPMUS	POPPLERS MUSIC, INC.	PO Number:	Invoice Number: 2730648	Amount:	33.75
Description: Choir Music		Invoice Date: 04/04/2023	Due Date: 05/30/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 6900 495 411	Sicut Cervus - SAB A Cap - 15		33.75		N
Vendor ID: POPPMUS	POPPLERS MUSIC, INC.	PO Number:	Invoice Number: 2733345	Amount:	8.99
Description: Instrument Material		Invoice Date: 04/13/2023	Due Date: 05/30/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 6900 492 411	Selected Studies - Clarinet - 1		8.99		N
Vendor ID: POPPMUS	POPPLERS MUSIC, INC.	PO Number:	Invoice Number: 2735113	Amount:	35.00
Description: Choir Envelopes		Invoice Date: 04/18/2023	Due Date: 05/30/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 6900 495 411	Musidex Choral Filing Envelopes - 100		35.00		N
Vendor ID: POPPMUS	POPPLERS MUSIC, INC.	PO Number:	Invoice Number: 2746883	Amount:	35.96
Description: Band Material		Invoice Date: 05/30/2023	Due Date: 06/29/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 1131 492 411	Selected Studies - Flute - 1		8.99		N	
10 1131 492 411	Selected Studies - Clarinet - 1		8.99		N	
10 1131 492 411	Selected Studies - Saxophone - 1		8.99		N	
10 1131 492 411	Selected Studies - Trumpet - 1		8.99		N	
Vendor ID: PRAILAK PRAIRIE LAKES EDUCATIONAL COOPERATIVE PO Number: Invoice Number: 23087 Amount: 2,623.91						
Description: May 2023 Services Invoice Date: 05/31/2023 Due Date: 06/05/2023 Status: A 1099 Amount: 0.00						
Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:						
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
22 2142 000 313	Psychologists		2,180.85		N	
22 2710 000 313	Director		443.06		N	
Vendor ID: ROSSNOR ROSS, NORA PO Number: Invoice Number: 06052023 Amount: 47.05						
Description: Lunch Reimbursement Invoice Date: 06/05/2023 Due Date: 06/15/2023 Status: A 1099 Amount: 0.00						
Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:						
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
51 2562 000 690	Lunch Reimbursement - Marissa		47.05		N	
Vendor ID: SANFOCC SANFORD HEALTH OCCUPATIONAL MEDICINE PO Number: Invoice Number: 723142 Amount: 54.00						
Description: DOT Exam Invoice Date: 05/31/2023 Due Date: 06/15/2023 Status: A 1099 Amount: 0.00						
Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:						
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2559 000 319	DOT Exam - 1		54.00		N	
Vendor ID: STANHOU STAN HOUSTON EQUIPMENT COMPANY, INC. PO Number: Invoice Number: 2276169 Amount: 146.95						
Description: Maintenance Supplies Invoice Date: 05/31/2023 Due Date: 06/10/2023 Status: A 1099 Amount: 0.00						
Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:						
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2549 000 411	Maintenance Supplies		146.95		N	
Vendor ID: TAYLMUS TAYLOR MUSIC PO Number: Invoice Number: 2157406-IN Amount: 270.00						
Description: Band Equipment Invoice Date: 05/17/2023 Due Date: 06/16/2023 Status: A 1099 Amount: 0.00						
Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:						
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 6900 492 411	Recovered Pearl 6" Tom Drums - 2		250.00		N	
10 6900 492 411	Freight		20.00		N	
Vendor ID: TEACSOL TEACHWELL SOLUTIONS PO Number: Invoice Number: 7792300112 Amount: 12,121.00						
Description: March 2023 Services Invoice Date: 03/31/2023 Due Date: 06/15/2023 Status: A 1099 Amount: 0.00						
Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:						
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
22 1223 000 373	Academy Regional Day - 92		6,808.00		N	
22 1223 000 373	Academy Regional SPED - 23		759.00		N	
22 1223 000 373	Academy Regional Foundations - 69		4,554.00		N	

Vendor ID: TEACSOL	TEACHWELL SOLUTIONS	PO Number:	Invoice Number: 7792300132	Amount:	9,486.00
Description: April 2023 Services		Invoice Date: 04/30/2023	Due Date: 06/29/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
22 1223 000 373	Academy Regional Foundations - 54		3,564.00		N
22 1223 000 373	Academy Regional SPED - 18		594.00		N
22 1223 000 373	Academy Regional Day - 72		5,328.00		N
Vendor ID: TEACSOL	TEACHWELL SOLUTIONS	PO Number:	Invoice Number: 7792300133	Amount:	9,486.00
Description: May 2023 Services		Invoice Date: 05/31/2023	Due Date: 07/30/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
22 1223 000 373	Academy Regional Day - 72		5,328.00		N
22 1223 000 373	Academy Regional SPED - 18		594.00		N
22 1223 000 373	Academy Regional Foundations - 54		3,564.00		N
Vendor ID: TEACSOL	TEACHWELL SOLUTIONS	PO Number:	Invoice Number: 8032300290	Amount:	105.00
Description: 23 SLP Services		Invoice Date: 04/30/2023	Due Date: 06/29/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
22 1223 000 373	23 SLP Services - 3		105.00		N
Vendor ID: TEACSOL	TEACHWELL SOLUTIONS	PO Number:	Invoice Number: 8032300316	Amount:	105.00
Description: 23 SLP Services		Invoice Date: 05/31/2023	Due Date: 07/30/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
22 1223 000 373	23 SLP Services - 3		105.00		N
Vendor ID: TRIVALLSCH	TRI-VALLEY SCHOOL DISTRICT #49-6	PO Number:	Invoice Number: 05182023	Amount:	192.62
Description: Region 3A Track Meet Expenses		Invoice Date: 05/18/2023	Due Date: 06/15/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 6900 487 319	Region 3A Track Meet Expenses		192.62		N
Vendor ID: UHL	UHL, MIKE OR ANNA	PO Number:	Invoice Number: 06052023	Amount:	72.31
Description: Lunch Reimbursement		Invoice Date: 06/05/2023	Due Date: 06/15/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
51 2562 000 690	Lunch Reimbursement - Zachary		72.31		N
Vendor ID: WASTMAN	WM CORPORATE SERVICES, INC.	PO Number:	Invoice Number: 7192293-1762-8	Amount:	649.76
Description: June 2023 Garbage & Recycling Services		Invoice Date: 05/31/2023	Due Date: 06/20/2023	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>

10 2542 018 321 June 2023 Garbage & Recycling Services

649.76 N

Vendor ID: XCELENE

XCEL ENERGY

PO Number:

Invoice Number: 1040266468

Amount: 6,046.61

Description: 401 Main Ave. April/May 2023 Electricity

Invoice Date: 05/31/2023 Due Date: 06/22/2023 Status: AP 1099 Amount: 0.00

Sequence: 1 Check Type: Automatic Payment Checking Account ID: 1

Check Number: 9268 Check Date: 06/22/2023 CC:

Chart of Account Number

Detail Description

Cost Center ID

Detail Amount

1099 Detail Amount

Asset/Asset Tag

In Full

10 2542 015 321

401 Main Ave. April/May 2023 Electricity

6,046.61

N

Report 1099 Total: 1,185.50

Report Total: 1,209,453.47

Batch Description: May 2023 General Fund Account Bank Recon.
Checking Account: 1 1

Processing Month: 05/2023

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
	Statement Balance	05/31/2023	5,730,995.97

Outstanding Checks

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
50226	DEFENSE SOAP, LLC	02/14/2022	101.75
50434	PRAIRIE REPORTING	04/11/2022	300.00
50951	CHARLI PETERSON	11/14/2022	10.00
50957	MACI ROTERT	11/14/2022	10.00
51248	COLTON BUCHHOLZ	04/10/2023	40.00
51314	MN DEPT. OF REVENUE	04/14/2023	148.70
51316	STATE OF IOWA- TREASURER	04/14/2023	99.56
51326	MN DEPT. OF REVENUE	04/28/2023	115.20
51328	STATE OF IOWA- TREASURER	04/28/2023	99.56
51338	CARROLL INSTITUTE	05/08/2023	768.00
51339	CHESTER AREA SCHOOL DISTRICT #39-1	05/08/2023	50.00
51353	J.J. KELLER & ASSOCIATES, INC.	05/08/2023	1,258.99
51359	KIMBERLY MACZIEWSKI	05/08/2023	348.45
51374	SCHOOL ADMINISTRATORS OF SOUTH DAKOTA	05/08/2023	394.00
51381	CLYDE TEEL	05/08/2023	100.00
51393	MN DEPT. OF REVENUE	05/15/2023	192.80
51395	STATE OF IOWA- TREASURER	05/15/2023	99.56
51396	DAVE VANDER GRIFT	05/30/2023	515.75
51397	ACCOUNTS MANAGEMENT, INC.	05/30/2023	302.12
51398	AMERICAN FUNDS SERVICE CO.	05/30/2023	110.00
51399	AMERICAN GENERAL LIFE INSURANCE	05/30/2023	100.00
51400	GARRETSON SCHOOL DISTRICT CUSTODIAL ACCOUNT	05/30/2023	52,977.23
51401	GARRETSON SCHOOL DISTRICT FLEX ACCOUNT	05/30/2023	1,841.47
51404	MN DEPT. OF REVENUE	05/30/2023	185.03
51405	SOUTH DAKOTA SUPPLEMENTAL RETIREMENT PLAN	05/30/2023	50.00
51406	STATE OF IOWA- TREASURER	05/30/2023	99.56
	Total:		60,317.73

Outstanding Deposits and Manual Journal Entries

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
	CD Interest Earned	06/20/2022	11.59
	Annual Report Adj.	06/30/2021	(2,819.66)
	Total:		(2,808.07)

<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>	<u>Difference</u>
5,730,995.97	(63,125.80)	5,667,870.17	5,667,870.17	0.00

Cleared Automatic Payment Total:	81,724.21
Cleared Checks Total:	461,527.97
Cleared Direct Deposit Total:	(273,563.12)
Cleared Void Total:	
Cleared Cash Receipt Total:	6,844,036.52
Cleared Manual Journal Entries Total:	(3,759,774.33)
Cleared Sales Journal Total:	

Checking Account:	2	2			
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
05102023	05/10/2023		Golf Invite Entry Fee - 5/10/2023	71 415 800	50.00
Check Number: 22668	Check Type: Check	Check Date: 05/04/2023	Vendor: MUELJUL	JULIE MUELLER	Check Total: 50.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
05052023	05/05/2023		Spirit of Science Award - 2022	71 415 475	50.00
Check Number: 22669	Check Type: Check	Check Date: 05/04/2023	Vendor: NATIFFA	NATIONAL FFA ORGANIZATION	Check Total: 548.50
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
MDS297482	04/28/2023		Degree Chain - 1	71 415 701	10.50
MDS297482	04/28/2023		Chapter Degree Pin - 4	71 415 701	7.00
MDS297482	04/28/2023		Greenhand Degree Pin - 14	71 415 701	24.50
MDS297482	04/28/2023		Discovery Defree Pin - 20	71 415 701	35.00
MDS297482	04/28/2023		Chapter Scholarship Pin - 5	71 415 701	15.00
MDS297482	04/28/2023		Chapter President Pin - 1	71 415 701	3.00
MDS297482	04/28/2023		Discovery Degree Paper PKG - 2	71 415 701	20.00
MDS297482	04/28/2023		Greenhand Degree Paper PKG - 1	71 415 701	10.00
MDS297482	04/28/2023		Chapter Degree Paper PKG - 1	71 415 701	10.00
MDS297482	04/28/2023		Official Member Paper PKG - 2	71 415 701	20.00
MDS297482	04/28/2023		Shipping/Handling	71 415 701	18.00
MDS297482	04/28/2023		Chapter Vice President Pin - 1	71 415 701	3.00
MDS297482	04/28/2023		Chapter Secretary Pin - 1	71 415 701	3.00
MDS297482	04/28/2023		Chapter Treasury Pin - 1	71 415 701	3.00
MDS297482	04/28/2023		Chapter Reporter Pin - 1	71 415 701	3.00
MDS297482	04/28/2023		Star Chapter Discovery Pin - 2	71 415 701	6.00
MDS297482	04/28/2023		Star Chapter Greenhand Pin - 2	71 415 701	6.00
MDS298326	05/03/2023		Honorary Chapter Degree - 3	71 415 701	66.00
MDS298326	05/03/2023		Emblem Blanket - 3	71 415 701	135.00
MDS298326	05/03/2023		Personalization Fee - 3	71 415 701	22.50
MDS298326	05/03/2023		Retired Officer Plaque - 6	71 415 701	96.00
MDS298326	05/03/2023		Shipping/Handling	71 415 701	32.00
Check Number: 22670	Check Type: Check	Check Date: 05/04/2023	Vendor: NORTLIN	NORTHERN LINKS GOLF COURSE	Check Total: 50.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
05092023	05/09/2023		Golf Meet Entry Fee - 5/9/2023	71 415 800	50.00
Check Number: 22671	Check Type: Check	Check Date: 05/04/2023	Vendor: NORTPLA	NORTHERN PLAINS INSURANCE POOL	Check Total: 45,923.80
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
04282023	05/04/2023		June 2023 Insurance Billing	71 415 716	45,923.80
Check Number: 22672	Check Type: Check	Check Date: 05/04/2023	Vendor: POTTWYA	WYATT POTTER	Check Total: 25.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
05052023	05/05/2023		South Dakota Academy of Science Award	71 415 475	25.00

Checking Account:	2	2				
Check Number: 22673	Check Type: Check	Check Date: 05/04/2023	Vendor: STANLIF	STANDARD LIFE INSURANCE COMPANY	Check Total:	306.63
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
04282023	05/04/2023		June 2023 Insurance Billing	71 415 716	306.63	
Check Number: 22674	Check Type: Check	Check Date: 05/04/2023	Vendor: WILLAMB	AMBER WILLIAMSON	Check Total:	50.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
05052023	05/05/2023		Spirit of Science - SDSU Sigma Xi	71 415 475	50.00	
Check Number: 22675	Check Type: Check	Check Date: 05/09/2023	Vendor: MONTWOO	MONTE'S WOODSHOP	Check Total:	48.07
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
05092023	05/09/2023		Ms. K Gift - 2023 SDAAE Award	71 415 701	48.07	
Check Number: 22676	Check Type: Check	Check Date: 05/12/2023	Vendor: AFLAC	AFLAC	Check Total:	1,560.82
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
814972	05/12/2023		May 2023 Insurance Premium Billing	71 415 718	1,560.82	
Check Number: 22677	Check Type: Check	Check Date: 05/12/2023	Vendor: BOHLJAS	JASON BOHL	Check Total:	275.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
1855560	05/02/2023		Howard Wood Relays - Entry Fee Reimb.	71 415 800	275.00	
Check Number: 22678	Check Type: Check	Check Date: 05/12/2023	Vendor: BRANACE	BRANDON ACE HARDWARE	Check Total:	40.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
61210/5	04/25/2023		MG Potting Soil - 4 Units	71 415 701	40.00	
Check Number: 22679	Check Type: Check	Check Date: 05/12/2023	Vendor: CLASS2023	CLASS OF 2023	Check Total:	91.20
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
05122023	05/12/2023		Graduation Flowers	71 415 723	91.20	
Check Number: 22680	Check Type: Check	Check Date: 05/12/2023	Vendor: DELLRAP	DELL RAPIDS SCHOOL DISTRICT #49-3	Check Total:	358.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
05022023	05/02/2023		JH Track Meet Entry Fee - 5/2/2023	71 415 800	75.00	
05082023	05/08/2023		Varsity Track Meet Entry Fee - 5/8/2023	71 415 800	175.00	
05102023	05/10/2023		JH Golf Meet Entry Fees - 5/10/2023 - 9	71 415 800	108.00	
Check Number: 22681	Check Type: Check	Check Date: 05/12/2023	Vendor: EMCINSCO	EMC INSURANCE CO.	Check Total:	25.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
7000352816	05/07/2023		Inland Marine Insurance	71 415 800	20.00	
7000352816	05/07/2023		Invoice Fee	71 415 800	5.00	
Check Number: 22682	Check Type: Check	Check Date: 05/12/2023	Vendor: HORACEMAN1	HORACE MANN COMPANIES	Check Total:	162.20
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
05082023	05/08/2023		June 2023 Premium Payment	71 415 718	162.20	
Check Number: 22683	Check Type: Check	Check Date: 05/12/2023	Vendor: KIENALY	ALYSHA KIENTOPF	Check Total:	213.48
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
04062023	04/06/2023		Sports Cabin - Meal for Officer Team	71 415 701	83.31	

Checking Account: 2		2					
04062023	04/06/2023		Dollar General - Hot Glue Gun/Glue Stick	71 415 701		15.44	
04162023	04/16/2023		Walmart - Official Dress	71 415 701		36.19	
04162023	04/16/2023		Dollar Tree - Banquet Supplies	71 415 701		78.54	
Check Number: 22684	Check Type: Check	Check Date: 05/12/2023	Vendor: MENASFE	MENARDS - SIOUX FALLS EAST	Check Total:	422.75	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
94181	03/25/2023		Prom Supplies	71 415 724	53.87		
97035	05/06/2023		FFA Banquet Awards	71 415 701	368.88		
Check Number: 22685	Check Type: Check	Check Date: 05/12/2023	Vendor: NATIFFA	NATIONAL FFA ORGANIZATION	Check Total:	155.25	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
MDS299683	05/09/2023		FFA Leatherette Clipboard - 5	71 415 701	77.50		
MDS299683	05/09/2023		Package of 25 Pens - 1	71 415 701	15.00		
MDS299683	05/09/2023		Emblem Window Decal - 4	71 415 701	8.00		
MDS299683	05/09/2023		Decal - Emblem - 5	71 415 701	3.75		
MDS299683	05/09/2023		Shipping/Handling	71 415 701	51.00		
Check Number: 22686	Check Type: Check	Check Date: 05/12/2023	Vendor: PERFPRE	PERFORMANCE PRESS, INC.	Check Total:	60.28	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
30674	03/31/2023		60 Memory Mates & 1 Photo	71 415 710	60.28		
Check Number: 22687	Check Type: Check	Check Date: 05/12/2023	Vendor: PIZZAN	PIZZA RANCH	Check Total:	161.25	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
5703122	05/05/2023		Pizza for STET Door Decorating Contest	71 415 705	80.62		
5703122	05/05/2023		Pizza for STET Door Decorating Contest	71 415 706	80.63		
Check Number: 22688	Check Type: Check	Check Date: 05/12/2023	Vendor: SDSNA	SDSNA TREASURER	Check Total:	300.00	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
05102023	05/10/2023		2023 Annual Conference Registration - 2	71 415 800	300.00		
Check Number: 22689	Check Type: Check	Check Date: 05/12/2023	Vendor: SIOUVAL	SIOUX VALLEY SCHOOL DISTRICT #05-5	Check Total:	40.00	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
05152023	05/15/2023		Golf Invitational Entry Fee - 5/15/2023	71 415 800	40.00		
Check Number: 22690	Check Type: Check	Check Date: 05/12/2023	Vendor: SDSERDEA	SOUTH DAKOTA SERVICES FOR THE DEAF	Check Total:	600.00	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
05122023	05/12/2023		MWCDE Registration - 2	71 415 800	600.00		
Check Number: 22691	Check Type: Check	Check Date: 05/12/2023	Vendor: VISISER	VISION SERVICE PLAN	Check Total:	742.72	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
817898411	05/05/2023		June 2023 Insurance Billing	71 415 716	742.72		
Check Number: 22692	Check Type: Check	Check Date: 05/19/2023	Vendor: CHESCOM	CHESTERMAN COMPANY	Check Total:	130.53	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		

Checking Account:	2	2				
10971010	03/02/2023		Dasani Water - 3	71 415 715		32.70
10971010	03/02/2023		Mt. Berry Blast Powerade - 3	71 415 715		63.00
11022851	05/11/2023		Coke 12 oz. - 1	71 6900 724 690		10.90
11022851	05/11/2023		Diet Coke 12 oz. - 2	71 6900 724 690		21.80
11022851	05/11/2023		Sales Tax	71 6900 724 690		2.13
Check Number: 22693	Check Type: Check	Check Date: 05/19/2023	Vendor: FINKHEI	HEIDI FINK	Check Total:	235.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
05192023	05/19/2023		Hypnotist Down Payment - Reimbursement	71 415 724	235.00	
Check Number: 22694	Check Type: Check	Check Date: 05/19/2023	Vendor: HANSSCH	HANSON SCHOOL DISTRICT #30-1	Check Total:	200.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
05152023	05/15/2023		Track Meet Entry Fee - 5/15/2023	71 415 800	200.00	
Check Number: 22695	Check Type: Check	Check Date: 05/19/2023	Vendor: LOSTFOU	LOST & FOUND	Check Total:	500.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
10459	05/10/2023		Mental Health Training - 5/10/2023	71 415 800	500.00	
Check Number: 22696	Check Type: Check	Check Date: 05/19/2023	Vendor: OLSOANG	ANGELA OLSON	Check Total:	681.28
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
05192023	05/19/2023		Hampers for Graduation - Reimbursement	71 415 724	681.28	
Check Number: 22697	Check Type: Check	Check Date: 05/24/2023	Vendor: BUCHKEL	KELSEY BUCHHOLZ	Check Total:	402.77
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
05152023	05/15/2023		Region Practice Round @ Central Valley	71 415 800	339.97	
05152023	05/15/2023		Range Balls @ Sioux Valley Meet	71 415 800	12.00	
05192023	05/19/2023		Journalism Supplies - Walmart/HyVee	71 415 800	50.80	
Check Number: 22698	Check Type: Check	Check Date: 05/24/2023	Vendor: CASH	CASH	Check Total:	951.75
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
05102023	05/10/2023		Cash for 4th Grade Field Trip - 5/10/23	71 415 800	39.75	
05222023	05/22/2023		Meal Money - Coaches - 4	71 415 800	140.00	
05222023	05/22/2023		Meal Money - Students - 12	71 415 800	192.00	
06022023	05/23/2023		Meal Money - Coaches - 2	71 415 800	160.00	
06022023	05/23/2023		Meal Money - Markers - 2	71 415 800	120.00	
06022023	05/23/2023		Meal Money - Students - 6	71 415 800	300.00	
Check Number: 22699	Check Type: Check	Check Date: 05/24/2023	Vendor: DELTDEN	DELTA DENTAL OF SD	Check Total:	4,257.44
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
1879379	05/19/2023		June 2023 Insurance Billing	71 415 716	4,257.44	
Check Number: 22700	Check Type: Check	Check Date: 05/24/2023	Vendor: GARRARE	GARRETSON AREA HISTORICAL SOCIETY	Check Total:	80.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
05222023	05/22/2023		Cheese Pot - 1	71 415 780	27.00	

Checking Account:	2	2					
05222023	05/22/2023		Stein - 1	71 415 780		26.00	
05222023	05/22/2023		Preserve Jar - 1	71 415 780		27.00	
Check Number: 22701	Check Type: Check	Check Date: 05/24/2023	Vendor: HOEKKAT	KATIE HOEKMAN	Check Total:	37.17	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
5929	05/23/2023		Popsicles 24 ct. - 10	71 415 707	37.17		

*Denotes Expensed Invoice Item

Checking Account ID: 2

Total without Voids: 63,098.83

Batch Description: May 2023 Custodial Fund Account Bank Recon. Processing Month: 05/2023
Checking Account: 2 2

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
	Statement Balance	05/31/2023	48,184.91

Outstanding Checks

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
22192	JAYDA SNEDEKER	04/20/2022	50.00
22560	AL HANSEN	02/10/2023	134.36
22588	AL HANSEN	02/24/2023	109.36
22648	DELL RAPIDS ST. MARY HIGH SCHOOL	04/19/2023	75.00
22649	EDGEBROOK GOLF COURSE	04/19/2023	125.00
22660	CHESTER AREA SCHOOL DISTRICT #39-1	04/28/2023	250.00
22661	COLMAN-EGAN SCHOOL DISTRICT #50-5	04/28/2023	50.00
22672	WYATT POTTER	05/04/2023	25.00
22680	DELL RAPIDS SCHOOL DISTRICT #49-3	05/12/2023	358.00
22693	HEIDI FINK	05/19/2023	235.00
22696	ANGELA OLSON	05/19/2023	681.28
22699	DELTA DENTAL OF SD	05/24/2023	4,257.44
22701	KATIE HOEKMAN	05/24/2023	37.17
	Total:		<u>6,387.61</u>

Outstanding Deposits and Manual Journal Entries

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
	Credit Memo - Credit #CM112518	04/25/2022	34.65
	Cash	06/30/2021	22,150.00
	CD Interest Earned	06/20/2022	16.17
	CD Interest Earned	06/20/2022	16.12
	CD Interest Earned	06/20/2022	16.21
	CD Interest Earned	06/20/2022	25.33
	CD Interest Earned	06/20/2022	1.05
	W/O Flex ACH	06/30/2021	65.00
	W/O Outstanding Dep.	06/30/2021	(474.60)
	05/19/2022 WW Credit Memo - #CM114542	05/19/2022	59.00
	CD Interest Earned	06/22/2022	25.19
	CD Interest Earned	06/22/2022	4.26
	CD Interest Earned	06/20/2022	1.03
	CD Interest Earned	06/20/2022	1.04
	CD Interest Earned	06/20/2022	2.50
	CD Interest Earned	06/20/2022	1.00
	Total:		<u>21,943.95</u>

<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>	<u>Difference</u>
48,184.91	15,556.34	63,741.25	63,741.25	0.00

Cleared Automatic Payment Total:
 Cleared Checks Total: 63,193.48
 Cleared Direct Deposit Total:
 Cleared Void Total:
 Cleared Cash Receipt Total: 36,687.81
 Cleared Manual Journal Entries Total: (2,245.34)
 Cleared Sales Journal Total:

Item Description	Quantity
Journey's Curriculum Materials (Includes: Student Edition books, Teacher Manuals, Leveled Readers, CDs, other various kits for program)	498
Step-Up to Writing (grade 2)	1
Kids Microscopes (grade 2)	4
Lakeshore Social Studies Box Kits (grade 2)	5
Science Kits (grade 2)	4
Saxon Math Curriculum	32

**GARRETSON SCHOOL DISTRICT #49-4
NOTICE OF HEARING
FOR THE FISCAL YEAR
2023-2024 BUDGET**

Notice is hereby given that the School Board of Garretson School District #49-4 will conduct a public hearing in the Library at the Garretson School, 505 Second St., Garretson, South Dakota on Monday, July 17, 2023 at 6:15 p.m. for the purpose of considering the following proposed budget for the fiscal year July 1, 2023 through June 30, 2024 and its supporting data and Five Year Capital Outlay Plan.

Jacob Schweitaber
Business Manager
Garretson School District #49-4
Garretson, South Dakota

2023-2024

MEANS OF FINANCE - FINAL

	GENERAL FUND	CAPITAL OUTLAY	SPECIAL EDUCATION	FOOD SERVICE	DRIVER'S EDUCATION	PRESCHOOL FUND
USE OF CASH ON HAND (March 30, 2023)	\$ 852,945.03	\$ 1,350,002.78	\$ 52,681.65	\$ 40,500.00	\$ 3,488.81	\$ (19,420.24)
1110 Taxes	\$ 1,014,550.00	\$ 1,040,300.00	\$ 566,500.00	--	--	--
1120 Prior Taxes	--	\$ 2,750.00	\$ 1,250.00	--	--	--
1140 Gross Receipts	\$ 76,000.00	--	--	--	--	--
1190 Interest on Taxes	--	\$ 1,250.00	\$ 350.00	--	--	--
1330 Driver's Education	--	--	--	--	--	--
1340 Tuition	--	--	--	--	\$ 8,000.00	\$ 38,600.00
1510 Earned Interest	\$ 8,000.00	--	--	--	--	--
1610 Sales	--	--	--	\$ 155,000.00	--	--
1620 Adult Sales	--	--	--	\$ 3,890.00	--	--
1630 Milk Sales	--	--	--	\$ 9,600.00	--	--
1690 Other Misc.	--	--	--	\$ 48,760.00	--	--
1710 Admissions	\$ 30,000.00	--	--	--	--	--
1910 Rentals	\$ 4,000.00	--	--	--	--	--
1972 Medicaid Admin. Direct	--	--	\$ 27,519.00	--	--	--
1973 Medicaid Admin. Indirect	\$ 6,000.00	--	\$ 1,400.00	--	--	--
1990 Miscellaneous	\$ 24,957.78	--	--	--	--	--
1991 Carl Perkins	\$ 4,500.00	--	--	--	--	--
TOTAL LOCAL SOURCES	\$ 1,168,007.78	\$ 1,044,300.00	\$ 597,019.00	\$ 217,250.00	\$ 8,000.00	\$ 38,600.00
2110 County Apportionment	\$ 20,000.00	--	--	--	--	--
TOTAL COUNTY SOURCES	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
3111 State Aid	\$ 2,054,461.15	--	\$ 155,111.23	--	--	--
3112 State Apportionment	--	--	--	--	--	--
3114 Bank Franchise	\$ 67,500.00	--	--	--	--	--
3129 TCAP/Shared Services	--	--	--	--	--	--
3900 Miscellaneous	--	--	--	\$ 1,000.00	--	--
Extraordinary Costs	--	--	--	--	--	--
TOTAL STATE SOURCES	\$ 2,121,961.15	\$ -	\$ 155,111.23	\$ 1,000.00	\$ -	\$ -
4149 Small Rural School Achievement	\$ 32,500.00	--	--	--	--	--
4153 Title I	\$ 20,816.00	--	--	--	--	--
4158 Title I 1003	\$ 25,000.00	--	--	--	--	--
4159 Class Size Reduction	\$ 10,000.00	--	--	--	--	--
4175 Other	--	--	\$ 7,555.00	\$ 21,500.00	--	\$ 22,250.00
4186 Preschool Special Ed.	--	--	\$ 270.00	\$ 3,000.00	--	--
4190 ESSER II	\$ 310,909.00	--	--	--	--	--
4191 ESSER III	--	--	--	--	--	--
4810 Federal Reimbursement	--	--	\$ 88,500.00	\$ 75,000.00	--	--
TOTAL FEDERAL SOURCES	\$ 399,225.00	\$ -	\$ 96,325.00	\$ 99,500.00	\$ -	\$ 22,250.00
OPT OUT FUNDS	--	--	--	--	--	--
TRANSFER IN FROM C.O.	\$ 900,000.00	--	--	--	--	--
SPECIAL ED. FUND	--	--	--	--	--	--
TRANSFER IN FROM G.F.	--	--	--	--	--	\$ 70,658.96
TOTAL REVENUE AND USE OF CASH	\$ 5,462,138.96	\$ 2,394,302.78	\$ 901,136.88	\$ 358,250.00	\$ 11,488.81	\$ 112,088.72

2023-2024

EXPENDITURES - FINAL

	GENERAL FUND	CAPITAL OUTLAY	SPECIAL EDUCATION	FOOD SERVICE	DRIVER'S EDUCATION	PRESCHOOL FUND
--	-------------------------	---------------------------	------------------------------	-------------------------	-------------------------------	---------------------------

Instruction

1111 Elementary	\$ 1,353,396.19	\$ 70,600.00	--	--	--	--
1121 Middle School	\$ 578,607.53	\$ 26,100.00	--	--	--	--
1131 High School	\$ 894,160.77	\$ 17,700.00	--	--	--	--
1132 Driver's Education	--	--	--	--	\$ 11,488.81	--
1141 Preschool/Early Childhood	--	--	--	--	--	\$ 112,088.72
1190 Drug/Alcohol Prevention	\$ 8,000.00	--	--	--	--	--
1221 Mild	--	\$ 750.00	\$ 434,052.42	--	--	--
1222 Severe	--	--	--	--	--	--
1223 Day Program	--	--	\$ 139,750.00	--	--	--
1224 Residential	--	--	--	--	--	--
1226 Special Ed. Early Childhood	--	--	\$ 46,545.46	--	--	--
1227 Birth to Three	--	--	--	--	--	--
1273 Title I	\$ 109,469.56	--	--	--	--	--
1298 Career Academy	--	--	--	--	--	--
1299 Garretson Academy	\$ 63,055.94	\$ 1,800.00	--	--	--	--
TOTAL INSTRUCTION	\$ 3,006,690.00	\$ 116,950.00	\$ 620,347.89	\$ -	\$ 11,488.81	\$ 112,088.72

Support Services

2121 Counseling	\$ 292,497.28	--	--	--	--	--
2134 Health	\$ 22,322.80	--	\$ 20,000.00	--	--	--
2142 Co-op Psych. Testing	--	--	\$ 25,000.00	--	--	--
2152 Speech	--	--	\$ 96,583.73	--	--	--
2171 Physical Therapy	--	--	\$ 20,520.00	--	--	--
2172 Occupational Therapy	--	--	\$ 42,120.00	--	--	--
2212 Instructure & Development Service	--	--	--	--	--	--
2213 Staff Training/Title II	\$ 825.00	--	--	--	--	--
2214 Title I 1003	\$ 550.00	--	--	--	--	--
2222 Library	\$ 45,965.19	--	--	--	--	--
2226 ITV	--	--	--	--	--	--
2227 Technology Services	\$ 124,276.60	\$ 32,300.00	--	--	--	--
2311 Board of Education	\$ 5,556.66	--	--	--	--	--
2314 Election	\$ 1,140.00	--	--	--	--	--
2315 Legal Services	\$ 15,000.00	--	--	--	--	--
2317 Audit	\$ 14,000.00	--	--	--	--	--
2319 Other Board of Education Services	\$ 6,400.00	--	--	--	--	--
2321 Superintendent	\$ 169,541.57	\$ 900.00	--	--	--	--
2329 Cooperative	--	--	--	--	--	--
2410 MS/HS Principal	\$ 131,197.36	\$ 850.00	--	--	--	--
2411 Elementary Principal	\$ 120,719.68	\$ 850.00	--	--	--	--
2440 Title I 1003	--	--	--	--	--	--
2490 Medicaid Admin. Fee	\$ 650.00	--	--	--	--	--
2529 Business Office	\$ 179,695.12	\$ 9,450.00	--	--	--	--
2535 Building Repairs	--	\$ 1,132,000.00	--	--	--	--
2542 Utilities	\$ 181,692.00	\$ -	--	--	--	--
2549 Operation & Maintenance	\$ 510,862.07	\$ 39,125.00	--	--	--	--
2559 Transportation	\$ 241,079.36	\$ 38,300.00	--	--	--	--
2560 Food Service	--	--	--	\$ 358,250.00	--	--
2642 Background Checks	\$ 645.00	--	--	--	--	--
2710 Special Education Director	--	--	\$ 58,501.60	--	--	--
2712 Emotionally Disturbed	--	--	--	--	--	--
2713 Cognitive Disabilities	--	--	--	--	--	--
2715 Learning Disabled	--	--	--	--	--	--
2720 Speech/Language	--	--	--	--	--	--
2722 Autism	--	--	--	--	--	--
2736 Transportation Services	--	--	\$ 18,063.67	--	--	--
2756 Multiple Disabilities - Other	--	--	--	--	--	--
4190 ESSER II Expenditures	--	--	--	--	--	--
4191 ESSER III Expenditures	--	--	--	--	--	--
TOTAL SUPPORT SERVICES	\$ 2,064,615.69	\$ 1,253,775.00	\$ 280,789.00	\$ 358,250.00	\$ -	\$ -

5000 DEBT SERVICE

6000 CO-CURRICULAR

7000 CONTINGENCIES

8000 TRANSFER OUT TO G.F.

8000 TRANSFER OUT TO PRESCHOOL

TOTAL EXPENDITURES	\$ 5,462,138.96	\$ 2,394,302.78	\$ 901,136.88	\$ 358,250.00	\$ 11,488.81	\$ 112,088.72
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Garretson School District #49-4

Budget by Function

General Fund	2021-2022 BUDGET	2022-2023 BUDGET	2023-2024 BUDGET	INCREASE DECREASE (-)	PERCENT CHANGE
Elementary	\$ 943,273.19	\$ 1,212,272.43	\$ 1,353,396.19	\$ 141,123.77	14.96%
Middle School	\$ 441,664.51	\$ 547,401.56	\$ 578,607.53	\$ 31,205.97	7.07%
High School	\$ 705,462.22	\$ 894,622.73	\$ 894,160.77	\$ (461.95)	-0.07%
Title I	\$ 104,603.55	\$ 106,764.95	\$ 109,469.56	\$ 2,704.60	2.59%
Garretson Academy	\$ 37,640.86	\$ 43,063.92	\$ 63,055.94	\$ 19,992.02	53.11%
Professional & Technical Services	\$ 6,400.00	\$ 3,250.00	\$ 8,000.00	\$ 4,750.00	74.22%
Counseling	\$ 231,150.92	\$ 234,491.91	\$ 292,497.28	\$ 58,005.37	25.09%
Health	\$ 16,447.17	\$ 20,959.00	\$ 22,322.80	\$ 1,363.80	8.29%
Instructor & Dev. Service	\$ -	\$ -	\$ -	\$ -	0.00%
Title II	\$ 825.00	\$ 825.00	\$ 825.00	\$ -	0.00%
Title I 1003	\$ 30,070.47	\$ -	\$ 550.00	\$ 550.00	1.83%
Library	\$ 45,900.19	\$ 45,965.19	\$ 45,965.19	\$ -	0.00%
Technology Services	\$ 112,400.85	\$ 119,358.40	\$ 124,276.60	\$ 4,918.20	4.38%
Board of Education	\$ 7,689.26	\$ 5,987.26	\$ 5,556.66	\$ (430.60)	-5.60%
Elections	\$ 1,140.00	\$ 1,140.00	\$ 1,140.00	\$ -	0.00%
Legal Services	\$ 10,000.00	\$ 30,000.00	\$ 15,000.00	\$ (15,000.00)	-150.00%
Audit	\$ 10,400.00	\$ 15,900.00	\$ 14,000.00	\$ (1,900.00)	-18.27%
Other Board Services	\$ 6,500.00	\$ 5,900.00	\$ 6,400.00	\$ 500.00	7.69%
Superintendent	\$ 157,111.30	\$ 160,499.71	\$ 169,541.57	\$ 9,041.86	5.76%
Cooperative Services	\$ -	\$ -	\$ -	\$ -	0.00%
MS/HS Principal	\$ 143,254.62	\$ 123,861.05	\$ 131,197.36	\$ 7,336.31	5.12%
Elementary Principal	\$ 74,342.27	\$ 112,465.55	\$ 120,719.68	\$ 8,254.13	11.10%
Medicaid Admin. Exp.	\$ 650.00	\$ 650.00	\$ 650.00	\$ -	0.00%
Business Office	\$ 183,386.03	\$ 167,990.82	\$ 179,695.12	\$ 11,704.30	6.38%
Utilities	\$ 164,800.00	\$ 173,040.00	\$ 181,692.00	\$ 8,652.00	5.25%
Operations & Maintenance	\$ 457,802.28	\$ 487,229.51	\$ 510,862.07	\$ 23,632.56	5.16%
Transportation	\$ 192,914.02	\$ 222,999.76	\$ 241,079.36	\$ 18,079.61	9.37%
Background Checks	\$ 640.00	\$ 540.00	\$ 645.00	\$ 105.00	16.41%
ESSER I & II	\$ 458,529.00	\$ -	\$ -	\$ -	0.00%
Co-Curricular	\$ 264,130.81	\$ 286,110.86	\$ 295,174.31	\$ 9,063.45	3.43%
Contingencies	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ -	0.00%
Transfer to Preschool	\$ 41,500.00	\$ 41,500.00	\$ 70,658.96	\$ 29,158.96	70.26%
TOTAL	\$ 4,875,628.54	\$ 5,089,789.61	\$ 5,462,138.96	\$ 372,349.35	7.64%
Capital Outlay Fund	\$ 988,431.00	\$ 1,649,075.00	\$ 2,394,302.78	\$ 745,227.78	45.19%
Special Education Fund	\$ 895,825.23	\$ 874,902.73	\$ 901,136.88	\$ 26,234.15	3.00%
Food Service Fund	\$ 294,535.00	\$ 326,200.00	\$ 358,250.00	\$ 32,050.00	9.83%
Driver's Education Fund	\$ 9,917.95	\$ 10,981.56	\$ 11,488.81	\$ 507.25	4.62%
Preschool Fund	\$ 104,220.36	\$ 105,212.59	\$ 112,088.72	\$ 6,876.13	6.54%
Total All Funds/Change In Funds	\$ 7,168,558.08	\$ 8,056,161.49	\$ 9,239,406.15	\$ 1,183,244.66	16.51%

**Garretson School District #49-4
2023-2024
General Fund
Budget by Object**

	Salaries	Benefits	Purchased Services	Supplies	Other	TOTALS
1 Elementary	\$ 1,056,696.57	\$ 263,449.62	\$ 17,100.00	\$ 14,600.00	\$ 1,550.00	\$ 1,353,396.19
2 Middle School	\$ 454,520.59	\$ 109,736.94	\$ 5,475.00	\$ 7,525.00	\$ 1,350.00	\$ 578,607.53
3 High School	\$ 691,493.03	\$ 164,467.74	\$ 22,400.00	\$ 10,500.00	\$ 5,300.00	\$ 894,160.77
4 Head Start Program						\$ -
5 Drug & Alcohol Prevention			\$ 8,000.00			\$ 8,000.00
6 Title I	\$ 87,208.11	\$ 21,041.45		\$ 70.00	\$ 1,150.00	\$ 109,469.56
7 Career Academy						\$ -
8 Garretson Academy	\$ 43,447.56	\$ 6,158.38	\$ 12,200.00	\$ 1,250.00		\$ 63,055.94
9 Counseling	\$ 231,061.88	\$ 56,935.39		\$ 600.00	\$ 3,900.00	\$ 292,497.28
10 Health	\$ 16,200.00	\$ 3,872.80		\$ 2,250.00		\$ 22,322.80
11 Instructional & Development						\$ -
12 Title II			\$ 825.00			\$ 825.00
13 Title I 1003			\$ 550.00			\$ 550.00
14 Library	\$ 28,060.00	\$ 12,090.19	\$ 3,890.00	\$ 1,925.00		\$ 45,965.19
15 Technology Services	\$ 69,084.07	\$ 18,981.53	\$ 17,550.00	\$ 13,500.00	\$ 5,161.00	\$ 124,276.60
16 Board of Education	\$ 1,440.00	\$ 110.16	\$ 750.00	\$ 215.00	\$ 9,441.50	\$ 11,956.66
17 Elections			\$ 900.00	\$ 240.00		\$ 1,140.00
18 Legal Services			\$ 15,000.00			\$ 15,000.00
19 Audit Services			\$ 14,000.00			\$ 14,000.00
20 Superintendent	\$ 114,840.98	\$ 48,100.60	\$ 545.00	\$ 750.00	\$ 5,305.00	\$ 169,541.57
21 Co-op Admin. Services						\$ -
22 MS/HS Principal	\$ 99,646.50	\$ 23,150.86	\$ 3,300.00	\$ 350.00	\$ 4,750.00	\$ 131,197.36
23 Elementary Principal	\$ 98,475.50	\$ 13,669.18	\$ 4,150.00	\$ 275.00	\$ 4,150.00	\$ 120,719.68
24 Medicaid Admin. Exp.			\$ 650.00			\$ 650.00
25 Business Office	\$ 109,850.54	33,644.58	\$ 13,100.00	\$ 8,400.00	\$ 14,700.00	\$ 179,695.12
26 Utilities			\$ 181,692.00			\$ 181,692.00
27 Operation & Maintenance	\$ 269,971.87	\$ 72,640.20	\$ 101,800.00	\$ 48,500.00	\$ 17,950.00	\$ 510,862.07
28 Transportation	\$ 124,444.63	\$ 22,824.73	\$ 10,380.00	\$ 15,660.00	\$ 67,770.00	\$ 241,079.36
29 Background Checks			\$ 645.00			\$ 645.00
31 Co-Curricular	\$ 183,441.87	\$ 26,152.43	\$ 35,125.00	\$ 26,400.00	\$ 24,055.00	\$ 295,174.30
32 Contingencies					\$ 25,000.00	\$ 25,000.00
33 Transfer to Preschool					\$ 70,658.96	\$ 70,658.96
TOTALS	\$ 3,679,883.70	\$ 897,026.79	\$ 470,027.00	\$ 153,010.00	\$ 262,191.46	\$ 5,462,138.96

Garretson School District #49-4													
ACCOUNT NUMBER	DESCRIPTION									FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	
10	GENERAL FUND												
1111	ELEMENTARY PROGRAMS - REGULAR												
10 1111 000 111	ELEM. - REGULAR SALARIES									614,646.97	837,958.07	961,696.57	
10 1111 000 112	ELEM. - EDUCATIONAL ASSISTANTS									-	-	-	
10 1111 000 119	ELEM. - OTHER COMPENSATION									3,250.00	4,500.00	4,500.00	
10 1111 000 120	ELEM. - SUBSTITUTES									12,750.00	22,000.00	22,000.00	
10 1111 000 142	ELEM. - SICK LEAVE PAYBACK									1,500.00	1,500.00	1,500.00	
10 1111 000 211	ELEM. - FICA									39,100.11	53,689.40	61,361.19	
10 1111 000 212	ELEM. - MEDICARE									9,144.38	12,556.39	14,350.60	
10 1111 000 220	ELEM. - RETIREMENT									37,073.82	50,547.48	57,971.79	
10 1111 000 230	ELEM. - HEALTH INSURANCE									130,600.00	100,000.00	100,000.00	
10 1111 000 235	ELEM. - DENTAL INSURANCE									6,315.00	1,500.00	1,500.00	
10 1111 000 238	ELEM. - LIFE INSURANCE									496.00	900.00	900.00	
10 1111 000 239	ELEM. - VISION INSURANCE									385.92	200.00	200.00	
10 1111 000 240	ELEM. - WORKER'S COMP.									2,509.59	3,439.83	3,934.79	
10 1111 000 315	ELEM. - REGISTRATIONS									550.00	1,000.00	1,000.00	
10 1111 000 319	ELEM. - PROFESSIONAL & TECH. SERVICES									-	200.00	200.00	
10 1111 000 334	ELEM. - TRAVEL									500.00	350.00	350.00	
10 1111 000 411	ELEM. - NON-TECH. SUPPLIES									13,500.00	12,500.00	12,500.00	
10 1111 000 412	ELEM. - TECHNOLOGY SUPPLIES									1,150.00	1,800.00	1,800.00	
10 1111 000 422	ELEM. - INSTRUCTIONAL SOFTWARE									5,400.00	2,000.00	2,000.00	
10 1111 000 424	ELEM. - WORKBOOKS/CLASSROOM SUBSC.									7,800.00	13,000.00	13,000.00	
10 1111 001 399	ELEM. - TECH. SOFTWARE SUBSCRIPTIONS									3,200.00	2,100.00	2,100.00	
10 1111 001 411	ELEM. - TEACHER SUPPLIES									-	300.00	300.00	
10 1111 009 111	CLASS SIZE REDUCTION GRANT - SALARIES									18,500.00	24,000.00	24,000.00	
10 1111 009 211	CLASS SIZE REDUCTION GRANT - FICA									1,216.00	1,488.00	1,488.00	
10 1111 009 212	CLASS SIZE REDUCTION GRANT - MEDICARE									288.40	348.00	348.00	
10 1111 009 220	CLASS SIZE REDUCTION GRANT - RETIREMENT									1,116.00	1,500.00	1,500.00	
10 1111 009 230	CLASS SIZE REDUCTION GRANT - HEALTH INSURANCE									3,444.00	4,500.00	4,500.00	
10 1111 009 238	CLASS SIZE REDUCTION GRANT - LIFE INSURANCE									12.00	35.00	35.00	
10 1111 011 111	G5 SMALL RURAL SCHOOL GRANT - SALARIES									22,600.00	44,500.00	44,500.00	
10 1111 011 211	G5 SMALL RURAL SCHOOL GRANT - FICA									1,550.00	2,759.00	2,759.00	
10 1111 011 212	G5 SMALL RURAL SCHOOL GRANT - MEDICARE									374.00	645.25	645.25	
10 1111 011 220	G5 SMALL RURAL SCHOOL GRANT - RETIREMENT									1,440.00	2,800.00	2,800.00	
10 1111 011 230	G5 SMALL RURAL SCHOOL GRANT - HEALTH INSURANCE									2,850.00	7,600.00	7,600.00	
10 1111 011 238	G5 SMALL RURAL SCHOOL GRANT - LIFE INSURANCE									11.00	56.00	56.00	
1111	ELEMENTARY PROGRAMS - REGULAR									943,273.19	1,212,272.43	1,353,396.19	
1121	MIDDLE SCHOOL PROGRAMS - REGULAR												
10 1121 000 111	M.S. - REGULAR SALARIES									325,644.57	415,158.93	442,520.59	
10 1121 000 120	M.S. - SUBSTITUTES									3,800.00	12,000.00	12,000.00	
10 1121 000 142	M.S. - SICK LEAVE PAYBACK									1,200.00	1,200.00	1,200.00	
10 1121 000 211	M.S. - FICA									20,499.96	26,558.25	28,254.68	
10 1121 000 212	M.S. - MEDICARE									4,794.35	6,211.20	6,607.95	
10 1121 000 220	M.S. - RETIREMENT									19,538.67	24,909.54	26,551.24	
10 1121 000 230	M.S. - HEALTH INSURANCE									44,600.00	40,000.00	40,000.00	
10 1121 000 235	M.S. - DENTAL INSURANCE									7,135.00	4,500.00	4,500.00	
10 1121 000 238	M.S. - LIFE INSURANCE									284.00	380.00	380.00	
10 1121 000 239	M.S. - VISION INSURANCE									192.96	425.00	425.00	
10 1121 000 240	M.S. - WORKER'S COMP.									1,450.00	1,708.64	1,818.08	
10 1121 000 315	M.S. - REGISTRATIONS									750.00	750.00	750.00	
10 1121 000 319	M.S. - PROFESSIONAL & TECH. SERVICES									-	200.00	200.00	
10 1121 000 334	M.S. - TRAVEL									400.00	400.00	400.00	
10 1121 000 360	M.S. - PRINTING & BINDING									-	300.00	300.00	
10 1121 000 411	M.S. - NON-TECH. SUPPLIES									4,250.00	6,000.00	6,000.00	
10 1121 000 412	M.S. - TECHNOLOGY SUPPLIES									475.00	475.00	475.00	
10 1121 000 422	M.S. - INSTRUCTIONAL SOFTWARE									4,600.00	4,600.00	4,600.00	
10 1121 002 399	M.S. - TECH. SOFTWARE SUBSCRIPTIONS									-	200.00	200.00	
10 1121 002 411	M.S. - TEACHER SUPPLIES									-	-	-	
10 1121 492 399	M.S. BAND - CONTRACTED SERVICES									500.00	250.00	250.00	
10 1121 492 411	M.S. BAND - SUPPLIES									800.00	800.00	800.00	
10 1121 495 399	M.S. CHOIR - CONTRACTED SERVICES									250.00	125.00	125.00	
10 1121 495 411	M.S. CHOIR - SUPPLIES									500.00	250.00	250.00	
1121	MIDDLE SCHOOL PROGRAMS - REGULAR									441,664.51	547,401.56	578,607.53	
1131	SECONDARY PROGRAMS - REGULAR												
10 1131 000 111	H.S. - REGULAR SALARIES									462,826.81	646,397.76	645,993.03	
10 1131 000 112	H.S. - EDUCATIONAL ASSISTANTS									-	-	-	
10 1131 000 114	H.S. - CLASSIFIED WAGES									12,500.00	22,500.00	22,500.00	
10 1131 000 119	H.S. - OTHER COMPENSATION									6,600.00	10,100.00	10,100.00	

10 1131 000 120					H.S. - SUBSTITUTES				12,500.00		12,500.00		12,500.00
10 1131 000 130					H.S. - OVERTIME				400.00		400.00		400.00
10 1131 000 142					H.S. - SICK LEAVE PAYBACK				1,800.00		1,800.00		1,800.00
10 1131 000 211					H.S. - FICA				29,581.86		43,009.26		42,984.17
10 1131 000 212					H.S. - MEDICARE				7,166.03		10,682.25		10,676.02
10 1131 000 220					H.S. - RETIREMENT				28,915.61		40,739.87		40,715.58
10 1131 000 230					H.S. - HEALTH INSURANCE				67,800.00		60,000.00		60,000.00
10 1131 000 235					H.S. - DENTAL INSURANCE				7,907.00		4,500.00		4,500.00
10 1131 000 238					H.S. - LIFE INSURANCE				464.00		628.00		628.00
10 1131 000 239					H.S. - VISION INSURANCE				385.92		440.00		440.00
10 1131 000 240					H.S. - WORKER'S COMP.				1,650.00		2,725.59		2,723.97
10 1131 000 315					H.S. - REGISTRATIONS				750.00		1,350.00		1,350.00
10 1131 000 319					H.S. - PROFESSIONAL & TECH. SERVICES				-		200.00		200.00
10 1131 000 334					H.S. - TRAVEL				500.00		500.00		500.00
10 1131 000 360					H.S. - PRINTING & BINDING				-		700.00		700.00
10 1131 000 371					H.S. - TUITION TO OTHER INSTITUTIONS				3,600.00		1,800.00		1,800.00
10 1131 000 399-01					H.S. - TCAP/SHARED SERVICES GRANT				28,000.00		14,000.00		14,000.00
10 1131 000 399-02					H.S. - CONTRACTED SERVICES				6,000.00		300.00		300.00
10 1131 000 411					H.S. - NON-TECH. SUPPLIES				13,500.00		7,500.00		7,500.00
10 1131 000 412					H.S. - TECHNOLOGY SUPPLIES				800.00		500.00		500.00
10 1131 000 422					H.S. - INSTRUCTIONAL SOFTWARE				4,400.00		2,000.00		2,000.00
10 1131 000 423					H.S. - ELECTRONIC TEXTBOOKS				-		250.00		250.00
10 1131 000 424					H.S. - WORKBOOKS/CLASSROOM SUBSCRIPTIONS				-		3,000.00		3,000.00
10 1131 003 315					H.S. - CARL PERKINS - REGISTRATIONS				-		2,000.00		2,000.00
10 1131 003 334					H.S. - CARL PERKINS - TRAVEL				-		300.00		300.00
10 1131 003 399					H.S. - TECH. SOFTWARE SUBSCRIPTIONS				300.00		800.00		800.00
10 1131 003 411					H.S. - TEACHER SUPPLIES				-		-		-
10 1131 021 411					H.S. - VO. AG. SUPPLIES				1,725.00		1,300.00		1,300.00
10 1131 022 411					H.S. - CARL PERKINS - SUPPLIES				2,240.00		-		-
10 1131 492 399					H.S. BAND - CONTRACTED SERVICES				250.00		200.00		200.00
10 1131 492 411					H.S. BAND - SUPPLIES				1,650.00		800.00		800.00
10 1131 495 399					H.S. CHOIR - CONTRACTED SERVICES				500.00		300.00		300.00
10 1131 495 411					H.S. CHOIR - SUPPLIES				750.00		400.00		400.00
1131					SECONDARY PROGRAMS - REGULAR				705,462.22		894,622.73		894,160.77
1273					TITLE I								
10 1273 000 111					TITLE I NON-GRANT - SALARIES				18,600.00		35,255.00		37,758.11
10 1273 000 211					TITLE I NON-GRANT - FICA				1,153.20		2,185.81		2,341.00
10 1273 000 212					TITLE I NON-GRANT - MEDICARE				269.70		511.20		547.49
10 1273 000 220					TITLE I NON-GRANT - RETIREMENT				1,116.00		2,094.00		2,094.00
10 1273 000 230					TITLE I NON-GRANT - HEALTH INSURANCE				3,504.00		4,800.00		4,800.00
10 1273 000 238					TITLE I NON-GRANT - LIFE INSURANCE				54.00		54.00		54.00
10 1273 000 240					TITLE I NON-GRANT - WORKER'S COMP.				126.00		141.02		151.03
10 1273 000 315					TITLE I NON-GRANT - REGISTRATIONS				2,100.00		1,150.00		1,150.00
10 1273 000 411					TITLE I NON-GRANT - SUPPLIES				135.00		70.00		70.00
10 1273 006 111					TITLE I GRANT - SALARIES				58,568.00		44,450.00		44,450.00
10 1273 006 112					TITLE I GRANT - INSTRUCTIONAL AIDES				8,800.00		5,000.00		5,000.00
10 1273 006 211					TITLE I GRANT - FICA				4,176.82		3,065.90		3,065.90
10 1273 006 212					TITLE I GRANT - MEDICARE				976.84		717.03		717.03
10 1273 006 220					TITLE I GRANT - RETIREMENT				1,370.00		2,967.00		2,967.00
10 1273 006 230					TITLE I GRANT - HEALTH INSURANCE				3,600.00		4,250.00		4,250.00
10 1273 006 235					TITLE I GRANT - DENTAL INSURANCE				-		-		-
10 1273 006 238					TITLE I GRANT - LIFE INSURANCE				54.00		54.00		54.00
10 1273 006 240					TITLE I GRANT - WORKER'S COMP.				-		-		-
10 1273 006 399					TITLE I GRANT - CONTRACTED SERVICES				-		-		-
10 1273 006 411					TITLE I GRANT - SUPPLIES				-		-		-
10 1273 012 111					TITLE I 1003 - SALARIES				-		-		-
1273					TITLE I				104,603.55		106,764.95		109,469.56
1299					GARRETSON ACADEMY								
10 1299 000 112					GARRETSON ACADEMY - SALARIES				16,800.00		31,091.56		43,447.56
10 1299 000 211					GARRETSON ACADEMY - FICA				1,041.60		1,927.68		2,693.75
10 1299 000 212					GARRETSON ACADEMY - MEDICARE				243.60		450.83		629.99
10 1299 000 220					GARRETSON ACADEMY - RETIREMENT				1,008.00		1,865.49		2,606.85
10 1299 000 230					GARRETSON ACADEMY - HEALTH INSURANCE				-		-		-
10 1299 000 235					GARRETSON ACADEMY - DENTAL INSURANCE				-		-		-
10 1299 000 238					GARRETSON ACADEMY - LIFE INSURANCE				54.00		54.00		54.00
10 1299 000 240					GARRETSON ACADEMY - WORKER'S COMP.				18.66		124.37		173.79
10 1299 000 373					GARRETSON ACADEMY - OTHER EDUCATIONAL INSTITUT.				8,750.00		3,450.00		8,000.00
10 1299 000 392					GARRETSON ACADEMY - CONTRACTED SERVICES				-		-		-
10 1299 000 399					GARRETSON ACADEMY - SOFTWARE				7,700.00		2,850.00		4,200.00
10 1299 000 411					GARRETSON ACADEMY - SUPPLIES				2,025.00		1,250.00		1,250.00
1299					GARRETSON ACADEMY				37,640.86		43,063.92		63,055.94

2115		PROFESSIONAL & TECHNICAL SERVICES							
10 2115 000 319			PROF. & TECH. SERVICES - CONT. SERV. - CARROLL INST.		6,400.00		3,250.00		8,000.00
2115		PROFESSIONAL & TECHNICAL SERVICES			6,400.00		3,250.00		8,000.00
2121/2122		COUNSELING SERVICES							
10 2121/2122 000 111			COUNSELING SERVICES - SALARIES		150,645.83		171,002.29		221,861.88
10 2121/2122 000 112			COUNSELING SERVICES - EDUCATIONAL ASSISTANTS		24,264.00		2,500.00		2,500.00
10 2121/2122 000 119			COUNSELING SERVICES - OTHER COMPENSATION		4,600.00		6,700.00		6,700.00
10 2121/2122 000 211			COUNSELING SERVICES - FICA		11,129.61		11,172.54		14,325.84
10 2121/2122 000 212			COUNSELING SERVICES - MEDICARE		2,602.89		2,612.93		3,350.40
10 2121/2122 000 220			COUNSELING SERVICES - RETIREMENT		10,770.59		10,812.14		13,863.71
10 2121/2122 000 230			COUNSELING SERVICES - HEALTH INSURANCE		24,336.00		24,336.00		24,336.00
10 2121/2122 000 235			COUNSELING SERVICES - DENTAL INSURANCE		-		-		-
10 2121/2122 000 238			COUNSELING SERVICES - LIFE INSURANCE		162.00		162.00		162.00
10 2121/2122 000 240			COUNSELING SERVICES - WORKER'S COMP.		330.00		694.01		897.45
10 2121/2122 000 315			COUNSELING SERVICES - REGISTRATIONS		1,000.00		1,200.00		1,200.00
10 2121/2122 000 334			COUNSELING SERVICES - TRAVEL		500.00		1,850.00		1,850.00
10 2121/2122 000 411			COUNSELING SERVICES - SUPPLIES		450.00		600.00		600.00
10 2121/2122 000 640			COUNSELING SERVICES - DUES & FEES		360.00		850.00		850.00
2121/2122		COUNSELING SERVICES			231,150.92		234,491.91		292,497.28
2134		HEALTH SERVICES							
10 2134 000 211			HEALTH SERVICES - FICA		806.00		930.00		1,004.40
10 2134 000 212			HEALTH SERVICES - MEDICARE		188.50		217.50		234.90
10 2134 000 220			HEALTH SERVICES - RETIREMENT		780.00		900.00		972.00
10 2134 000 230			HEALTH SERVICES - HEALTH INSURANCE		811.17		1,650.00		1,650.00
10 2134 000 238			HEALTH SERVICES - LIFE INSURANCE		11.50		11.50		11.50
10 2134 000 319			HEALTH SERVICES - SALARIES/PROF. & TECH. SERVICES		13,000.00		15,000.00		16,200.00
10 2134 000 411			HEALTH SERVICES - SUPPLIES		850.00		2,250.00		2,250.00
2134		HEALTH SERVICES			16,447.17		20,959.00		22,322.80
2212		INSTRUCTIONAL & DEVELOPMENTAL SERVICES							
10 2212 000 315			INST. & DEVEL. - REGISTRATIONS		-		-		-
10 2212 000 334			INST. & DEVEL. - TRAVEL		-		-		-
10 2212 000 399			INST. & DEVEL. - CONTRACTED SERVICES		-		-		-
10 2212 000 411			INST. & DEVEL. - SUPPLIES		-		-		-
2212		INSTRUCTIONAL & DEVELOPMENTAL SERVICES			-		-		-
2213		TITLE II REAP GRANTS							
10 2213 009 111			TITLE II - SALARIES		-		-		-
10 2213 009 211			TITLE II - FICA		-		-		-
10 2213 009 212			TITLE II - MEDICARE		-		-		-
10 2213 009 220			TITLE II - RETIREMENT		-		-		-
10 2213 009 230			TITLE II - HEALTH INSURANCE		-		-		-
10 2213 009 319			TITLE II - PROF. & TECH. SERVICES		825.00		825.00		825.00
2213		TITLE II REAP GRANTS			825.00		825.00		825.00
2214		TITLE I 1003							
10 2214 012 119			TITLE I 1003 - OTHER COMPENSATION		16,780.00		-		-
10 2214 012 211			TITLE I 1003 - FICA		1,040.36		-		-
10 2214 012 212			TITLE I 1003 - MEDICARE		243.31		-		-
10 2214 012 220			TITLE I 1003 - RETIREMENT		1,006.80		-		-
10 2214 012 315			TITLE I 1003 - REGISTRATIONS		2,500.00		-		-
10 2214 012 319			TITLE I 1003 - PROFESSIONAL & TECHNICAL		1,900.00		-		550.00
10 2214 012 411			TITLE I 1003 - SUPPLIES		6,600.00		-		-
2214		TITLE I 1003			30,070.47		-		550.00
2222		LIBRARY SERVICES							
10 2222 000 112			LIBRARY SERVICES - SALARIES		27,760.00		27,760.00		27,760.00
10 2222 000 120			LIBRARY SERVICES - SUBSTITUTES		300.00		300.00		300.00
10 2222 000 211			LIBRARY SERVICES - FICA		1,739.72		1,739.72		1,739.72
10 2222 000 212			LIBRARY SERVICES - MEDICARE		406.87		406.87		406.87
10 2222 000 220			LIBRARY SERVICES - RETIREMENT		1,665.60		1,665.60		1,665.60
10 2222 000 230			LIBRARY SERVICES - HEALTH INSURANCE		8,112.00		8,112.00		8,112.00
10 2222 000 238			LIBRARY SERVICES - LIFE INSURANCE		54.00		54.00		54.00
10 2222 000 240			LIBRARY SERVICES - WORKER'S COMP.		112.00		112.00		112.00
10 2222 000 411			LIBRARY SERVICES - NON TECH. SUPPLIES		770.00		1,275.00		1,275.00
10 2222 000 412			LIBRARY SERVICES - TECH. SUPPLIES		-		650.00		650.00
10 2222 000 560			LIBRARY SERVICES - MEDIA		4,980.00		3,890.00		3,890.00
2222		LIBRARY SERVICES			45,900.19		45,965.19		45,965.19
2227		TECHNOLOGY COORDINATOR							

10 2227 000 111				TECH. COORDINATOR - SALARY		60,324.98	69,131.64	68,484.07
10 2227 000 119				TECH. COORDINATOR - OTHER COMPENSATION		600.00	1,093.24	600.00
10 2227 000 211				TECH. COORDINATOR - FICA		3,740.15	4,286.16	4,246.01
10 2227 000 212				TECH. COORDINATOR - MEDICARE		874.71	1,002.41	993.02
10 2227 000 220				TECH. COORDINATOR - RETIREMENT		3,619.50	4,147.90	4,109.04
10 2227 000 230				TECH. COORDINATOR - HEALTH INSURANCE		8,722.32	8,722.32	8,722.32
10 2227 000 235				TECH. COORDINATOR - DENTAL INSURANCE		583.20	583.20	583.20
10 2227 000 238				TECH. COORDINATOR - LIFE INSURANCE		54.00	54.00	54.00
10 2227 000 240				TECH. COORDINATOR - WORKER'S COMP.		418.00	276.53	273.94
10 2227 000 315				TECH. COORDINATOR - REGISTRATIONS		361.00	361.00	361.00
10 2227 000 319				TECH. COORDINATOR - PROFESSIONAL & TECHNICAL		11,500.00	5,200.00	5,500.00
10 2227 000 323				TECH. COORDINATOR - REPAIRS & MAINTENANCE		6,000.00	4,500.00	4,800.00
10 2227 000 399				TECH. COORDINATOR - CONTRACTED SERVICES		7,700.00	7,700.00	8,200.00
10 2227 000 411				TECH. COORDINATOR - NON-TECH. SUPPLIES		110.00	-	-
10 2227 000 412				TECH. COORDINATOR - TECHNOLOGY SUPPLIES		3,800.00	11,000.00	13,500.00
10 2227 000 471				TECH. COORDINATOR - TECH. COMPUTER EQUIPMENT		2,180.00	-	-
10 2227 000 472				TECH. COORDINATOR - NON-INSTR. SOFTWARE		600.00	600.00	600.00
10 2227 000 473				TECH. COORDINATOR - TECH. COMPUTER LICENSING FEES		1,213.00	700.00	3,250.00
2227				TECHNOLOGY COORDINATOR		112,400.85	119,358.40	124,276.60
2311				BOARD OF EDUCATION				
10 2311 000 113				BOARD OF EDUCATION - SALARIES		1,840.00	1,840.00	1,440.00
10 2311 000 211				BOARD OF EDUCATION - FICA		114.08	114.08	89.28
10 2311 000 212				BOARD OF EDUCATION - MEDICARE		26.68	26.68	20.88
10 2311 000 315				BOARD OF EDUCATION - REGISTRATIONS		150.00	400.00	400.00
10 2311 000 334				BOARD OF EDUCATION - TRAVEL		375.00	375.00	375.00
10 2311 000 399				BOARD OF EDUCATION - PROFESSIONAL ACTIVITIES		2,500.00	750.00	750.00
10 2311 000 411				BOARD OF EDUCATION - SUPPLIES		187.00	215.00	215.00
10 2311 000 640				BOARD OF EDUCATION - DUES		780.00	550.00	550.00
10 2311 000 651				BOARD OF EDUCATION - LIABILITY INSURANCE		1,716.50	1,716.50	1,716.50
2311				BOARD OF EDUCATION		7,689.26	5,987.26	5,556.66
2314				ELECTION SERVICES				
10 2314 000 399				ELECTION SERVICES - ELECTION BOARD		900.00	900.00	900.00
10 2314 000 411				ELECTION SERVICES - SUPPLIES		240.00	240.00	240.00
2314				ELECTION SERVICES		1,140.00	1,140.00	1,140.00
2315				LEGAL SERVICES				
10 2315 000 399				LEGAL SERVICES		10,000.00	30,000.00	15,000.00
2315				LEGAL SERVICES		10,000.00	30,000.00	15,000.00
2317				AUDIT SERVICES				
10 2317 000 399				AUDIT SERVICES		10,400.00	15,900.00	14,000.00
2317				AUDIT SERVICES		10,400.00	15,900.00	14,000.00
2319				OTHER BOARD OF EDUCATION SERVICES				
10 2319 000 340				BOARD OF EDUCATION SERVICES - PROCEEDINGS		3,200.00	3,200.00	3,650.00
10 2319 000 350				BOARD OF EDUCATION SERVICES - ADVERTISING		1,800.00	1,200.00	1,250.00
10 2319 000 651				BOARD OF EDUCATION SERVICES - GENERAL LIABILITY		1,500.00	1,500.00	1,500.00
2319				OTHER BOARD OF EDUCATION SERVICES		6,500.00	5,900.00	6,400.00
2321				SUPERINTENDENT				
10 2321 000 113				SUPERINTENDENT - SALARY		100,629.95	106,667.58	114,240.98
10 2321 000 119				SUPERINTENDENT - OTHER COMPENSATION		6,600.00	700.00	600.00
10 2321 000 211				SUPERINTENDENT - FICA		6,239.06	7,213.39	7,682.94
10 2321 000 212				SUPERINTENDENT - MEDICARE		1,459.13	1,746.68	1,856.49
10 2321 000 220				SUPERINTENDENT - RETIREMENT		12,075.59	12,800.11	13,708.92
10 2321 000 230				SUPERINTENDENT - HEALTH INSURANCE		22,753.92	22,753.92	22,753.92
10 2321 000 235				SUPERINTENDENT - DENTAL INSURANCE		1,587.36	1,587.36	1,587.36
10 2321 000 238				SUPERINTENDENT - LIFE INSURANCE		54.00	54.00	54.00
10 2321 000 240				SUPERINTENDENT - WORKER'S COMP.		477.29	426.67	456.96
10 2321 000 315				SUPERINTENDENT - REGISTRATIONS		675.00	675.00	675.00
10 2321 000 319				SUPERINTENDENT - PROFESSIONAL & TECH.		675.00	445.00	445.00
10 2321 000 334				SUPERINTENDENT - TRAVEL		180.00	180.00	180.00
10 2321 000 340				SUPERINTENDENT - TELEPHONE		2,450.00	2,750.00	2,800.00
10 2321 000 399				SUPERINTENDENT - CONTRACTED SERVICES		100.00	100.00	100.00
10 2321 000 411				SUPERINTENDENT - SUPPLIES		375.00	750.00	750.00
10 2321 000 640				SUPERINTENDENT - PROFESSIONAL DUES		780.00	1,650.00	1,650.00
2321				SUPERINTENDENT		157,111.30	160,499.71	169,541.57
2329				OTHER EXECUTIVE ADMIN. SERVICES				
10 2329 000 313				MULTI-SERVICE COOP. SERVICES		-	-	-
2329				OTHER EXECUTIVE ADMIN. SERVICES		-	-	-

2410	MS/HS PRINCIPAL'S OFFICE												
10 2410 000 113					MS/HS PRINCIPAL'S OFFICE - SALARY					73,175.54	75,000.00		80,325.00
10 2410 000 114					MS/HS PRINCIPAL'S OFFICE - CLASSIFIED SALARIES					12,200.00	16,500.00		17,671.50
10 2410 000 119					MS/HS PRINCIPAL'S OFFICE - OTHER COMPENSATION					600.00	700.00		600.00
10 2410 000 120					MS/HS PRINCIPAL'S OFFICE - SUBSTITUTES					600.00	600.00		300.00
10 2410 000 130					MS/HS PRINCIPAL'S OFFICE - OVERTIME					340.00	750.00		750.00
10 2410 000 211					MS/HS PRINCIPAL'S OFFICE - FICA					5,330.48	5,710.20		6,094.38
10 2410 000 212					MS/HS PRINCIPAL'S OFFICE - MEDICARE					1,246.65	1,335.45		1,425.30
10 2410 000 220					MS/HS PRINCIPAL'S OFFICE - RETIREMENT					8,222.53	5,490.00		5,879.79
10 2410 000 230					MS/HS PRINCIPAL'S OFFICE - HEALTH INSURANCE					28,162.08	8,722.20		8,722.20
10 2410 000 235					MS/HS PRINCIPAL'S OFFICE - DENTAL INSURANCE					1,587.36	583.20		583.20
10 2410 000 238					MS/HS PRINCIPAL'S OFFICE - LIFE INSURANCE					680.00	54.00		54.00
10 2410 000 240					MS/HS PRINCIPAL'S OFFICE - WORKER'S COMP.					444.98	366.00		391.99
10 2410 000 315					MS/HS PRINCIPAL'S OFFICE - REGISTRATIONS					450.00	500.00		500.00
10 2410 000 319					MS/HS PRINCIPAL'S OFFICE - PROFESSIONAL & TECH.					287.50	300.00		300.00
10 2410 000 334					MS/HS PRINCIPAL'S OFFICE - TRAVEL					287.50	300.00		300.00
10 2410 000 340					MS/HS PRINCIPAL'S OFFICE - TELEPHONE					2,450.00	2,450.00		2,800.00
10 2410 000 399					MS/HS PRINCIPAL'S OFFICE - CONTRACTED SERVICES					5,850.00	3,000.00		3,000.00
10 2410 000 411					MS/HS PRINCIPAL'S OFFICE - SUPPLIES					350.00	350.00		350.00
10 2410 000 640					MS/HS PRINCIPAL'S OFFICE - PROFESSIONAL DUES					990.00	1,150.00		1,150.00
2410	MS/HS PRINCIPAL'S OFFICE									143,254.62	123,861.05		131,197.36
2411	ELEMENTARY PRINCIPAL'S OFFICE												
10 2411 000 113					ELEMENTARY PRINCIPAL'S OFFICE - SALARY					36,905.58	75,000.00		80,325.00
10 2411 000 114					ELEMENTARY PRINCIPAL'S OFFICE - CLASSIFIED SALARIES					12,200.00	15,500.00		16,600.50
10 2411 000 119					ELEMENTARY PRINCIPAL'S OFFICE - OTHER COMPENSATION					600.00	700.00		600.00
10 2411 000 120					ELEMENTARY PRINCIPAL'S OFFICE - SUBSTITUTES					600.00	600.00		300.00
10 2411 000 130					ELEMENTARY PRINCIPAL'S OFFICE - OVERTIME					340.00	650.00		650.00
10 2411 000 211					ELEMENTARY PRINCIPAL'S OFFICE - FICA					3,081.75	5,648.20		6,027.98
10 2411 000 212					ELEMENTARY PRINCIPAL'S OFFICE - MEDICARE					720.73	1,320.95		1,409.77
10 2411 000 220					ELEMENTARY PRINCIPAL'S OFFICE - RETIREMENT					2,946.34	5,430.00		5,815.53
10 2411 000 230					ELEMENTARY PRINCIPAL'S OFFICE - HEALTH INSURANCE					9,958.56	-		-
10 2411 000 235					ELEMENTARY PRINCIPAL'S OFFICE - DENTAL INSURANCE					1,587.36	-		-
10 2411 000 238					ELEMENTARY PRINCIPAL'S OFFICE - LIFE INSURANCE					54.00	27.00		27.00
10 2411 000 240					ELEMENTARY PRINCIPAL'S OFFICE - WORKER'S COMP.					272.95	364.40		388.90
10 2411 000 315					ELEMENTARY PRINCIPAL'S OFFICE - REGISTRATIONS					375.00	250.00		250.00
10 2411 000 319					ELEMENTARY PRINCIPAL'S OFFICE - PROFESSIONAL & TECH.					175.00	150.00		150.00
10 2411 000 334					ELEMENTARY PRINCIPAL'S OFFICE - TRAVEL					200.00	200.00		200.00
10 2411 000 340					ELEMENTARY PRINCIPAL'S OFFICE - TELEPHONE					2,450.00	2,450.00		2,800.00
10 2411 000 399					ELEMENTARY PRINCIPAL'S OFFICE - CONTRACTED SERVICES					1,000.00	3,000.00		4,000.00
10 2411 000 411					ELEMENTARY PRINCIPAL'S OFFICE - SUPPLIES					225.00	275.00		275.00
10 2411 000 640					ELEMENTARY PRINCIPAL'S OFFICE - PROFESSIONAL DUES					650.00	900.00		900.00
2411	ELEMENTARY PRINCIPAL'S OFFICE									74,342.27	112,465.55		120,719.68
2440	TITLE 1 1003												
10 2440 012 111					TITLE 1 1003 - SALARIES					-	-		-
2440	TITLE 1 1003									-	-		-
2490	OTHER SUPPORT SERVICES												
10 2490 000 319					MEDICAID ADMIN. FEE					650.00	650.00		650.00
2490	OTHER SUPPORT SERVICES									650.00	650.00		650.00
2529	FISCAL SERVICES												
10 2529 000 113					FISCAL SERVICES - BUSINESS MANAGER SALARY					63,963.00	67,800.78		72,614.64
10 2529 000 114					FISCAL SERVICES - CLASSIFIED SALARIES					41,800.00	32,900.00		35,235.90
10 2529 000 119					FISCAL SERVICES - OTHER COMPENSATION					600.00	700.00		600.00
10 2529 000 120					FISCAL SERVICES - SUBSTITUTES					600.00	600.00		600.00
10 2529 000 130					FISCAL SERVICES - OVERTIME					800.00	800.00		800.00
10 2529 000 211					FISCAL SERVICES - FICA					6,594.51	6,280.65		6,723.93
10 2529 000 212					FISCAL SERVICES - MEDICARE					1,542.26	1,468.86		1,572.53
10 2529 000 220					FISCAL SERVICES - RETIREMENT					6,345.78	6,042.05		6,471.03
10 2529 000 230					FISCAL SERVICES - HEALTH INSURANCE					17,754.48	17,754.48		17,754.48
10 2529 000 235					FISCAL SERVICES - DENTAL INSURANCE					1,850.00	583.20		583.20
10 2529 000 238					FISCAL SERVICES - LIFE INSURANCE					100.00	108.00		108.00
10 2529 000 240					FISCAL SERVICES - WORKER'S COMP.					10,836.00	402.80		431.40
10 2529 000 315					FISCAL SERVICES - REGISTRATIONS					1,450.00	1,200.00		1,200.00
10 2529 000 319					FISCAL SERVICES - PROFESSIONAL & TECH.					1,850.00	1,850.00		1,850.00
10 2529 000 334					FISCAL SERVICES - TRAVEL					150.00	2,500.00		2,500.00
10 2529 000 340					FISCAL SERVICES - TELEPHONE					2,450.00	2,450.00		2,800.00
10 2529 000 341					FISCAL SERVICES - POSTAGE					2,750.00	3,000.00		3,900.00
10 2529 000 390					FISCAL SERVICES - PURCHASED SERVICES					450.00	-		1,500.00
10 2529 000 399					FISCAL SERVICES - CONTRACTED SERVICES					8,200.00	8,850.00		8,850.00

10 2529 000 411					FISCAL SERVICES - NON-TECH. SUPPLIES	6,600.00	7,250.00	7,250.00
10 2529 000 412					FISCAL SERVICES - TECHNOLOGY SUPPLIES	950.00	600.00	1,150.00
10 2529 000 473					FISCAL SERVICES - COMPUTER SERVICES	1,750.00	900.00	900.00
10 2529 000 640					FISCAL SERVICES - PROFESSIONAL DUES	3,250.00	3,250.00	3,600.00
10 2529 000 651					FISCAL SERVICES - FIDELITY BOND	750.00	700.00	700.00
2529					FISCAL SERVICES	183,386.03	167,990.82	179,695.12
2542					BUILDING/GROUNDS - UTILITIES			
10 2542 015 321					UTILITIES - ELECTRICITY	74,500.00	78,225.00	82,136.25
10 2542 016 321					UTILITIES - GAS/HEAT	73,750.00	77,437.50	81,309.38
10 2542 017 321					UTILITIES - SEWER & WATER	9,650.00	10,132.50	10,639.13
10 2542 018 321					UTILITIES - GARBAGE	6,900.00	7,245.00	7,607.25
2542					BUILDING/GROUNDS - UTILITIES	164,800.00	173,040.00	181,692.00
2549					OPERATION & PLANT MAINTENANCE			
10 2549 000 114					OPERATION & MAINTENANCE - SALARIES	216,870.00	236,388.30	253,171.87
10 2549 000 120					OPERATION & MAINTENANCE - TEMPORARY SALARIES	21,850.00	15,000.00	12,800.00
10 2549 000 130					OPERATION & MAINTENANCE - OVERTIME	3,250.00	4,000.00	4,000.00
10 2549 000 211					OPERATION & MAINTENANCE - FICA	14,800.64	15,834.07	16,738.26
10 2549 000 212					OPERATION & MAINTENANCE - MEDICARE	3,461.44	3,703.13	3,914.59
10 2549 000 220					OPERATION & MAINTENANCE - RETIREMENT	14,323.20	15,323.30	16,198.31
10 2549 000 230					OPERATION & MAINTENANCE - HEALTH INSURANCE	32,597.00	34,485.15	34,485.15
10 2549 000 238					OPERATION & MAINTENANCE - LIFE INSURANCE	202.00	240.00	240.00
10 2549 000 240					OPERATION & MAINTENANCE - WORKER'S COMP.	688.00	1,005.55	1,063.89
10 2549 000 319					OPERATION & MAINTENANCE - PROF. & TECH.	12,410.00	20,000.00	20,000.00
10 2549 000 323					OPERATION & MAINTENANCE - REPAIRS & MAINTENANCE	75,600.00	72,500.00	77,000.00
10 2549 000 325					OPERATION & MAINTENANCE - SNOW REMOVAL	4,450.00	4,800.00	4,800.00
10 2549 000 334					OPERATION & MAINTENANCE - TRAVEL	-	250.00	250.00
10 2549 000 411					OPERATION & MAINTENANCE - SUPPLIES	39,600.00	46,000.00	48,500.00
10 2549 000 651					OPERATION & MAINTENANCE - LIABILITY INSURANCE	17,700.00	17,700.00	17,700.00
2549					OPERATION & PLANT MAINTENANCE	457,802.28	487,229.51	510,862.07
2559					TRANSPORTATION			
10 2559 000 114					TRANSPORTATION - SALARIES	104,680.00	116,194.80	124,444.63
10 2559 000 120					TRANSPORTATION - SUBSTITUTES	-	-	-
10 2559 000 211					TRANSPORTATION - FICA	6,490.16	7,204.08	7,715.57
10 2559 000 212					TRANSPORTATION - MEDICARE	1,517.86	1,684.82	1,804.45
10 2559 000 220					TRANSPORTATION - RETIREMENT	3,240.00	3,655.28	4,640.94
10 2559 000 230					TRANSPORTATION - HEALTH INSURANCE	8,112.00	8,112.00	8,112.00
10 2559 000 235					TRANSPORTATION - DENTAL INSURANCE	-	-	-
10 2559 000 238					TRANSPORTATION - LIFE INSURANCE	54.00	54.00	54.00
10 2559 000 240					TRANSPORTATION - WORKER'S COMP.	245.00	464.78	497.78
10 2559 000 319					TRANSPORTATION - PROF. & TECH.	125.00	1,780.00	1,780.00
10 2559 000 323					TRANSPORTATION - REPAIRS & MAINTENANCE	13,650.00	8,000.00	8,000.00
10 2559 000 399					TRANSPORTATION - CONTRACTED SERVICES	650.00	600.00	600.00
10 2559 000 411					TRANSPORTATION - SUPPLIES	12,650.00	14,500.00	15,660.00
10 2559 000 413					TRANSPORTATION - FUEL	34,850.00	54,000.00	61,020.00
10 2559 000 640					TRANSPORTATION - DUES & FEES	-	100.00	100.00
10 2559 000 651					TRANSPORTATION - LIABILITY INSURANCE	6,650.00	6,650.00	6,650.00
2559					TRANSPORTATION	192,914.02	222,999.76	241,079.36
2642					CRIMINAL BACKGROUND CHECKS			
10 2642 000 319					CRIMINAL BACKGROUND CHECKS	640.00	540.00	645.00
2642					CRIMINAL BACKGROUND CHECKS	640.00	540.00	645.00
4190-4191					ESSER II & III			
10 4190 *** **					ESSER II EXPENDITURES	310,909.00	-	-
10 4191 *** **					ESSER III EXPENDITURES	147,620.00	-	-
4190-4191					ESSER II & III	458,529.00	-	-
6100-6900					CO-CURRICULAR			
10 6100 483 111					FOOTBALL - SALARIES	-	-	15,209.70
10 6100 483 134					FOOTBALL - CLOCK/SCOREBOARD	-	-	100.00
10 6100 483 211					FOOTBALL - FICA	-	-	943.00
10 6100 483 212					FOOTBALL - MEDICARE	-	-	220.54
10 6100 483 220					FOOTBALL - RETIREMENT	-	-	912.58
10 6100 483 319					FOOTBALL - OFFICIALS & PROF./TECH.	3,250.00	3,250.00	3,750.00
10 6100 483 411					FOOTBALL - SUPPLIES	4,700.00	4,250.00	4,500.00
10 6100 485 111					BOYS' BASKETBALL - SALARIES	-	-	12,444.30
10 6100 485 132					BOYS' BASKETBALL - OFFICIAL BOOK	-	-	300.00
10 6100 485 134					BOYS' BASKETBALL - CLOCK/SCOREBOARD	-	-	300.00
10 6100 485 211					BOYS' BASKETBALL - FICA	-	-	771.55
10 6100 485 212					BOYS' BASKETBALL - MEDICARE	-	-	180.44
10 6100 485 220					BOYS' BASKETBALL - RETIREMENT	-	-	746.66

10 6100 485 319				BOYS' BASKETBALL - OFFICIALS & PROF./TECH.	4,250.00	4,900.00	4,900.00
10 6100 485 411				BOYS' BASKETBALL - SUPPLIES	1,250.00	1,300.00	1,300.00
10 6200 480 111				CHEER - SALARIES	-	-	2,304.50
10 6200 481 211				CHEER - FICA	-	-	142.88
10 6200 481 212				CHEER - MEDICARE	-	-	33.42
10 6200 481 220				CHEER - RETIREMENT	-	-	138.27
10 6200 480 411				CHEER - SUPPLIES	110.00	110.00	200.00
10 6200 484 111				GIRLS' BASKETBALL - SALARIES	-	-	11,292.05
10 6200 484 132				GIRLS' BASKETBALL - OFFICIAL BOOK	-	-	300.00
10 6200 484 134				GIRLS' BASKETBALL - CLOCK/SCOREBOARD	-	-	300.00
10 6200 484 211				GIRLS' BASKETBALL - FICA	-	-	700.11
10 6200 484 212				GIRLS' BASKETBALL - MEDICARE	-	-	163.73
10 6200 484 220				GIRLS' BASKETBALL - RETIREMENT	-	-	677.52
10 6200 484 319				GIRLS' BASKETBALL - OFFICIALS & PROF./TECH.	4,250.00	4,900.00	4,900.00
10 6200 484 334				GIRLS' BASKETBALL - TRAVEL	-	2,000.00	2,000.00
10 6200 484 411				GIRLS' BASKETBALL - SUPPLIES	1,250.00	1,300.00	1,300.00
10 6200 491 111				VOLLEYBALL - SALARIES	-	-	10,600.70
10 6200 491 132				VOLLEYBALL - OFFICIAL BOOK	-	-	300.00
10 6200 491 134				VOLLEYBALL - CLOCK/SCOREBOARD	-	-	300.00
10 6200 491 211				VOLLEYBALL - FICA	-	-	657.24
10 6200 491 212				VOLLEYBALL - MEDICARE	-	-	153.71
10 6200 491 220				VOLLEYBALL - RETIREMENT	-	-	636.04
10 6200 491 315				VOLLEYBALL - REGISTRATIONS	-	175.00	175.00
10 6200 491 319				VOLLEYBALL - OFFICIALS & PROF./TECH.	5,450.00	6,000.00	6,000.00
10 6200 491 411				VOLLEYBALL - SUPPLIES	850.00	1,750.00	1,750.00
10 6200 498 111				SOCCER - SALARIES	-	-	6,222.15
10 6200 498 134				SOCCER - CLOCK/SCOREBOARD	-	-	150.00
10 6200 498 211				SOCCER - FICA	-	-	385.77
10 6200 498 212				SOCCER - MEDICARE	-	-	90.22
10 6200 498 220				SOCCER - RETIREMENT	-	-	373.33
10 6200 498 319				SOCCER - OFFICIALS & PROF./TECH.	3,650.00	3,825.00	3,825.00
10 6200 498 411				SOCCER - SUPPLIES	1,150.00	1,150.00	1,150.00
10 6500 000 114				CO-CURRICULAR - ACTIVITY BUS DRIVING	6,800.00	8,850.00	8,850.00
10 6900 000 114				CO-CURRICULAR - SALARIES	160,141.50	169,749.99	60,393.45
10 6900 000 132				CO-CURRICULAR - OFFICIAL BOOK	3,150.00	2,400.00	2,400.00
10 6900 000 133				CO-CURRICULAR - TICKET SELLING	2,640.00	2,200.00	2,200.00
10 6900 000 134				CO-CURRICULAR - CLOCK/SCOREBOARD	4,840.00	4,500.00	4,500.00
10 6900 000 136				CO-CURRICULAR - EVENT SUPERVISOR	870.00	1,250.00	1,250.00
10 6900 000 137				CO-CURRICULAR - EVENT CAMERAMAN/CAMERAWOMAN	960.00	750.00	750.00
10 6900 000 211				CO-CURRICULAR - FICA	9,928.77	10,524.50	3,744.39
10 6900 000 212				CO-CURRICULAR - MEDICARE	2,322.05	2,461.37	875.71
10 6900 000 220				CO-CURRICULAR - RETIREMENT	9,608.49	10,185.00	3,623.61
10 6900 000 315				CO-CURRICULAR - REGISTRATIONS	-	100.00	100.00
10 6900 000 319				CO-CURRICULAR - OFFICIALS & PROF./TECH.	-	-	-
10 6900 000 334				CO-CURRICULAR - TRAVEL	1,880.00	1,880.00	1,880.00
10 6900 000 411				CO-CURRICULAR - AWARDS & SUPPLIES	2,150.00	3,250.00	3,250.00
10 6900 000 640				CO-CURRICULAR - DUES & FEES	435.00	450.00	450.00
10 6900 470 111				ANNUAL - SALARIES	-	-	2,304.50
10 6900 470 211				ANNUAL - FICA	-	-	142.88
10 6900 470 212				ANNUAL - MEDICARE	-	-	33.42
10 6900 470 220				ANNUAL - RETIREMENT	-	-	138.27
10 6900 470 319				ANNUAL - PROF. & TECH.	2,670.00	-	-
10 6900 470 411				ANNUAL - SUPPLIES	11,400.00	3,000.00	3,000.00
10 6900 471 111				DECLAM - SALARIES	-	-	2,304.50
10 6900 471 211				DECLAM - FICA	-	-	142.88
10 6900 471 212				DECLAM - MEDICARE	-	-	33.42
10 6900 471 220				DECLAM - RETIREMENT	-	-	138.27
10 6900 471 319				DECLAM - PROF. & TECH.	825.00	500.00	500.00
10 6900 471 411				DECLAM - SUPPLIES	275.00	275.00	275.00
10 6900 472 111				ONE-ACT PLAY - SALARIES	-	-	3,687.20
10 6900 472 211				ONE-ACT PLAY - FICA	-	-	228.61
10 6900 472 212				ONE-ACT PLAY - MEDICARE	-	-	53.46
10 6900 472 220				ONE-ACT PLAY - RETIREMENT	-	-	221.23
10 6900 472 334				ONE-ACT PLAY - TRAVEL	-	2,000.00	2,000.00
10 6900 472 411				ONE-ACT PLAY - SUPPLIES	250.00	750.00	950.00
10 6900 473 111				THREE-ACT PLAY - SALARIES	-	-	3,456.75
10 6900 473 211				THREE-ACT PLAY - FICA	-	-	214.32
10 6900 473 212				THREE-ACT PLAY - MEDICARE	-	-	50.12
10 6900 473 220				THREE-ACT PLAY - RETIREMENT	-	-	207.41
10 6900 473 411				THREE-ACT PLAY - SUPPLIES	250.00	250.00	450.00
10 6900 474 111				FFA - SALARIES	-	-	11,391.95
10 6900 474 211				FFA - FICA	-	-	706.30
10 6900 474 212				FFA - MEDICARE	-	-	165.18
10 6900 474 220				FFA - RETIREMENT	-	-	683.52

10 6900 474 411				FFA - SUPPLIES			-	100.00	100.00
10 6900 481 111				CROSS COUNTRY - SALARIES			-	-	4,839.45
10 6900 481 211				CROSS COUNTRY - FICA			-	-	300.05
10 6900 481 212				CROSS COUNTRY - MEDICARE			-	-	70.17
10 6900 481 220				CROSS COUNTRY - RETIREMENT			-	-	290.37
10 6900 481 315				CROSS COUNTRY - REGISTRATIONS			450.00	500.00	500.00
10 6900 481 319				CROSS COUNTRY - OFFICIALS & PROF./TECH.			2,120.00	1,750.00	1,750.00
10 6900 481 411				CROSS COUNTRY - SUPPLIES			890.00	800.00	800.00
10 6900 486 111				WRESTLING - SALARIES			-	-	10,139.80
10 6900 486 211				WRESTLING - FICA			-	-	628.67
10 6900 486 212				WRESTLING - MEDICARE			-	-	147.03
10 6900 486 220				WRESTLING - RETIREMENT			-	-	608.39
10 6900 486 315				WRESTLING - REGISTRATIONS			500.00	600.00	600.00
10 6900 486 319				WRESTLING - OFFICIALS & PROF.TECH.			2,650.00	2,500.00	2,500.00
10 6900 486 334				WRESTLING - TRAVEL			-	1,350.00	1,350.00
10 6900 486 411				WRESTLING - SUPPLIES			-	2,300.00	2,300.00
10 6900 487 111				TRACK & FIELD - SALARIES			-	-	16,022.50
10 6900 487 211				TRACK & FIELD - FICA			-	-	993.40
10 6900 487 212				TRACK & FIELD - MEDICARE			-	-	232.33
10 6900 487 220				TRACK & FIELD - RETIREMENT			-	-	961.35
10 6900 487 315				TRACK & FIELD - REGISTRATIONS			800.00	800.00	800.00
10 6900 487 334				TRACK & FIELD - TRAVEL			-	650.00	650.00
10 6900 487 411				TRACK & FIELD - SUPPLIES			2,250.00	2,250.00	2,250.00
10 6900 489 411				JH BOYS' & GIRLS' SPORTS - SUPPLIES			250.00	250.00	250.00
10 6900 492 111				BAND - SALARIES			-	-	5,761.25
10 6900 492 211				BAND - FICA			-	-	357.20
10 6900 492 212				BAND - MEDICARE			-	-	83.54
10 6900 492 220				BAND - RETIREMENT			-	-	345.68
10 6900 492 315				BAND - REGISTRATIONS			-	350.00	350.00
10 6900 492 319				BAND - PROF. & TECH.			240.00	1,750.00	1,750.00
10 6900 492 334				BAND - TRAVEL			-	750.00	750.00
10 6900 492 411				BAND - SUPPLIES			185.00	1,150.00	1,150.00
10 6900 495 111				CHOIR - SALARIES			-	-	5,761.25
10 6900 495 211				CHOIR - FICA			-	-	357.20
10 6900 495 212				CHOIR - MEDICARE			-	-	83.54
10 6900 495 220				CHOIR - RETIREMENT			-	-	345.68
10 6900 495 315				CHOIR - REGISTRATIONS			85.00	500.00	500.00
10 6900 495 319				CHOIR - PROF. & TECH.			-	2,000.00	2,000.00
10 6900 495 334				CHOIR - TRAVEL			-	3,250.00	3,250.00
10 6900 495 411				CHOIR - SUPPLIES			425.00	425.00	425.00
10 6900 496 111				GOLF - SALARIES			-	-	5,530.80
10 6900 496 211				GOLF - FICA			-	-	342.91
10 6900 496 212				GOLF - MEDICARE			-	-	80.20
10 6900 496 220				GOLF - RETIREMENT			-	-	331.85
10 6900 496 315				GOLF - REGISTRATIONS			450.00	450.00	450.00
10 6900 496 334				GOLF - TRAVEL			-	400.00	400.00
10 6900 496 411				GOLF - SUPPLIES			1,280.00	1,000.00	1,000.00
10 6900 497 111				QUIZ BOWL - SALARIES			-	-	460.90
10 6900 497 211				QUIZ BOWL - FICA			-	-	28.58
10 6900 497 212				QUIZ BOWL - MEDICARE			-	-	6.68
10 6900 497 220				QUIZ BOWL - RETIREMENT			-	-	27.65
6100-6900				CO-CURRICULAR			264,130.81	286,110.86	295,174.31
7000				CONTINGENCIES					
10 7000 000 619				CONTINGENCIES			25,000.00	25,000.00	25,000.00
7000				CONTINGENCIES			25,000.00	25,000.00	25,000.00
8110				OPERATING TRANSFERS OUT					
10 8110 000 690				OPERATING TRANSFERS OUT			41,500.00	41,500.00	70,658.96
8110				OPERATING TRANSFERS OUT			41,500.00	41,500.00	70,658.96
10				TOTAL GENERAL FUND			4,875,628.54	5,089,789.61	5,462,138.96
21				CAPTIAL OUTLAY FUND					
1111				ELEMENTARY PROGRAMS					
21 1111 000 411				ELEMENTARY - SUPPLIES			12,500.00	12,500.00	12,500.00
21 1111 000 421				ELEMENTARY - TEXTBOOKS			12,500.00	12,500.00	34,500.00
21 1111 000 479				ELEMENTARY - NON-CAPITALIZED EQUIPMENT			27,500.00	20,000.00	20,000.00
21 1111 000 541				ELEMENTARY - COMPUTER EQUIPMENT			-	-	-
21 1111 000 549				ELEMENTARY - EQUIPMENT LEASE			3,150.00	3,600.00	3,600.00
1111				ELEMENTARY PROGRAMS			55,650.00	48,600.00	70,600.00
1121				MIDDLE SCHOOL PROGRAMS					

21 1121 000 411				M.S. - SUPPLIES				-		-	-
21 1121 000 421				M.S. - TEXTBOOKS				30,000.00		30,000.00	20,000.00
21 1121 000 479				M.S. - NON-CAPITALIZED EQUIPMENT				-		2,500.00	2,500.00
21 1121 000 541				M.S. - COMPUTER EQUIPMENT				-		-	-
21 1121 000 549				M.S. - EQUIPMENT LEASE				3,150.00		3,600.00	3,600.00
1121				MIDDLE SCHOOL PROGRAMS				33,150.00		36,100.00	26,100.00
1131				SECONDARY PROGRAMS							
21 1131 000 411				H.S. - SUPPLIES				-		-	-
21 1131 000 421				H.S. - TEXTBOOKS				4,050.00		4,500.00	8,000.00
21 1131 000 471				H.S. - NON-CAPITALIZED COMPUTER EQUIPMENT				-		2,500.00	2,500.00
21 1131 000 479				H.S. - NON-CAPITALIZED EQUIPMENT				-		600.00	600.00
21 1131 000 541				H.S. - COMPUTER EQUIPMENT				5,204.61		3,000.00	3,000.00
21 1131 000 549				H.S. - EQUIPMENT LEASE				3,150.00		3,600.00	3,600.00
1131				SECONDARY PROGRAMS				12,404.61		14,200.00	17,700.00
1221				STUDENTS WITH MILD TO MODERATE DISABILITIES							
21 1221 000 479				SPECIAL ED. - EQUIPMENT/SUPPLIES				1,150.00		750.00	750.00
1221				STUDENTS WITH MILD TO MODERATE DISABILITIES				1,150.00		750.00	750.00
1298				CTE ACADEMY							
21 1298 000 479				CTE ACADEMY - EQUIPMENT/SUPPLIES				-		-	-
1298				CTE ACADEMY				-		-	-
1299				GARRETSON ACADEMY							
21 1299 000 479				GARRETSON ACADEMY - EQUIPMENT/SUPPLIES				1,350.00		1,650.00	1,800.00
1299				GARRETSON ACADEMY				1,350.00		1,650.00	1,800.00
2222				LIBRARY SERVICES							
21 2222 000 541				LIBRARY SERVICES - LIBRARY COMPUTER EQUIPMENT				-		-	-
21 2222 000 549				LIBRARY SERVICES - OTHER EQUIPMENT				-		-	-
2222				LIBRARY SERVICES				-		-	-
2227				TECHNOLOGY COORDINATOR							
21 2227 000 472				TECHNOLOGY COOR. - COMPUTER SOFTWARE - ADMIN.				14,750.00		5,000.00	6,000.00
21 2227 000 479				TECHNOLOGY COORDINATOR - TECH. EQUIPMENT/SUPPLIES				3,750.00		14,000.00	14,500.00
21 2227 000 541				TECHNOLOGY COORDINATOR - COMPUTER EQUIPMENT				9,500.00		7,500.00	7,800.00
21 2227 000 549				TECHNOLOGY COORDINATOR - TECH. EQUIPMENT LEASE				7,000.00		4,000.00	4,000.00
2227				TECHNOLOGY COORDINATOR				35,000.00		30,500.00	32,300.00
2321				SUPERINTENDENT							
21 2321 000 479				SUPERINTENDENT - EQUIPMENT/SUPPLIES				1,000.00		750.00	900.00
2321				SUPERINTENDENT				1,000.00		750.00	900.00
2410				MS/HS PRINCIPAL'S OFFICE							
21 2410 000 541				MS/HS PRINCIPAL'S OFFICE - COMPUTER EQUIPMENT				1,000.00		750.00	850.00
2410				MS/HS PRINCIPAL'S OFFICE				1,000.00		750.00	850.00
2411				ELEMENTARY PRINCIPAL'S OFFICE							
21 2411 000 541				ELEMENTARY PRINCIPAL'S OFFICE - COMPUTER EQUIPMENT				1,000.00		750.00	850.00
2411				ELEMENTARY PRINCIPAL'S OFFICE				1,000.00		750.00	850.00
2529				FISCAL SERVICES							
21 2529 000 472				FISCAL SERVICES - SOFTWARE				1,650.00		1,350.00	1,750.00
21 2529 000 479				FISCAL SERVICES - NON-CAPITALIZED OTHER EQUIP.				-		1,500.00	1,500.00
21 2529 000 541				FISCAL SERVICES - BUSINESS OFFICE COMPUTER EQUIP.				2,000.00		2,000.00	2,000.00
21 2529 000 549				FISCAL SERVICES - COPIER LEASE				3,150.00		3,750.00	4,200.00
2529				FISCAL SERVICES				6,800.00		8,600.00	9,450.00
2535				CONSTRUCTION & IMPROVEMENTS							
21 2535 000 479				NON-CAPITALIZED OTHER EQUIPMENT				34,650.00		34,650.00	32,000.00
21 2535 000 520				BUILDING IMPROVEMENTS				140,350.00		875,000.00	1,100,000.00
2535				CONSTRUCTION & IMPROVEMENTS				175,000.00		909,650.00	1,132,000.00
2539				CONSTRUCTION - TRANSPORTATION BLDG.							
21 2539 000 319				CONSTRUCTION - PROFESSIONAL SERVICES				-		-	-
21 2539 000 520				CONSTRUCTION - BUILDINGS - TRANSPORTATION BLDG.				-		-	-
2539				CONSTRUCTION - TRANSPORTATION BLDG.				-		-	-
2542				BLDG/GROUNDS - UTILITIES							
21 2542 015 323				ELECTRICITY - REPAIRS & MAINTENANCE				-		-	-
21 2542 016 323				HEAT - REPAIRS & MAINTENANCE				-		-	-
21 2542 017 323				SEWER & WATER - REPAIRS & MAINTENANCE				-		-	-

21 2542 018 323					GARBAGE - REPAIRS & MAINTENANCE	-	-	-
2542	BLDG/GROUNDS - UTILITIES					-	-	-
2549	OPERATION & PLANT MAINTENANCE							
21 2549 000 479					OPERATION & MAINTENANCE - NON-CAPITALIZED OTHER EQUIP	-	8,500.00	9,350.00
21 2549 000 530					OPERATION & MAINTENANCE - NON-BUILDING IMPROVEMENTS	-	20,000.00	21,275.00
21 2549 000 541					OPERATION & MAINTENANCE - COMPUTER EQUIPMENT	-	-	-
21 2549 000 549					OPERATION & MAINTENANCE - OTHER EQUIPMENT	17,250.00	8,500.00	8,500.00
2549	OPERATION & PLANT MAINTENANCE					17,250.00	37,000.00	39,125.00
2559	TRANSPORTATION							
21 2559 000 413					TRANSPORTATION - FUEL	-	-	-
21 2559 000 549					TRANSPORTATION - OTHER EQUIPMENT	-	4,750.00	5,300.00
21 2559 000 550					TRANSPORTATION - VEHICLES	165,000.00	30,000.00	33,000.00
2559	TRANSPORTATION					165,000.00	34,750.00	38,300.00
5000	DEBT SERVICE							
21 5000 000 611					DEBT SERVICE - REDEMPTION OF PRINCIPAL	328,575.00	333,925.00	-
21 5000 000 612					DEBT SERVICE - REDEMPTION OF INTEREST	21,561.39	23,050.00	80,277.78
21 5000 000 640					DEBT SERVICE - DUES & FEES	-	250.00	500.00
5000	DEBT SERVICE					350,136.39	357,225.00	80,777.78
6900	CO-CURRICULAR							
21 6900 000 479					CO-CURRICULAR - EQUIPMENT	29,990.00	37,800.00	37,800.00
21 6900 000 549					CO-CURRICULAR - FINE ARTS EQUIPMENT	5,000.00	5,000.00	5,000.00
6900	CO-CURRICULAR					34,990.00	42,800.00	42,800.00
8110	OPERATING TRANSFERS OUT							
21 8110 000 690					OPERATING TRANSFERS OUT	97,550.00	125,000.00	900,000.00
8110	OPERATING TRANSFERS OUT					97,550.00	125,000.00	900,000.00
21	CAPITAL OUTLAY FUND					988,431.00	1,649,075.00	2,394,302.78
22	SPECIAL EDUCATION FUND							
1221	STUDENTS WITH MILD TO MODERATE DISABILITIES/IDEA					FY 2022 Budget	FY 2023 Budget	FY 2023 Budget
22 1221 000 111					MILD TO MODERATE DIS. - SALARIES	34,104.00	26,750.00	28,649.25
22 1221 000 112					MILD TO MODERATE DIS. - EDUCATIONAL ASSISTANTS	142,650.00	156,880.00	156,880.00
22 1221 000 120					MILD TO MODERATE DIS. - SUBSTITUTES	27,850.00	10,000.00	10,000.00
22 1221 000 130					MILD TO MODERATE DIS. - OVERTIME	660.00	2,500.00	2,500.00
22 1221 000 211					MILD TO MODERATE DIS. - FICA	12,726.37	12,160.06	12,277.81
22 1221 000 212					MILD TO MODERATE DIS. - MEDICARE	2,976.33	2,843.89	2,871.42
22 1221 000 220					MILD TO MODERATE DIS. - RETIREMENT	13,144.84	13,667.80	13,781.76
22 1221 000 230					MILD TO MODERATE DIS. - HEALTH INSURANCE	59,072.40	59,072.40	59,072.40
22 1221 000 235					MILD TO MODERATE DIS. - DENTAL INSURANCE	777.60	777.60	777.60
22 1221 000 238					MILD TO MODERATE DIS. - LIFE INSURANCE	472.00	472.00	472.00
22 1221 000 240					MILD TO MODERATE DIS. - WORKER'S COMP.	543.74	784.52	792.12
22 1221 000 319					MILD TO MODERATE DIS. - PURCHASED SERVICES	1,750.00	12,500.00	12,500.00
22 1221 000 334					MILD TO MODERATE DIS. - TRAVEL	250.00	250.00	300.00
22 1221 000 411					MILD TO MODERATE DIS. - SUPPLIES	1,780.00	1,250.00	1,500.00
22 1221 000 421					MILD TO MODERATE DIS. - TEXTBOOKS	3,850.00	3,000.00	3,000.00
22 1221 000 422					MILD TO MODERATE DIS. - INSTRUCTIONAL SOFTWARE	1,250.00	1,000.00	1,000.00
22 1221 611 111					IDEA - SALARIES	88,650.00	79,500.00	85,144.50
22 1221 611 112					IDEA - EDUCATIONAL ASSISTANTS	2,250.00	-	-
22 1221 611 120					IDEA - SUBSTITUTES	-	15,000.00	15,000.00
22 1221 611 211					IDEA - FICA	5,635.80	5,859.00	6,208.96
22 1221 611 212					IDEA - MEDICARE	1,318.05	1,370.25	1,452.10
22 1221 611 220					IDEA - RETIREMENT	5,454.00	4,770.00	5,108.67
22 1221 611 230					IDEA - HEALTH INSURANCE	14,763.84	14,763.84	14,763.84
22 1221 611 235					IDEA - DENTAL INSURANCE	-	-	-
22 1221 611 238					IDEA - LIFE INSURANCE	65.52	96.00	-
22 1221 611 240					IDEA - WORKER'S COMP.	-	-	-
22 1221 611 319					IDEA - PROFESSIONAL & TECH. SERVICES	-	-	-
22 1221 611 334					IDEA - TRAVEL	-	-	-
22 1221 611 411					IDEA - SUPPLIES	-	-	-
22 1221 611 421					IDEA - TEXTBOOKS	-	-	-
1221	STUDENTS WITH MILD TO MODERATE DISABILITIES/IDEA					421,994.49	425,267.36	434,052.42
1223	DAY PROGRAMS							
22 1223 000 371					DAY PROGRAMS - OTHER SCHOOLS	-	11,000.00	11,000.00
22 1223 000 373					DAY PROGRAMS - OTHER EDUCATIONAL INSTITUTIONS	144,550.00	128,750.00	128,750.00
1223	DAY PROGRAMS					144,550.00	139,750.00	139,750.00
1224	RESIDENTIAL PROGRAMS							

22 1224 000 371					RESIDENTIAL PROGRAMS - OTHER SCHOOL DISTRICTS	-	-	-
1224	RESIDENTIAL PROGRAMS					-	-	-
1226	EARLY CHILDHOOD PROGRAM							
22 1226 000 111					EARLY CHILDHOOD PROGRAM - SALARIES	26,717.76	23,850.00	25,543.35
22 1226 000 112					EARLY CHILDHOOD PROGRAM - EDUCATIONAL ASSISTANTS	3,211.44	3,000.00	3,000.00
22 1226 000 120					EARLY CHILDHOOD PROGRAM - SUBSTITUTES	890.00	650.00	950.00
22 1226 000 211					EARLY CHILDHOOD PROGRAM - FICA	1,910.79	1,705.00	1,828.59
22 1226 000 212					EARLY CHILDHOOD PROGRAM - MEDICARE	446.88	398.75	427.65
22 1226 000 220					EARLY CHILDHOOD PROGRAM - RETIREMENT	1,795.75	1,611.00	1,712.60
22 1226 000 230					EARLY CHILDHOOD PROGRAM - HEALTH INSURANCE	8,112.00	8,112.00	8,112.00
22 1226 000 238					EARLY CHILDHOOD PROGRAM - LIFE INSURANCE	11.50	36.00	36.00
22 1226 000 240					EARLY CHILDHOOD PROGRAM - WORKER'S COMP.	84.00	110.00	117.97
22 1226 000 319					EARLY CHILDHOOD PROGRAM - PROF. & TECH. SERVICES	175.00	175.00	175.00
22 1226 000 411					EARLY CHILDHOOD PROGRAM - SUPPLIES	1,155.00	650.00	650.00
22 1226 619 111					EARLY CHILDHOOD PROGRAM - SALARIES	3,230.88	2,800.00	2,998.80
22 1226 619 112					EARLY CHILDHOOD PROGRAM - EDUCATIONAL ASSISTANTS	-	-	-
22 1226 619 120					EARLY CHILDHOOD PROGRAM - SUBSTITUTES	-	-	-
22 1226 619 211					EARLY CHILDHOOD PROGRAM - FICA	200.31	173.60	185.93
22 1226 619 212					EARLY CHILDHOOD PROGRAM - MEDICARE	46.85	40.60	43.48
22 1226 619 220					EARLY CHILDHOOD PROGRAM - RETIREMENT	193.85	168.00	179.93
22 1226 619 230					EARLY CHILDHOOD PROGRAM - HEALTH INSURANCE	584.16	584.16	584.16
22 1226 619 235					EARLY CHILDHOOD PROGRAM - DENTAL INSURANCE	-	-	-
22 1226 619 238					EARLY CHILDHOOD PROGRAM - LIFE INSURANCE	-	6.00	-
22 1226 619 240					EARLY CHILDHOOD PROGRAM - WORKER'S COMP.	-	-	-
22 1226 619 319					EARLY CHILDHOOD PROGRAM - PROF. & TECH. SERVICES	-	-	-
22 1226 619 411					EARLY CHILDHOOD PROGRAM - SUPPLIES	-	-	-
1226	EARLY CHILDHOOD PROGRAM					48,766.18	44,070.11	46,545.46
1227	BIRTH TO THREE CONNECTION							
22 1227 000 111					BIRTH TO THREE - SALARIES	-	-	-
22 1227 000 211					BIRTH TO THREE - FICA	-	-	-
22 1227 000 212					BIRTH TO THREE - MEDICARE	-	-	-
22 1227 000 220					BIRTH TO THREE - RETIREMENT	-	-	-
22 1227 000 319					BIRTH TO THREE - PROF. & TECH. SERVICES	685.00	-	-
1227	BIRTH TO THREE CONNECTION					685.00	0.00	0.00
2134	NURSING SERVICES							
22 2134 000 319					NURSING SERVICES - PROF. & TECH. SERVICES	11,595.00	20,000.00	20,000.00
2134	NURSING SERVICES					11,595.00	20,000.00	20,000.00
2142	PSYCHOLOGICAL TESTING SERVICES							
22 2142 000 313					MULTISERVICE COOP - PSYCHOLOGY	18,660.00	25,000.00	25,000.00
2142	PSYCHOLOGICAL TESTING SERVICES					18,660.00	25,000.00	25,000.00
2152	SPEECH							
22 2152 000 111					SPEECH - SALARIES	47,227.55	50,094.38	53,647.68
22 2152 000 119					SPEECH - OTHER COMPENSATION	1,125.00	1,125.00	1,125.00
22 2152 000 211					SPEECH - FICA	2,997.86	3,175.60	3,395.91
22 2152 000 212					SPEECH - MEDICARE	701.11	742.68	794.20
22 2152 000 220					SPEECH - RETIREMENT	2,901.15	3,073.16	3,286.36
22 2152 000 230					SPEECH - HEALTH INSURANCE	8,812.00	8,812.00	8,812.00
22 2152 000 235					SPEECH - DENTAL INSURANCE	1,587.36	1,587.36	1,587.36
22 2152 000 238					SPEECH - LIFE INSURANCE	54.00	54.00	54.00
22 2152 000 239					SPEECH - VISION INSURANCE	-	387.12	387.12
22 2152 000 240					SPEECH - WORKER'S COMP.	154.39	204.88	219.09
22 2152 000 315					SPEECH - REGISTRATIONS	690.00	500.00	500.00
22 2152 000 319					SPEECH - PROF. & TECH. SERVICES	9,800.00	22,000.00	22,000.00
22 2152 000 334					SPEECH - TRAVEL	125.00	125.00	125.00
22 2152 000 399					SPEECH - CONTRACTED SERVICES	600.00	350.00	350.00
22 2152 000 411					SPEECH - SUPPLIES	475.00	300.00	300.00
2152	SPEECH					77,250.42	92,531.18	96,583.73
2171	PHYSICAL THERAPY							
22 2171 000 319					PHYSICAL THERAPY - SERVICES	21,600.00	19,000.00	20,520.00
2171	PHYSICAL THERAPY					21,600.00	19,000.00	20,520.00
2172	OCCUPATIONAL THERAPY							
22 2172 000 319					OCCUPATIONAL THERAPY - SERVICES	41,750.00	39,000.00	42,120.00
2172	OCCUPATIONAL THERAPY					41,750.00	39,000.00	42,120.00
2213	IN-SERVICE - STAFF TRAINING							
22 2213 000 319					IN-SERVICE - STAFF TRAINING	500.00	-	-

2213	IN-SERVICE - STAFF TRAINING									500.00	-	-
2710	SPECIAL ED. DIRECTOR											
22 2710 000 113										36,905.58	35,000.00	37,485.00
22 2710 000 119										-	-	600.00
22 2710 000 211										2,288.15	2,170.00	2,324.07
22 2710 000 212										535.13	507.50	543.53
22 2710 000 220										2,214.34	2,100.00	2,249.10
22 2710 000 230										4,550.88	4,979.28	4,979.28
22 2710 000 235										793.68	793.68	793.68
22 2710 000 238										22.00	27.00	27.00
22 2710 000 240										112.60	140.00	149.94
22 2710 000 313										5,896.00	7,000.00	7,750.00
22 2710 000 315										275.00	350.00	350.00
22 2710 000 334										240.00	600.00	850.00
22 2710 000 411										77.50	100.00	250.00
22 2710 000 640										100.00	100.00	150.00
2710	SPECIAL ED. DIRECTOR									54,010.86	53,867.46	58,501.60
2712	EMOTIONALLY DISTURBED											
22 2712 000 313										1,100.00	-	-
2712	EMOTIONALLY DISTURBED									1,100.00	-	-
2713	COGNATIVE DISABILITIES											
22 2713 000 313										850.00	-	-
2713	COGNATIVE DISABILITIES									850.00	-	-
2715	LEARNING DISABLED											
22 2715 000 313										950.00	-	-
2715	LEARNING DISABLED									950.00	-	-
2720	SPEECH/LANGUAGE											
22 2720 000 313										1,350.00	-	-
2720	SPEECH/LANGUAGE									1,350.00	-	-
2722	AUTISM											
22 2722 000 313										1,350.00	-	-
2722	AUTISM									1,350.00	-	-
2736	MULTIPLE DISABILITIES - TRANSPORTATION SERVICES											
22 2736 000 114										15,860.00	15,250.00	16,780.00
22 2736 000 211										983.32	945.50	1,040.36
22 2736 000 212										229.97	221.13	243.31
22 2736 000 332										-	-	-
22 2736 000 334										-	-	-
2736	MULTIPLE DISABILITIES - TRANSPORTATION SERVICES									17,073.29	16,416.63	18,063.67
2756	MULTIPLE DISABILITIES - OTHER											
22 2756 000 313										6,250.00	-	-
22 2756 000 391										24,650.00	-	-
22 2756 000 411										890.00	-	-
2756	MULTIPLE DISABILITIES - OTHER									31,790.00	-	-
22	SPECIAL EDUCATION FUND									895,825.23	874,902.73	901,136.88
51	FOOD SERVICE FUND									FY 2022 Budget	FY 2023 Budget	FY 2023 Budget
2562	FOOD SERVICE											
51 2562 000 111										-	-	-
51 2562 000 120										-	-	-
51 2562 000 211										-	-	-
51 2562 000 212										-	-	-
51 2562 000 220										-	-	-
51 2562 000 230										-	-	-
51 2562 000 235										-	-	-
51 2562 000 238										-	-	-
51 2562 000 240										-	-	-
51 2562 000 322										-	-	-
51 2562 000 399										252,400.00	268,000.00	297,500.00
51 2562 000 411										1,545.00	750.00	950.00
51 2562 000 412										100.00	-	-
51 2562 000 461										9,200.00	18,000.00	18,000.00
51 2562 000 462										22,500.00	22,500.00	22,500.00
51 2562 000 472										2,950.00	4,000.00	4,500.00

51 2562 000 479					FOOD SERVICE - OTHER EQUIPMENT/SUPPLIES	3,090.00	10,000.00	11,250.00
51 2562 000 690					FOOD SERVICE - MISCELLANEOUS OBJECTS	-	200.00	300.00
51 2562 000 910					FOOD SERVICE - DEPRECIATION - LOCAL FUNDS	2,750.00	2,750.00	3,250.00
2562					FOOD SERVICE	294,535.00	326,200.00	358,250.00
51					FOOD SERVICE FUND	294,535.00	326,200.00	358,250.00
53					DRIVER'S ED FUND	FY 2022 Budget	FY 2023 Budget	FY 2023 Budget
1132					DRIVER'S EDUCATION			
53 1132 000 114					DRIVER'S EDUCATION - SALARIES	7,410.00	7,854.60	8,325.88
53 1132 000 211					DRIVER'S EDUCATION - FICA	459.42	486.99	516.20
53 1132 000 212					DRIVER'S EDUCATION - MEDICARE	107.45	113.89	120.73
53 1132 000 411					DRIVER'S EDUCATION - SUPPLIES	676.00	676.00	676.00
53 1132 000 413					DRIVER'S EDUCATION - FUEL	1,265.00	1,850.00	1,850.00
1132					DRIVER'S EDUCATION	9,917.95	10,981.56	11,488.81
53					DRIVER'S ED FUND	9,917.95	10,981.56	11,488.81
54					PRESCHOOL FUND	FY 2022 Budget	FY 2023 Budget	FY 2023 Budget
1141					EARLY CHILDHOOD PROGRAM			
54 1141 000 111					EARLY CHILDHOOD PROGRAM - SALARIES	47,143.28	50,007.58	53,557.85
54 1141 000 112					EARLY CHILDHOOD PROGRAM - EDUCATIONAL ASSISTANTS	28,850.00	27,000.00	29,500.00
54 1141 000 120					EARLY CHILDHOOD PROGRAM - SUBSTITUTES	500.00	150.00	150.00
54 1141 000 130					EARLY CHILDHOOD PROGRAM - OVERTIME	250.00	200.00	200.00
54 1141 000 211					EARLY CHILDHOOD PROGRAM - FICA	4,742.58	4,783.77	5,158.89
54 1141 000 212					EARLY CHILDHOOD PROGRAM - MEDICARE	1,109.15	1,118.78	1,206.51
54 1141 000 220					EARLY CHILDHOOD PROGRAM - RETIREMENT	4,559.60	4,620.45	4,983.47
54 1141 000 230					EARLY CHILDHOOD PROGRAM - HEALTH INSURANCE	16,224.00	16,224.00	16,224.00
54 1141 000 235					EARLY CHILDHOOD PROGRAM - DENTAL INSURANCE	-	-	-
54 1141 000 238					EARLY CHILDHOOD PROGRAM - LIFE INSURANCE	91.75	108.00	108.00
54 1141 000 319					EARLY CHILDHOOD PROGRAM - PROF. & TECH. SERVICES	250.00	250.00	250.00
54 1141 000 411					EARLY CHILDHOOD PROGRAM - SUPPLIES	500.00	750.00	750.00
1141					EARLY CHILDHOOD PROGRAM	104,220.36	105,212.59	112,088.72
54					PRESCHOOL FUND	104,220.36	105,212.59	112,088.72
TOTAL					TOTAL - ALL FUNDS	7,168,558.08	8,056,161.49	9,239,406.15

South Dakota LEA Comprehensive Plan: Program Narrative

SECTION I: Free and Appropriate Public Education (FAPE) 34 C.F.R. §§ 300.101-300.108, 300.110; ARSD 24:05:13:02

The district/cooperative and all member schools/districts will make available to all children with disabilities residing in the district(s) between the ages of 3 and 21, inclusive, including children with disabilities who have been suspended or expelled from school, as provided for in 300.530(d); 24:05:26 and 24:05:26.01, ARSD. Specific reference in the narrative to include:

- FAPE beginning at age 3; 300.101(b); ARSD 24:05:13:02
 - Children advancing from grade to grade; 300.101(c); ARSD 24:05:13:02
 - Limitations- age exceptions to FAPE; 300.102; ARSD 24:05:22:04.01
 - FAPE- methods and payments; 300.103; ARSD 24:05:19:08
 - Residential placement; 300.104; ARSD 24:05:19:08
 - Assistive technology; 300.105; ARSD 24:05:27:20, ARSD 24:05:27:18, ARSD 24:05:27:19
 - Extended school year services; 300.106; ARSD 24:05:25:26
 - Nonacademic services; 300.107; ARSD 24:05:28:06
 - Physical education; 300.108; ARSD 24:05:28:08
 - Program options; 300.110; ARSD 24:05:28:04
-
- FAPE beginning at age 3; 300.101(b); ARSD 24:05:13:02

The district will make a FAPE available to all students with disabilities who reside within the boundaries of the district between the ages of 3 and 21 years of age. This includes any student with a disability who has been suspended or expelled. All eligible preschool aged students will have FAPE made available to them by their third birthday, including those whose birthdays fall during the summer months.

- Children advancing from grade to grade; 300.101(c); ARSD 24:05:13:02

All eligible students with disabilities, regardless of whether they are advancing from grade to grade, will have FAPE available to them on an individualized basis as determined by the student's IEP team on an annual basis. Exceptions to FAPE for students aged 3-21 includes those students who have graduated from high school with the regular high school diploma.

- Limitations- age exceptions to FAPE; 300.102; ARSD 24:05:22:04.01

One exception to the age range of FAPE is the special education student turning 21 during the school year who would continue to have free school privileges during the duration of that school year. Another exception is that children younger than age 3 who qualify for prolonged assistance will receive special education and related services, despite not yet being age 3.

- FAPE- methods and payments; 300.103; ARSD 24:05:19:08

The district may apply whatever Federal, State, local, and private funds are available to meet its obligations for the provision of FAPE and must ensure that FAPE is provided at no cost to parents and without delay – even if the sources of funding are still being determined. However, this does not relieve any insurer or similar third party from its responsibility to pay for otherwise valid obligations.

- Residential placement; 300.104; ARSD 24:05:19:08

When necessary, the district will provide FAPE to students with disabilities through a public or private residential program at no cost to the parents.

- Assistive technology; 300.105; ARSD 24:05:27:18 ARSD 24:05:27:19

When necessary for FAPE, the district will provide assistive technology to students with disabilities and the evaluation for such at no cost to the parents. This may include assistive technology to be used at home, when that is determined to be essential for FAPE on a case by case basis.

- Extended school year services; 300.106; ARSD 24:05:25:26

When necessary for FAPE, the district will provide extended school year services to students with disabilities at no cost to the parents.

- Nonacademic services; 300.107; ARSD 24:05:28:06

To the maximum extent possible, the district will ensure that students with disabilities are allowed to participate with non-disabled peers during nonacademic services such as extracurricular activities, meals and recess. If supplementary aids and services are necessary to achieve this integration, the district will provide them.

- Physical education; 300.108; ARSD 24:05:28:08

To the maximum extent possible, the district will allow students with disabilities to participate in physical education classes with non-disabled peers unless a student requires specially designed physical education in the child's IEP.

- Program options; 300.110; ARSD 24:05:28:04

To the maximum extent possible, the district will ensure that students with disabilities have access to the same program options as students without disabilities, such as art, music, consumer education, and vocational education.

SECTION II: Full educational opportunity goal (FEOG) 34 C.F.R. § 300.109; ARSD 24:05:22:04, ARSD 24:05:22:04.01

The district/cooperative and all member schools/districts will have in effect policies and procedures, demonstrating that the district/cooperative has established a goal of providing full educational opportunity to all children with disabilities, aged birth through 21, and include a timetable for accomplishing that goal.

The district, consistent with the timetable established by the State of South Dakota and Part B of the Individuals with Disabilities Education Act (IDEA), has a goal of providing full educational opportunity to all children with disabilities, aged birth through twenty-one. The district will review data annually (ex: state performance plan indicators, state and district wide assessments) to guide decisions with regard to adjustments in its programs to ensure appropriate services to all students with disabilities.

SECTION III: Child Find 34 C.F.R. § 300.111; Child Identification ARSD 24:05:22

The district/cooperative and all member schools/districts must have in effect policies and procedures for ensuring that all children with disabilities who reside within the boundaries of the district/cooperative member districts, including those who are homeless children or are wards of the state, and children with disabilities who attend private schools, regardless of the severity of their disabilities, who are in need of special education and related services are identified, located, and evaluated and a practical method is developed and implemented to determine which children with disabilities are currently receiving needed special education and related services. Specific reference in the narrative to include:

- Use of the term developmental delay; ARSD 24:05:24.01:09
- Children who may be suspected of having a disability, and in need of special education, even though they are advancing from grade to grade, 300.111(c)(1); ARSD 24:05:22:01
- Children who are highly mobile, including migrant children, 300.111(c)(2); ARSD 24:05:22:01

The district, has in effect policies and procedures to ensure that all children with disabilities who reside within the boundaries of the district/cooperative member districts and who may be in need of special education and related services are located, identified, and evaluated according to all relevant regulations. This includes those students who may be homeless or wards of the state, as well as children with disabilities who may attend private schools within the jurisdiction of the district. Child find includes our ongoing efforts to identify pre-school and school age students with disabilities through our referral and evaluation procedures, as well as our periodic screening of preschoolers who may be experiencing developmental delays.

- Use of the term developmental delay; ARSD 24:05:24.01:09

A student three, four, or five years old may be identified as a student with a disability if the student has one of the major disabilities or if the student experiences a severe delay in development and needs special education and related services. A student with a severe delay in development functions at a developmental level two or more standard deviations below the mean in any one area of development specified in this section or 1.5 standard deviations below the mean in two or more areas of development. The areas of development are cognitive development, physical development, communication development, social or emotional development, and adaptive development.

- Children who may be suspected of having a disability, and in need of special education, even though they are advancing from grade to grade, 300.111(c)(1); ARSD 24:05:22:01

The district ensures that children who may be suspected having a disability, and in need of special education, even though they are advancing from grade to grade are subject to child find requirements.

- Children who are highly mobile, including migrant children, 300.111(c)(2).

The district ensures that children who reside within the school district and are highly mobile, including migrant children, are subject to child find requirements.

SECTION IV: Individualized Education Program (IEP) 34 C.F.R. 300.112; ARSD 24:05:27

The district/cooperative and all member schools/districts will ensure that an individualized education plan (IEP), or an individual family service plan (IFSP) that meets the requirements of section 636(d) of the Act, is developed, reviewed, and revised for each child with a disability in accordance with 34 C.F.R. §§ 300.320 – 300.324, except as provided in 300.300(b)(3)(ii). Specific reference must include:

- Content of the IEP; 300.320(a)(1-7); ARSD 24:05:27:01.03
- Transition services; 300.320(b); ARSD 24:05:27:13.02
- Transfer of rights at the age of majority; 300.320(c); ARSD 24:05:27:01.03
- The IEP team; 300.321; ARSD 24:05:27:01.01
- Parent participation in the IEP; 300.322; ARSD 24:05:25:16
- When the IEP must be in effect; 300.323; ARSD 24:05:25:22
- Development of the IEP; 300.324; ARSD 24:05:27:01.02
- Routine checking of hearing aids and external components of surgically implanted medical devices, 300.113; ARSD 24:05:27:05

The district ensures that each identified student with a disability has a current IEP in place that meets the requirements of Section 636(d) of the IDEA, and that has been developed in accordance with the requirements at 34 CFR sections 300.320 through 324. All identified students with disabilities in our district will have a current IEP in place at the beginning of the school year, and for eligible preschool students, by their third birthday. Each eligible student's IEP will be reviewed periodically, but not less than annually, to review progress and determine whether annual goals are being met.

- Content of the IEP; 300.320(a)(1-7); ARSD 24:05:27:01.03

The district will ensure that each student's individualized education program shall include:

- (1) A statement of the student's present levels of academic achievement and functional performance, including:
 - (a) How the student's disability affects the student's involvement and progress in the general education curriculum (i.e., the same curriculum as for nondisabled students); or
 - (b) For preschool student, as appropriate, how the disability affects the student's participation in appropriate activities;
- (2) A statement of measurable annual goals, including academic and functional goals, designed to:
 - (a) Meet the student's needs that result from the student's disability to enable the student to be involved in and progress in the general education curriculum; and
 - (b) Meet each of the student's other educational needs that result from the student's disability; For students with disabilities who take alternate assessments aligned to alternate achievement standards, each student's IEP shall provide a description of benchmarks or short-term objectives;
- (3) A statement of the special education and related services and supplementary aids and services, based on peer-reviewed research to the extent practicable, to be provided to the student, or on behalf of the student, and a statement of the program modifications or supports for school personnel that will be provided to enable the student:
 - (a) To advance appropriately toward attaining the annual goals;

(b) To be involved and make progress in the general education curriculum in accordance with this section and to participate in extracurricular and other nonacademic activities; and

(c) To be educated and participate with other students with disabilities and nondisabled students in the activities described in this section;

(4) An explanation of the extent, if any, to which the student will not participate with nondisabled students in the regular class and in activities described in this section;

(5) A statement of any individual appropriate accommodations that are necessary to measure the academic achievement and functional performance of the student on state and district-wide assessments consistent with § 24:05:14:14. If the IEP team determines that the student shall take an alternate assessment instead of a particular regular state or district-wide assessment of student achievement, a statement of why:

(a) The student cannot participate in the regular assessment; and

(b) The particular alternate assessment selected is appropriate for the student;

(6) The projected date for the beginning of the services and modification described in this section and the anticipated frequency, location, and duration of those services and modifications;

(7) A description of how the student's progress toward the annual goals described in this section will be measured and when periodic reports on the progress the student is making toward meeting the annual goals (such as through the use of quarterly or other periodic reports, concurrent with the issuance of report cards) will be provided;

(8) Beginning not later than the first IEP to be in effect when the student turns 16, or younger if determined appropriate by the IEP team, and updated annually thereafter, the IEP shall include:

(a) Appropriate measurable postsecondary goals based upon age-appropriate transition assessments related to training, education, employment, and, if appropriate, independent living skills; and

(b) The transition services (including courses of study) needed to assist the student in reaching those goals; and

(9) Beginning not later than one year before a student reaches the age of majority under state law, the student's individualized education program must include a statement that the student has been informed of his or her rights under Part B of the Individuals with Disabilities Education Act, if any, that will transfer to the student on reaching the age of majority consistent with § 24:05:30:16.01.

- Transition services; 300.320(b); ARSD 24:05:27:13.02

On or before a student turns 16 years of age, the district will ensure that each student's individualized education program shall include:

Transition services that are a coordinated set of activities for a student with a disability, designed to be within a results-oriented process, that is focused on improving the academic and functional achievement of the student with a disability to facilitate the student's movement from school to post school activities, including postsecondary education, vocational education, integrated employment (including supported employment), continuing and adult education, adult services, independent living, or community participation. The coordinated set of activities shall be based on the individual student's needs, taking into account the student's strengths, preferences and interests, and shall include instruction, related services, community experiences, the development of employment and other post school adult living objectives, and, if appropriate, acquisition of daily living skills and provision of a functional vocational evaluation.

Transition services for students with disabilities may be special education, if provided as specially designed instruction, or related services, if required to assist a student with a disability to benefit from special education.

- Transfer of rights at the age of majority; 300.320(c); ARSD 24:05:27:01.03

Beginning not later than one year before a student reaches the age of majority under state law, the district ensures that each student's individualized education program will include a statement that the student has been informed of his or her rights under Part B of the Individuals with Disabilities Education Act, if any, that will transfer to the student on reaching the age of majority consistent with § 24:05:30:16.01.

- The IEP team; 300.321; ARSD 24:05:27:01.01

The district ensures that the IEP team for each student with disabilities include the following members:

(1) The parents of the student;

(2) Not less than one regular education teacher of the student if the student is, or may be, participating in the regular education environment;

(3) Not less than one special education teacher of the student or, if appropriate, at least one special education provider of the student;

- (4) A representative of the school district who:
 - (a) Is qualified to provide, or supervise the provision of, specially designed instruction to meet the unique needs of students with disabilities;
 - (b) Is knowledgeable about the general education curriculum; and
 - (c) Is knowledgeable about the availability of resources of the school district;
- (5) An individual who can interpret the instructional implications of evaluation results, who may be a member of the team described in subdivisions 2 to 6, inclusive, of this section;
- (6) At the discretion of the parent or the school district, other individuals who have knowledge or special expertise regarding the student including related services personnel as appropriate;
- (7) If appropriate, the student; and
- (8) Transition services participants as described in §§ 24:05:25:16.01 and 24:05:25:16.02.

The determination of the knowledge or special education expertise of any individual described in this section shall be made by the party (parents or district) who invited the individual to be a member of the IEP team. A district may designate another district member of the IEP team to also serve as the district representative, if the criteria in this section are satisfied.

- Parent participation in the IEP; 300.322; ARSD 24:05:25:16

The district ensures that one or both parents of the child are present at each IEP team meeting or are afforded the opportunity to participate. The district shall notify parents of the meeting early enough to ensure that they will have an opportunity to attend, scheduling the meeting at a mutually agreed-upon time and place. The notice to the parents shall state the purpose, time, and location of the IEP team meeting and who will be in attendance and inform the parents of the provisions relating to the participation of other individuals on the IEP team who have knowledge or special expertise about the child, including information related to the participation of the Part C service coordinator or other representatives of the Part C system at the initial IEP Team meeting for a child previously served under Part C of the IDEA.

If a purpose of the IEP team meeting is the consideration of postsecondary goals and transition services for a student, the notice must also address the provisions of § 24:05:25:16.01

If parents cannot attend, the district shall use other methods to ensure participation, including individual or conference telephone calls consistent with § 24:05:27:08.04.

- When the IEP must be in effect; 300.323; ARSD 24:05:25:22

The district ensures if the child is determined to be in need of special education or special education and related services, the IEP team shall develop an appropriate individual education program for the child. At the beginning of each school year thereafter, the district must have in effect an IEP for each child with disabilities within its jurisdiction. For children beginning at age three, an IEP shall be in effect by that date. If a child's third birthday occurs during the summer, the IEP team shall determine the date when services under the IEP will begin.

- Development of the IEP; 300.324; ARSD 24:05:27:01.02

The district ensures in developing, reviewing, and revising each student's individualized education program, the team shall consider the strengths of the student and the concerns of the parents for enhancing the education of their student, the results of the initial or most recent evaluation of the student, the academic, developmental, and functional needs of the student. The individualized education program team also shall:

- (1) In the case of a student whose behavior impedes his or her learning or that of others, consider the use of positive behavioral interventions and supports and other strategies to address that behavior;
- (2) In the case of a student with limited English proficiency, consider the language needs of the student as these needs relate to the student's individualized education program;
- (3) In the case of a student who is blind or visually impaired, provide for instruction in Braille and the use of Braille unless the team determines, after an evaluation of the student's reading and writing skills, needs, and appropriate reading and writing media (including an evaluation of the student's future needs for instruction in Braille or the use of Braille), that instruction in Braille or the use of Braille is not appropriate for the student;
- (4) Consider the communication needs of the student and, in the case of a student who is deaf or hard of hearing, consider the student's language and communication needs, opportunities for direct communications with peers and professional personnel in the student's language and communication mode, academic level, and full range of needs, including opportunities for direct instruction in the student's language and communication mode; and
- (5) Consider whether the student requires assistive technology devices and services.

The regular education teacher of a student with a disability, as a member of the individualized education program team, must, to the extent appropriate, participate in the development, review, and revision of the student's individualized education

program, including the determination of appropriate positive behavioral interventions and supports and other strategies for the student and the determination of supplementary aids and services, program modifications, and supports for school personnel that will be provided for the student consistent with subdivision 24:05:27:01.03(3).

Nothing in this section requires the team to include information under one component of a student's individualized education program that is already contained under another component of the student's individualized education program. No additional information may be required to be included in a student's IEP beyond what is explicitly required in this section.

- Routine checking of hearing aids and external components of surgically implanted medical devices, 300.113; ARSD 24:05:27:05

For children with hearing impairments, including deafness, in need of special education who wear hearing aids in school, the district ensures the IEP team shall include, as a related service, a monitoring schedule in the individual educational program to ensure the proper functioning of these corrective devices.

SECTION V: Least Restrictive Environment (LRE), 34 C.F.R. §§ 300.114 – 300.120; ARSD 24:05:28

The district/cooperative and all member schools/districts will ensure that, to the maximum extent appropriate, children with disabilities, including those in public or private institutions or other care facilities, are educated with children who are not disabled, and special classes, separate schooling, or other removal of children with disabilities from the regular educational environment occurs only when the nature and severity of the disability of a child is such that education in regular classes with the use of supplementary aids and services cannot be achieved satisfactorily. Specific reference must include:

- A continuum of alternative placements; 300-115; ARSD 24:05:28:02
- Placements; 300.116; ARSD 24:05:28:03
- Non-academic settings, 300.117; ARSD 24:05:28:06
- Children in public or private institutions; 300.118; ARSD 24:05:28:07
- Teachers and administrators are provided with technical assistance and training; 300.119; ARSD 24:05:28:11
- Monitors placements, 300.120; ARSD 24:05:28:12

The district ensures the availability of a continuum of alternative placements to provide each student with a disability the opportunity for education in the Least Restrictive Environment. Any removal of a student with a disability from the regular education environment may occur only when the nature and severity of the child's needs dictate that education in regular classes, with the use of supplementary aids and services cannot be achieved satisfactorily.

- A continuum of alternative placements; 300-115; ARSD 24:05:28:02
 - (1) Regular educational programs with modification;
 - (2) Resource rooms;
 - (3) Self-contained programs;
 - (4) Separate day school programs;
 - (5) Residential school programs;
 - (6) Home and hospital programs;
 - (7) Other settings.

For each of the programs listed in this section, the IEP team shall determine the extent to which related services are required in order for the child to benefit from the program. The length of the school day shall be equal in duration to that of a regular public school day unless an adjusted school day is required in order to meet the individual needs of the child. The IEP team shall provide for supplementary services, such as resource room or itinerant instruction to be provided in conjunction with regular class placement as applicable.

In those cases where placement is made in a separate day school program or residential school program, the district may abide by the school term of the facility in which the child is placed based on the individual needs of the child.

- Placements; 300.116; ARSD 24:05:28:03

The IEP team will ensure the following:

- (1) Each child's educational placement must be individually determined at least annually and must be based on the child's individual education program;

- (2) Provisions are made for appropriate classroom or alternative settings necessary to implement a child individual education program;
- (3) Unless a child's individual education plan requires some other arrangement, the child shall be educated in the school which that child would normally attend if not disabled. Other placement shall be as close as possible to the child's home;
- (4) Placement in the least restrictive environment will not produce a harmful effect on the child or reduce the quality of services which that child needs; and
- (5) A child with a disability is not removed from education in age appropriate regular classrooms solely because of needed modifications in the general education curriculum.

- Non-academic settings, 300.117; ARSD 24:05:28:06

In providing or arranging for the provision of nonacademic and extracurricular services and activities, including meals, recess periods, and the services and activities listed in this chapter, the district shall develop and implement procedures which ensure that each child in need of special education or special education and related services participates with children without disabilities in those services and activities to the maximum extent appropriate to the needs of that child. The district shall ensure that each child with a disability has the supplementary aids and services determined by the child's IEP team to be appropriate and necessary for the child to participate in nonacademic settings.

- Children in public or private institutions; 300.118; ARSD 24:05:28:07

The district through its IEP team and individual education program procedures, will ensure that children placed in public or private institutions or other care facilities are educated with children who are not disabled to the maximum extent appropriate.

- Individual educational programs for students placed in private schools (out of district placements). 24:05:27:10

Before the district places or refers a child in need of special education or special education and related services to a private school, facility, or a contracting district, the district shall initiate and conduct an IEP team meeting to develop an individual educational program for the child in accordance with district procedures. The district shall ensure that a representative of the private school or facility attends the IEP team meeting. If the representative of the private school or facility cannot attend the IEP team meeting, the district shall use other methods to ensure participation, including individual or conference telephone calls. After a child in need of special education or special education and related services enters a private school or facility, any meetings to review and revise the child's individual educational program may be initiated and conducted by the private school or facility at the discretion of the district. If the private school or facility initiates and conducts these meetings, the district shall ensure that the parents and a district representative are involved in any decision about the child's individual educational program and agree to any proposed changes in the program before those changes are implemented. Even if a private school or facility implements a child's individual educational program, responsibility for compliance with this section remains with the school district and the department.

- Teachers and administrators are provided with technical assistance and training; 300.119; ARSD 24:05:28:11

The district will provide ongoing training to all staff and paraprofessionals to assist all in the provision of services to students with disabilities.

- Monitors placements, 300.120; ARSD 24:05:28:12

The district will submit data to the State for the purpose of monitoring educational placements for students with disabilities on an annual basis.

SECTION VI: Procedural Safeguards, 34 C.F.R. § 300.121; ARSD 24:05:30

The district/cooperative and all member schools/districts will ensure that all children with disabilities and their parents are afforded procedural safeguards required by 34 C.F.R. §§300.500 through 300.536, and consistent with South Dakota Administrative Rule. Specific reference must include:

- Opportunity to examine records; parent participation in meetings; 300.501(a)(b)(c); ARSD 24:05:30:02
- Independent educational evaluations; 300.502; ARSD 24:05:30:03
- Prior written notice; content of notice; 300.503; ARSD 24:05:30:04
- Procedural safeguards notice; 300.504; ARSD 24:05:30:06.01, ARSD 24:05:30:06.02

- Use of electronic mail; 300.505; ARSD 24:05:30:06.03
- Availability of mediation; 300.506; ARSD 24:05:30:09
- Filing of due process complaints; 300.507; 300.508; 300.509; ARSD 24:05:30:07.01
- Resolution process; 300.510; ARSD 24:05:30:08.09-.12
- Impartial due process hearing; 300.511; ARSD 24:05:30:09.04
- Hearing rights; 300.512; ARSD 24:05:30:12
- Hearing decisions; 300.513; 300.514; 300.515; 300.516; 300.517; ARSD 24:05:30:11
- Status of child during due process proceedings; 300.518; 24:05:30:14 ARSD.
- Surrogate parents; children who are wards of the state; homeless youth; 300.519; ARSD 24:05:30:15
- Transfer of rights at age of majority; 300.520; ARSD 24:05:30:16.01
- Discipline procedures and manifestation determination; 300.530; ARSD 24:05:26:09.03
- Determination of setting; 300.531; ARSD 24:05:26:09.2
- Right of appeal of the determination of setting; 300.532; ARSD 24:05:26:09.05
- Placement during appeals; 300.533; ARSD 24:05:26:09.06
- Protections for children not determined eligible for special education and related services; 300.534; ARSD 24:05:26:14
- Referral to action by law enforcement and judicial authorities; 300.535; ARSD 24:05:26:15
- Change of placement due to disciplinary removals; 300.536; ARSD 24:05:26:02.01

The district ensures that all children with disabilities and their parents are afforded the required procedural safeguards of 34 CFR 300.500 through 300.536 as outlined in the *South Dakota Parental Rights and Procedural Safeguards* document.

The district will provide a copy of the procedural safeguards document to the parents of an eligible child with a disability at least one time each year, in addition to the following:

- Upon initial referral or parent request for an evaluation;
- Upon request by the parent;
- In accordance with discipline procedures outlined in the procedural safeguards document;
- Upon receipt of the first state complaint or first due process complaint in a given school year.
- Opportunity to examine records; parent participation in meetings; 300.501(a)(b)(c); ARSD 24:05:30:02

The district ensures the parents of a child in need of special education or special education and related services shall be afforded an opportunity to inspect and review all education records concerning the identification, evaluation, and educational placement of the child and the provisions of a free appropriate public education to the child.

- Independent educational evaluations; 300.502; ARSD 24:05:30:03

The district ensures a parent has the right to an independent educational evaluation at public expense if the parent disagrees with an evaluation obtained by the district subject to the conditions in this section.

Each district shall provide to parents, upon written request for an independent educational evaluation, information about where an independent educational evaluation may be obtained, and the district criteria applicable for independent educational evaluations specified in this section.

If a parent requests an independent educational evaluation, the district may ask for the parent's reason why he or she objects to the public evaluation. However, the explanation by the parent may not be required and the district may not unreasonably delay either providing the independent educational evaluation at public expense or filing a due process complaint to request a due process hearing to defend the public evaluation.

The district will provide to the parents, upon written request for an IEE, evaluator qualification, geographical boundaries to obtain the IEE and cost. The district will allow parent to demonstrate unique circumstances to justify deviating from IEE criteria.

If the parent requests an independent educational evaluation at public expense, the district must, without unnecessary delay, either file a due process complaint to request a hearing under this chapter to show that its evaluation is appropriate, or ensure that an independent educational evaluation is provided at public expense unless the district demonstrates in a hearing that the

evaluation obtained by the parent did not meet district criteria. If the district files a due process complaint to request a hearing under this chapter and the final decision is that the evaluation is appropriate, the parent still has the right to an independent educational evaluation, but not at public expense. (see independent evaluator criteria at end of the comprehensive plan)

A parent is entitled to only one independent educational evaluation at public expense each time the district conducts an evaluation with which the parent disagrees.

If the parent obtains an independent educational evaluation at public expense or shares with the district an evaluation obtained at private expense, the results of the evaluation must be considered by the district, if it meets district criteria, in any decision made with respect to the provision of a free appropriate public education to the child and may be presented by any party as evidence at a hearing under this chapter regarding that child.

If a hearing officer requests an independent educational evaluation as part of a hearing, the cost of the evaluation must be at public expense. If an independent evaluation is made at public expense, the criteria under which the evaluation is obtained, including the location of the evaluation and the qualifications of the examiner, must be the same as the criteria which the district uses when it initiates an evaluation to the extent those criteria are consistent with the parent's right to an independent educational evaluation. Each district shall provide to parents, on request, information about where an independent educational evaluation may be obtained.

For the purposes of this section, the term, independent education evaluation, means an evaluation conducted by a qualified examiner who is not employed by the district responsible for the education of the child in question. For purposes of this section, the term, public expense, means that the district either pays for the full cost of the evaluation or ensures that the evaluation is otherwise provided at no cost to the parent consistent with §§ 24:05:14:01 to 24:05:14:01.05, inclusive.

Except for the criteria described in this section, a district may not impose conditions or timelines related to obtaining an independent educational evaluation at public expense.

- Prior written notice; content of notice; 300.503; ARSD 24:05:30:04

The district ensures prior written notice must be given to the parents five days before the district proposes or refuses to initiate or change the identification, evaluation, or educational placement of the child or the provision of a free appropriate public education to the child. The five-day notice requirement may be waived by the parents.

- Procedural safeguards notice; 300.504; ARSD 24:05:30:06.01; ARSD 24:05:30:06.02

The district ensures a copy of the procedural safeguards is available to the parents of a child with a disability must be given to the parents only one time a school year, except that a copy must also be given to the parent:

- (1) Upon initial referral or parental request for evaluation;
- (2) Upon request by a parent;
- (3) In accordance with the discipline procedures in chapters 24:05:26 and 24:05:26.01; and
- (4) Upon receipt of the first state complaint under chapter 24:05:15 and first due process complaint under this chapter in a school year.

A district may place a current copy of the procedural safeguards notice on its internet website if a website exists.

The district ensures the procedural safeguards notice must include a full explanation of all of the procedural safeguards available under this article and the state complaint procedures relating to:

- (1) Independent educational evaluation;
- (2) Prior written notice;
- (3) Parental consent;
- (4) Access to educational records;
- (5) Opportunity to present and resolve complaints through the due process complaint and state complaint procedures, including:
 - (a) The time period in which to file a complaint;
 - (b) The opportunity for the district to resolve the complaint; and
 - (c) The difference between the due process complaint and the state complaint procedures, including the jurisdiction of each procedure, what issues may be raised, filing and decisional timelines, and relevant procedures;
- (6) The child's placement during pendency of any due process complaint;
- (7) Procedures for students who are subject to placement in an interim alternative educational setting;
- (8) Requirements for unilateral placement by parents of children in private schools at public expense;
- (9) The availability of mediation;
- (10) Hearings on due process complaints, including requirements for disclosure of evaluation results and recommendations;
- (11) Civil actions, including the time period in which to file those actions; and
- (12) Attorneys' fees.

The form of the notice must be consistent with § 24:05:30:06, including written evidence that the requirements in this section have been met.

- Use of electronic mail; 300.505; ARSD 24:05:30:06.03

The district ensures a parent of a child with a disability may elect to receive notices required by this chapter by an electronic mail communication, if the district makes that option available.

- Availability of mediation; 300.506; ARSD 24:05:30:09

The district shall ensure that procedures are established and implemented to allow parties to disputes involving any matter under this article, including matters arising before the filing of a due process complaint, to resolve disputes through a mediation process. Procedures for mediation are as follows:

- (1) The district shall ensure that mediation is viewed as voluntary and freely agreed to by both parties and is in no way used to deny or delay an aggrieved party's right to a hearing on a parent's due process complaint, or to deny any other rights afforded under this article; and
- (2) The mediation conference is an intervening, informal process conducted in a non-adversarial atmosphere that is scheduled in a timely manner and held in a location that is convenient to the parties in the dispute.

The state shall bear the cost of the mediation process, including the costs of meetings.

- Filing of due process complaints; 300.507; 300.508; 300.509; ARSD 24:05:30:07.01

A parent or the district may file a due process complaint on any matters relating to the identification, evaluation or educational placement of a child with a disability, or the provision of FAPE to the child.

- Resolution process; 300.510; ARSD 24:05:30:08.09-.12

Within 15 days of receiving notice of the parent's due process complaint, and before the initiation of a due process hearing under this chapter, the district shall convene a meeting with the parent and the relevant member or members of the IEP team who have specific knowledge of the facts identified in the due process complaint. The meeting:

- (1) Shall include a representative of the district who has decision-making authority on behalf of the district; and
 - (2) May not include an attorney of the district unless the parent is accompanied by an attorney.
- The parent and district shall determine the relevant members of the IEP team to attend the meeting.

The purpose of the resolution meeting is for the parent of the child to discuss the due process complaint, and the facts that form the basis of the due process complaint, so that the district has the opportunity to resolve the dispute that is the basis for the due process complaint.

The resolution meeting need not be held if:

- (1) The parent and the district agree in writing to waive the meeting; or
- (2) The parent and the district agree to use the mediation process described in this chapter.

If the district has not resolved the due process complaint to the satisfaction of the parent within 30 days of the receipt of the due process complaint, the due process hearing may occur.

Except as provided in § 24:05:30:08.14, the timeline for issuing a final decision in a due process hearing begins at the expiration of the 30-day period.

Except where the parties have jointly agreed to waive the resolution process or to use mediation, notwithstanding the above two paragraphs, the failure of the parent filing a due process complaint to participate in the resolution meeting delays the timelines for the resolution process and due process hearing until the meeting is held.

- Impartial due process hearing; 300.511; ARSD 24:05:30:09.04

If a due process complaint is received under this chapter, the parents or the district involved in the dispute shall have an opportunity for an impartial due process hearing, consistent with the procedures in this article.

- Hearing rights; 300.512; ARSD 24:05:30:12

Any party to a hearing, under this chapter or chapters 24:05:26 and 24:05:26.01, has the right to:

- (1) Be accompanied and advised by counsel and by individuals with special knowledge or training concerning the problems of children with disabilities, except that neither party has the right to be represented by a non-attorney at a hearing;
- (2) Present evidence and confront, cross-examine, and compel the attendance of witnesses;
- (3) Prohibit the introduction of any evidence at the hearing that has not been disclosed to that party at least five business days before the hearing;
- (4) Obtain a written or, at the option of the parents, electronic verbatim record of the hearing; and
- (5) Obtain written or, at the option of the parents, electronic findings of fact and decisions. The public agency shall transmit those findings and decisions, after deleting any personally identifiable information, to the state advisory council and shall make those findings and decisions available to the public.

Parents involved in hearings must be given the right to have the child who is the subject of the hearing present and open the hearing to the public. The record of the hearing and the findings of fact and decisions must be provided at no cost to the parents.

- Hearing decisions; 300.513; 300.514; 300.515; 300.516; 300.517; ARSD 24:05:30:11

A parent or the district, if aggrieved by the decision of the hearing officer under this chapter or chapters 24:05:26 and 24:05:26.01, may bring a civil action with respect to a due process complaint notice requesting a due process hearing under the Individuals with Disabilities Education Act, 20 U.S.C. § 1415(i)(2). A civil action may be filed in either state or federal court without regard to the amount in controversy. The party bringing the action has 90 days from the date of a hearing officer's decision to file a civil action. In any action brought under this section, the court:

- (1) Shall review the records of the administrative proceedings;
- (2) Shall hear additional evidence at the request of a party; and
- (3) Basing its decision on the preponderance of the evidence, shall grant the relief that the court determines to be appropriate.

Nothing in Part B of the Individuals with Disabilities Education Act restricts or limits the rights, procedures, and remedies available under the Constitution, the Americans with Disabilities Act of 1990 as amended to July 1, 2013, Title V of the Rehabilitation Act of 1973 as amended to July 1, 2013, or other federal laws protecting the rights of children with disabilities. However, before the filing of a civil action under these laws, seeking relief that is also available under section 615 of IDEA, the procedures under this chapter for filing a due process complaint must be exhausted to the same extent as would be required had the action been brought under section 615 of IDEA.

- Status of child during due process proceedings; 300.518; ARSD 24:05:30:14

Except as provided in chapters 24:05:26 and 24:05:26.01, during the pendency of any administrative hearing or judicial proceeding regarding a due process complaint notice requesting a due process hearing pursuant to this chapter, the child involved must remain in the present educational placement unless the state or school district and the parents agree otherwise. If the complaint involves an application for initial admission to public school, the child, with the consent of the parents, must be placed in the public school program until the completion of all the proceedings.

If the complaint involves an application for initial services under this article from a child who is transitioning from Part C of the IDEA to Part B and is no longer eligible for Part C services because the child has turned three, the district is not required to provide the Part C services that the child had been receiving. If the child is found eligible for special education and related services under Part B and the parent consents to the initial provision of special education and related services, then the district must provide those special education and related services that are not in dispute between the parent and the district.

If the decision of a hearing officer in a due process hearing agrees with the child's parents that a change of placement is appropriate, that placement must be treated as an agreement between the state and the parents for purposes of pendency.

- Surrogate parents; children who are wards of the state; homeless youth; 300.519; ARSD 24:05:30:15

The district shall establish procedures for the assignment of a surrogate parent to ensure that the rights of a child are protected if no parent, as defined in § 24:05:13:04, can be identified and the district, after reasonable effort, cannot locate a parent or if the child is a ward of the state or the child is an unaccompanied homeless youth as defined in section 725(6) of the McKinney-Vento Homeless Assistance Act, as amended to January 1, 2009. A district's method for determining whether a child needs a surrogate parent must include the following:

- (1) The identification of staff members at the district or building level responsible for referring students in need of a surrogate parent;
- (2) The provision of in-service training on the criteria in this section for determining whether a child needs a surrogate

parent; and

(3) The establishment of a referral system within the district for the appointment of a surrogate parent.

If a child is a ward of the state, the surrogate parent alternatively may be appointed by the judge overseeing the child's case, if the surrogate meets the requirements of this section.

The district superintendent or designee shall appoint surrogate parents.

The district shall ensure that a person selected as a surrogate has no personal or professional interest that conflicts with the interest of the child the surrogate represents and has knowledge and skills that ensure adequate representation of the child. The district is responsible for the training and certification of surrogate parents and shall maintain a list of persons who may serve as surrogate parents.

A person assigned as a surrogate may not be an employee of the department, district, or any other agency that is involved in the education or care of the child.

If a child is an unaccompanied homeless youth, appropriate staff of emergency shelters, transitional shelters, independent living programs, and street outreach programs may be appointed as temporary surrogate parents, without regard to the nonemployee provision above, until a surrogate parent can be appointed who meets all of the requirements of this section.

A person who otherwise qualifies to be a surrogate under the provisions of this section is not an employee of the agency solely because the person is paid by the agency to serve as a surrogate parent.

The surrogate parent may represent the student in all matters relating to the identification, evaluation, educational placement, and provision of FAPE to the students.

- Transfer of rights at age of majority; 300.520; ARSD 24:05:30:16.01

Consistent with state law, when a child with a disability reaches the age of majority that applies to all children, except for an eligible child who has been determined to be incompetent, the following shall occur:

- (1) The school district shall provide any notice required by this article to both the individual and the parents;
- (2) All other rights accorded to parents under this article transfer to the child; and
- (3) All rights accorded to parents under this article transfer to children who are incarcerated in an adult or juvenile, state, or local correctional institution.

If a state transfers rights under this section, the district shall notify the individual and the parents of the transfer of rights. If, consistent with state law, an eligible child is determined not to have the ability to provide informed consent with respect to the educational program of the child, the district shall appoint the parent or, if the parent is not available, another appropriate individual to represent the educational interests of the child throughout the child's eligibility under this article.

- Discipline procedures and manifestation determination; 300.530; ARSD 24:05:26:09.03

Within ten school days of any decision to change the placement of a student with a disability because of a violation of a code of student conduct, the district, the parent, and relevant members of the student's IEP team, as determined by the parent and the district, shall review all relevant information in the student's file, including the student's IEP, any teacher observations, and any relevant information provided by the parents to determine:

- (1) Whether the conduct in question was caused by, or had a direct and substantial relationship to, the student's disability; or
- (2) Whether the conduct in question was the direct result of the district's failure to implement the IEP.

The conduct must be determined to be a manifestation of the student's disability if the district, the parent, and relevant members of the student's IEP team determine that a condition in either subdivision (1) or (2) of this section was met.

If the district, the parent, and relevant members of the student's IEP team determine that the condition described in subdivision (2) of this section was met, the district shall take immediate steps to remedy those deficiencies.

- Determination of setting; 300.531; ARSD 24:05:26:09.2

The student's IEP team shall determine the interim alternative educational setting in which a student is placed under §§ 24:05:26:08.01, 24:05:26:02.01, and 24:05:26:09.05.

- Right of appeal of the determination of setting; 300.532; ARSD 24:05:26:09.05

The parent of a child with a disability who disagrees with any decision regarding:

- (1) placement under these procedures, or
- (2) the manifestation determination

may request a hearing by filing a due process complaint consistent with this document.

The district that believes that maintaining the current placement of the child is substantially likely to result in injury to the child or others may request a hearing by filing a due process complaint consistent with this document.

- Placement during appeals; 300.533; ARSD 24:05:26:09.06

A removal of a child with a disability from the child's current educational placement is a change of placement if:

- (1) The removal is for more than 10 school days in a row; or
- (2) The child has been subjected to a series of removals that constitute a pattern because:
 - (a) The series of removals total more than 10 school days in a school year;
 - (b) The child's behavior is substantially similar to the child's behavior in previous incidents that resulted in the series of removals; and
 - (c) Of such additional factors as the length of each removal, the total amount of time the child has been removed, and the proximity of the removals to one another.

The district determines on a case-by-case basis whether a pattern of removals constitutes a change of placement. This determination is subject to review through due process and judicial proceedings.

- Protections for children not determined eligible for special education and related services; 300.534; ARSD 24:05:26:14

A student who has not been determined to be eligible for special education and related services under this article and who has engaged in behavior that violated any rule or code of conduct of the school district, including any behavior described in this chapter, may assert any of the protections provided for in this article if the school district had knowledge that the student was a student with a disability before the behavior that precipitated the disciplinary action occurred. A school district is deemed to have knowledge that a student is a student with a disability if:

- (1) The parent of the student has expressed concern in writing to supervisory or administrative personnel of the appropriate educational agency, or a teacher of the student, that the student is in need of special education and related services;
- (2) The parent of the student has requested an evaluation of the student pursuant to this article; or
- (3) The teacher of the student, or other personnel of the district or other public agency has expressed specific concerns about a pattern of behavior demonstrated by the student directly to the director of special education of the district or to other supervisory personnel of the district.

A district is not deemed to have knowledge that the student is a student with a disability under this section, if the parent of the student has not allowed an evaluation of the student pursuant to this article, or has refused services under this article, or the district conducted an evaluation consistent with this article and determined that the student was not a student with a disability.

If the district does not have knowledge that a student is a student with a disability before taking disciplinary measures against the student, the student may be subjected to the same disciplinary measures as measures applied to students without disabilities who engaged in comparable behaviors consistent with this chapter.

If a request is made for an evaluation of a student during the time period in which the student is subjected to disciplinary measures under this chapter, the evaluation must be conducted in an expedited manner. Until the evaluation is completed, the student shall remain in the educational placement determined by school authorities, which can include suspension or expulsion without educational services. If the student is determined to be a student with a disability taking into consideration information from the evaluation conducted by the district and information provided by the parents, the district shall provide special education and related services in accordance with the provisions of this article including the discipline procedures and free appropriate public education requirements.

- Referral to action by law enforcement and judicial authorities; 300.535; ARSD 24:05:26:15

Nothing in Part B of the Individuals with Disabilities Education Act prohibits a school district from reporting a crime committed by a student with a disability to appropriate authorities or to prevent state law enforcement and judicial authorities from exercising their responsibilities with regard to the application of federal and state law to crimes committed by a student with a disability.

The district reporting a crime committed by a student with a disability shall ensure that copies of the special education and disciplinary records of the student are transmitted for consideration by the appropriate authorities to whom it reports the crime. A school district reporting a crime under this chapter may transmit copies of the student's special education and disciplinary

records only to the extent that the transmission is permitted by the Family Educational Rights and Privacy Act, as amended to January 8, 2009.

- Change of placement due to disciplinary removals; 300.536; ARSD 24:05:26:02.01

For purposes of removal of a student with a disability from the student's current educational placement under this chapter, a change of placement occurs if:

- (1) The removal is for more than ten consecutive school days; or
- (2) The student is subjected to a series of removals that constitute a pattern because:
 - (a) They cumulate to more than ten school days in a school year;
 - (b) Of factors such as the length of each removal, the total amount of time the student is removed, and the proximity of the removals to one another; and
 - (c) The student's behavior is substantially similar to the student's behavior in previous incidents that resulted in the series of removals.

The public agency determines on a case-by-case basis whether a pattern of removals constitutes a change of placement. This determination is subject to review through due process and judicial proceedings.

SECTION VII: Evaluation 34 C.F.R. §300.122; ARSD 24:05:25

The district/cooperative and all member schools/districts will ensure that all children with disabilities are evaluated in accordance with 34 C.F.R. §§300.300 through 300.311. Specific references must include:

- Parental consent (for initial evaluation, services, and re-evaluations; 300.300; ARSD 24:05:25:02.01, ARSD 24:05:25:06.01
- Initial evaluations; 300.301; ARSD 24:05:25:03
- Screening for instructional purposes; 300.302; ARSD 24:05:25:03.03
- Re-evaluations; 300.303; ARSD 24:05:25:06
- Evaluation procedures; 300.304; 300.305; ARSD 24:05:25:04
- Determining eligibility; 300.306; ARSD 24:05:25:04.03
- Specific learning disabilities; 300.307 through 300.311; ARSD 24:05:25:07, ARSD 24:05:25:08, ARSD 24:05:25:11, ARSD 24:05:25:12

The district ensures that all children with disabilities are evaluated in accordance with the following regulatory provisions:

- Parental consent (for initial evaluation, services, and re-evaluations; 300.300; ARSD 24:05:25:02.01, ARSD 24:05:25:06.01 ARSD.

Nondiscriminatory practices. Assessments and other evaluation materials used for the purpose of evaluation and placement of children with disabilities must be selected and administered so as not be racially or culturally discriminatory.

Parental consent for initial evaluation. Any district proposing to conduct an initial evaluation to determine whether a child qualifies as a child with a disability shall, after providing notice consistent with district policies and procedures for procedural safeguards, obtain informed consent from the parent of the child before conducting the evaluation.

Parental consent for initial evaluation may not be construed as consent for initial provision of special education and related services.

The district shall make reasonable efforts to obtain the informed consent from the parent for an initial evaluation to determine whether the child is a child with a disability.

To meet the reasonable efforts requirement in this section, the district shall document its attempts to obtain parental consent using procedures such as detailed records and dates of telephone calls, correspondence, and home or place of employment visits.

Consent, as used in this article, the term consent, means:

- (1) The parent has been fully informed of all information relevant to the activity for which consent is sought, in the parent's native language, or other mode of communication;
- (2) The parent understands and agrees in writing to the carrying out of the activity for which the parent's consent is sought, and the consent describes that activity and lists the records, if any, that will be released and to whom;
- (3) The parent understands that the granting of consent is voluntary on the part of the parent and may be revoked at anytime;
- (4) If a parent revokes consent, that revocation is not retroactive, it does not negate an action that has occurred after the consent was given and before the consent was revoked; and

(5) If the parent revokes consent in writing for their child's receipt of special education services after the child is initially provided special education and related services, the local education agency is not required to amend the child's education records to remove any references to the child's receipt of special education and related services because of the revocation of consent.

Consent for ward of the state. For initial evaluations only, if the child is a ward of the state and is not residing with the child's parent, the school district is not required to obtain informed consent from the parent for an initial evaluation to determine whether the child is a child with a disability if:

- (1) Despite reasonable efforts to do so, the district cannot discover the whereabouts of the parent of the child;
- (2) The rights of the parents of the child have been terminated in accordance with state law; or
- (3) The rights of the parent to make educational decisions have been subrogated by a judge in accordance with state law and consent for an initial evaluation has been given by an individual appointed by the judge to represent the child.

To meet the reasonable efforts requirement in this section, the district shall document its attempts to obtain parental consent using procedures such as detailed records and dates of telephone calls, correspondence, and home or place of employment visits.

Use of procedural safeguards to obtain parental consent. If the parent of a child enrolled in public school or seeking to be enrolled in public school does not provide consent for initial evaluation under this section, or the parent fails to respond to a request to provide consent, the district may, but is not required to, pursue the initial evaluation of the child by using the procedural safeguards in article 24:05, including the mediation procedures or the due process procedures, if appropriate, except to the extent inconsistent with state law relating to such parental consent.

The school district does not violate its obligation under child find in article 24:05 and the requirements in this chapter regarding parental consent, evaluation, and reevaluation if the district declines to pursue the evaluation.

Other consent requirements. Other consent requirements include the following:

- (1) Parental consent is not required before:
 - (a) Reviewing existing data as part of an evaluation or a reevaluation; or
 - (b) Administering a test or other evaluation that is administered to all children unless, before administration of the that test or evaluation, consent is required of parents of all children;
- (2) The district may not use a parent's refusal to consent to one service or activity under this section to deny the parent or child any other service, benefit, or activity of the school district, except as required by article 24:05;
- (3) If a parent of a child who is receiving alternative instruction under SDCL 13-27-3 or placed in a private school by the parents at their own expense does not provide consent for the initial evaluation or the reevaluation, or if the parent fails to respond to a request to provide consent, the school district may not use the consent override procedures described in district policies for procedural safeguards, including mediation and due process hearing procedures. The district is not required to consider the child as eligible for services under district policy for children voluntarily enrolled in nonpublic schools.

- Initial evaluations; (Preplacement evaluations, ARSD 24:05:25:03)

Preplacement evaluation. Before any action is taken concerning the initial placement of a child with disabilities in a special education program, a full and individual initial evaluation of the child's educational needs must be conducted in accordance with the requirements of this chapter. Initial evaluations must be completed within 25 school days after receipt by the district of signed parent consent to evaluate unless other timelines are agreed to by the school administration and the parents.

Written evaluation reports, determination of eligibility, and conducting an IEP team meeting must be completed within 30 calendar days from the end of the 25 school day evaluation timeline. If another timeline for completing the evaluation process is agreed to by the parent and school administration, the written evaluation reports, determination of eligibility, and conducting an IEP team meeting must be completed within 30 days from the end of agreed upon evaluation timeline.

Consistent with the consent requirements in this section, either a parent of a child or a district may initiate a request for an initial evaluation to determine whether the child is a child with a disability.

- Screening for instructional purposes; 300.302; ARSD 24:05:25:03.03

The screening of a student by a teacher or specialist to determine appropriate instructional strategies for curriculum implementation is not considered to be an evaluation for eligibility for special education and related services.

- Re-evaluations; 300.303; ARSD 24:05:25:06

A district shall ensure that a reevaluation of each child with a disability is conducted in accordance with this chapter if the district determines that the educational or related service needs, including improved academic achievement and functional performance of the child, warrant a reevaluation, or if the child's parents or teacher requests a reevaluation.

A reevaluation conducted under this section may occur not more than once a year, unless the parent and district agree otherwise, and must occur at least once every three years, unless the parent and the district agree that a reevaluation is unnecessary.

Reevaluations must be completed within 25 school days after receipt by the district of signed consent to reevaluate unless other time limits are agreed to by the school administration and the parents consistent with district policy.

Each district shall follow the procedures for determining needed evaluation data when reevaluating a student for the additional purposes of:

- (1) Determining whether the child continues to have a disability and determining the educational needs of the child.
- (2) Determining the present levels of academic achievement and related developmental needs of the child;
- (3) Determining whether the child continues to need special education and related services; and
- (4) Determining whether any additions or modifications to the special education and related services are needed to enable the child to meet the measurable annual goals set out in the IEP and to participate, as appropriate, in the general education curriculum.

If no additional data are needed to determine continuing eligibility and the child's educational needs, the district shall notify the parents of that determination and reasons for it and of the right of the parent to request an assessment, for purposes of determining the child's educational needs under article 24:05, and to determine continuing eligibility. The district is not required to conduct an assessment unless requested to do so by the child's parents. However, a school district shall follow the procedures in this chapter before determining that the child is no longer a child with a disability. The evaluation procedures described in this chapter are not required before the termination of a child's eligibility under article 24:05 due to graduation from a secondary school with a regular high school diploma, or exceeding the age eligibility for FAPE.

Consent for reevaluation

Before conducting a reevaluation of an eligible child, parental consent is required, unless:

- (1) The district can demonstrate that it has taken reasonable measures to obtain consent, and the child's parent has failed to respond; and
- (2) The district documents its efforts to obtain consent by using procedures such as detailed records and dates of telephone calls, correspondence, and home or place of employment visits.

If the parent refuses to consent to the reevaluation, the district may, but is not required to, pursue the reevaluation by using the consent override procedures described in district policy for procedural safeguards including mediation and due process hearing procedures.

Additional procedures for evaluating specific learning disabilities. In order for a school district to certify a child as learning disabled for purposes of the federal child count, the requirements in this section must be met and documented in a child's record.

Additional group members for specific learning disabilities. The determination of whether a child suspected of having a specific learning disability is a child with a disability shall be made by the child's parents and a team of qualified professionals, which shall include:

- (1) The child's regular teacher;
- (2) If the child does not have a regular teacher, a regular classroom teacher qualified to teach a child of that age;
- (3) If the child is less than school age, an individual certified by the department to teach a child of that age; and
- (4) At least one person qualified to conduct individual diagnostic examinations of children, such as a school psychologist, speech-language pathologist, remedial reading teacher, or special education teacher.

- Evaluation procedures; 300.304; 300.305; ARSD 24:05:25:04

Notice. The district shall provide notice to the parents of a child with a disability, in accordance with article 24:05, that describes any evaluation procedures the district proposes to conduct.

Evaluation procedures -- General. Districts shall ensure, at a minimum, that evaluation procedures include the following:

- (1) Assessments and other evaluation materials are provided and administered in the child's native language or by another mode of communication and in the form most likely to yield accurate information on what the child knows and can do academically, developmentally, and functionally, unless it is clearly not feasible to so provide or administer. In addition, assessments and other evaluation materials:
 - (a) Are used for the purposes for which the assessments or measures are valid and reliable; and
 - (b) Are administered by trained and knowledgeable personnel in conformance with the instructions provided by their producer;
- (2) Assessments and other evaluation materials include those tailored to assess specific areas of educational need

- and not merely those which are designed to provide a single general intelligence quotient;
- (3) Assessments are selected and administered so as best to ensure that if an assessment is administered to a child with impaired sensory, manual, or speaking skills, the assessment accurately reflects the child's aptitude or achievement level or whatever other factors the assessment purports to measure, rather than the child's impaired sensory, manual, or speaking skills except where those skills are the factors which the assessment purports to measure;
 - (4) No single measure or assessment is used as the sole criterion for determining eligibility for an appropriate educational program for a child;
 - (5) A variety of assessment tools and strategies are used to gather relevant functional, developmental, and academic

information about the child, including information provided by the parents, that may assist in determining:

- (a) Whether the child is a child with a disability; and
 - (b) The content of the child's IEP, including information related to enabling the child:
 - (i) To be involved in and progress in the general education curriculum; or
 - (ii) For a preschool child, to participate in appropriate activities;
 - (6) Technically sound instruments, assessment tools, and strategies are used that:
 - (a) May assess the relative contribution of cognitive and behavioral factors, in addition to physical or developmental factors; and
 - (b) Provide relevant information that directly assists persons in determining the educational needs of the child;
 - (7) The child is assessed in all areas related to the suspected disability, including, if appropriate, health, vision, hearing, social and emotional status, general intelligence, academic performance, communicative status, and motor abilities; and
 - (8) The evaluation is sufficiently comprehensive to identify all of the child's special education and related services needs, whether or not commonly linked to the disability category in which the child has been classified.
- Assessments of children with disabilities who transfer from one school district to another school district in the same school year are coordinated with those children's prior and subsequent schools, as necessary and as expeditiously as possible, consistent with district policies and procedures for evaluation, to ensure prompt completion of full evaluations.

Braille assessment factors. The following age-appropriate factors must be considered when conducting a reading and writing assessment of the student to determine whether or not braille instruction must begin or continue:

- (1) Reading readiness;
- (2) Functional reading skills including reading level, print size, reading rate, comprehension, and stamina;
- (3) Functional writing skills;
- (4) Prognosis of eye condition for change in visual status;
- (5) Functional communication skills and primary language of communication;
- (6) Functional visual abilities; and
- (7) Tactile discrimination.

Determination of needed evaluation data. As part of an initial evaluation, if appropriate, and as part of any reevaluation, the individual education program team required by district policy and other qualified professionals, as appropriate, with knowledge and skills necessary to interpret evaluation data, shall:

- (1) Review existing evaluation data on the child, including:
 - (a) Evaluations and information provided by the parents of the child;
 - (b) Current classroom-based local or state assessments and observations; and
 - (c) Observations by teachers and related services providers; and
- (2) Based on the above review and input from the student's parents, identify what additional data, if any, are needed to determine:
 - (a) Whether the student has a particular category of disability as described in article 24:05;
 - (b) The present levels of academic achievement and related developmental needs of the student; and
 - (c) Whether the student needs special education and related services.

The district shall administer assessments and any other evaluation materials as may be needed to produce the data required to make the determinations listed in subdivision (2) of this section. If no additional data are needed to make the determinations in subdivision (2) of this section, the district shall notify the student's parents of this fact and the reasons for this decision. The group described in this section may conduct its review without a meeting.

- Determining eligibility; 300.306; ARSD 24:05:25:04.03

Upon completing the administration of assessments and other evaluation measures as required by this chapter, the individual education program team and other qualified individuals required by district policy shall determine whether the student is a student with a disability, and shall determine the educational needs of the child, as defined in article 24:05. The district shall provide a copy of the evaluation report and the documentation of determination of eligibility at no cost to the parent. A student may not be determined to be a student with a disability if the determinant factor for that decision is lack of appropriate instruction in reading, including the essential components of reading instruction as defined in ESEA, or lack of appropriate instruction in math or limited English proficiency and if the student does not otherwise meet the eligibility criteria under district policy.

Eligibility and placement procedures.

In interpreting evaluation data for the purpose of determining eligibility and determining the educational needs of the child in making placement decisions, including decisions regarding preschool children, each district shall do the following:

- (1) Draw upon information from a variety of sources, including aptitude and achievement tests, parent input, teacher recommendations, physical condition, social or cultural background, and adaptive behavior;
- (2) Ensure that information obtained from all of these sources is documented and carefully considered;
- (3) Ensure that the placement decision is made by a group of persons, including persons knowledgeable about the child, the meaning of the evaluation data, and the placement options;
- (4) Ensure that the placement decision is made in conformity with the least restrictive environment rules in district policy; and
- (5) Ensure that the parents of each child with a disability are members of any group that makes decisions on the educational placement of their child.

If a determination is made that a child is disabled and needs special education and related services, an individual education program must be developed for the child in accordance with least restrictive environment requirements.

- Specific learning disabilities; 300.307 through 300.311; ARSD 24:05:25:07, ARSD 24:05:25:08, ARSD 24:05:25:11, ARSD 24:05:25:12

Documentation of eligibility for specific learning disabilities. For a child suspected of having a specific learning disability, the documentation of the determination of eligibility shall contain a statement of:

- (1) Whether the child has a specific learning disability;
- (2) The basis for making the determination, including an assurance that the determination has been made in accordance with this section;
- (3) The relevant behavior, if any, noted during the observation of the child and the relationship of that behavior to the child's academic functioning;
- (4) The educationally relevant medical findings, if any;
- (5) Whether:
 - (a) The child does not achieve adequately for the child's age or does not meet state-approved grade-level standards; a
 - (b) The child does not make sufficient progress to meet age or state approved grade-level standards; or the child exhibits a patterns strengths and weaknesses in performance, achievement, or both relative to age, state-approved grade level standards or intellectual development.
- (6) The determination of the group concerning the effects of a visual, hearing, or motor disability; cognitive disability; emotional disturbance; cultural factors; environmental or economic disadvantage; or limited English proficiency on the child's achievement level;
- (7) If the child has participated in a process that assesses the child's response to scientific, research-based intervention:
 - (a) The instructional strategies used and the student-centered data collected; and
 - (b) The documentation that the child's parents were notified about:
 - (i) The state's policies regarding the amount and nature of student performance data that would be collected and the general education services that would be provided
 - (ii) Strategies for increasing the child's rate of learning; and
 - (iii) The parent's right to request an evaluation;
- (8) If using the discrepancy model, the group finds that the child has a severe discrepancy of 1.5 standard deviations between achievement and intellectual ability in one or more of the eligibility areas, the group shall consider

regression to the mean in determining the discrepancy;

(9) If using the response to intervention model for eligibility determination, the group shall demonstrate that the child's performance is below the mean relative to age or state approved grade level standards.

Group members to certify report in writing. Each group member shall certify in writing whether the report reflects his conclusion. If it does not reflect a group member's conclusion, the group member must submit a separate statement presenting his conclusions.

Response to intervention model. Districts that elect to use a response to intervention model as part of the evaluation process for specific learning disabilities shall submit to the state for approval a formal proposal that at a minimum addresses the provisions in district policy for documenting eligibility for specific learning disability.

SECTION VIII: Confidentiality 34 C.F.R. 300.123; ARSD 24:05:29, ARSD 24:05:21:05

The district/cooperative and all member schools/districts will ensure compliance with all regulations regarding the confidentiality of records and information, as noted in 34 C.F.R. §§300.610 through 300.626.

Specific references must include:

- Notice requirements to parents; 300.612; ARSD 24:05:29:18
- Access rights; 300.613; ARSD 24:05:29:04
- Record of access; 300.614; ARSD 24:05:29:05
- Records on more than one child; 300.615; ARSD 24:05:29:06
- List of types and locations of information; 300.616; ARSD 24:05:29:07
- Fees for copies of records; 300.617; ARSD 24:05:29:08
- Amendments to records at parent's request; 300.618; ARSD 24:05:29:09
- Opportunity for a hearing; 300.619; ARSD 24:05:29:10
- Result of hearing and hearing procedures; 300.620-621; ARSD 24:05:29:12
- Parental consent for the release of records; 300.622; ARSD 24:05:29:13
- Safeguarding of records; 300.623; ARSD 24:05:29:14
- Destruction of information; 300.624; ARSD 24:05:29:15
- Children's rights; transfer at the age of majority; 300.625; ARSD 24:05:29:16
- Enforcement; policies and procedures; 300.626; ARSD 24:05:29:17
- Transfer of records for migratory children with disabilities; 300.213; ARSD 24:05:21:05

The district ensures the compliance with all regulations regarding the confidentiality of personally identifiable information and all records according to 34 CFR 300.610 through 300.626.

Rights and Privacy Act (Act) and this section. The notice must inform the parent or eligible student that the parent or eligible student has a right to do the following:

- (1) Inspect and review the student's education records;
- (2) Seek amendment of the student's education records to ensure that they are not inaccurate, misleading, or otherwise in violation of the student's privacy or other rights
- (3) Consent to disclosure of personally identifiable information contained in the student's educational records, except to the extent that the Act and the regulations in this section authorize disclosure without consent
- (4) File with the U.S. department of education a complaint concerning alleged failure by the agency or institution to comply with the requirements of the Act and this section;

- Notice requirements to parents; 300.612; ARSD 24:05:29:18

Annual notification of rights. Each school district shall annually notify parents of students currently in attendance at the agency or institution of their rights under the Family Educational

The notice shall also include the procedures for exercising the right to inspect and review education records, the procedures for requesting the amendment of records and, if the educational agency or institution has a policy of disclosing education records, a specification of criteria for determining who constitutes a school official and what constitutes a legitimate educational interest.

The district may provide this notice by any means that are likely to inform the parents and eligible students of their rights and that will effectively notify parents of students who have a primary or home language other than English, and parents or eligible students who are disabled.

- Access rights; 300.613; ARSD 24:05:29:04

Access rights. Each school district shall permit parents to inspect and review any education records relating to their student which are collected, maintained, or used by the agency under this section. The agency shall comply with a request without unnecessary delay and before any meeting regarding an individual education program or hearing relating to the identification, evaluation, or placement of the student, or discipline hearing or resolution session and in no case more than 45 calendar days after the request has been made.

The right to inspect and review education records under this section includes the following:

- (1) The right to response from the district to reasonable requests for explanations and interpretations of the records;
- (2) The right to request that the district provide copies of the records containing the information if failure to provide these copies would effectively prevent the parent from exercising the right to inspect and review the records; and
- (3) The right to have a representative of the parent inspect and review the records.

The district may presume that the parent has authority to inspect and review records relating to his child unless the agency has been advised that the parent does not have the authority under applicable state law governing such matters as guardianship, separation, divorce, or custody.

- Record of Access; 300.614; ARSD 24:05:29:05

The district shall keep a record of parties obtaining access to education records collected, maintained, or used under this section, except access by parents and authorized employees of the district, including the name of the party, the date access was given, and the purpose for which the party is authorized to use the records.

A parent or eligible student may inspect this record on request.

- Records on more than one child; 300.615; ARSD 24:05:29:06

If any education record includes information on more than one child, the parents of those children may inspect and review only the information relating to their child or to be informed of that specific information.

- List of types and locations of information; 300.616; ARSD 24:05:29:07

The district shall provide parents on request a list of the types and locations of education records collected, maintained, or used by the district.

- Fees for copies of records; 300.617; ARSD 24:05:29:08

The district may charge a fee for copies of records which are made for parents under this section if the fee does not effectively prevent the parents from exercising their right to inspect and review those records. The district may not charge a fee to search for or retrieve information under this section.

- Amendment of records at parent's request; 300.618; ARSD 24:05:29:09

A parent who believes that information in education records collected, maintained, or used under these rules is inaccurate or misleading or violates the privacy or other rights of the student may request the district which maintains the information to amend the information.

The district shall decide whether to amend the information in accordance with the request within a reasonable period of time of receipt of the request.

If the district decides to refuse to amend the information in accordance with the request, it shall inform the parent of the refusal and advise the parent of the right to a hearing.

- Opportunity for a hearing; 300.619; ARSD 24:05:29:10

The district shall, on request, provide an opportunity for a hearing to challenge information in education records to ensure that it is not inaccurate, misleading, or otherwise in violation of the privacy or other rights of the student.

- Result of hearing and hearing procedures; 300.620-621; ARSD 24:05:29:12

At a minimum, the district's hearing procedures must include the following elements:

- (1) The hearing must be held within 30 days after the district received the request, and the parent of the student or eligible student shall be given notice of the date, place, and time 5 days in advance of the hearing;

- (2) The hearing may be conducted by any party, including an official of the district, who does not have a direct interest in the outcome of the hearing;
- (3) The parent of the student or eligible student shall be afforded a full and fair opportunity to present evidence relevant to the issues raised and may be assisted or be represented by individuals of his choice at his own expense, including an attorney;
- (4) The district shall make its decision in writing within 30 days after the conclusion of the hearing; and
- (5) The decision of the district shall be based solely upon the evidence presented at the hearing and shall include a summary of the evidence and the reasons for the decision.

If, as a result of the hearing, the district decides that the information is inaccurate, misleading, or otherwise in violation of the privacy or other rights of the student, it shall amend the information accordingly and inform the parents in writing.

If, as a result of the hearing, the district decides that the information is not inaccurate, misleading, or otherwise in violation of the privacy or other rights of the student, it shall inform the parents of the right to place in the records it maintains on the student a statement commenting on the information or setting forth any reasons for disagreeing with the decision of the district.

Any explanation placed in the records of the student under this section must be maintained by the district as part of the records of the student as long as the record or contested portion is maintained by the district. If the records of the student or the contested portion is disclosed by the district to any party, the explanation must also be disclosed to the party.

- Parental Consent for release of records; 300.622; ARSD 24:05:29:13

Parental consent must be obtained before personally identifiable information is disclosed to parties other than officials of participating agencies collecting or using the information under article 24:05 or used for any purpose other than meeting a requirement under this chapter, unless the information is contained in education records and the disclosure is authorized without parental consent under FERPA. The district may not release information from education records to participating agencies without parental consent except as follows:

- (1) An educational agency or institution may disclose personally identifiable information from the education records of a student without the written consent of the parent of the student or the eligible student if the disclosure is to other school officials, including teachers, within the educational institution or local educational agency who have been determined by the agency or institution to have legitimate educational interests or to officials of another school or school system in which the student seeks or intends to enroll, subject to the requirements set forth in subdivision (2) of this section; and
- (3) An educational agency or institution that discloses the education records of a student pursuant to subdivision (1) of this section shall make a reasonable attempt to notify the parent of the student or the eligible student at the last known address of the parent or eligible student, unless the disclosure is initiated by the parent or eligible student.

If the agency or institution includes in its annual notice of parent's rights that it is the policy of the public agency to forward education records on request to a school in which a student seeks or intends to enroll, then the public agency does not have to provide any further notice of the transfer of records.

Notwithstanding the FERPA exceptions for releasing information from education records without parental consent, including the annual notice provision, if a student is enrolled, or is going to enroll in a private school that is not located in the school district of the parent's residence, parental consent must be obtained before any personally identifiable information about the student is released between officials in the school district where the private school is located and officials in the school district of the parent's residence.

An educational agency receiving personally identifiable information from another educational agency or institution may make further disclosures of the information on behalf of the educational agency without the prior written consent of the parent or eligible student if the conditions of subdivisions (1) and (2) of this section are met and if the educational agency informs the party to whom disclosure is made of these requirements.

- Safeguarding of records; 300.623; ARSD 24:05:29:14

The district shall protect the confidentiality of personally identifiable information at collection, storage, disclosure, and destruction stages.

One official in the district shall assume responsibility for ensuring the confidentiality of any personally identifiable information.

All persons collecting or using personally identifiable information must receive training or instruction regarding the provisions of this section concerning personally identifiable information.

The district shall maintain for public inspection a current listing of the names and positions of those employees within the district who may have access to personally identifiable information on student in need of special education or special education and related services.

- Destruction of information; 300.624; ARSD 24:05:29:15

The district shall inform parents when personally identifiable information collected, maintained, or used under this section is no longer needed to provide educational services to the student. The information no longer needed must be destroyed at the request of the parents. However, a permanent record of the student's name, address, and phone number, the student's grades, attendance record, classes attended, and grade level completed may be maintained without time limit.

- Children's rights; transfer at the age of majority; 300:625; ARSD 24:05:29:16

All of the parental rights in this section are extended to the child upon reaching the age of 18 unless the child has been declared incompetent by the courts, consistent with the transfer of student rights at age of majority, including taking into consideration the type or severity of a child's disability.

- Enforcement; Policy and Procedure; 300.626; ARSD 24:05:29:17

The department of education, special education programs, is the entity responsible for ensuring the district complies with the requirements on confidentiality of information through on-site monitoring, approval of comprehensive plans, and complaint resolution. Sanctions for noncompliance include the disapproval of local special education programs and the withholding of state and federal funds.

- Transfer of records for migratory children with disabilities; 300.213; ARSD 24:05:21:05

The district shall cooperate in the U.S. Secretary of Education's efforts under section 1308 of the ESEA to ensure the linkage of records pertaining to migratory children with disabilities for the purpose of electronically exchanging, among the states, health and educational information regarding those children.

SECTION IX: Transition from Part C to Part B, 34 C.F.R. § 300.124; ARSD 24:05:27:21

The district/cooperative and all member schools/districts will ensure that children participating in early intervention programs assisted under Part C, and who will participate in preschool programs assisted under Part B, experience a smooth and effective transition to those preschool programs. By the third birthday of such a child, an individualized education program (IEP) or, if consistent with 34 C.F.R. § 300.323(b), in individualized family service plan (IFSP), has been developed and is being implemented for the child. The local education agency (LEA) will participate in transition planning conferences arranged by the designated lead agency.

The district ensures that children participating in early intervention programs under Part C, and who will participate in preschool programs under Part B experience a smooth and effective transition to district preschool programs. Further, each eligible child with a disability will have in place at the time of their third birthday, an appropriate IEP or IFSP for the provision of special education and related services has been developed and implemented. The district participates in transition planning conferences as coordinated by the local Part C agency.

The State Part C coordinator contacts the district to alert them of the child turning 3. Several months before a B-3 child turns 3, the district will initiate evaluation procedures to determine potential eligibility for Part B and they will hold an eligibility meeting at least 90 days, but not more than 9 months prior to the child turning 3. This evaluation planning includes contact and input from the child's family. When the child turns 3, the district will begin monitoring progress through quarterly progress notes.

SECTION IX: Transition from Part C to Part B, 34 C.F.R. § 300.124; ARSD 24:05:27:21

The district/cooperative and all member schools/districts will ensure that children participating in early intervention programs assisted under Part C, and who will participate in preschool programs assisted under Part B, experience a smooth and effective transition to those preschool programs. By the third birthday of such a child, an individualized education program (IEP) or, if consistent with 34 C.F.R. § 300.323(b), in individualized family service plan (IFSP), has been developed and is being implemented for the child. The local education agency (LEA) will participate in transition planning conferences arranged by the designated lead agency.

The district ensures that children participating in early intervention programs under Part C, and who will participate in preschool programs under Part B experience a smooth and effective transition to district preschool programs. Further, each eligible child with a disability will have in place at the time of their third birthday, an appropriate IEP or IFSP for the provision of special education and related services has been developed and implemented. The district participates in transition planning conferences as coordinated by the local Part C agency.

The State Part C coordinator contacts the district to alert them of the child turning 3. Several months before a B-3 child turns 3, the district will initiate evaluation procedures to determine potential eligibility for Part B and they will hold an eligibility meeting at least 90 days, but not more than 9 months prior to the child turning 3. This evaluation planning includes contact and input from the child's family. When the child turns 3, the district will begin monitoring progress through quarterly progress notes.

SECTION X: Private School Placements; 34 C.F.R. §§ 300.129 – 300.148; 24:05:31, ARSD 24:05:32

The district/cooperative and all member schools/districts will ensure that all responsibilities to children placed in private schools within the jurisdiction of the LEA are met. Consistent with the number and location of children with disabilities within the jurisdiction of the district/cooperative, such students enrolled in private elementary and secondary schools will have provisions made for the participation in programs assisted or carried out under Part B for the purpose of providing special education and related services. Specific references must include:

- Definition of parentally-placed private school children; 300.130; ARSD 24:05:32:01
- Child find for parentally-placed private school children with disabilities; 300.131; ARSD 24:05:32:01.01
- Provision of services for parentally-placed private school children with disabilities; 300.132; ARSD 24:05:32:03.01, ARSD.
- Expenditures for parentally-placed private school children with disabilities; 300.133; ARSD 24:05:32:01:02
- Consultation process with private schools attended by children with disabilities; 300.134; ARSD 24:05:32:01:05
- Written affirmation by private school officials of meaningful consultation; 300.135; ARSD 24:05:32:01:06
- Compliance; rights of private school officials to submit a state complaint; 300.136; ARSD 24:05:32:01:07
- Determination of equitable services for parentally-placed private school students with disabilities; 300.137; ARSD 24:05:32:03.02,
- Provision of equitable services for parentally-placed private school students with disabilities; 300.138; ARSD 24:05:32:03.02
- Location of services and transportation; 300.139; ARSD 24:05:32:03.03
- Due process complaints and state level complaints; 300.140; ARSD 24:05:32:03.04
- Requirements that funds not benefit a private school; 300.141; ARSD 24:05:32:12
- Use of personnel for the provision of services to parentally-placed private school students with disabilities; 300.142; ARSD 24:05:32:13
- Prohibition on separate classes; 300.143; ARSD 24:05:32:11
- Property, equipment, and supplies used to provide special education and related services to parentally-placed private school students with disabilities; 300.144; ARSD 24:05:32:15, ARSD 24:05:32:16
- Children with disabilities in private schools placed or referred by public agencies; 300.145 – 300.147; ARSD 24:05:34:02
- Placement of children with disabilities by their parents in private schools when FAPE is an issue; 300.148; ARSD 24:05:31:01-07

The district ensures compliance with 34 CFR 300.129 through 300.148, governing private school placements within the boundaries of the district, Through consultation with private school representatives, the district ensures that it will locate, identify and evaluate all children with disabilities who are enrolled by their parents in a private school within the district's boundaries. For all eligible students with disabilities enrolled in private schools by their parents, a service plan will be developed in accordance with 300.132, and records maintained documenting the number of students evaluated and served in these settings.

- Definition of parentally-placed private school children; 300.130; ARSD 24:05:32:01

The district understands that parentally-placed private school children with disabilities are defined as children with disabilities whose parents have unilaterally enrolled them in private schools (including religious schools) that meet the state definition of elementary or secondary schools.

- Child find for parentally-placed private school children with disabilities; 300.131; ARSD 24:05:32:01.01

The district understands that it is responsible for conducting Child Find activities in private schools that happen to be within the boundaries of the district and must maintain records regarding the number of children evaluated, the number of children found to have a disability, and the number of children served.

- Provision of services for parentally-placed private school children with disabilities; 300.132; ARSD 24:05:32:03.01

The district will write a services plan to guarantee the services for parentally-placed private school children with disabilities, with a representative of the private school in attendance (or participating by phone).

- Expenditures for parentally-placed private school children with disabilities; 300.133; ARSD 24:05:32:01:02

The district will spend an amount, proportional to federal subgrants received, for the special education of children with disabilities in parentally-placed private schools within the district. If there are any excess funds, they may be carried over to a maximum of one year.

- Consultation process with private schools attended by children with disabilities; 300.134; ARSD 24:05:32:01:05

When deciding how to spend federal funds designated for children with disabilities parentally-placed in private schools, the district will consult with private school representatives and representatives of parents of parentally-placed private school children with disabilities.

- Written affirmation by private school officials of meaningful consultation; 300.135; ARSD 24:05:32:01:06

Following the consultation, the school district will seek to acquire written affirmation by private school officials of the meaningful consultation that took place. If the private school does not provide written affirmation, the school district will forward documentation of the consultation process to the department.

- Compliance; rights of private school officials to submit a state complaint; 300.136; ARSD 24:05:32:01:07

The district understands that private school officials have the right to submit a state complaint about consultation or other related matters. If this occurs, the school district will forward its relevant documentation to the department.

- Determination of equitable services for parentally-placed private school students with disabilities; 300.137; ARSD 24:05:32:03:02

The district determines the services for parentally-placed private school students with disabilities through the general process agreed through consultation with the private school officials and representative parents. Then specific services are written through the services plan created for each child.

- Provision of equitable services for parentally-placed private school students with disabilities; 300.138; ARSD 24:05:32:03:02

The district agrees to provide the same quality of personnel and services for private school students as would have been provided for public school students. Additionally, the services, material, and equipment must be secular, neutral, and nonideological. However, the amount of services may be less than what would have been received had the student been enrolled in the public school district.

- Location of services and transportation; 300.139; ARSD 24:05:32:03:03

The district understands that special education and related services may be provided at the private school site, but the district may not be required to transport students with disabilities from the home to the private school site.

- Due process complaints and state level complaints; 300.140; ARSD 24:05:32:03:04

The district understands that even though due process complaints and hearings would not occur related to the provision of special education services for parentally-placed private school students with disabilities, they could occur related to Child Find.

- Requirements that funds not benefit a private school; 300.141; ARSD 24:05:32:12

A district may not use IDEA Section 619 Preschool or Part B funds to finance the existing level of instruction in a private school or to otherwise benefit the private school. The school district shall use funds provided under Part B of the Individuals with Disabilities Education Act to meet the special education and related services needs of students enrolled in private schools, but not for:

- (1) The needs of a private school; or
- (2) The general needs of the students enrolled in the private school.

- Use of personnel for the provision of services to parentally-placed private school students with disabilities; 300.142; ARSD 24:05:32:13

The district understands that it may use funds to make personnel available for the provision of special education and related services in private schools.

- Prohibition on separate classes; 300.143; ARSD 24:05:32:11

The district understands that it is not allowed to use the funds to create separate classes to segregate children with disabilities separately.

- Property, equipment, and supplies used to provide special education and related services to parentally-placed private school students with disabilities; 300.144; ARSD 24:05:32:15, ARSD 24:05:32:16

The district understands that it is still responsible to account for property, equipment, and supplies placed in private schools for parentally-placed private school students with disabilities. Such inventory will be removed from the private school when it is no longer needed there.

- Children with disabilities in private schools placed or referred by public agencies; 300.145 – 300.147; ARSD 24:05:34:02

The district understands that it is still responsible for Child Find for students placed in private schools by public agencies, but the state is responsible for the costs of special education and related services.

- Placement of children with disabilities by their parents in private schools when FAPE is an issue; 300.148; ARSD 24:05:31:01-07

The district understands that if a student with a disability is placed in a private school because the school district could not provide FAPE, then the school district may be responsible for the costs of the education.

SECTION XI: Compliance with SEA General Supervision Requirements and Implementation of Procedural Safeguards; 34 C.F.R. §§ 300.149 – 300.150; ARSD 24:05:30:01, ARSD 24:05:20:18; State Complaint Procedures; 34 C.F.R. §§ 300.151 – 300.153; ARSD 24:05:15

The district/cooperative and all member schools/districts will ensure compliance with all SEA procedures under general supervision and that programs meet the standards of the SEA. Specific references must include:

- Responsibility for general supervision and procedural safeguards; 300.149-150; ARSD 24:05:20:18; ARSD 24:05:30:01
- State complaint procedures; 300.151-153; ARSD 24:05:15

The district will comply with any and all requests for information from the South Dakota Department of Education, Special Programs Office related to its obligation to provide general supervision over LEAs in the state. This includes any and all requests for information or data related to monitoring and compliance with regulations as established by the SEA.

- Responsibility for general supervision and procedural safeguards; 300.149-150; ARSD 24:05:30:01

The district shall establish, maintain, and implement procedural safeguards which meet the requirements of the chapter ARSD 24:05:30.

- State complaint procedures; 300.151-153; ARSD 24:05:15

A complaint is a written signed statement by an individual or organization, including an individual or organization from another state, containing a statement that the department of education or a school district has violated a requirement of federal or state statutes, rules, or regulations that apply to a program and a statement of the facts on which the complaint is based. The complaint must allege a violation that occurred not more than one year before the date the complaint is received by the department. The written signed statement shall also include:

- (1) The signature and contact information for the complainant; and

- (2) If alleging violations with respect to a specific child:
 - (a) The name and address of the residence of the child;
 - (b) The name of the school the child is attending;
 - (c) In the case of a homeless child or youth, available contact information for the child and the name of the school the child is attending;
 - (d) A description of the nature of the problem of the child, including facts related to the problem; and
 - (e) A proposed resolution of the problem to the extent known and available to the party at the time the complaint is filed.

An organization or individual may file a written, signed complaint with the state director of special education. The party filing the complaint shall forward a copy of the complaint to the school district serving the child at the same time the party files the complaint with the department.

If the complaint is against a school district, the following steps shall be taken:

- (1) The state director of special education shall appoint a complaint investigation coordinator from the department's special education programs. The coordinator and any consultants may conduct an independent on-site investigation if it determines that one is necessary;
- (2) The complainant may submit additional information, either orally or in writing, about the allegations in the complaint;
- (3) The school district may respond to the complaint, including, at a minimum:
 - (a) At the discretion of the school district, a proposal to resolve the complaint; and
 - (b) An opportunity for a parent who has filed a complaint and the school district to voluntarily engage in mediation consistent with this article;
- (4) The complaint coordinator and any consultants shall make a recommendation to the state director of special education;
- (5) After reviewing all relevant information, the state director of special education shall make an independent determination as to whether the complaint is valid, what corrective action is necessary to resolve the complaint, and the time limit during which corrective action is to be completed. The state director of special education shall submit a written report of the final decision to all parties involved;
- (6) The written report shall address each allegation in the complaint, contain findings of fact and conclusions, and include reasons for the final decision;
- (7) If the complaint is valid, the state director of special education shall find the school district out of compliance with federal and state statutes and rules;
- (8) If corrective action is not completed within the time limit set, including technical assistance and negotiations, the department shall withhold all federal funds applicable to the program until compliance with applicable federal and state statutes and rules is demonstrated by the school district;
- (9) When the school district demonstrates completion of required corrective action, the department's Office of Finance and Management shall be notified by the state director of special education, and all moneys withheld shall be paid to the school district; and
- (10) Documentation supporting the corrective actions taken by a school district shall be maintained by the department's special education programs and incorporated into the state's monitoring process.

All complaints must be resolved within 60 days after receipt of the complaint by the state director of special education except as stated in this section. The time limit of 60 days may be extended only under exceptional circumstances as determined by the state director of special education, such as the need for additional time to provide necessary information. Under these circumstances, an extension of time may not exceed 30 days in any one instance.

In addition, the 60-day time limit may be extended, if the parent, individual, or organization and the school district involved in the complaint agree to engage in mediation in order to attempt to resolve the issues specified in the complaint.

The South Dakota Department of Education, Special Education Programs, shall inform parents and other interested individuals, including parent training centers, protection and advocacy agencies, independent living centers, and other appropriate entities about the state's complaint procedures by taking the following actions:

- (1) Conducting parent surveys through the state's monitoring process;
- (2) Providing copies of the state's procedures to parent and advocacy groups across the state;
- (3) Notifying local school districts through statewide memoranda;
- (4) Presenting state procedures at statewide conferences; and
- (5) Disseminating copies to parent training and information centers, independent living centers, protection and advocacy agencies, and other appropriate entities.

If a written complaint is received that is also the subject of a due process hearing under this article or contains multiple issues, of which one or more are part of that hearing, the department shall set aside any part of the complaint that is being addressed in the due process hearing until the conclusion of the hearing. However, any issue in the complaint that is not a part of the due process action must be resolved using the time limit and procedures described in this chapter.

If an issue is raised in a complaint filed under this section that has previously been decided in a due process hearing involving the same parties the hearing decision is binding on that issue and the department shall inform the complainant to that effect. A complaint alleging a school district's failure to implement a due process decision must be resolved by the department.

SECTION XII: FAPE Methods of Ensuring Services 34 C.F.R. § 300.154; ARSD 24:05:14:01.03, ARSD 24:05:14:01.06

The district/cooperative and all member schools/districts will ensure that public and/or private benefits available to a student with a disability are used appropriately, and that parents incur no cost in the provision of those services necessary for FAPE. Specific references must include:

- Restrictions and requirements on accessing public benefits (Medicaid); 300.154(d); ARSD 24:05:14:01.03
- Restrictions and requirements on accessing private benefits; 300.154(e); ARSD 24:05:14:01.03
- Use of Part B funds for services when parent consent is unable to be obtained; 300.154(f); ARSD 24:05:14:01.06

The district ensures that public and private benefits available to a student with a disability will be used appropriately to support the provision of FAPE at no cost or harm to the parents.

- Restrictions and requirements on accessing public benefits (Medicaid); 300.154(d); ARSD 24:05:14:01.03

The district may use the Medicaid or other public benefits or insurance programs in which a student participates to provide or pay for services required under this article as permitted under the public benefits or insurance program, except as provided in this section. With regard to services required to provide FAPE to an eligible student under this article the public agency:

(1) May not require parents to sign up for or enroll in public benefits or insurance programs in order for their student to receive FAPE under Part B of the IDEA;

(2) May not require parents to incur an out-of-pocket expense such as the payment of a deductible or co-pay amount incurred in filing a claim for services provided pursuant to this article, but pursuant to § 24:05:14:01.06, may pay the cost that the parent otherwise would be required to pay;

(3) May not use a student's benefits under a public benefits or insurance program if that use would:

- (a) Decrease available lifetime coverage or any other insured benefit;
- (b) Result in the family paying for services that would otherwise be covered by the public benefits or insurance program and that are required for the student outside of the time the student is in school;
- (c) Increase premiums or lead to the discontinuation of benefits or insurance; or
- (d) Risk loss of eligibility for home and community-based waivers, based on aggregate health-related expenditures;

(4) Must provide written notification to the student's parents pursuant to § 24:05:14:01.04; and

(5) Must obtain written parental consent consistent with § 24:05:29:13 before accessing a student's or parent's public benefits or insurance for the first time specifying:

- (a) Personally identifiable information, as defined in § 24:05:29:02(12), that may be disclosed (e.g., records or information about the services that may be provided to a particular student);
- (b) The purpose of the disclosure (e.g., billing for services under this article);
- (c) That disclosure will be made to the state Medicaid agency; and
- (d) That the parent understands and agrees that the public agency may access the parent's or student's public benefits or insurance to pay for services under this article.

Before accessing a student's or parent's public benefits or insurance for the first time, and annually thereafter, the district will provide written notification consistent with § 24:05:30:06 to the student's parents that includes a statement:

(1) Of the parental consent and no cost requirements in § 24:05:14:01.03;

(2) That parents have the right under FERPA, as defined in § 24:05:29:02(1), and Part B of the IDEA to withdraw their consent to disclosure of their student's personally identifiable information to the state Medicaid agency at any time; and

(3) That the withdrawal of consent or refusal to provide consent under FERPA and Part B of the IDEA to disclose personally identifiable information to the state Medicaid agency does not relieve the school district of its responsibility to ensure that all required services are provided at no cost to the parents.

- Restrictions and requirements on accessing private benefits; 300.154(e); ARSD 24:05:14:01.03

With regard to services required to provide FAPE to an eligible student under this article, the district may access a parent's private insurance proceeds only if the parent provides informed consent consistent with this article. Each time the district proposes to access the parent's private insurance proceeds, it will:

- (1) Obtain parent consent in accordance with this article; and
- (2) Inform the parents that their refusal to permit the public agency to access their private insurance does not relieve the public agency of its responsibility to ensure that all required services are provided at no cost to the parents.

- Use of Part B funds for services when parent consent is unable to be obtained; 300.154(f); ARSD 24:05:14:01.06

If the district is unable to obtain parental consent to use the parent's private insurance, or public benefits or insurance if the parent would incur a cost for a specified service required under this article, to ensure FAPE, the district may use funds obtained through Part B of IDEA to pay for the service.

To avoid financial cost to parents who otherwise would consent to use private insurance, or public benefits or insurance if the parent would incur a cost, the district may use funds obtained through Part B of IDEA to pay the cost the parents otherwise would have to pay to use the parent's benefits or insurance (e.g., the deductible or co-pay amounts).

Proceeds from public benefits or insurance or private insurance may not be treated as program income for purposes of 34 C.F.R. § 80.25.

If the district spends reimbursements from federal funds (e.g., Medicaid) for services under this article, those funds are not considered "state or local" funds for purposes of the maintenance of effort provisions in this article.

SECTION XIII: Hearings Related to LEA Eligibility 34C.F.R. § 300.155; ARSD 24:05:2023:01

The district/cooperative and all member schools/districts understand their right to a hearing regarding any final determination of the SEA on eligibility for funding under Part B.

The district understands it has a right to a hearing before the SEA makes any final determination regarding eligibility for funding under Part B.

SECTION XIV: Personnel Qualifications 34 C.F.R. § 300.156; ARSD 24:05:16:16 & ARSD 24:05:16:01

The district/cooperative and all member schools/districts will ensure that personnel necessary to carry out the provision of special education and related services are appropriately and adequately prepared and trained, including that those personnel have the content knowledge and skills to serve children with disabilities, including related service personnel and paraprofessionals. Each district/cooperative will take measurable steps to recruit, hire, train, and retain qualified personnel to provide special education and related services to children with disabilities (24:05:16:05, ARSD).

The district ensures that appropriately certified and/or licensed professionals will be employed to provide services to students with disabilities. In addition, the district will provide ongoing training to all staff and paraprofessionals to assist all in the provision of services to students with disabilities. Further, the district ensures that each special education teacher at the elementary, middle, and high school level is qualified per the standards of the ESEA. The district will take steps to recruit, hire, train and retain qualified personnel as specified under SD administrative rule.

- Personnel qualifications; ARSD 24:05:16:16

The district will ensure that staff qualifications will be reviewed and appropriate licensure/certification is in place prior to the commencement of contracted payments. (Teacher 411) and new staff will meet requirements

- Paraprofessionals and assistants; ARSD 24:05:16:16:01

Paraprofessionals and assistants who are appropriately trained and supervised in accordance with this section may be used to assist in the provision of special education and related services to children with disabilities under Part B of the Individuals with Disabilities Education Act. At a minimum, the following standards must be met:

- (1) Paraprofessionals must have a high school diploma or GED;
- (2) Paraprofessionals must work within defined roles and responsibilities as identified by the school district;
- (3) Paraprofessionals must work under the supervision of, and be evaluated by, certified staff; and

(4) Each school district must describe the training to be provided paraprofessionals in the staff development component of the district's comprehensive plan under § 24:05:16:05.

SECTION XV: Performance Goals and Indicators 34 C.F.R. § 300.157; ARSD 24:05:14:13

The district/cooperative and all member schools/districts will ensure the implementation of state established performance goals and indicators for students with disabilities within their jurisdiction. Specific reference must include:

- Infinite Campus

The district assigns an individual to enter enrollment data and special education data. Individuals range from District Secretaries, Federal Program Directors, Administrators, Special Education Directors/Teachers, Business Managers or Title I Coordinators. Data is entered on a regular basis.

The district may review data by maintaining running records of State Performance Plan data, generating SD December Child Count reports, SD STARS reports for review and/or review IEP data. A review of district data for accuracy will occur on a regular basis. The district Special Education Director/Coordinators contact the appropriate State Program to make data corrections and are responsible for SEP data verifications.

Districts use a variety of processes such as staff needs assessments, parent, staff and student surveys, review of test scores and data retreats to determine systemic district issues and training.

District administrators and Special Education staff collect, review and analyze data to identify strategies necessary for improving program performance.

District Administrators and Special Education Directors/Coordinators are responsible for correcting low performance and noncompliance issues. The district will comply with all requests by the SEA for data submission that is instrumental in monitoring the performance of the student population with respect to state established performance goals and indicators, and will submit such data on a timely basis.

SECTION XVI: Participation in Assessments 34 C.F.R. § 300.160; ARSD 24:05:14:14, ARSD 24:05:14:14.01

The district/cooperative and all member schools/districts will ensure that all children with disabilities are included in all general State and districtwide assessment programs, including those assessments described under section 1111 of the Elementary and Secondary Education Act (ESEA), with appropriate accommodations and alternate assessments where necessary, and as indicated in their respective individual education programs (IEP).

The district ensures that all students with disabilities will be included in state and district assessments, with appropriate accommodations and alternate assessments when necessary. Parents will be informed of their child's participation during the course of the IEP meeting, including any necessary accommodations or any assessment that will be based on alternate or modified achievement standards.

The district will provide all necessary data to the SEA on the participation of students with disabilities in state and district wide testing programs and will, to the extent possible, utilize universal design principles in the development and administration of any assessments.

SECTION XVII: Supplementation of State, local, and other Federal Funds 34 C.F.R. §§ 300.162-163; ARSD 24:05:19:0

The district/cooperative and all member schools/districts will ensure the appropriate use of funds under Part B, consistent with 34 C.F.R. § 300.202(a)(1)(2)(3), to pay for the excess costs of providing special education and related services to children with disabilities within their jurisdiction and that such funds will be used to supplement state, local, and Federal funds, not supplant those funds.

- Maintenance of effort; 300.163; ARSD 24:05:19:08.03

The district ensures appropriate use of funds under Part B to pay for the excess costs of providing special education and related services to children with disabilities. Available funding will be used to supplement state, local, and federal funds, and not supplant those funds.

SECTION XVIII: Public Information 34 C.F.R. § 300.165; ARSD 24:05:20:02

The district/cooperative and all member schools/districts will ensure that prior to the adoption of any policies necessary to comply with the requirements under Part B, including any amendments to policies and procedures, there will be public hearings,

adequate notice of the hearings, and an opportunity for comment available to the general public, including individuals with disabilities and parents of individuals with disabilities. The district/cooperative will make available to parents of children with disabilities and the general public all documents relating to the district/cooperative eligibility under Part B of the IDEA.

The district makes all public records available upon request during normal business hours.

SECTION XIX: State Advisory Panel 34 C.F.R. § 300.167-169; ARSD 24:05:14:18-19

The district/cooperative and all member schools/districts support the work of the State Advisory Panel to provide policy guidance to the SEA with respect to special education and related services for children with disabilities.

The district supports the work of the State Special Education Advisory Panel and will refer interested parents to the appropriate state contact if they are interested in serving on the panel.

SECTION XX: Other Required Provisions 34 C.F.R. § 300.170 through 300.174.

The district/cooperative and all member schools/districts will ensure the following specific provisions have consistent policies for implementation at the local level. Specific references must include:

- Suspension and expulsion rates; 300.170; ARSD 24:05:14:16
- Annual description of Part B funds; 300.171; ARSD 24:05:21:03
- Access to instructional materials (NIMAC); 300.172; ARSD 24:05:14:17
- Over-identification and disproportionality; 300.173; ARSD 24:05:17:10
- Prohibition on mandatory medication; 300.174; ARSD 24:05:14:21

The district ensures that the specific provisions of 300.170 through 300.173 and 24:05:21:04, ARSD have been implemented at the district level, consistent with state policy.

- Suspension and expulsion rates; 300.170; ARSD 24:05:14:16

The department shall examine data, including data disaggregated by race and ethnicity, from local education agencies and other state agencies, as appropriate, to determine whether significant discrepancies are occurring in the rate of long-term suspensions and expulsions of children with disabilities among local educational agencies in the state or compared to the rates for nondisabled children within the agencies. If discrepancies are occurring, the department shall review and, if appropriate, revise or require the affected local education agency or state agency to revise its policies, procedures, and practices relating to:

- (1) The development and implementation of individualized education programs;
- (2) The use of positive behavioral interventions and supports; and
- (3) Procedural safeguards to ensure that these policies, procedures, and practices comply with the Individuals with Disabilities Education Act, Part B.

The district will submit data on suspension and/or expulsion with students with disabilities on an annual basis. If significant discrepancies are occurring, the district may be required to revise its policies, procedures, and practices relating to the development and implementation of IEP's, the use of positive behavioral interventions and supports, and procedural safeguards, to ensure that such policies, and practices comply with federal and state statute, rules, and regulations.

- Annual description of Part B funds; 300.171; ARSD 24:05:21:03

The information required in the district's comprehensive plan coupled with statements of expenditures, descriptions of the annual use of IDEA, Part B funds, and certification of federal assurances establish a district's eligibility for funds under the Individuals with Disabilities Education Act, Part B.

- Access to instructional materials (NIMAC); 300.172; ARSD 24:05:14:17

The department shall adopt the National Instructional Materials Accessibility Standard (NIMAS), for the purposes of providing instructional materials to blind persons or other persons with print disabilities. Blind persons or other persons with print disabilities means children served under this article who qualify to receive books and other publications produced in specialized formats in accordance with the federal Act to Provide Books for Adults who are Blind, in accordance with 2 U.S.C. 135a, as amended to January 1, 2007.

In implementing NIMAS, the department shall coordinate with the National Instructional Materials Accessibility Center (NIMAC), and the department:

(1) As part of any print instructional materials adoption process, procurement contract, or other practice or instrument used for purchase of print instructional materials, shall enter into a written contract with the publisher of the print instructional materials to:

(a) Require the publisher to prepare and, on or before delivery of the print instructional materials, provide to NIMAC electronic files containing the contents of the print instructional materials using the NIMAS; or

(b) Purchase instructional materials from the publisher that are produced in, or may be rendered in, specialized formats;

(2) Shall provide instructional materials to blind persons or other persons with print disabilities in a timely manner.

In carrying out this section, the district, to the maximum extent possible, shall work collaboratively with the state agency responsible for assistive technology programs.

- Over-identification and disproportionality; 300.173; ARSD 24:05:17:10

The department shall provide for the collection and examination of data to determine whether any inappropriate over identification or significant disproportionality based on race and ethnicity is occurring in the state and in districts of the state with respect to:

(1) The identification of children as children with disabilities, including the identification of children as children with disabilities in accordance with a particular impairment described in chapter 24:05:24.01;

(2) The placement in particular educational settings of these children; and

(3) The incidence, duration, and type of disciplinary actions, including suspensions and expulsions.

In the case of a determination of inappropriate over identification or significant disproportionality with respect to the identification of children as children with disabilities, or the placement in particular settings of these children, the department shall provide for the review of and, if appropriate, revision of the policies, procedures, and practices used in the identification or placement to ensure compliance with the requirements of Part B of the Individuals with Disabilities Education Act; require any district identified under this section to reserve the maximum amount of funds allowable to provide comprehensive coordinated early intervening services to serve children in the district, particularly, but not exclusively, children in those groups that were significantly over identified under this section; and require the district to publicly report on the revision of policies, practices, and procedures described under this section.

The district will submit annual child count data on the identification of students with disabilities. In the case of a determination of inappropriate over identification or significant disproportionality with respect to the identification of children with disabilities, or the placement in particular settings of these children, the department shall provide for the review of and, if appropriate, revision of the policies, procedures, and practices used in the identification for placement to ensure compliance with the requirements of Part B of the Individuals with Disabilities Education Act; require any district identified under this section to reserve the maximum amount of funds allowable to provide comprehensive coordinated early intervening services to children in the district, particularly, not exclusively, children in those groups that were significantly over identified under this section; and require the district to publically report on the revision of policies, practices, and procedures described under this section.

- Prohibition on mandatory medication; 300.174; ARSD 24:05:14:21

State and school district personnel may not require parents to obtain a prescription for substances identified under schedules I, II, III, IV, or V in section 202(c) of the Controlled Substances Act, as amended to January 1, 2007, for a child as a condition of attending school, receiving an evaluation under chapter 24:05:25, or receiving services under this article.

Nothing in this section may be construed to create a federal prohibition against teachers and other school personnel consulting or sharing classroom-based observations with parents or guardians related to a student's academic and functional performance, or behavior in the classroom or school, or related to the need for evaluation for special education or related services under chapter 24:05:22 related to child find.

Garretson School District

Independent Education Evaluation Information Sheet

Garretson School District will agree to pay up to \$2500.00 for an independent education evaluation by a qualified professional within a 60 miles radius. Under unique circumstances, the District will consider deviating from this criteria. Qualified professionals must fall under one of the following categories:

- a. **Educational evaluator.** An educational evaluator must process a valid teaching certificate and must have training in individual and group tests to be administered.
- b. **Psychological evaluator.** A psychological evaluator must be a school psychologist certified by the division of education or a school psychological examiner certified by the division of education. A school psychological examiner's report must be co-signed by a certified school psychologist.
- c. **Psychiatric evaluator.** A psychiatric evaluator must be a psychiatrist licensed by the state board of medical and osteopathic examiners.
- d. **Language, speech, or hearing evaluator.** A language, speech, or hearing evaluator must have a valid South Dakota certificate as a speech and language therapist.
- e. **Audiological evaluator.** An audiological evaluator must have a valid South Dakota certificate as a school audiologist.
- f. **Medical evaluator.** A medical evaluator must be licensed by the state board of medical and osteopathic examiners.
- g. **Occupational therapy evaluator.** An occupational therapy evaluator must be licensed by the state board of medical and osteopathic examiners.
- h. **Physical therapy evaluator.** A physical therapy evaluator must be licensed by the state board of medical and osteopathic examiners.
- i. **Vision evaluator.** A vision evaluator must be an ophthalmologist licensed by the state board of medical and osteopathic examiners or an optometrist licensed by the state board of optometry.



Applicant: 49-004 Garretson
Application: 2023-2024 Consolidated Application - 00-
Cycle: Original Application

Grant Period 7/1/2023 - 6/30/2024

Application Sections Consolidated Application

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Overview	Contact Information	Allocations/Transferability	Non Public/Tribal	GEPA Information	Assurances	Grant Summary	Submit	Amendment Description	Planning and Consultation Documents	Application History
Consolidated Application Assurances									Assurance Summary	

Consolidated Application Assurances

By checking this box and saving the page, the authorized representative hereby certifies that he or she has read, understood and will comply with the assurances listed below program(s) for which funding is requested. These assurances are binding for Districts/Fiscal Agents that are accepting funding under this program(s).

Title I, Part A - The LEA assures:

- That the plan was developed with timely and meaningful consultation with teachers, principals, other school leaders, paraprofessionals, specialized instructional support persons (including administrators of programs described in other parts of this title), other appropriate school personnel, and with parents of children in schools served under this part a
1. coordinated with other programs under this Act, the Individuals with Disabilities Education Act (20 U.S.C. 1400 et seq.), the Rehabilitation Act of 1973 (20 U.S.C. 701 et seq. Career and Technical Education Act of 2006 (20 U.S.C. 2301 et seq.), the Workforce Innovation and Opportunity Act (29 U.S.C. 3101 et seq.), the Head Start Act (42 U.S.C. McKinney-Vento Homeless Assistance Act (42 U.S.C. 11301 et seq.), the Adult Education and Family Literacy Act (29 U.S.C. 3271 et seq.), and other Acts as appropriate.
 2. That the plan covers all thirteen (13) required provisions, detailed in Section 1112 (b), as appropriate to the programs implemented in the LEA.
 3. That migratory children and formerly migratory children who are eligible to receive services under this part are selected to receive such services on the same basis as other children receive services under this part.
 4. That services will be provided to eligible children attending private elementary schools and secondary schools in accordance with section 1117, and timely and meaningful consultation with school officials regarding such services.
 5. That, if selected, the LEA will participate in the National Assessment of Educational Progress in reading and mathematics in grades 4 and 8 carried out under section 303(b)(3) of the Assessment of Educational Progress Authorization Act (20 U.S.C. 9622(b)(3)).
 6. That the LEA will coordinate and integrate services provided under this part with other educational services at the local educational agency or individual school level, such as for at-risk learners, children with disabilities, migratory children, American Indian, Alaska Native, and Native Hawaiian children, and homeless children and youths, in order to increase the quality of instruction, eliminate duplication, and reduce fragmentation of the instructional program.
 7. That the LEA will collaborate with the State or local child welfare agency to
 - A. designate a point of contact if the corresponding child welfare agency notifies the local educational agency, in writing, that the agency has designated an employee to serve as the local educational agency; and
 - B. develop and implement clear written procedures governing how transportation to maintain children in foster care in their school of origin when in their best interest will be funded for the duration of the time in foster care, which procedures shall
 - (i) ensure that children in foster care needing transportation to the school of origin will promptly receive transportation in a cost-effective manner and in accordance with the Social Security Act (42 U.S.C. 675(4)(A)); and
 - (ii) ensure that, if there are additional costs incurred in providing transportation to maintain children in foster care in their schools of origin, the local educational agency will ensure that—
 - (I) the local child welfare agency agrees to reimburse the local educational agency for the cost of such transportation;
 - (II) the local educational agency agrees to pay for the cost of such transportation; or
 - (III) the local educational agency and the local child welfare agency agree to share the cost of such transportation.
 8. That all teachers and paraprofessionals working in a program supported with funds under this part meet applicable State certification and licensure requirements, including any requirements for certification obtained through alternative routes to certification.
 9. That, in the case of a local educational agency that chooses to use funds under this part to provide early childhood education services to low-income children below the age of 5 years of attendance, such services comply with the performance standards established under section 641A(a) of the Head Start Act (42 U.S.C. 9836a(a)).
 10. That the Parents Right-To-Know information was distributed to the parents of each student attending any school receiving funds under this part. Section 1112(e)(1)(A)
 11. That parent notification of individual student achievement and student growth on State academic assessments will occur. Section 1112(e)(1)(B)(i)
 12. That timely notification of each individual parent has occurred if a student has been assigned, or has been taught for 4 or more consecutive weeks by, a teacher who does not meet State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned. Section 1112(e)(1)(B)(ii)
 That parents of each student attending any school receiving funds under this part will be notified, at the beginning of each school year, about their rights to request information regarding the school's policy regarding student participation in any assessments mandated by section 1111(b)(2), which shall include a policy, procedure, or parental right to opt the child out of such assessments, if applicable.
 13. policy regarding student participation in any assessments mandated by section 1111(b)(2), which shall include a policy, procedure, or parental right to opt the child out of such assessments, if applicable.
 14. That the LEA and school(s) assessment results are widely available through public means, including clear and easily accessible information on the LEA's website.
 15. That the LEA has notified the parents of an English learner, not later than 30 days after the beginning of the school year of:
 - (i) the reasons for the identification of their child as an English learner and in need of placement in a language instruction educational program;
 - (ii) the child's level of English proficiency, how such level was assessed, and the status of the child's academic achievement;
 - (iii) the methods of instruction used in the program in which their child is, or will be, participating and the methods of instruction used in other available programs, including information on content, instructional goals, and the use of English and a native language in instruction;

- (iv) how the program in which their child is, or will be, participating will meet the educational strengths and needs of their child;
 - (v) how such program will specifically help their child learn English and meet age-appropriate academic achievement standards for grade promotion and graduation;
 - (vi) the specific exit requirements for the program, including the expected rate of transition from such program into classrooms that are not tailored for English learners, and graduation from high school (including four-year adjusted cohort graduation rates and extended-year adjusted cohort graduation rates for such program) if funds under title III are used in high schools;
 - (vii) in the case of a child with a disability, how such program meets the objectives of the individualized education program of the child, as described in section 614(d) of the Education Act (20 U.S.C. 1414(d)); and
 - (viii) information pertaining to parental rights that includes written guidance—
 - (I) detailing the right that parents have to have their child immediately removed from such program upon their request;
 - (II) detailing the options that parents have to decline to enroll their child in such program or to choose another program or method of instruction, if available; and
 - (III) assisting parents in selecting among various programs and methods of instruction, if more than 1 program or method is offered by the eligible entity.
16. That for those children who have not been identified as English learners prior to the beginning of the school year but are identified as English learners during such school year the local education agency shall notify the children's parents during the first 2 weeks of the child being placed in a language instruction educational program consistent with subparagraph (A).
17. That the LEA has implemented an effective means of outreach to parents of English learners to inform the parents regarding how the parents can—
- (I) be involved in the education of their children; and
 - (II) be active participants in assisting their children to—
 - (aa) attain English proficiency;
 - (bb) achieve at high levels within a well-rounded education; and
 - (cc) meet the challenging State academic standards expected of all students.
18. That the LEA has implemented an effective means of outreach to parents under clause (i) shall include holding, and sending notice of opportunities for, regular meetings for parents and responding to recommendations from parents of students assisted under this part or title III.
19. That a student shall not be admitted to, or excluded from, any federally assisted education program on the basis of a surname or language-minority status.
20. That the notice and information provided to parents under this subsection shall be in an understandable and uniform format and, to the extent practicable, provided in a language that the parents can understand.

Title II, Part A

The local education agency hereby assures the South Dakota Department of Education that:

1. The local education agency will target funds to schools within the jurisdiction of the LEA that:
 - a. Have the lowest proportion of highly qualified teachers;
 - b. Have the largest average class size;
2. The local education agency will carry out high-quality professional development activities that reflect the principles expressed in the definition of the terms in Title IX, Part A, Section 9101 (37).
3. The local education agency will carry out professional development activities that reflect scientifically-based research according to Title IX, Part A, Section 9101 (37).
4. The local education agency will comply with Title IX, Section 9501 of ESEA regarding participation by private school children and teachers.

Title IV, Part A

The local education agency, or consortium of such agencies, will:

- A. Prioritize the distribution of funds to schools served by the local educational agency, or consortium of such agencies, that—
 - (i) are among the schools with the greatest needs, as determined by such local educational agency, or consortium;
 - (ii) have the highest percentages or numbers of children counted under section 1124(c);
 - (iii) are identified for comprehensive support and improvement under section 1111(c)(4)(D)(i);
 - (iv) are implementing targeted support and improvement plans as described in section 1111(d)(2); or
 - (v) are identified as a persistently dangerous public elementary school or secondary school under section 8532;
- B. Comply with section 8501 (regarding equitable participation by private school children and teachers);
- C. Use not less than 20 percent of funds received under this subpart to support one or more of the activities authorized under section 4107;
- D. Use not less than 20 percent of funds received under this subpart to support one or more activities authorized under section 4108;
- E. Use a portion of funds received under this subpart to support one or more activities authorized under section 4109(a), including an assurance that the local educational agency educational agencies, will comply with section 4109(b); and
- F. Annually report to the State for inclusion in the report described in section 4104(a)(2) how funds are being used under this subpart to meet the requirements of subparagraphs (i) through (v).
 - (f) SPECIAL RULE.— Any local educational agency receiving an allocation under section 4105(a)(1) in an amount less than \$30,000 shall be required to provide only one in subparagraphs (C), (D), and (E) of subsection (e)(2).

McKinney-Vento Homeless Education

Section 722 (g)(1)(J) The LEA assures the following will be carried out:

- i. The local educational agency will adopt policies and practices to ensure that homeless children and youths are not stigmatized or segregated on the basis of their status as homeless children and youths.
- ii. The local educational agency will designate an appropriate staff person, able to carry out the duties described in paragraph (6)(A), who may also be a coordinator for other Federal programs, to serve as the local educational agency liaison for homeless children and youths.
- iii. The local educational agency will adopt policies and practices to ensure that transportation is provided, at the request of the parent or guardian (or in the case of an unaccompanied minor, at the request of the child or youth), and from the school of origin (as determined under paragraph (3)), in accordance with the following, as applicable:
 - (I) If the child or youth continues to live in the area served by the local educational agency in which the school of origin is located, the child's or youth's transportation to and from the school of origin shall be provided or arranged by the local educational agency in which the school of origin is located.
 - (II) If the child's or youth's living arrangements in the area served by the local educational agency of origin terminate and the child or youth, though continuing his or her education in the area served by another local educational agency, the local educational agency of origin and the local educational agency in which the child or youth is currently attending school shall agree upon a method to apportion the responsibility and costs for providing the child or youth with transportation to and from the school of origin. If the local educational agency of origin and the local educational agency in which the child or youth is currently attending school do not agree upon such method, the responsibility and costs for transportation shall be shared equally.
- iv. The local educational agency will adopt policies and practices to ensure participation by liaisons described in clause (ii) in professional development and other technical assistance pursuant to paragraphs (5) and (6) of subsection (f), as determined appropriate by the Office of the Coordinator.

Sec. 722(f)(5) provide technical assistance to and conduct monitoring of local educational agencies in coordination with local educational agency liaisons designated under subsection (e)(3) and paragraphs (3) through (7) of subsection (g);

Sec. 722(f)(6) provide professional development opportunities for local educational agency personnel and the local educational agency liaison designated under subsection (e)(3) and paragraphs (3) through (7) of subsection (g); personnel and liaison in identifying and meeting the needs of homeless children and youths, and provide training on the definitions of terms related to homelessness specified in sections 722 and 725 to the liaison;

723(b)(3) An assurance that the local educational agency's combined fiscal effort per student, or the aggregate expenditures of that agency and the State with respect to the provision of special education by such agency for the fiscal year preceding the fiscal year for which the determination is made, was not less than 90 percent of such combined fiscal effort or aggregate expenditures for the second fiscal year preceding the fiscal year for which the determination is made.

723(b)(4) An assurance that the applicant complies with, or will use requested funds to comply with, paragraphs (3) through (7) of section 722(g) – list of LEA and LEA liaison.

723(b)(6) An assurance that the local educational agency will collect and promptly provide data requested by the State Coordinator pursuant to paragraphs (1) and (3) of section 722(g) regarding identifying and meeting the needs of homeless qualifying students, housing at time of identification, barriers, etc.

723(b)(7) An assurance that the local educational agency will meet the requirements of section 722(g)(3) – school stability, immediate enrollment, records transfer, disputes, etc.

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user ID: Guy Johnson ()

For additional information please contact the South Dakota Department of Education
[Contact Us](#)



Garretson School District

2023-24 GSD COVID PLAN



Health Concerns



Transportation



Food Service



School Procedures



Classroom Procedures



Encore Classes

The Garretson School District is committed to making the educational experience of our students the best it can be. This plan will serve as a guide for decision making as the COVID-19 pandemic continues to play out in the 2022-2023 school year. The district reserves the right to modify the guide or recommendations based on local conditions as they change. Priorities in the district continue to be student and staff safety as well as providing the best possible educational experience for our students. We have considered and will continue to consider recommendations from the CDC, the SD Medical Association, the SD Department of Education, the SD Department of Health and other organizations in preparation of this plan. Accommodations to health and safety policies will be made on an individual basis to ensure all students including students with disabilities have access to instruction and district services.

Risk Levels:

The plan is organized around and based on the science surrounding COVID-19. The plan may be modified or changed as the knowledge base surrounding this virus continues to grow. As new variants are discovered and the pandemic changes over time, the plan may need to be modified based on current conditions within the school district, the region and the state of SD.

The plan outlines three levels of risk for infection and transmission of COVID-19 for students and staff.

Green: Low risk of infection and transmission.

Yellow: Moderate risk of infection and transmission

Red: High risk of infection and transmission

Instructional Format:

Our intent is to offer face-to-face learning in the schoolhouse for the 2022-2023 school year. While some aspects of the learning may look slightly different, all classes will be held in-person, with attendance required for all students.

Opting for Distance Ed

The District will not be offering a long-term distance learning option to our students in the 2022-2023 school year. Families that do not wish to send their children to school

must submit the appropriate “exemption from public education” materials to the Department of Education prior to the start of the school year.

Vaccinations

The Garretson School District recommends that all students, staff and parents get vaccinated for COVID-19. The district does not intend to require vaccination as a condition of attendance in school.

Physical Distancing and PPE use

The CDC recommends keeping 3 feet of distance between individuals in the school setting. The CDC recommends use of masks for all people above the age of two years who have not been vaccinated. The Garretson School District recommends that all unvaccinated students use appropriate face coverings while attending school.

Regardless of the “level,” all staff and students should follow the CDC’s recommendations that everyone wash hands frequently and thoroughly, and also practice good respiratory etiquette (cover all coughs and sneezes). After coughing or sneezing, it is recommended that the person also wash hands thoroughly.

Students in Headstart / preschool will be required to comply with all federal directives related to the use of face coverings and other mitigation measures.

Green: The use of face coverings is optional for both vaccinated and unvaccinated individuals. In settings where 3 feet of distance is not possible, masks are strongly recommended.

Yellow: The use of face coverings are recommended for all students and staff, and strongly recommended for individuals who have not been vaccinated.

Red: The use of face coverings is required for all students and staff, regardless of vaccination status.

Health Screenings.

Parents should screen their children’s health every day before sending the children to school or on the bus. Parental health screening should include asking children if they are experiencing any of the signs or symptoms of COVID-19. Individuals with a temperature

of 100.4 degrees or higher, without fever reducing medication, should not be present in school.

District personnel may conduct temperature checks at school throughout the day.

Staff are responsible for assessing their own symptoms and should not attend school if they are showing symptoms or an elevated temperature.

If a student or staff member has COVID-19 symptoms, the individual is directed to visit their health care provider and follow all instructions from them. Anyone with a positive COVID-19 test must quarantine for a minimum of five days, and must be symptom and fever-free, without fever-reducing medication, for a minimum of 24 hours before returning to school. Students and staff who exhibit symptoms of COVID-19, but do not have a positive test may not return to school until symptom and fever free for 24 hours (without fever reducing medication).

The Garretson School District will not be conducting screening at the school, but will support testing done in conjunction with the SD Department of Health or medical providers.

Contract Tracing:

The district will not expend resources on contact tracing. The SD Department of Health has the statutory authority and responsibility for contact tracing and quarantine directives. The Garretson School District will cooperate and coordinate with the SD Department of Health.

Transportation

Face coverings are strongly recommended on all school transportation. However, students and staff who have been vaccinated do not need face coverings.

Seats will be sanitized daily.

Arrival at School / Start of the school day

Elementary students: Students may enter the building through the West Gym Entrance or the Main school entrance. Parents are reminded that students should not come to school until after 8:00. Students who wish to have breakfast may proceed to the commons. Students in grades k-3 will proceed to the playground until staff bring them into the building. Students in grades 4 and 5 should proceed to the old gym.

Middle School and High School students: Students should not arrive in the building prior to 8:00 AM unless they are here for a specific program. Students may enter the building using the Main entrance, Locker Room entrance or the building's Northeast high school entrance. Students who wish to participate in the Breakfast program may proceed to the commons for breakfast. All breakfast items must be consumed in the commons. Students may not bring breakfast items into the MS/HS hallways or classrooms. Students will not be permitted to "hang out" in the commons, locker rooms or any other area. Students not participating in Breakfast should proceed to their first class.

Classroom Seating and Materials:

Physical Distancing measures will be in place in each classroom. In classrooms where a 3' distance cannot be maintained, face coverings / masks are recommended for those students or staff who have not been vaccinated.

Specials / Elective Coursework

Music classes may be held in an alternate location in order to encourage appropriate distancing of students. Students who have not been vaccinated are encouraged to wear a face covering in vocal music and instrumental music classes. Further mitigation strategies may be employed if the district moves to a "yellow," or "red" status.

Technology:

Students in grades k-1 will have intermittent access to technology devices throughout the day. Students in grades 2-12 will have access daily access to their assigned iPad. Students in grades 6-12 may take their device home, while students in grades 2-5 will leave their device at school. Students will be encouraged to clean their device regularly, following instructions from the technology director.

Breakfast and Lunch

Green / yellow: Breakfast and lunch will be served in the commons / lunchroom area. Additional sanitation measures will be taken between groups. Some food items may be limited.

Red: Breakfast and lunch will be served in the commons, lunchroom and supplemental seating area in order to encourage appropriate distancing. Masks are required for all students and staff when not eating.

End of the School day

Students are encouraged to leave the building directly after the school day ends. HS/MS students will not be allowed to loiter on school grounds after school.

Water Fountains

All students and staff are encouraged to bring a water bottle and use bottle fillers. Drinking fountains will be functional for the 22-23 school year.

Sanitizer stations

Sanitizer stations will be placed in each classroom near the entrance/exit. Students will be encouraged to use hand sanitizer whenever entering or exiting the classroom.

Large Group Gatherings:

Green / Yellow: At the elementary level assemblies and large group gatherings are discouraged. When assemblies or large group gatherings are necessary, students are strongly encouraged to wear a face covering when in attendance at large group gatherings or assemblies.

At the MS/HS level, students who have not been vaccinated are strongly encouraged to wear an appropriate face covering when in attendance at the assembly.

Red: Large group assemblies and large group gatherings will be limited, with appropriate distancing.

Grading:

Standards based grading will be used in grades k-5. Standard grading procedures will continue to be used in grades 6-12

Staff Attendance:

Staff are expected to attend school, as normal.

School Activities:

Students who participate in interscholastic activities are strongly encouraged to get vaccinated.

The school will comply with directives from the SDHSAA with respect to students who become ill and their safe return to play.

The school district reserves the right to make restrictions on crowd size, or, as necessary postpone or cancel events based on seven or fourteen day trend data made available from the SD Department of Health, active and new case levels, hospitalizations and other relevant data and guidance from local, county and state officials.

All individuals will be responsible for their own safety while in attendance at school events and are encouraged to follow appropriate distancing protocols and use an appropriate face covering.

Use of School Facilities by Non-School Groups:

School facilities will be open to use by non-school groups. All groups who use the school will be responsible for appropriate measures to ensure that unvaccinated attendees are aware of the expectation to keep themselves safe through appropriate distancing or wearing a face covering. All groups who use school facilities are responsible for providing and using appropriate sanitization techniques when finished with the facility.

Decisions to restrict the use of school facilities by outside groups will be made by the superintendent based on 7 and 14 day trend data from the SD Department of Health, active and new case levels, hospitalizations and other relevant data and guidance from local, county and state officials.

Student and Staff Social, Emotional and Mental Health:

The Garretson School District has put in place a number of supports for students for the 22-23 school year. The district trained all staff in the Masonic Model of Student Support Teams, and has implemented the support teams k-12. Additionally, new programming at the 6-12 level includes the REACH program, which is intended to offer mental health, social and academic support to students who may need it.

Staff who are experiencing needs related to social, emotional or mental health should contact the school's Employee Assistance Program (EAP): healthadvocate.com/standard3 (888)293-6948. For questions about the program, please contact Business Manager Jacob Schweitzer.

The Board approved this plan at a special meeting on June 12, 2023, granting the administration the flexibility to modify the plan as necessary based on local conditions within the District. An opportunity for public commentary was provided during the meeting.

Proposed Handbook Changes for 2023-2024

1. **Cover page: Date change.**
2. **P. 4-5 – Replace activity eligibility policy.**
3. **P. 5 – Remove student ticket prices and add “prices are subject to change and can be purchased through the school office.”**
4. **P. 7 – Change to the Tardiness and Truancy policy.**
5. **P. 8 – Change in consequences for cell phone violations.**
6. **P. 12 – Add definition of “look-alike” weapons to the Dangerous Items section.**
7. **P. 16 – Change policy on attendance rules for participating in activities – remove 3rd period and change to 2nd period.**
8. **P. 18 – Remove “Self Report” option from the Activity Guidelines.**
9. **P. 19 – Add explanation that suspensions for violations of state drug law and school training rules do not run concurrently.**
10. **P. 24-27 – Several updates to Health Policies section – Removal of COVID-19 section, update of SDCL 13-28-7, etc.**
11. **P. 29 – Updates to Lunch and Breakfast Program section to reflect new policy – lunch balance requirements, etc.**
12. **P. 34 – Addition to Tobacco Free Environment section to include “any device that is used for inhaling or ingestion.”**
13. **Various corrections of misspellings – Example – Midde – changed to Middle but not highlighted.**

Note: The page numbers indicated above currently correspond to where you can find these changes in the document I have sent you. After all changes are approved, I will have to remove the crossed out material and then go through and make sure the Table of Contents match where everything is. I will also be re-formatting the entire document to make it easier to manage and edit in the future.

Garretson Student Handbook 2023-2024



A Source of Information on
School Policies, Behavioral Standards, Curriculum and
Activities

Grades K-12

Garretson School District No. 49-4
Garretson, South Dakota

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Standards and Guidelines 6-12

All students in the Garretson Schools, 6-12, and their parents should be familiar with the policies included in this section. Items are listed alphabetically. For your convenience a complete list of topics is found in the Table of Contents.

ACADEMIC ELIGIBILITY POLICY

This policy will apply to all students in extra-curricular activities in grades 6-12. This includes anyone associated with the team including managers and statisticians.

~~Below is the recommended Academic Eligibility Policy:~~

- ~~1. All South Dakota High School Activities Association (SDHSAA) requirements and policies must be met.~~
- ~~2. Students will be eligible for the first two (2) weeks of each semester of the school year. Upon week three (3) and week 20 (second week of second semester) of the school year, a grade report will be run Monday morning at 11am. A grade report will be run every subsequent Monday of the school year at 11am with the exception listed in #3 below.~~
- ~~3. The first two weeks of Quarter 2 and Quarter 4, there will be no grade checks. Students with no failing grades for Quarter 1 and Quarter 3 will be eligible those two (2) weeks. Students that failed a Quarter 1 or Quarter 3 class will be ineligible for the first week of Quarter 2 and Quarter 4.~~

~~*Students with a failing grade either Quarter 1 or Quarter 3 may remain ineligible the second week of Quarter 2 and Quarter 4 if they still have incomplete work from the previous quarter.~~

- ~~4. Students will be ineligible if:~~
 - ~~• They have one (1) or more failing grades in a class. The student is ineligible for all school sponsored activities held Monday through Saturday of that week. If the next week the student continues to have a failing grade in that same class, the student, teacher, coach/advisor and administrator will meet to discuss circumstances and factors leading to the failing grade.~~
 - ~~• Parents of students with failing grades will be contacted and informed of the failing grade and details of the ineligibility period. This contact will be made by the instructor or administration (Principal/Activities Director).~~
 - ~~• Students will still be allowed to practice and attend home events. They will not attend events in which they would be required to be absent from school.~~
 - ~~• Eligibility will be reinstated if they have no failing grades when the next eligibility report is run.~~
 - ~~• Failing grades due to missing or incomplete work as a result of an excused/exempt absence will not result in eligibility during the time period in which a student is allowed per school policy to complete that work. (1 day for every day absent + 1 day).~~

1. Participation in activities is a privilege and not a right, and academic achievement should take priority over participation in activities. Garretson High School students who choose to participate in activities shall assume responsibility for maintaining good academic standing in all of their classes, and the following policies are in place to assist them in doing so.
2. To participate in activities sanctioned by the South Dakota High School Activities Association, high school students must meet the scholastic eligibility requirements set by the SDHSAA which are as follows: "Students, unless they are entering high school for the first time, shall have successfully passed twenty hours of high school work per week (4 full credit) classes for the preceding semester of attendance at any accredited high school."
3. In addition to the SDHSAA requirements, the following rules will govern participation in activities for Garretson High School students:
 - a. Students will be academically eligible for all activities at the beginning of each school year provided they meet the minimum state guidelines.
 - b. Students will be eligible for the first two (2) weeks of each semester of the school year. Upon week three (3) and week 20 (second week of second semester) of the school year, a grade report will be run Monday morning at 10:00am. If a student is failing (F) one or more classes, they will be ineligible for any activities for a period of one week, beginning at 12:00am on the day following the grade check and ineligibility notification and run through 11:59pm the next Monday.
 - c. Grade checks will take place on the first school day of each subsequent week with students informed of their ineligibility by the end of that day. An attempt will be made to inform parents, but ultimately it will be the student's responsibility to inform parents.
 - d. The first two (2) weeks of Quarter 2 and Quarter 4, there will be no grade checks. Students with no failing grades for Quarter 1 and Quarter 3 will be eligible those two (2) weeks. Students that failed a Quarter 1 or Quarter 3 class will be ineligible for the first two (2) weeks of Quarter 2 and Quarter 4.
 - e. At the end of each semester, quarter grades will be used to determine eligibility going into the holiday and summer breaks. If a student has a failing grade (F) in one or more classes, they will be ineligible for one week immediately following the end of the semester. At the end of the first semester, that would involve a time period during Christmas break. At the end of the second

semester, that would involve a time period after the last day of classes possibly including region and state track or golf. The exact one-week period of ineligibility will be determined on a semester by semester basis depending on the last day of classes and when grades are submitted by teachers.

- f. There is no minimum of number of events for which a student must be ineligible for failing more than one class, and it is possible there are no events during a period of ineligibility.
- g. Students are not ineligible for activities that are part of the grade for a class. Such graded activities must be clearly defined in the course syllabus.
- h. The coach or advisor will determine whether an ineligible student may/must participate in practices.
- i. The coach or advisor will determine whether an ineligible student may/must attend an activity/event. However, an ineligible student may not leave school before the end of the school day to attend an activity or event.
- j. With the exception of SDHSAA eligibility requirements as defined in number 2 above, academic eligibility requirements for students on Individual Education Plans (IEP's) will be consistent with these policies unless the student's IEP team specifies alternative requirements clearly documented in the student's IEP.

Academic Eligibility for Activities for Middle School Students

- 1. Eligibility for 6th, 7th, and 8th grade students in co-curricular activities are the same as high school students and applied to all activities that middle school students are eligible to participate in.
- 2. 7th and 8th grade students who participate in a high school activity will be required to follow high school eligibility requirements.

ACADEMIC LETTERING POLICY

A student can earn an academic letter by accumulating a grade point average of 3.5 or higher for current school year. (Note: All subjects in which the student is enrolled in will be counted in the accumulation of the GPA.)

The awards will be given out in the following order:

First Year Lettering	Letter "G" with Academics
Second Year	Lamp of Learning Pin
Third Year	Lamp of Learning Pin
Fourth Year	Lamp of Learning Pin

ACCESSORIES IN LOCKERS

All book bags, backpacks, gym bags and coats or jackets will remain in the students' lockers throughout the school day.

ACTIVITY TICKETS

Students may purchase activity tickets in the main business office. Students must present their activity ticket or have an electronic photo of their ticket for admittance into home athletic events. Student tickets are \$20 and adult tickets are \$40. prices are subject to change and can be purchased through the school office.

The price of admission to all athletic events will be \$5.00 for adults, \$3.00 for students.

Senior citizens (62 and older and residents of the Garretson School District) are admitted free to all Garretson school activities except tournaments sponsored by other organizations

ATHLETICS

Football, Soccer, Cross Country, Boys Basketball, Girls Basketball, Wrestling, Volleyball, Track, and Golf are the major sports offered at Garretson High School. Students who wish to participate in two or more sports during a season must work with both head coaches to create a mutually acceptable schedule.

Extra-curricular activity may present up to three (3) awards that are sponsored by the school. Additional awards will be at the discretion of the coach or advisor and any expenses incurred for these awards will be the responsibility of the coach or advisor.

ATHLETIC LETTERING POLICY:

An athlete who letters for the first time will be awarded a cloth letter "G". All subsequent letters will be recognized by certificate.

- 1. Football – To win an award, a player must have played in at least one-half of the total quarters of season games.
- 2. Basketball – A player must have played in at least ¼ of the total season games.
- 3. Soccer – Player must appear in over 50% of varsity halves.
- 4. Track –
 - A. Set a school record
 - B. Qualify and go to State Meet
 - C. Earn a total amount of points set up by the coach
- 5. Wrestling – To win an award, a wrestler must earn at least 72 points. Points are awarded as follows:
 - A. Double actual team points earned for varsity matches and tournaments.

- B. Actual team points earned for junior varsity matches.
 - C. Qualify and go to the State Meet.
 - 6. Cross Country – Place in Conference or Region Cross Country Meet or earn a total amount of points set up by the coach.
 - 7. Volleyball – Must participate in half the number of total games.
 - 8. Golf – To win an award, a player must participate as a member of the varsity team in at least one half of the scheduled meets.
 - 9. Cheerleading – Varsity Cheerleaders will be awarded a varsity letter at the end of the year if they fulfill these requirements: Cheerleaders begin each school year with fifteen (15) merit points. If a varsity cheerleader does not lose all merit points through the demerit guidelines or is not removed from the squad by the coach, administration, or athletic director.
 - 10. Club Softball – To win an award, a player must play in at least 50% of the defensive innings.
 - 11. Fine Arts – To win an award a student will be required to earn a total of 40 points during their four years of high school in order to letter in Speech and Theater. After the initial letter the student must continue to earn at least 15 points every subsequent year to earn another drama pin.
 - 12. Club Baseball – To win an award a player must play in at least 50% of the defensive innings.
 - 13. Trap Club – Athlete must average 18 points or more per round in competition play at the end of the season.
- Athlete must not miss any competition weeks (weeks 4-8) during the season.
 - Athlete participates in the State Tournament.
 - Athlete must participate consistently with the team for 2 years or more.

Athletes may receive awards in any sport for conscientious attendance at practice even though failing to meet the listed requirements. The coaching staff will make the final decision.

ATTENDANCE

Any person having control of a child, who is not younger than five or older than six years old by the first day of September, or any child who, by the first day of September, is at least six years old, but who has not exceeded the age of eighteen, shall cause the child to regularly attend some public or nonpublic school for the entire term during which the public school in the district in which the person resides, or the school to which the child is assigned to attend, is in session, until the child reaches the age of eighteen years, unless the child has graduated or is excused as provided in this chapter

Attendance is taken in each class and study hall and a record is kept of absences from each class. Hours of absence will be accumulated and recorded on report cards each nine weeks and on permanent school records at the end of each school year.

The following regulations apply to all students and pertain to absences of all types. Administrative discretion will be used when necessary.

Be aware that a note from home does not automatically excuse a student from school. A note is merely a request to have a student excused. The school reserves the right to excuse a student from school.

A. Absenteeism: Absence from school during regularly scheduled school hours.

1. Generally, the only absences excused are:

- Personal illness
- Family emergency (death, serious illness)
- Funeral
- Dental or medical appointments that cannot be made on Saturdays or after school hours.

a. School sponsored activities

b. Parental request 6-12: Parental request will be discouraged for repair of vehicles, shopping without parents, employment or babysitting outside of the home, oversleeping, recreational trips and vacations without parents, or missing class to study for another class. Lessons assigned and class discussions for the duration of a parental request absence becomes the responsibility of the student and the parents and should be made up in advance or immediately upon return to school whenever possible.

2. If a student is expected to be absent, parents should call the school by 8:30am. If no call or email is received by 8:30am, the school will call the home and make every effort to contact a parent to verify the absence. A written excuse is not necessary if a phone call has been made by the parent.
3. A student shall not leave school during the school day without reporting to the principal's office or attendance clerk and obtaining permission prior to the absence. Failure to report to the office shall result in an unexcused absence.
4. If a student becomes ill while in school, he/she shall report to the principal's office or attendance clerk. An attempt will be made to contact a parent before allowing the student to go home. All students will be asked to list two (2) additional people whom the school may call if contact cannot be made with either parent.
5. If a student knows he/she is going to be absent, he/she should communicate the intended absence to his/her teachers and make arrangements to make up all schoolwork before the absence.
6. In the case of an excused absence, an unexcused absence or truancy, the student shall be afforded the opportunity to make up the work and receive full credit. Students will be given at least as many school days as they were absent plus one additional school day to make up the work for full credit. The following example will illustrate the above policy: Student A misses three days of school. Monday, Tuesday, and Wednesday. He now has four school days to make up the work missed and receive full credit, Thursday, Friday, Monday, and Tuesday. It will be the sole responsibility of the student to make arrangements with the teacher for assignments and class activities missed during a parental request absence. If a grading period ends within the allowed time to make up work due to an absence, an "incomplete" shall be recorded. Incompletes become a "failure" if not made up within time allowed although teachers may extend deadlines under unusual circumstances.
7. Attendance will be taken every period of the day.

All absences, excused or unexcused will be processed as follows for students in grades 6-12.

Students who miss more than 15 minutes of a class period will be assessed one absence. Students who are late to the beginning of a class by 15 minutes or less will be assessed one tardy.

1. After a student has been absent five (5) times, the student and parent/guardian will be notified by the high school office. The notification will stress the importance of attendance in school achievement. The parent will also be informed that should the number of absences exceed eight (8) the student may be dropped from the class. A student conference or referral to a counselor will also take place at this time.
2. After a student has been absent seven (7) times, a second student and parent notification will be given emphasizing the importance of attendance for that class period the remainder of the semester. Also included in the notification will be detailed information regarding policy relating to the number of allowed absences and consequences for exceeding this number.
3. After a student has been absent eight (8) times from any class during a semester, notification will be given to the parent of the student stating this fact and further, that any additional absences may result in dropping the student from the course.

When the student has been absent from any class nine (9) times during a semester, the student may be deemed to not have sufficient credit in the affected class to obtain a passing grade and will be dropped from the course with an "F" recorded. A student may be referred to the Board of Education for long term suspension in the event a student no longer has at least three (3) valid classes.

4. A student who is dismissed from a class because of excessive absences will be afforded the opportunity to buy back one absence per class per semester by spending 3 hours in Saturday School. If this is done the student may remain in the class and still obtain full credit as long as they do not accumulate any more absences in that particular class.

For Clarification:

- (1) School Sponsored Activities. No count for any school related activities. (Athletic contests, music, debate, field trips, and any other approved by the School Administration or Counselor.)
- (2) Absences due to prolonged illness, hospitalization, counseling, or a series of medical treatments will be counted as one (1) absence whenever the number of absences reaches three consecutive school days and the treatment is supported by a physician's statement.
- (3) Absences due to bereavement or serious illness in the student's immediate family will be counted as one (1) absence.
- (4) A student may be excused for any other exceptional reason with approval by the Administration.

- B. Tardiness:** Tardiness is defined as failure to be at the assigned work station when the final bell rings. A student who is late arriving for any period class must report to the study hall where the tardy must be accounted for. An admit slip to enter class or study hall will be given upon receiving accountability.

Following the fifth tardy during a quarter, the principal will inform the parent or guardian of a potential problem, and the student will receive detention for this tardy and any subsequent tardiness. Following the eighth tardy during a quarter, the student will receive a Saturday School. Further tardiness will result in continued Saturday Schools and possible ISS. A student will receive a warning for the first tardy received each nine week period. A student will receive a detention for each subsequent tardy. Exceptions will be made if the tardy is caused by circumstances beyond the student's control. Each situation will need to be confirmed by school officials before the exception will be granted. Each exception must meet reasonable criteria and the satisfactory judgment of the principal. A student assigned five (5) tardies in a nine week period will be assigned an automatic Saturday School. Every subsequent tardy in that nine week period will result in a Saturday School.

- C. Truancy:** Unexcused Absence from school. One day, or any part thereof, equals one violation. Unexcused absences are those absences which are not excused by the school. This means that even though the parents excuse the student, the administration may not. The administration reserves the right to determine when an absence shall be excused. Unexcused absences may result in detention or Saturday School being assigned. Excessive unexcused absences will result in the student and parents having to meet with the administration to discuss possible loss of credit or other consequences.

Any student absent from school without proper notification will receive a Saturday School assignment. The student may be subject to the assignment of multiple Saturday Schools or a short term suspension depending on the severity or repeat violations of the truancy policy.

BUILDING HOURS

The school building will be locked until 7:25a.m. Students will not be allowed in the school building before 7:25am. Students will not be allowed to remain in the building after 3:20p.m. unless they are under adult supervision. All doors will be locked after 8:20 and not reopened until 3:15p.m.. Custodians will lock ALL school doors at 4:00 p.m. with the exception of the gym lobby doors on the nights there are events.

From 8:00am until the start of the school day, students are expected to be in the commons unless students have arranged to be with another teacher. In order to cut down on excessive traffic in the Middle School and Senior High complex, the following additional procedures apply:

1. Custodians will lock all outside doors at 4:00 p.m. on nights when there are no activities.
2. All sponsors of activities will remain in the building until students have left. If necessary, students may wait in the area just inside the front doors.
3. The advisors of any non-athletic activity held after 6:15pm will notify the night custodian (or request that they be notified) as to when the doors should be unlocked and locked.
4. Coaches will require players or participants to remain in the practice area at all times during practice.
5. Arrangements will be made so that a coach is the last to leave after everyone is out of the locker room and the door is locked.

A student in the school during non-building hours and is not under the direct supervision of a school employee or a responsible adult designated by a school official will be subject to disciplinary action based upon the frequency and seriousness of the violation.

BUSING

The Garretson School District has provided a fleet of buses for those who ride to school on them and the Board of Education has employed reliable, responsible and trained people to drive these buses. The bus driver is an official representative of the school and has full authority to discipline students on the bus. It is the duty of each student who rides the bus to do his/her part to keep the buses in good condition and to abide by the stated rules.

Violation of these rules could mean a reprimand, detention, or cancellation of bus privileges on all buses. If a student is removed from a bus, that student will have to obtain other means of transportation at no expense to the school district.

- A. Students should be on time. If the bus had to wait as much as one minute at each stop, it would be 20 to 30 minutes late to school.
 - B. The loading of students will be done at regular stops and loading zones only. Students should not stand in the traffic lanes while waiting for the bus or rush to the bus. Students should not approach the bus until it has come to a complete stop.
 - C. All students must be seated while the bus is in motion.
 - D. Arms and hands must be kept inside the bus.
 - E. The aisles must be kept as clear as possible. Traffic through them must not be blocked.
 - F. Boisterous or profane language will not be tolerated.
 - G. Absolutely no smoking and/or possession of drugs or other controlled substances will be permitted on the bus.
 - H. The bus driver is responsible for the safety and welfare of the students in the bus and should never be bothered or distracted in any way which will interfere with responsible, safe driving. Rowdiness, pushing, crowding, shouting or unnecessary noises will not be permitted.
 - I. All school buses must stop for railroad crossings as a matter of safety as well as law. Students must be quiet at this time.
 - J. Students will assist the driver in keeping the interior of the bus clean. No food, gum or drink will be consumed on the bus. The throwing of anything on the bus will not be tolerated. It is against the law to throw anything from a vehicle on the streets or highways.
 - K. Students will immediately report to the driver any damage occurring on the bus. The party responsible, or their parents, will be held responsible for the total cost of the property replacement or repair.
 - L. Students will not open or close the windows without the permission of the bus driver.
 - M. Bus drivers will not discharge riders at any other place than the regular stops without proper written authorization from the parent or school official.
 - N. If it is necessary to cross the road when leaving the bus, students shall cross at least 10 feet in front of the bus in full view of the driver, and cross only after looking to be sure no vehicles are approaching from either direction, and at the signal of the driver.
 - O. In the event of road emergency, students are to remain in their seats unless otherwise directed by the bus driver.
 - P. Each student is expected to inform the driver if he/she is not returning on the bus. If the student fails to do this, the driver is relieved of responsibility.
 - Q. Courtesy is expected at all times, both to the driver and to the other passengers on the bus.
 - R. Non-bus students are discouraged from riding on an incidental basis and will not be allowed to do so without prior approval from the administration.
- S. The Garretson School District realizes that cell phone use is an important line of communication between parents and their child
- Cell phones may be used for emergency purposes only.
 - Cell phones may be placed on vibrate but may not be visible while on the school bus.
 - Using the cell phone for taking pictures/video of self or others to transmit or store, and/or illegal activities will be considered inappropriate use of the cell phones.
 - Parents/students will assume any and all responsibility for loss of the phone and will be responsible for its safe keeping.

BUSING FOR STUDENT ACTIVITY TRIPS

- A. All school district bus rules will be in effect.
- B. Students taking part in school sponsored activities must use school provided transportation when going out of town. They can be released to their parents if the parents come to the person in charge and sign a release form. The parents may transport his/her own son or daughter home from the activity.
- C. For Fan Bus:
 - 1. There will be a charge which will be determined at the time of the activity trip.
 - 2. A minimum of 25 paid riders will be necessary before arrangements will be made for a spectator bus.
 - 3. Only students in grades six through twelve are permitted to take the bus for "away" games.
 - 4. The bus leaves for home immediately after the game.
 - 5. Adults may ride spectator bus.

CELL PHONES

The use and possession of cell phones in the general classroom are prohibited at the Garretson School during normal school hours (8 a.m.-3:25 p.m.) unless permission is granted by the classroom teacher. Cell phones shall be kept in student lockers during the school hours listed above with the exception listed below.

Students may be asked to remove wearable electronic devices during class and place them in their lockers or have teachers hold them until after the class is over. If it continues to be an issue a student may be asked to either leave these devices at home or leave them in the office during the school day.

Students found violating this policy will have their ECD confiscated and turned in to the office. A parent will be contacted and come to the school to retrieve the confiscated device. For the first and second violations, a parent will be contacted and the device will be returned at the end of the day.

Students who continue to violate this policy (third offense or greater) may have their ECD confiscated for a reasonable period of time pending a conference with parents/guardians and a resolution of an investigation into the matter.

EXCEPTION: For Garretson Middle and High School Students...The use of cell phones and electronic devices will be allowed in the school's "PHONE ZONE" which is identified as the main entrance area, lunchroom ramp and lunchroom during the dedicated lunch periods, respectively.

CHEATING OR ACTING IN A DISHONEST OR UNFAIR MANNER

Any student caught cheating or plagiarizing on any test and/or assignment may have a zero assigned to that test and/or assignment. All cases will be referred to the principal and the teacher will notify the parents of the infraction. Disciplinary action will be taken and will be left up to the discretion of the teacher and the principal.

CHURCH NIGHT – WEDNESDAY

There are to be no school activities scheduled on Wednesday evening after 6:15. Only state sanctioned events will be scheduled on Wednesday evening.

CONDUCT AT SCHOOL ACTIVITIES

Students are encouraged to attend and support all school sponsored functions. The following rules apply.

A. School Parties, Mixers or Dances

1. All administration approved school parties, mixers, or dances may continue until 12:00am.
2. Any person admitted to a dance or party must remain in the school building until he/she is ready to leave. No one will be allowed to re-enter the dance or party after having once left. Doors may be closed or locked one-half hour after the start of dance or party.
3. Proper conduct must be observed. Chaperones may remove immediately any student misbehaving. Any student ejected for misbehavior may be excluded from future mixers and/or activities for the remainder of the school year.
4. All faculty members, their escorts, wives, or husbands, school board members, their escorts, wives, or husbands, and parents are welcome to attend the dances (provided they abide by school rules).
5. Combination Jr. & Sr. High dances may be permitted with prior approval from the administration.
6. Any party, mixer, or dance will have as many adult chaperones as classes invited.

B. Athletic Events, Assemblies, Concerts, Plays, and Programs:

Garretson students (Pre-K through grade 8) must have parental supervision at all school activities outside of the regular school day. These events are being held for the enjoyment and educational benefit of all students. Students Pre-K through grade 8 who are not supervised will be asked to leave the stadium or school.

Students are expected to watch the game and support the team. Food and drink may not be brought from outside of the school to these activities.

Good sportsmanship is one of the primary purposes of the high school interscholastic athletic program and it is essential for the success of these programs.

CONFIDENTIALITY

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. They are:

- (1) The right to inspect and review the student's education records within 45 days of the day the Garretson School District receives a request for access.
- (2) The right to request the amendment of student's education records that the parent or eligible student believes are inaccurate or misleading.
- (3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.
- (4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the Garretson School District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

U.S. Department of Education
Family Policy Compliance Office
400 Maryland Ave, SW
Washington, DC 20202-8520

FERPA DIRECTORY INFORMATION:

The Garretson School District may disclose information contained in an education record of a student which would not generally be considered harmful or an invasion of privacy if disclosed, such as:

- Student's name
- Address
- Telephone listing
- Electronic mail address
- Photograph
- Date and place of birth
- Major field of study
- Dates of attendance
- Grade level

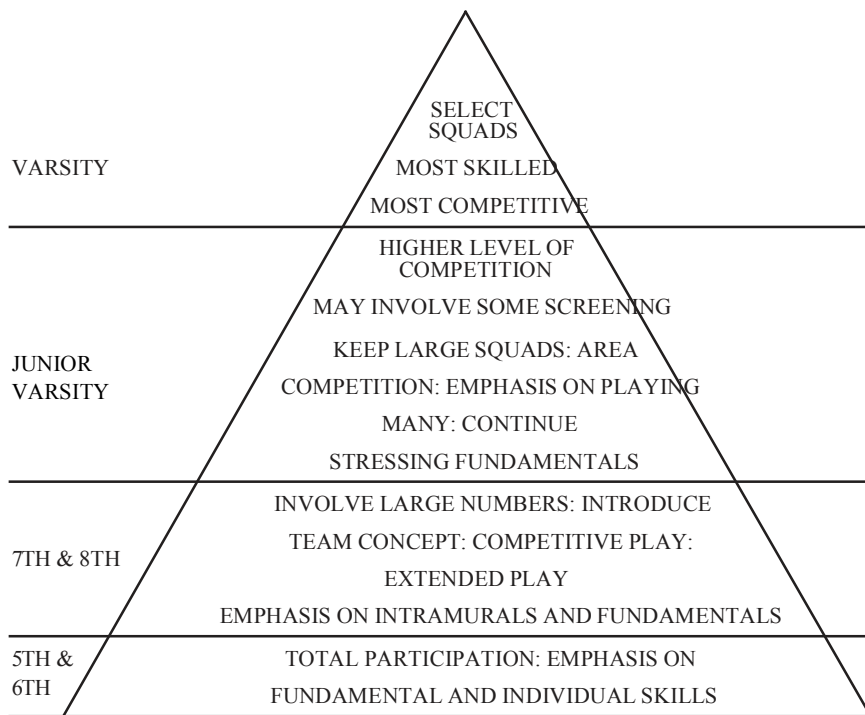
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Degrees, honors, and awards received
- The most recent educational agency or institution attended
- Student ID number, user ID, or other unique personal identifier used to communicate in electronic systems but only if the identifier cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a PIN, password, or other factor known or possessed only by the authorized user
- A student ID number or other unique personal identifier that is displayed on a student ID badge, but only if the identifier cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a PIN, password, or other factor known or possessed only by the authorized user.

A copy of these policies and regulations may be obtained in the superintendent's office of the School District. Complaints regarding violation or rights accorded parents and students should be submitted to the Superintendent of Schools of the Garretson School District.

CO-CURRICULAR ACTIVITIES PHILOSOPHY

- I. PURPOSE:
 - A. For the student: Co-curricular programs provide opportunities for developing fine school morale; for being sportsmanlike hosts to visiting fans, officials, and athletes; and for exercising the qualities of fair play and courtesy. Co-curricular activities should be considered a part of the school curriculum, educational in the purpose and conduct.
 - B. For the participant: Competition offers an opportunity to develop skills, learn team concepts, attain a high level of fitness, promote friendships, and learn and practice good sportsmanship. It is fully intended that co-curricular competition develops the understanding that the rules of the activity are similar to the rules of everyday life.
 - C. For the community: Co-curricular programs encourage wholesome school/community relations under constructive conditions. These programs provide entertainment, a sense of pride, and a vehicle for fans to make a positive impression of our community to others outside the Garretson School District.
- II. THE SCHOOL PROVIDES:
 - A. An opportunity for every student to participate in some phase of the activities
 - B. Leadership in the form of coaches and other supervisors
 - C. Necessary equipment and facilities
- III. THE STUDENT PROVIDES:
 - A. Sacrifice, self-discipline, desire, determination, and dedication
 - B. A good attitude which would include:
 1. High regard and willingness to conform to training rules
 2. Proper care and accounting of equipment
 3. Acting as a representative of the school, student body, and community
 4. An understanding of the team concept before individual goals
- IV. THE PARENTS PROVIDE:
 - a. Positive encouragement to their son or daughter
 - b. Support and enforcement of training rules
 - c. Support to the program in which their son or daughter is participating
- V. CO-CURRICULAR COACHES AND SUPERVISORS PROVIDE THE FOLLOWING:
 - A. The proper ideals of sportsmanship, ethical conduct, and fair play.
 - B. Emphasis of the values derived from participating in the activity fairly.
 - C. Cordial courtesy to visiting teams, officials, and participants.
 - D. A respectful relationship between visitor and host.
 - E. The respect, integrity, and judgement of officials.
 - F. A thorough understanding and acceptance of the rules of the game and/or activity standards of eligibility.
 - G. Leadership, use of initiative and good judgement by the participants on the team.
 - H. Recognition that the purpose of activities is to promote the physical, mental, moral, social, and emotional well-being of the individual players.

The chart shown below describes the Garretson Schools Athletic Philosophy at the various level of the program. The base of the triangle represents total participation. The apex represents the highly competitive level.



CURFEW

The incorporated towns within our school district have established curfews. The City of Garretson cooperates with the school district in extending that curfew 1/2 hour beyond the ending time of a school activity. Students are expected to cooperate with these city ordinances. They can be found below:

ORDINANCE NO. 594

AN ORDINANCE OF THE CITY OF GARRETSON, SD, AMENDING THE MUNICIPAL ORDINANCES OF THE CITY OF GARRETSON, SD, BY AMENDING TITLE 8, MISCELLANEOUS OFFENSES, CHAPTER 8-4, MINORS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GARRETSON, SD:

Section 1. That Chapter 8-4, of the Municipal Ordinances of Garretson, SD, is hereby amended to read as follows:

8-4-1 CURFEW HOURS AND EXCEPTIONS

No person under the age of eighteen (18) years shall be or remain in or upon the public streets, alleys, parks, playgrounds, public grounds, public places, public buildings, public places of amusement and entertainment, vacant lots, or other unsupervised public places within the city between the hours of 11:00 p.m. and 6:00 a.m. of the following day, unless accompanied by his or her parent, guardian or other adult person having the care and custody of the person or where the person is upon an emergency errand or legitimate business directed or authorized by his or her parent, guardian or such other adult person having the care and custody of the person. The provisions shall not apply to any minor within the half hour following the formal dismissal time of any service or authorized activity of any church, school, club or other adult sponsored organization provided said minor shall have actually attended said service or authorized activity.

8-4-3 RESPONSIBILITY OF PARENTS OR GUARDIANS

It shall be unlawful for the parents, guardian or other adult person having the care and custody of a person under the age of eighteen (18) years to knowingly permit such a person to be or remain in or upon the public streets, alleys, parks, playgrounds, public grounds, public places, public buildings, public places of amusement and entertainment, vacant lots or other unsupervised public places within the City between the hours of 11:00 p.m. and 6:00 a.m. of the following day, except when the person is accompanied by his or her parent, guardian or other adult person having the care and custody of the person or when the person is upon an emergency errand or legitimate business directed or authorized by his or her parent, guardian or other adult person having the care and custody of the person.

Adopted this 14th day of December, 2009.

DANGEROUS ITEMS

The Board recognizes the importance of establishing and maintaining a safe and orderly school environment for students, staff and community. Students must feel safe and secure in the school setting to benefit from the educational program.

The possession of firearms and dangerous weapons in school buildings, vehicles or on school premises is a Class I misdemeanor and is strictly prohibited by this policy. (This does not include law enforcement officers.)

A dangerous weapon is defined as: any firearm, air gun, knife, instrument, object, destructive device, explosive material or substance, whether animate or inanimate that is calculated or designed to inflict death or serious bodily injury. **This definition also includes "look-alike weapons" which are defined as any item which resembles or appears to be a weapon, including, but not limited to, squirt guns, water rifles or pistols, slingshots, toy guns, toy grenades, and other similar items.**

SDCL 13-32-7. Possession of firearms on or in elementary or secondary school premises or vehicle as misdemeanor--Exceptions. Any person, other than a law enforcement officer or school sentinel acting pursuant to § 13-64-1, who intentionally carries, has in his possession, stores, keeps, leaves, places, or puts into the possession of another person, any firearm, or air gun, whether or not the firearm or air gun is designed, adapted, used, or intended primarily for imitative or noisemaking purposes, or any dangerous weapon, on or in any elementary or secondary school premises, vehicle, or building or any premises, vehicle, or building used or leased for elementary or secondary school functions, whether or not any person is endangered by such actions, is guilty of a Class 1 misdemeanor. This section does not apply to starting guns while in use at athletic events, firearms, or air guns at firing ranges, gun shows, and supervised schools or sessions for training in the use of firearms. This section does not apply to the ceremonial presence of unloaded weapons at color guard ceremonies.

Source: SL 1961, ch 49; SL 1979, ch 120; SL 1982, ch 86, § 145; SL 1990, ch 129; SL 1991, ch 147, § 1; SL 1993, ch 142; SL 2002, ch 90, § 1; SL 2013, ch 93, § 8.

Any student who brings an item fitting the above definition on to any school premises, vehicle, or building leased for any school function, activity, or event may be expelled for not less than twelve months and will be referred to law enforcement authorities. Any student who threatens to inflict death or serious bodily injury by way of written message, verbal message, telephone message, or e-mail message will be subject to the same consequences. The Superintendent shall have the authority to recommend to the school board that the expulsion requirement be modified on a case by case basis but may not increase the length of the period of expulsion.

DETENTION

Students that are assigned to detention will report on the day specified by the principal. If a student cannot come before school because of transportation problems, an effective alternative may be worked out by the principal.

1. Detention – Middle School and Secondary School

A detention can be assigned by any certified and/or classified employee of the Garretson School District. Detention will be conducted every morning from **7:30AM-8:00AM** as needed. Exceptions may be made if the absence is caused by circumstances beyond the student's control. The absence will be confirmed by the principal before the exception is granted. An unexcused absence from an assigned detention will result in the student being assigned a subsequent detention.

A school staff member may assign an informal detention which is a detention served with the assigning staff member. Some infractions will require Saturday School, detention, and suspension-

DISCIPLINE POLICY

A student in violation of a Garretson School policy will be assigned the appropriate consequence per the school-adopted discipline chart. It will be the student's responsibility to work around the inconveniences of family obligations, work, and school and community activities. Exceptions will be made if the absence is caused by circumstances beyond the student's control. Each situation will need to be confirmed by the principal before the exception will be granted. Each exception must meet reasonable criteria and the satisfactory judgment of the principal.

The administration of Garretson School reserves the right to implement effective disciplinary measures after due process procedures. Discipline problems that are not specifically mentioned or detailed will be dealt with in an effective manner.

CODE OF BEHAVIOR

Garretson Middle and High School's Uniform Code of Behavior has been developed by Faculty and Administration. The Code contains three parts:

1. A statement of appropriate behavior that is to be demonstrated at all times by all students.
2. A description of inappropriate behavior that, if practiced, will lead to;
3. A progressive level of consequences for inappropriate behavior.

Students are expected to read, understand, and follow the Uniform Code of Behavior. Both the expectations and the consequences of this document are practiced at Garretson Middle and High School.

GARRETSON MS/HS EXPECTATIONS

- **Respect yourself, others and property through your words and actions**

- **Follow Directions**
- **Keep hands, feet and objects to yourself**
- **Be in your classroom and have materials ready when the bell rings.**

Inappropriate Behavior:

Offense: An incident which takes place during normal school hours or school activities in the halls, cafeteria, school buses, or at school activities which disturb or disrupt the educational process or violate an individual's rights or are not in the best interest of the school.

CLASS ONE

Name Calling: Inappropriate language directed towards other students or staff that is derogatory, inflammatory, or negative.

Taunting / Teasing: Relates to making joking comments and or actions and being made fun of. It is delivered by verbal comment, written words, gestures, actions, or the spreading of rumors. It is deliberate and hurtful to the victim and it may be repeated over a period of time.

Inappropriate Dress: Students are expected to dress with standards that enhance a learning environment. Profanity and suggestive themes, such as alcohol, drugs, tobacco, sex, death, suicide, violence, or other dress that is provocative or distracting to the learning environment, will not be permitted.

Profanity / Graffiti: Use of obscene language or communication either verbal, written or graphic. Communication with sexual overtones and innuendo are included. The writing or graffiti on school property does not need to be permanent or damage said property.

Classroom Disturbances: Behavior which distracts from the educational process and disrupts the learning environment.

CLASS TWO

Failure to Serve Office Detention: Failure to appear for detention at the time assigned or expected by the principal. Also includes leaving or being dismissed before the entire detention has been served.

Falsifying Information: Incidents which are designed to deceive teachers, administrators, or other authorities including falsifying an admit slip, falsifying a parent phone call to excuse an absence or falsely using another student's ID.

Academic Misconduct: The act of deception or fraud; claiming a dishonest gain. Altering marks, letter grades or percentages, and stealing another student's or author's work, without giving credit, are included. In all instances of cheating or plagiarism, no credit **may** will be allowed.

Intimidation: To coerce, inhibit, or frighten to make someone change behavior, submit, or comply.

Insubordination: Student conduct deemed as unwillingness to submit to authority, refusal to respond to a reasonable request, or situations in which the student is shown to be habitually disobedient.

CLASS THREE

Leaving Without Authorization: Leaving the high school building to go to another place without permission of the principal or counselor. Parents/guardians must be contacted and give consent before the student may be dismissed from school.

Threaten: An expression of an intention to inflict pain, danger, harm, evil, injury, or punishment.

Pushing / Shoving: To push or shove.

Theft: Stealing or attempting to steal private or school property. This includes illegal confiscation of the school's or another student's computer files and documents.

Harassment: Use of threats, bullying, coercion, intimidation, humiliation, or similar conduct that constitutes interference with an individual's rights or school purposes.

Gross Misconduct: Insulting teachers, administrators, or any other staff member in a way that is disrespectful.

CLASS FOUR

Vandalism: Willfully causing or attempting to cause damage to private or school property. This includes alteration of the school's or a student's computer programs, files, or systems.

Expulsion from Saturday School: Being dismissed before the completion of the Saturday School assignment as a result of violating Saturday school rules.

Excessive ISS: Excessive ISS accumulates all class period ISS assignments together.

Alcohol: Using, possessing, selling, dispensing, or being under the influence of any mood altering alcohol on school property or at a school sponsored activity. Law Enforcement Authorities will be notified to administer appropriate legal consequences. Students will be encouraged to participate in an alcohol prevention class for alcohol violations.

Tobacco: Using, possessing, selling, or dispensing, tobacco on school property, or at a school sponsored activity. Law Enforcement Authorities will be notified to administer appropriate legal consequences. Students will be encouraged to participate in a non-smoking class for tobacco violations. This includes the use of e-cigarettes or any other means of nicotine delivery.

Fighting: Use of force, physical aggression or similar conduct that constitutes interference with school purposes or an individual's rights. Causing or attempting to cause physical injury to a school employee or to any student. Cases in which physical injury caused by accidents or other action undertaken on the reasonable belief that it was necessary to protect another person or self shall not constitute violation of this inappropriate behavior.

CLASS FIVE

Arson: The act of setting fire to school property or personal property within a school building to cause destruction of said property.

Drugs: Using, possessing, selling, dispensing, or being under the influence of any mood altering drugs, other drugs or material represented to be a controlled substance or possessing drug paraphernalia at school, on school property, or at a school sponsored activity. Law Enforcement Authorities will be notified to administer appropriate legal consequences.

Weapons: A dangerous weapon is defined as any firearm, or air gun, knife or device, instrument, material or substance, whether animate or inanimate, which is calculated or designed to inflict death or serious bodily harm, or by the manner in which it is used is likely to inflict death or bodily harm. This includes items meant to simulate or look like a dangerous weapon.

Endangerment to Life: Any negligent, threatening or reckless behavior which could endanger a person's life or be capable of causing significant physical harm to an individual.

Because it is not possible to list every inappropriate behavior that occurs, the administration reserves the right to administer alternative consequences to inappropriate behaviors not included in this code.

DISCIPLINE CHART

Offense	1st	2nd	3rd
CLASS ONE	Detention	Multiple Detentions	*Saturday School/*ISS
CLASS TWO	Mutiple Detentions	*Saturday School	*ISS/*OSS
CLASS THREE	*Saturday School/*ISS	*#ISS/*OSS	*#OSS (Possible Long Term)
CLASS FOUR	*#ISS/*#OSS	*#ISS/*#OSS	*#OSS (Possible Long Term)
CLASS FIVE	*#OSS (Possible Long Term)	*#OSS (Possible Long Term)	*#Possible Expulsion

*-Denotes Parent Contact

#-Referral to Law Enforcement

Administration reserves the right to assign alternative consequences.

DAMAGE TO SCHOOL AND/OR PRIVATE PROPERTY

Any student who steals or intentionally or accidentally damages school and/ or private property, or who shall deface by cutting or with writing or pictures, any fence, furniture, building or other school and/or private property shall immediately compensate for said damage or theft and upon refusal to do so, may be suspended from school until compensation has been made, or compliance with whatever decision has been made by the administration or Board of Education.

DISCIPLINE PROCEDURE FOR DETERMINING ALLEGED MISCONDUCT OR VIOLATIONS

The following steps will be utilized when appropriate:

1. The principal shall investigate the alleged misconduct or violation.
2. If the alleged misconduct or violation has occurred requiring Saturday school detention, ISS, or OSS, the principal will give oral or written notice of the incident to the student and to the parents as soon as possible after the incident.
3. When appropriate, the notice shall state the policy allegedly violated, and, if needed, the time and place where a hearing will be conducted by the principal.
4. The principal shall render a decision as soon as possible after the hearing and inform the student and parents.

DRESS CODE

It is expected that all students at Garretson Middle School and Garretson High School will use good judgment in the selection of personal clothing that is neat, clean and not offensive in taste or modesty. Safety requirements in specialized subject areas must also be considered. For reasons of health and other considerations, the following restrictions will be observed.

- A. Shoes must be worn at all times. Novelty slippers are not acceptable footwear.
- B. Students may not wear anything on their heads in the building or classroom unless required for safety or health reasons. This includes sweatshirt hoods.
- C. All students must wear shirts, blouses, or sweaters that cover the chest, stomach, shoulders and back. Apparel worn for sensationalism or clothing that exposes bare skin or undergarments will not be permitted. Bare midriffs, muscle shirts, tank tops, tattered clothing and spaghetti straps are considered inappropriate.
- D. Sunglasses may not be worn in the building unless required for medical reasons and a note has been issued from a doctor.
- E. Shorts may be worn during the 1st and 4th nine-week periods. Shorts and skirts of reasonable length are permitted. Dresses, skirts and shorts, as well as slits in any of these garments and shorts are not to be shorter than fingertip length. Shorts must be of acceptable length and remain that length the entire circumference of the short. EXCEPTION: Student may wear shorts during 2nd and 3rd nine-week periods if they wear leggings or tights underneath the shorts.
- F. Pants are not to be worn so that they expose the posterior part of the body or any underclothing.
- G. Clothing bearing inappropriate images or messages is not permitted. Inappropriate is identified as related to drugs, alcohol, cigarettes, sexual content, racism, discrimination, gang referenced or affiliated or any other subject, image or message deemed inappropriate by the administration.
- H. Clothing that is excessively torn, haggard, or baggy in appearance will not be permitted.
- I. Pajamas or bed garments are not permitted. Under garments shall not be exposed or worn as outer garments.
- J. Costumes are not to be worn in school except on school approved dress-up days.
- K. Spikes, chokers, dog collars, and chains are not permitted.
- L. All backpacks, purses or carry bags must be left in the student's locker.
- M. Winter Coats/Parkas are not to be worn during school hours.

Parents should take care that children are dressed appropriately for the weather conditions. Unless otherwise stated, this policy applies to all school activities, practices, and trips. Inappropriate dress will result in the appropriate action to remedy the issue. Continuous disregard for this policy may result in detention, suspension and/or the student may be required to relinquish the item in violation of school policy.

Acceptability of attire will be determined by the building administration. Students failing to meet stated standards of dress will be sent to the office where they will change, be sent home, or request of change of clothes from a parent or guardian. Students will not be allowed back into the classroom until they have changed.

DRUGS/ALCOHOL ON SCHOOL GROUNDS OR AT SCHOOL ACTIVITIES

A student shall not possess, use, distribute, transfer, conceal, sell, attempt to sell, deliver, nor be under the influence of tobacco or any nicotine delivery device or substance, alcohol and/or other drugs which affect the educational process of the school. Students shall not engage in alcohol and/or other drug use/abuse, nor possess paraphernalia specific to the use of alcohol and/or other drugs. Students who use prescription drugs authorized by a licensed physician do not violate this policy if the students conform to the prescription and appropriate school policies.

This policy is in effect on premises owned, leased or maintained by the school district, at all school related activities on and off campus, on vehicles used to transport students to and from school or at other activities and in vehicles parked on school property. Violation is a Class 4 Offense of the discipline chart.

Disciplinary Sanctions and Implementation Procedures

The following procedures will be used in dealing with possession, use, distribution, or being under the influence of alcohol and other drugs on school property or at school sponsored events:

A. First Offense –

1. The administration will try to notify the parent(s)/guardian(s) by phone to explain the incident and arrange a conference;
2. The administration may notify available law enforcement authorities.
3. The administration may suspend the student for ten (10) days in compliance with student due process procedures.

B. Second and Subsequent Offenses –

1. The administration will contact the parent(s)/guardian(s) to arrange for a conference;
2. The administration may notify available law enforcement authorities. The administration may suspend the student for ten (10) days in compliance with student due process procedures.
3. The administration will notify the parent(s)/guardian(s) in writing of the suspension;
4. The administration may recommend to the school board that the student be expelled unless the following procedure is followed:
 - a. The student must agree to be assessed by a trained chemical dependency counselor or a licensed physician trained in chemical dependency;

C. Supplying/Distributing or Selling Alcohol and Other Drugs of Material Represented to be a Controlled Substance –

- A. The administration will notify parent(s)/guardian(s) in writing of the suspension;
- B. Supplying or selling chemicals may result in a ten (10) day suspension.
- C. The administration will refer the case to available law enforcement authorities;
- D. A hearing on the case will be conducted by the school board pursuant to due process rules for expulsion. Expulsion may be recommended by the administration.

Students whose observed behavior indicates possible use of alcohol and or other drugs will be referred to the building administrator. The building administrator and/or law enforcement will determine whether to contact the parent for further instruction, refer to the emergency authorization form or immediately seek additional medical treatment. Following the handling of the medical emergency, this Policy Statement for Alcohol and/or Other Drug Abuse will be followed.

The school district will encourage in anyone in violation of this policy to seek professional assessment from a trained chemical dependency counselor or a licensed physician trained in chemical dependency. Because we believe that chemical dependency is preceded by misuse, we feel confident that such early intervention can benefit the student before significant harm or dependency results. Individuals that enroll and complete such a program may have their consequences modified to reflect the intervention.

The administration will provide a list of agencies/professionals who can do the assessment and provide treatment. Fees for this assessment and treatment are the responsibility of the student and family.

Upon receipt of appropriate authorization, the agency or professional will notify the school administration that the student is willing to be evaluated and to comply with the treatment process.

DUAL CREDIT

Students who attend Garretson High School and are either Juniors or Seniors are afforded the opportunity to take college level courses via the Distance Learning program, the Internet, Correspondence courses, AP program, and dual credit classes offered through the South Dakota Board of Regents. Students may enroll in a course or courses in the fall or spring semester which are offered at an institution of higher education or post-secondary vocational-technical institution. The student shall obtain the district's approval of the course prior to enrolling. Students will be required to carry a full load of courses while at Garretson. Exceptions to this can only be determined by the administration.

If an eligible student successfully completes a post-secondary course requirement the student will receive credit towards high school graduation as well as post-secondary credit. Garretson School will award a 1/2 credit per semester upon successful completion of a post-secondary course regardless of the course being a three (3), four (4), or five (5) semester credit hour course. Garretson School will assign credit and place the course on the official student high school transcript after documented proof of successful completion of the course has been filed with the principal. It is the student's responsibility to ensure the post-secondary institution sends all official transcripts or documentation of successful completion of the course(s). The grades will be recorded on the student's official high school transcript and will be calculated into the student's grade point average and class rank.

A 0.33 weight will be added for Advanced Placement, Dual Credit and other college-level courses. The grade for the class will be inserted into the district grading scale and the corresponding grade point average will be entered into the student's transcript. See GRADING SCALE.

ELASTIC CLAUSE

The student and parent handbooks do not include everything that may possibly happen during the school year. If any situation not specifically covered should arise, the administration will make every effort to act fairly and quickly. Each situation is different and will be handled on an individual basis. The best interest of the student, school, and community will be considered.

ELIGIBILITY RULES FOR EXTRA- OR INTRA-CURRICULAR ACTIVITIES

Attendance:

A student must be in school no later than the start of the 3rd 2nd period in order to participate in extra- or intra-curricular activities, including practice. This includes all school-sponsored activities that are not part of the regular day. Medical appointments are excused if the student has a slip signed by the medical practitioner. Special cases may be reviewed by the administration.

Middle School student participation in HS athletic activities:

The SDHSAA sanctions the participation of students in grades 7-12 in activities. Students in grade 6 are not eligible for participation in school-sponsored athletic activities with the exception of 6th grade students who may participate in wrestling and participate in "middle school" or exhibition matches only.

Student athletes in grades 7 and 8 may participate in individual sports (XC, Track and Field, Wrestling and Golf) if their objective performance warrants their participation at the high school level.

Student athletes in grades 7 and 8 may participate in team sports (football, volleyball, Boys basketball, girls basketball and **soccer) only if the following conditions are met.

** See paragraph following conditions

1. Petitions for students in grades 7 and 8 may only be initiated by the Head Coach of the sports in which the athlete may be allowed to participate at the high school level. Coaches are not able to petition for students in grades 7 and 8 to participate on Junior Varsity teams. The skill level of the student athlete must be such that the student will see significant playing time at the Varsity level in order to be considered to play up.
2. After the Head Coach initiates the petition for participation on the Varsity team with the Activities Director, a meeting will be held with the coach, parents, Middle School Principal and Athletic Director. This team will consider the athlete's level of skill in the game, physical maturity, academic maturity and social maturity in making the decision to allow a 7th or 8th grade student to participate on the High School Varsity team. The decision to allow a 7th or 8th grade student to participate on the Varsity Team must be unanimous, with all team members agreeing that participation is in the best interest of the child.
3. Decisions made by this team are final. There is no opportunity for appeal.

At this time, the Garretson School District does not have a program for middle school soccer. In order to be considered for participation on the Varsity Soccer Team, all potential 7th or 8th grade students must participate in a skills test to determine if their skill level meets the requirement set in #1 above. The Head coach will be responsible for identifying the components of the skills test and for conducting the test at a time when the Athletic Director and Middle School Principal can be present to assist with the assessment.

GMS/GHS Activity Guidelines

The Garretson School District believes that it is important that our student athletes understand the importance of exhibiting proper conduct as a member of our school and community. For this reason, the Garretson Possession/Use Policy will be in effect for the entire calendar year.

A violation of the possession/use policy consists of a student possessing, using, distributing, ingesting, or inhaling any of the following: Tobacco or any other nicotine delivery device or substance, alcohol, drugs, or controlled substances.

This policy also addresses conduct unbecoming of a student/athlete and unlawful activity of student/athletes as stated below.

- Students are required to attend and participate in all practices. The student will be expected to travel with and attend extra-curricular activities at the discretion of the coach/advisor and activities director.
- Violations will accumulate during grades 7-12
- Policy is in effect 24/7 and 365 days/year
- Penalties will apply to the activity(s) the student is participating at the time. If the full ineligibility period is not served during a season or activity, it will continue the next season or activity in which the student is a participant. (IE. Football to Wrestling; Volleyball to Basketball, etc.)

- Dismissal from a team, the student ceasing their involvement with the activity or unsatisfactory participation during the ineligibility period will result in the suspension being voided and carried over to the next season/ activity. This is at the sole discretion of the head coach or activity advisor and the activities director.
- Activity which would constitute a felony or misdemeanor (other than minor traffic offenses) are also violations of this policy and subject to the same consequences.
- The administration and coach/advisor reserve the right to take disciplinary action for any conduct unbecoming of a student/athlete.

**A student charged by law enforcement of possession/use of tobacco, alcohol, illegal drug or controlled substance or for illegal activities other than minor traffic offenses will be considered in violation of this policy until said charges are dismissed or the student has been adjudicated.*

First and Second Offenses: See chart for length of ineligibility for extra-curricular activities offered by Garretson School District. Before eligibility is reinstated the student must have or verify they have made arrangements for a chemical abuse or dependency assessment (**First Violation**); or verify completion of chemical abuse or dependency program (**Second and Third Violations**) before eligibility will be reinstated.

- A second offense or third offense may also result in forfeiture of any awards or honors for the applicable season(s).
- Numbers below are by session - examples of sessions are (not limited to):
 - Volleyball tournament with three games in one day = 1 Session
 - Varsity football on Friday and junior varsity football on Monday =1 Session
 - Junior varsity basketball followed by varsity basketball = 1 Session (Same with VB)
 - National FFA Conference = 1 Session
 - All State Band or Choir or Band Choir trip = 1 Session
 - Student-athletes that participate in junior high and high school track meets. Ineligibility will be for two (2) varsity meets and any junior high meets that fall between those varsity meets.

Number of Sessions of Ineligibility:

** For students that are involved in multiple activities, the ineligibility period for each activity may be different. The ineligibility period will be deemed complete for each activity when the appropriate number of sessions of ineligibility have been met. Cancelled or postponed sessions DO NOT count toward meeting the requirements.*

** If involved in numerous activities - ONLY activities that take place during the time period outlined above will be missed.*

Sport/Activity	Violation #1	Violation #2	Violation #3
Football	2	4	1 Calendar Year
Volleyball	4	8	1 Calendar Year
Cross Country	2	4	1 Calendar Year
Soccer	2	4	1 Calendar Year
Basketball	4	8	1 Calendar Year
Wrestling	2	4	1 Calendar Year
Track and Field	2	4	1 Calendar Year
Golf	2	4	1 Calendar Year
Club Baseball	2	4	1 Calendar Year
Club Softball	2	4	1 Calendar Year
Oral Interpretation	2	4	1 Calendar Year
Trap Club	1	2	1 Calendar Year
FFA	2	4	1 Calendar Year
+Band	1	2	1 Calendar Year
+Choir	1	2	1 Calendar Year
1-Act Play	1	2	1 Calendar Year
3-Act Play	1	2	1 Calendar Year

#Cheerleading Same # as sport Same # as sport 1 Calendar Year

*Homecoming Royalty

*Prom If occurs during ineligibility period - 1 1 Calendar Year

If occurs during ineligibility period – 1 Calendar Year

***Homecoming Royalty and Prom:** Students who are ineligible for extracurricular activities are also ineligible for prom and homecoming (royalty, head usher, flag-bearer) if these events occur during the ineligibility period.

Also, students who have violated policy and have not met ineligibility requirements through another extra-curricular activity prior to homecoming or prom will serve their ineligibility with these events. For prom this includes sophomores' eligibility to serve as waiter or waitresses or any other student eligible to attend prom. For homecoming this includes participating as a member of the royalty court or as a head usher or flag-bearer.

*****IF A STUDENT IS NOT INVOLVED IN ANY EXTRA-CURRICULAR ACTIVITIES AT GARRETSON HIGH SCHOOL and VIOLATES ANY OF THE POLICIES LISTED IN THE Activity Guidelines THEY ARE SUBJECT TO THE ABOVE HOMECOMING ROYALTY AND PROM INELIGIBILITY.**

+Band and Choir ineligibility will include: All-State events; honor band and choir events; band and choir contests; band or choir trips. Band and choir members will be required to participate in any event that is part of the classroom grade.

#Cheerleading: Other organized performances (pep rallies, homecoming coronation, etc.) **ARE NOT** recognized as a session.

Third Offense: A third violation or subsequent violation greater than three (3) will result in a suspension from all extra-curricular activities for a period of one (1) calendar year.

Self-Report— Any student that self reports a violation will have their penalty reduced by one half (1/2) for their first offense. An admission of guilt is considered a self report if the student initiates the reporting of the incident and if the incident is reported to the Activities Director or Principal. The self report option may be used if a student cooperates with school officials in the process of investigating possible violations of the Garretson Possession/Use policy.

**A self report may be used on a first offense only and may only be used one (1) time.*

RESET Option – Any student who violates the Garretson possession/use policy as stated above will have a reset option and rewarded for subsequent adherence to school policy. If the student is not in violation of the possession/use policy for fifteen (15) months from the date of reinstatement, the student will move down one offense level.

EXAMPLE: A student who has satisfactorily completed the ineligibility period of a First Violation and does not violate the possession/use policy for 15 months (calendar), any subsequent violation after this time will be considered as a first violation.

**RESET Option may only be used 1 time.*

VIOLATION and CREDIBLE WITNESS: Judgment as to whether a student has violated this code will be based upon an arrest, citation, or notification from law enforcement, self-admission, court proceedings or credible witness. Credible witness is defined as law enforcement or parents of the violator. Additional witnesses may enter evidence to be considered if they are willing to submit information in a signed statement.

Suspension from Extracurricular Activities for use or possession of controlled substances or marijuana—SDCL 13-32-9

Any person adjudicated, convicted, the subject of an informal adjustment or court-approved diversion program, or the subject of a suspended imposition of sentence or suspended adjudication of delinquency for possession, use, or distribution of controlled drugs or substances or marijuana as defined in chapter 22-42, or for ingesting, inhaling, or otherwise taking into the body any substances as prohibited by 22-42-15, is ineligible to participate in any extracurricular activity at any secondary school accredited by the Department of Education for one calendar year from the date of adjudication, conviction, diversion, or suspended imposition of sentence.

The one-year suspension may be reduced to sixty school days if the person participates in an assessment with a certified chemical dependency counselor or completes an accredited intensive prevention or treatment program. If the assessment indicates the need for a higher level of care, the student is required to complete the prescribed program before becoming eligible to participate in extracurricular activities. Upon a subsequent adjudication, conviction, diversion, or suspended imposition of sentence for possession, use, or distribution of controlled drugs or substances or marijuana as defined in chapter 22-42, or for ingesting, inhaling, or otherwise taking into the body any substances as prohibited by 22-42-15, by a court of competent jurisdiction, that person is ineligible to participate in any extracurricular activity at any secondary school accredited by the Department of Education. Upon such a determination in any juvenile court proceeding the Unified Judicial System shall give notice of that determination to the South Dakota High School Activities Association and the chief administrator of the school in which the person is participating in any extracurricular activity. The Unified Judicial System shall give notice to the chief administrators of secondary schools accredited by the Department of Education for any such determination in a court proceeding for any person eighteen to twenty-one years of age without regard to current status in school or involvement in extracurricular activities. The notice shall include name, date of birth, city of residence, and offense. The chief administrator shall give notice to the South Dakota High School Activities Association if any such person is participating in extracurricular activities.

Upon placement of the person in an informal adjustment or court-approved diversion program, the state's attorney who placed the person in that program shall give notice of that placement to the South Dakota High School Activities Association and chief administrator of the school in which the person is participating in any extracurricular activity.

As used in this section, the term, extracurricular activity, means any activity sanctioned by the South Dakota High School Activities Association.

Any suspension served under the above rule for SDCL 13-32-9 will not run concurrent with the suspension from activities for a violation of the Possession/Use Policy. These suspensions will be served separately and consecutively. See GMS/GHS ACTIVITY GUIDELINES.

DUE PROCESS (ELIGIBILITY FOR ACTIVITIES)

In the event a student has become ineligible to participate in school sponsored activities the student will be afforded their due process in the following manner.

1. The student and parent(s) or guardian(s) will be informed when a violation has occurred and disciplinary action is taken.
2. The student and parent(s) or guardian(s) will be afforded a hearing before the administration.
3. A determination of eligibility shall be made by the administration and will become effective immediately.

The determination may be appealed to the Board of Education. Such an appeal shall be in writing and received by the Superintendent within seven (7) calendar days after notification of determination is given.

FIELD TRIPS

Field trips are conducted during school time as the planned culmination of a class or unit. Students are expected to comply with district busing rules when school vehicles are used and to leave and return on school vehicles when provided. Students on field trips should view themselves as ambassadors for the school and behave in an orderly manner. Permission slips signed by parents/guardians are necessary for students to be able to go on the field trip. Parent chaperones may be permitted to drive their own vehicles, however, in order to transport their own children, signed documentation must be given to the teacher. Parents are asked to not bring younger children with them during field trips/excursions. The privilege of attending a field trip may be restricted by the teacher and/or principal due to disciplinary problems at school or lack of academic effort.

EXPULSION – See DUE PROCESS

Shall mean denial to a student to participate in any instructional and/or school activity for a period of time as determined by the school board, but in no instance shall expulsion extend beyond the end of the current school year.

FINES

Students who owe the school district money for book fines, repair costs, replacement costs and any other financial obligation will be held responsible for payment.

Textbooks are furnished by the district. Replacement costs will be expected for books damaged through inappropriate use or handling. Students should make teachers aware immediately of any damage to their textbook or any other school property. Lost books will be paid for based on actual value of the article.

iPads© damage is outlined in the technology handbook that each student must sign prior to being given a device.

FIRE DRILLS/TORNADO DRILLS/LOCKDOWNS

Fire, tornado and lockdown drills will be held on a regularly scheduled basis with procedures for each building to be announced the first week of school. Fire exits and tornado designated areas are posted in each classroom.

FOOD AND DRINK

Food and beverages other than water will not be allowed in students lockers or hallways. Water bottles will be allowed as long as they are in clear containers.

Gum may be chewed but teachers may use discretion in their individual classrooms if it becomes a problem.

School lockers are subject to search and any food or drink items that are not allowed will be discarded. Disciplinary actions may be imposed for repeat violations.

FORGERY

Students committing forgery involving all types of passes and/or parental excuse notes as well as false phone calls will be subject to consequences determined by the school administration.

FUND-RAISING PROJECTS

All fund-raising activities must have prior approval by the Garretson School administration. Staff and students are discouraged from bringing items to school for distribution or sale to other students and staff. The school will not accept responsibility for lost or stolen items/money.

GRADING SCALE

<u>%</u>	<u>Grade</u>	<u>GPA</u>
95-100	A	4.0
92-94	A-	3.67
89-91	B+	3.33
86-88	B	3.0
83-85	B-	2.67
80-82	C+	2.33
77-79	C	2.0
74-76	C-	1.67
70-73	D+	1.33
68-69	D	1.0
65-67	D-	0.67
64 and below	F	0.0

A 0.33 weight will be added for Advanced Placement, Dual Credit and other college-level courses. The grade for the class will be inserted into the district grading scale and the corresponding grade point average will be entered into the student's transcript.

Ex. Student A receives a 92% in college level/AP class and the grade was an A due to it being in the college grading scale. It would be an A on our grading scale and with the .33 weight the GPA recorded to the Student A's transcript would be a 4.33.

*If the class is a locally offered AP class, the weight would only be added to the class if the student completed the entire year of the course.

Grades are available on the internet for parent's convenience. On the Garretson School homepage, click Parent/Student Portal. Call the school if you do not have an account.

GRADUATION EXERCISE REQUIREMENTS

Students must be actively engaged and working towards all graduation requirements set forth by the South Dakota Department of Education and the Garretson School District and must have accumulated a total of 20 credits before being allowed to participate in the graduation exercises at Garretson High School. No High School Diploma will be awarded until all graduation requirements of the state and the district are completed in full.

GRADUATION REQUIREMENTS (See Chart)

In order to graduate from Garretson High School a student is required to have completed 23 units of credit. In addition to the requirements approved by the South Dakota Department of Education, the Garretson School District has adopted the following requirements for graduation:

- 0.5 additional unit Language Arts
- 1.0 unit Employability
- 1.0 unit Computer

Students may not drop a class after the first week of each semester. The principal, teaching staff and guidance counselor retain the right to make the final decision.

Selection of Garretson High School Valedictorian and Salutatorian will be made after the seventh high school semester. The senior student with the highest grade point average after the seventh semester will be the class valedictorian and the student with the second highest will be the salutatorian

Garretson Graduation Requirements:

The following are the base requirements to graduate from Garretson High School. Every student, at a minimum, must complete the requirements below. Students will earn graduation endorsements based on curriculum they attain in addition to the base requirement. (See Endorsement Descriptions).

*23 credits required to graduate from Garretson High School

- (4.5) Language Arts –
 - Writing – 1.0 Units
 - Literature – 1.0 Units *Must include .5 unit of American Literature
 - (3.0) Mathematics –
 - Algebra I – 1.0 Units
 - (3.0) Lab Science –
 - Biology – 1.0 Units
 - (3.0) Social Science –
 - U.S. History – 1.0 Units
 - U.S. Government – .5 Units
 - (1.0) Of any of the following –
 - Approved CTE & Technical Education
 - Capstone Experience or Service Learning
 - World Language
 - (1.0) Fine Arts
 - (0.5) Personal Finance or Economics
 - (0.5) Physical Education
 - (0.5) Health or Health Integration
- Additional required credits for Garretson High School (23 required)

- 0.5 unit in Language Arts (4.5 Total)
- 1.0 unit Employability
- 1.0 unit in Computer

ENDORSEMENTS

Advanced Endorsement	Advanced Career Endorsement	Advanced Honors Endorsement <i>*All Coursework at a C or higher</i>
4.0 of Language Arts <ul style="list-style-type: none"> • Writing – 1.0 units • Literature - 1.0 units (must include .5 unit of American Literature) <ul style="list-style-type: none"> • Speech or Debate - .5 unit • Language Arts elective - 1.5 unit 	4.0 of Language Arts <ul style="list-style-type: none"> • Writing - 1.0 units • Literature - 1.0 units (must include .5 unit of American Literature) <ul style="list-style-type: none"> • Speech or Debate - .5 unit • Language Arts elective - 1.5 unit 	4.0 of Language Arts <ul style="list-style-type: none"> • Writing - 1.5 units • Literature - 1.5 units (must include .5 unit of American Literature) <ul style="list-style-type: none"> • Speech or Debate - .5 unit • Language Arts elective - .5 unit
3.0 of Mathematics - must include: <ul style="list-style-type: none"> • Algebra I - 1 unit 	3.0 of Mathematics - must include: <ul style="list-style-type: none"> • Algebra I - 1 unit 	4.0 of Mathematics - must include: <ul style="list-style-type: none"> • Algebra I - 1 unit

<ul style="list-style-type: none"> Algebra II - 1 unit Geometry - 1 unit 	<ul style="list-style-type: none"> Math Electives – 2 units 	<ul style="list-style-type: none"> Algebra II - 1 unit Geometry - 1 unit Advanced Math – 1 unit
3.0 of Lab Science - must include: <ul style="list-style-type: none"> Biology - 1 unit Lab Sciences – 2 units 	3.0 of Lab Science - must include: <ul style="list-style-type: none"> Biology - 1 unit Science Electives – 2 units *State-approved computer science course may be used as 1 elective unit.	4.0 of Lab Science - must include: <ul style="list-style-type: none"> Biology - 1 unit Any Physical Science - 1 unit Chemistry or Physics - 1 unit Science elective – 1 unit
3.0 of Social Studies - must include: <ul style="list-style-type: none"> U.S. History - 1 unit U.S. Gov - .5 unit Social Studies elective – 1.5 units 	3.0 of Social Studies - must include: <ul style="list-style-type: none"> U.S. History - 1 unit U.S. Gov - .5 unit Social Studies elective – 1.5 units 	3.0 of Social Studies - must include: <ul style="list-style-type: none"> U.S. History - 1 unit U.S. Gov - .5 unit World History - .5 unit Geography - .5 unit Social Studies elective - .5 unit
1.0 unit of the following-any combination: <ul style="list-style-type: none"> Approved Career & Technical Education units from the same career cluster. Capstone Experience or Service Learning 	2.0+ units of the following-any combination: <ul style="list-style-type: none"> Approved Career & Technical Education units from the same career cluster. Capstone Experience or Service Learning AND <ul style="list-style-type: none"> Attainment of an industry-recognized credential or National Career Certificate 	2.0 units of the following-any combination: <ul style="list-style-type: none"> Approved Career & Technical Education Capstone Experience or Service Learning Modern or Classical Language (including American Sign Language) – Must be in the same language.
1.0 of Fine Arts	1.0 of Fine Arts	1.0 of Fine Arts
.5 unit of Personal Finance or Economics	.5 unit of Personal Finance or Economics	.5 unit of Personal Finance or Economics
.5 unit of Physical Education	.5 unit of Physical Education	.5 unit of Physical Education
.5 unit of Health or Health Integration	.5 unit of Health or Health Integration	.5 unit of Health or Health Integration
6.5 Units of Electives	5.5 Units of Electives	3.5 Units of Electives

Approval to offer credit must be obtained through an application process with the Department of Education. The application must include: course syllabus; standards based curriculum; teacher certification; and assessment of standards by methods including end-of-course exams, authentic assessment, project-based learning or rubrics.

*With school and parent/guardian approval, a student may be excused from this course in favor of a more appropriate course. A student may be excused from Algebra II or Geometry, but not both. A student is still required to take three units of Math. If a student is excused from Chemistry or Physics, the student must still take three units of Lab Science.

Regarding the health requirement: Beginning with students who are freshmen in the fall of 2013, students will be required to take .5 unit of health at any time grades 6-12. A district may choose to integrate health across the curriculum at the middle or high school level in lieu of a stand-alone course. See Frequently Asked Questions for details.

A district may decide to offer credit for extracurricular Fine Arts activities. Students may be granted up to one credit in Fine Arts for participation in extracurricular activities.

If a student fails a class, the following options are available:

1. Retake the course

2. Correspondence course
3. Summer school, or
4. Alternative class

GRADUATION - EARLY

Early graduation is defined as gradating prior to 8 consecutive semesters of high school beginning with the first semester of the student’s freshman year. Early graduation at Garretson High School will be allowed under the following guidelines:

1. Early Graduation request form must be completed and filed with the principal prior to the start of the student’s sixth (6th) semester.
2. Early graduation is only allowed at the end of the seventh (7th) semester.
3. All graduation requirements for Garretson High School Graduation must be met.
4. Graduation exercises and the awarding of diplomas for early graduates will be on the same date of graduation for his/her classmates corresponding to the year they entered Garretson High School. Students that graduate early are encouraged to participate in the graduation exercises.
5. Students who graduate early will no longer be considered a student at Garretson High School and will forfeit student privileges upon their completion of required credits. These include but may not be limited to being recognized as valedictorian and salutatorian and participation in any school activities during the traditional eighth (8th semester) of their senior year.
6. Transcripts will be finalized for students that graduate early as soon as possible after confirmation that the student has met all requirements at Garretson High School.

EARLY GRADUATION REQUEST FORM (SAMPLE)

(Can be Obtained from the Principal or School Counselor)

Must be completed and filed with principal prior the start of the student’s sixth (6th) semester.

_____ has requested to graduate early from Garretson High School. He/She understands the following requirements for early graduation.

- Arrange a conference with the principal, school counselor and parents to form the plan of study for the 6th and 7th semesters for the student to ensure all requirements are met. All courses must be approved by the principal.
- Complete a minimum of seven (7) semesters.
- Maintain a minimum of C+ average (2.33 GPA) at the end of the student’s junior year.
- Complete all requirements by the conclusion of the first semester of the senior year (7th semester) including the required Senior Project.

Student Signature / Date: _____

Parent Signature / Date: _____

High School Counselor Signature / Date: _____

High School Principal Signature / Date: _____

HARASSMENT AND VIOLENCE POLICY

It is the policy of the Garretson School District that racial, sexual, religious/ ethnic harassment and violence will not be tolerated under any circumstances. We firmly believe that all persons are to be treated with respect and dignity. Harassment and violent incidents will be responded to in a manner that effectively deters future incidents.

Racial, sexual, religious/ethnic harassment and violence refers to unwelcome and unwanted behavior related to sex, race, religion, or ethnic group that makes the recipient feel afraid, embarrassed, helpless, angry or unsafe or upsets the recipient to the point that he/she cannot learn, cannot teach or be effective at school or at his/her job.

Harassment and violence is prohibited between staff members, between staff members and students, between students, and from members of the public directed at students or staff on school property or at school-sponsored events. Some examples of harassment and violence may include, but are not limited to: unwelcome patting, pinching, or physical contact; obscene gesturing or calling someone gay; ethnic or racial slurs; or threats, insults, or assaults against someone due to their sex, race, religion or ethnic group.

If a staff member or student feels that his/her emotional well-being, his/her sense of safety and security or sense of self-worth is being affected by such conduct, a complaint should be filed by contacting his/her school principal or by calling the school superintendent

HEALTH POLICIES – COMMUNICABLE DISEASES/MEDICATIONS

The Garretson School District does not employ a full-time school nurse, but instead provides a nurse four hours per week to assist with our student health program and is available by phone or email on a daily basis. The school nurse conducts hearing and vision screenings throughout the year at various grade levels, tracks student immunizations, is in charge of emergency response policies and procedures, and oversees the school health program. Screenings can be done on students throughout the school year upon parent or teacher request if suspecting a problem.

If your child becomes ill or is hurt during school hours (outside of minor scrapes and bruises), we will attempt to contact you. If we are unable to contact you, we will attempt to contact a person named by you on the **Garretson School Information Update Form** completed by you during the registration week. For serious injuries, an accident report will be completed by the school immediately following the injury and EMS will be activated.

Communicable Diseases

Rules for school attendance: When ill, students should not be sent back to school until they are vomit, diarrhea, or fever-free (without medication) for 24 hours.

Chicken Pox

The first symptoms include a slight fever, and feeling tired and weak. An itchy blister-like rash soon follows. The blisters become dry, crust over, and form scabs within 4 to 5 days. They may appear on the scalp, armpits, trunk and even on the eyelids and in the mouth. Cases must be excluded from school until all scabs are dry and there have been no new pox for two days.

Pink Eye

Symptoms include white or yellowish discharge from one or both eyes, tears, pain, swelling and reddening of the eyelids, matted eyelids after sleep, and sensitivity to light. In severe cases, infiltration of the cornea may occur. The illness may last from 2 days to 2-3 weeks. Child should be excluded from school and not return until seen by a physician and been on drops for 24 hours.

Common Cold

Common viral respiratory diseases can be characterized by fever and one or more cold symptoms such as chills, headache, body ache, weakness, and loss of appetite. Fevers greater than 100.4 should be excluded from school.

Ring Worm

Ringworm is a skin infection caused by a fungus that can affect the scalp, skin, fingers, toenails or foot by direct skin-to-skin contact with infected people or pets. Ringworm of the body appears as flat, spreading ring-shaped areas. The edge is reddish and may be either dry and scaly or moist and crusted. As it spreads, the center area clears and appears normal. Child should be excluded from school unless child has physician's written permit for re-entering. Infected area should be covered when child is in school.

Impetigo

Symptoms are characterized by pustule (crusted sore with oozing) appearing on face, neck and hands – occasionally on body. Exclude from school until all areas are healed (usually about one week) or until child has a doctor's written statement for re-entry.

Scabies

Scabies is a fairly common infectious disease of the skin caused by a mite. Scabies mites are transferred by direct skin-to-skin contact. Indirect transfer from undergarments or bedclothes can occur only if these have been contaminated by infected people immediately beforehand. The most prominent symptom of scabies is intense itching particularly at night. The areas of the skin most affected by scabies include the webs and sides of the fingers, around the wrists, elbows and armpits, waist, thighs, genitalia, nipples, breasts and lower buttocks. Symptoms will appear from two to six weeks in people who have not previously been exposed to scabies infestations, and within one to four days after subsequent re-exposures. Exclude from school until treated. Itching may still be present, and avoid physical contact with infested individuals and their belongings, especially clothing and bedding.

Head Lice

Lice can be found anywhere on the scalp but are heaviest behind the ears and just above the hairline along the nape of the neck. Head lice attach their eggs (nits) to human hair. Head lice transmission can occur during direct contact with an infested individual. Head lice cannot jump or fly. Head to head contact or sharing items of clothing, combs, brushes, hats, or headphones may also result in transmission. Shared surfaces such as pillows, mattresses, sleeping bags, cars seats, or upholstered furniture may also transmit head lice. Usually, the first indication of an infestation is the itching on the head. Scratching at the back of the head or around the ears should lead to an examination for head louse eggs (nits) on the hair, and can be spread as long as lice or eggs remain alive on the infested person. Medicated shampoos or cream rinses containing pyrethrin (Rid), permethrin (Nix), lindane (Kwell), or malathion (Ovide) are used to kill lice. Always shampoo twice, 1 week apart to kill all live and newly hatched lice. Nightly comb-through and nit-picking are required to remove all nits from hair, and stop the live cycle. Thorough cleaning should be done of household items including: vacuuming upholstered furniture and carpet; laundering clothing and bedding in hot water (130° F for 20 minutes) and drying on hot cycle or dry cleaning to destroy lice and eggs; soaking combs and brushes in hot water (130° F for 10 minutes). Anything that cannot be laundered should be sealed in a plastic bag for two weeks.

If live lice or evidence of nits is found on the student during the school day, the student **may remain in school and finish out the day will be required to go home for treatment**. They are required to treat with medicated lice shampoo and do a thorough comb-through to eliminate nits that same day and/or evening and can return to school the following day if **cleared by office staff there are no live lice**. If the student does not treat with medicated lice shampoo and continues to present to school with evidence of live lice and nits, the school will send the student home to be treated. The school reserves the right to check the students in question for lice until cleared and send them home as needed to reduce transmission.

Parents of Pre-5th grade students will be notified of the presence of lice via letter from school nurse. Parents of Middle and High school students are notified via phone, email, or letter if their student has lice.

Influenza

Influenza is highly contagious and is easily transmitted through contact with droplets from the nose and throat of an infected person who is coughing and sneezing. Typical flu symptoms include headache, fever, chills, cough and body aches. Intestinal symptoms are uncommon, and symptoms can occur within 1 to 3 days after exposure to an infected person. Good handwashing and hygiene and getting a flu shot annually are ways to prevent or lessen the severity of the flu.

COVID-19

COVID-19 is a contagious respiratory illness caused by infection with a new virus called SARS-Cov-2. COVID-19 seems to spread more easily than flu and causes more serious illnesses in some people. It can take longer before show of symptoms and people can be contagious for longer. Wide ranges of symptoms have been reported ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus including: Fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea.

Students exposed to COVID-19 are excluded from school as a close contact under the SD Dept of Health guidelines found here: <https://doh.sd.gov/COVID/Resources.aspx>

Students who test positive for COVID-19 are excluded from school for 10 days starting from date of symptom onset. Check the SD-DOH website <https://doh.sd.gov/COVID/default.aspx> for any updates or changes concerning COVID-19.

Common communicable disease guidelines and questions can be found at the link below.

Department of Health website: [Click Here](#)

MEDICATIONS POLICY

The following procedure will be followed for those students who take any medications while at school. Medication includes all prescription and nonprescription (over the counter) drugs.

1. Students in grades PreK-5 are not allowed to administer, or have in their possession any medications, including over the counter and/or prescription medications. They are required to fill out the medication and treatment authorization form, **option III**, and have a parent and physician signatures for any and all medications being administered while at school. **If no medications are being administered during school hours for students in grades Pre-5, choose option I, and sign at bottom.**
2. Students in grades 6-12 are allowed to self-administer 1 dose only of over the counter medication, only when it will not be a potential health risk to your child or others. Epi Pen, Auvi-Q, and inhalers are also allowed for 6-12th grade students if they have been instructed to self-administer. All medications must be kept on the student at all times and are not allowed in desks, backpacks, lockers, etc. **Medication and treatment authorization form must filled out with option II selected, and signed at the bottom.**

3. All prescription medication is required to be brought to the school office at the beginning of the day. Trained school personnel will be available Monday through Friday to administer medication. Option III on the Medication and Treatment Authorization Form needs to be filled out and signed by parent and physician for medications to be administered at school. First dose of any new prescription medications must be given at home and can't be given at school.

4. Prescription medication must be in a pharmacy container with a label. The label is to include the following: student's name, date, dose, time of day the medication is to be taken, and the doctor's name. Ask your pharmacist to provide you with a second container for school use. Medication that comes to school in a container that is not a labeled pharmacy container will not be administered.

5. Over the counter medication administered at school by school staff must be in original labeled container. Medication that is not in original container will not be administered.

1. All medication to be taken in school must be accompanied by a Medication and Treatment Authorization Form. Extra forms may be obtained from the office or downloaded from the school website.
2. A daily log of medication taken by the student will be kept and overseen by school nurse.
3. In the event of a school-sponsored field trip, your child's medication may be sent with designated personnel in the amount to be administered during the activity, unless otherwise specified by the parent or guardian.
4. If medication is not picked up within 1 week after school is out, it will be destroyed.

HOME SCHOOL / ALTERNATIVE INSTRUCTION

ADMISSION OF NEW RESIDENTS AND STUDENTS FROM UNACCREDITED SCHOOLS

Grade placement shall be the responsibility of the principal. In general, pupils transferring into the system from accredited schools will be placed in the same grade level as in the school from which they transferred.

The Principal will consider the following when placing a student in grades K-8 from an unaccredited school:

- A Standardized achievement test may be administered to the transfer student. The administration and evaluation of the test will be carried out by the principal or other designated staff.
- The student's initial placement may not be in a grade level higher than warranted by the student's chronological age assuming entry into the first grade at age six (6) and annual advancement thereafter. After initial placement the student may be advanced according to his demonstrated performance.

Credit shall be accepted for students in grades 9-12 from schools accredited by the SD Department of Education or other parallel state accrediting agency. Initial, temporary placement in high school courses will be based on an interview with the Principal until it is determined which courses the student needs in order to satisfy graduation requirements of the Garretson School District and the State of South Dakota. High School credit may be granted for courses taken from an unaccredited school based on the following criteria:

- Placement in, and credit awarded for Mathematics and English coursework will be determined by the level of achievement demonstrated the student on a standardized achievement test, criterion-referenced achievement test or appropriate end of course exam as determined by the Principal.
- Placement in, and credit awarded for other classes may be determined by a combination of end of course exam / departmental exam, interview with the student conducted by the Principal and/or appropriate classroom teachers and a review of completed work.
- Credit will not be granted for any lab science course, unless the student is able to pass the end of course / departmental exam and is able to provide documentation of completion of lab experience which is parallel to and consistent with requirements in the District's science course.

Only students who have completed at least six semesters in a state-accredited school will be considered for academic honors related to the student's Grade Point Average (GPA). In order to receive a diploma from Garretson High School, students who have completed at least a portion of their high school experience in an unaccredited school must meet all of the Garretson School District graduation requirements and be enrolled as a full time student the entire senior year

HONOR AND MERIT ROLL—GRADE POINT AVERAGE SCALE

The Honor and Merit Roll will be computed at the end of each quarter. Only those courses that are considered to be full credit classes will be used in computing grade point averages. Grade point average will be computed on a 4.0 scale-

See **GRADING SCALE** to see grade point average calculation.

To be recognized for the Honor Roll, a student must average 3.67 for the quarter in all subjects. To be recognized for the Merit Roll, a student must average 3.0 for the quarter.

IMMUNIZATIONS AND BIRTH CERTIFICATES – NEW STUDENTS

13-28-7.1. Immunizations required for admission to school or early childhood program—Exceptions—Rules. Any child entering school or an early childhood program in this state, shall, prior to admission, be required to present to the appropriate school authorities certification from a licensed physician that the child has received or is in the process of receiving adequate immunization against poliomyelitis, diphtheria, pertussis, rubeola, rubella, mumps, tetanus, meningitis, and varicella, according to recommendations provided by the Department of Health. The Department of Health may modify or delete any of the required immunizations. As an alternative to the requirement for a physician's certification, the child may present:

- (1) Certification from a licensed physician stating the physical condition of the child would be such that immunization would endanger the child's life or health; or
- (2) A written statement signed by one parent or guardian that the child is an adherent to a religious doctrine whose teachings are opposed to such immunization.

Click for the policy of: Physical Examinations of Students-Innoculations of Students

South Dakota Codified Law 13-28-7.1 (Rev. 2016) requires that any pupil entering school or an early childhood program in this state shall, prior to admission, be required to present to school authorities certification from a licensed physician that the child has received, or is in the process of receiving, adequate immunization against poliomyelitis, diphtheria, pertussis, rubeola (measles), rubella, mumps, tetanus, meningitis and varicella (chickenpox), according to the recommendations of the State Department of Health.

This law applies to ALL children entering a South Dakota school district for the first time. This would include children in early intervention programs, preschool, as well as kindergarten through twelfth grade. Children under 4 need to be age-appropriately immunized.

Minimum immunization requirements for kindergarten through twelfth grade are defined as receiving at least:

1. Four or more doses of **diphtheria, pertussis and tetanus containing vaccine**, with at least one dose administered on or after age 4. Children 7 years or older needing the primary series only need three doses. Children receiving six doses before age 4 do not require any additional doses for kindergarten entry. The maximum a child should receive is six doses. If a child 7 years or older has an incomplete DTaP primary series, please contact the Department of Health for assistance.
2. Four or more doses of **poliovirus vaccine**, at least one dose on or after age 4. *(Although not the recommended schedule - If a child has three doses of polio with the third dose administered on or after the age of 4 and at least 6 months after the second dose, no other doses are required.)*
3. Two doses of a **measles, mumps, and rubella vaccine (MMR or MMRV)**. The minimum age for the first dose is 12 months. Administer the second dose routinely at age 4 through 6 years. The second dose may be administered prior to age 4 provided at least 28 days have elapsed since the first dose.
4. Two doses of **varicella vaccine (Varicella or MMRV)**. The minimum age for the first dose of varicella (chickenpox) vaccine is 12 months. History of disease is acceptable with parent/guardian signature. Administer the second dose routinely at age 4 through 6 years. The second dose may be administered prior to age 4 provided the minimum interval between the two doses is 3 months.

REQUIREMENTS FOR 6TH GRADE ENTRY:

5. One dose of **Tdap** is required for 6th-grade entry **IF** the child is 11 years old. If the child is 10 years old when entering 6th-grade they have **45 days** after their 11th birthday to receive the Tdap vaccination. If a child has a contraindication to Tdap, Td is acceptable. If a child aged 7 through 9 years receives a dose of Tdap as part of a catch-up series, an adolescent Tdap vaccine dose **must** be administered by the 45th day following the child's 11th birthday. A dose given at age 10 will count for the 6th grade Tdap requirement. If a child 7 years or older has an incomplete DTaP primary series, please contact the Department of Health for assistance.
6. One dose of **meningococcal vaccine (MCV4)** is required for 6th-grade entry **IF** the child is 11 years old. If the child is 10 years old when entering 6th grade they have **45 days** after their 11th birthday to receive the meningococcal vaccine. If a child receives a dose at age 10 or after, the dose does not need to be repeated.

NOTE: Hib, Hepatitis A, Hepatitis B, HPV, annual Influenza, and Pneumococcal vaccines are recommended but not required.

ICU - INTENSIVE CARE UNIT

Garretson Middle School and High School has implemented the Power of ICU program during the final 20 minutes of each class day. The purpose of this program is to create accountability with students in the middle school and high school. ICU provides a time for students that may require more individualized instruction to work with teachers in the specific content areas requiring attention. ICU is not optional for students. They are assigned to ICU by teachers on an "as-needed" basis. That being said, ICU is also not a disciplinary tool, rather it's a time for students to be able to have the guidance they may require to be more successful in the classroom.

Students that have a missing assignment, unsatisfactorily completed assignment, poor quiz or test grade, etc. MAY be assigned to ICU by the teacher of the class in which it occurred. The student reports to that teacher during the ICU time at the end of the school day to work toward remedying the issue. GMS/GHS students that have their work completed at quality levels are free to leave school at the beginning of the ICU period.

If a student misses or skips an ICU assignment, they will be required to attend a morning ICU session the next day. If missing or skipping ICU becomes a habitual occurrence, students will be referred to the principal.

INJURIES

Students are encouraged to play safe and avoid injuries, but if injured, the student should report any injuries, no matter how small, to the teacher in charge or to the office. This is especially important for insurance purposes.

INTERNET POLICY

Student Use of Computer Networks:

The Superintendent shall encourage use of local and wide area networks for improvement of instruction and in-district communication. The computer and its abilities to connect with other sites worldwide should serve as an enhancement to teacher-led instruction within the classroom.

The administration is directed to develop regulations that insure proper use of District networks and the Internet by students and members of the community.

The use of the School District's network and its connection to the Internet is a privilege, not a right. Guidelines are provided to make students aware of the responsibilities associated with efficient, ethical and lawful use of network resources. If a student violates any of these provisions, his or her account and privileges may be terminated, future access through School District facilities may be denied, and the School District's discipline policies shall be applied. Students or their parents or guardians will be required to compensate the District for any damage done to the network and/or hardware.

The School District shall make every effort to restrict access to inappropriate materials; however, it is impossible to control all materials on a global network. Therefore, the District shall not be liable for the content of viewing of any materials not prepared by the District.

Rules of Network Use:

Use of the School District network facilities may only be made in conformance with this regulation and the Acceptable Use Agreement signed by the student. Network users are expected to abide by generally accepted rules of network etiquette.

The student will:

2. be responsible for all use of the network under his/her account, regardless of whether access is gained with or without the student's knowledge and/ or consent;
3. immediately notify the School District if he/she suspects any unauthorized use of his/her account. A student shall remain liable and responsible for any unauthorized use until the School District is notified of the suspected unauthorized use and has a reasonable opportunity to act upon such notice;
4. not transmit any abusive, defamatory, obscene, profane, sexually explicit, threatening, or illegal material;
5. not engage in any advertising or soliciting the sale or purchase of any goods, products or services, or to solicit the performance of any activity which is prohibited by law;
6. be responsible for any costs, fees, charges or expenses incurred under the student's account number in connection with the use of the network, save and except such costs, fees, charges and expenses as the School District explicitly agrees to pay;
7. not transmit copyrighted material without the express consent or authorization of the owner of the copyright; and
8. not give out his/her home address, phone number, or password.

Student accounts are considered the property of the District. The School District expressly reserves the right, in its sole discretion to:

- (a) change or eliminate any portion of any transmission of any user without notice or liability;
- (b) review and edit any material to be transmitted by anyone on the network including private electronic messages. (By reserving this right, the School District assumes no obligation to review or edit any such material and assumes no responsibility or liabilities therefore.) and
- (c) remove or delete any transmission the School District believes violates the School District's policy or is harmful to others.

By signing the Acceptable Use Agreement, the student expressly agrees and recognizes that use of the network is at the student's own risk. The School District does not guarantee the network will be uninterrupted or error-free; nor does it make any warranty as to the results to be obtained from use of the service or the accuracy or quality of the information obtained on or by the network or the Internet. Access to the network is provided on an "as is" basis without warranties of any kind. Neither the School District nor any of its agents or employees shall be liable for any direct, indirect, incidental, special or consequential damages arising out of the use of or inability to use the network or out of any breach of any warranty.

Network Security

Security of all networks connected to the Garretson School District is a high priority. Anyone observing a security problem on Internet or any District network must notify District personnel. Any use identified as a security risk or having a history of problems with other computer systems may be denied access to Internet or other District networks.

Intentional damage to equipment or software or any intentional attempt to harm or destroy data of another user on the Internet or any other network may result in the cancellation of computer privileges and the District's discipline policy shall be invoked. The vandal or his/her parents/guardians will be responsible for damages or the cost of correcting the problem. Any student who does not follow the proper usage of the Garretson School Computer Network and Internet as communicated in the Acceptable Use Agreement will be subject to consequences that will be determined by the administration.

LIBRARY

Library Books – The school library, community library, and bookmobile all operate under Siouxland Library System. It is the responsibility of the students to return library books on time and in good condition. Parents are notified of overdue books through automated phone calls and emails. Replacement costs for library books that are damaged or not returned will be issued to parents if necessary. As a convenience, books may be returned to any Siouxland Library, not just the library in which a book was checked out.

Students who would like to use the library may do so with permission from a teacher accompanied with a signed hall pass. Students must maintain appropriate behavior in the library or will be asked to return to their class.

The following rules apply to use of the library:

1. Current magazines may not leave the library.
2. All materials must be personally checked out by the student using those materials. The student is responsible for returning the materials in the same condition they were loaned.
3. Reference books (which include encyclopedias) may not leave the library because of their high cost and needed availability in the library at all times.
4. Students with overdue materials may not check out additional materials. Students with outstanding fines have no library privileges until the fines are paid and the book(s) are returned or renewed.
5. Students are responsible for any materials checked out to them and will be required to pay the replacement cost plus \$1.00 processing fee for any lost or damaged items. In the event the item is returned later, the replacement cost minus fines and processing fee will be refunded.
6. No students, except library aides, are allowed behind the counter or in the Audio Visual room in the library.

LOCKERS

Each student will be issued a locker and is expected to keep his or her books and personal belongings properly secured at all times. Students should not exchange lockers and are also advised against leaving money or other valuables in unlocked lockers. Lockers can be locked, students are encouraged to do so but locks are not provided by the school.

The following rules apply to the search of school property assigned to a specific student (locker, desk, etc.) and the seizure of items in his/her possession:

1. Inspection of school property including lockers may be conducted at any time and for any reason.
2. Illegal items (drugs, weapons, etc.) or other possessions reasonable determined to be a threat to the safety or security of others may be seized by school authorities at any time.

LOST AND FOUND

A lost and found department will be maintained in the principal's office. Lost articles should be reported and found articles turned into the office.

LUNCH and BREAKFAST PROGRAM

A hot lunch program is offered through Lunchtime Solutions for all K-12 students at the Garretson School. The school breakfast and lunch programs fall under the guidelines of the National School Lunch program for free and reduced price meals. Students may bring their lunch to school if desired. Sack lunches are available upon request. There are a la carte items available for purchase if students have a positive balance in their account.

- Lunch accounts are set up as STUDENT ACCOUNTS
- Lunch accounts are computerized individually
- To ensure proper credit to the account, the student's lunch account number should accompany payments
- Payments can be made in the form of ~~a check or made on line~~ cash, check, or online through the Parent Portal
- All money must be turned into the office or given to kitchen staff by 9:00 AM to be credited that day
- If accounts reach a ~~\$0.00~~ negative \$10.00 balance, your child will not be able to purchase a reimbursable meal or a la carte item until money is available in the account
- If there are not sufficient funds in their accounts, students will be offered an alternative meal consisting of a sandwich, one trip through the fruit and vegetable bar and milk at no charge
- The lunchroom computer will give the cashier a "low balance" warning whenever a student's individual account is \$20.00 or below
- Notification via email and text are sent out daily when a student's balance reaches ~~\$20.00~~ negative \$10.00 or lower
- Balances cannot go below ~~\$0.00~~ negative \$10.00
- Parents and/or students can check their account balance by calling the food service bookkeeper at 605-594-~~3451~~ 8337

- Cost of meals are published in the fall before school starts and can be found in the newsletter an on the Garretson School website
- Application forms for free and reduced meals are sent to all homes in the fall, along with a letter which provides information of the school income criteria. Forms can also be picked up in the business office. Applications may be submitted anytime during the school year. The information provided on the application is strictly confidential and will be limited to the certifying official or officials.
- Students with a balance that is too low to purchase a regular meal cannot eat the regular meal until money is deposited into their lunch account. Students will be offered and an alternative meal consisting of a sandwich, fruit and vegetable bar and milk at no charge. Students can receive the alternative meal a maximum of five times during the school year. After students have used two alternative meals the principals are notified and phone calls are made to the parents of students. When students have used all alternative meals, he/she will have the opportunity to call home during the lunch period; however, the student will not be provided food by the school district.
- After two insufficient fund checks have been written from the same checking account, only cash or a cashier's check will be accepted for future account deposits
- After thirty days of any negative balance, collection procedures will be initiated on all negative balance accounts, starting with a letter to the responsible party. If there is no response, a second letter will be sent. After it is determined that the usual methods to collect the money owed the district have failed, then action will be taken to collect in small claims court

The Garretson School District does not allow the delivery of food or beverages from outside vendors or fast food establishments for a student or an adult's breakfast or lunch meal. All meals are to be provided by the district's school food service or a prepared meal from home.

MARRIED STUDENTS

The educational opportunities provided by the Garretson School will be available to all students, married or unmarried, on an equal basis.

NATIONAL HONOR SOCIETY GUIDELINES

Selection Process

Students at Garretson High School first become eligible for selection to National Honor Society in the spring of their freshman year. Qualified sophomores and juniors may also be selected as new members. Students who have a cumulative grade point average of 3.25 on a 4.0 scale after the first semester of the current school year are invited by the advisors to an informational meeting at which the criteria for membership and for dismissal are explained. Selection to the society is based on outstanding scholarship, leadership/service, and character. Students who meet all criteria are invited to join the society.

Criteria for Selection

- Scholarship** Students must have an accumulative scholastic average of 3.25 on a 4.0 scale.
- Leadership/** Candidates must participate in three of the following areas or
- Service** Similar areas per academic year. Candidates fill out a form listing their areas of participation.

Character

Candidates and members are expected to be good school and community citizens. They will be held to a standard of conduct to include, but not limited to: No cheating on a quiz, test, or project specified by the respective teacher and must not have admitted to, been adjudicated a delinquent in connection with, or been convicted of a violation of the law other than minor traffic violations.

Candidates will be evaluated on their performances in the above areas the year (12 months) prior to their eligibility date (spring selection) except in the case of scholarship which is based on an accumulative grade point from freshman through senior year.

DISMISSAL GUIDELINES FOR NATIONAL HONOR SOCIETY

Once selected to the National Honor Society, members have a responsibility to the Chapter and themselves to maintain their eligibility. A student may be dismissed from the society if he/she no longer meets the standards described under the scholarship, leadership/service and character sections. If a member fails to meet these criteria once he/she has been admitted, he/she will be subject to the following warning and dismissal system:

Scholarship: A warning letter will be issued to a member and their parents who drops below a "B" average. He/she will have a semester to return his/her average to the acceptable standard. If he/she fails to do so, he/she will be dismissed from the society.

Leadership: A warning letter will be sent to the student and his/her parents if the student fails to participate in at least three areas of school activities or community service by the end of the third nine weeks. The purpose of this letter is merely to remind the student that he/ she has only one nine weeks left to become active in an activity. If he/she fails to do so by the end of the year, he/she will be dismissed from the society.

Character: A warning letter will be sent to the student and his/her parents if the student is found guilty of cheating on a quiz, test, or project or has admitted to, been convicted of, or adjudicated a delinquent in connection with any violation of the law, other than minor traffic violations. If the student is found guilty of cheating or has admitted to, been convicted of, or adjudicated a delinquent in connection with any violation of the law, other than minor traffic violations a second time he or she will be immediately dismissed from the National Honor Society and written notification will be sent to the student and the parents/ guardians at the time of the dismissal.

- * An incident of Out of School Suspension by a NHS member will be reviewed on a case by case basis by the Garretson School Board before dismissal from the society is determined.
- * Expulsion: An expulsion from school will automatically result in dismissal from the National Honor Society.

Once a student is dismissed from National Honor Society, he/she may never be readmitted. Dismissed students will return society pins.

PARENT/TEACHER CONFERENCES

Parents may make appointments for conferences with teachers, counselors, or the principal by telephoning the school office. Regular conferences will be scheduled yearly and those dates published in the adopted school calendar.

PARKING POLICY

The main entrance (northeast) parking lot will be designated for staff and visitors. Visitors should use the allotted visitor parking available in this lot. The west lot is available for all students.

The following rules will apply to the search of vehicles that are parked on school property and seizure of items therein.

1. There should be reasonable suspicion for school authorities to believe that articles kept in the vehicle whose possession constitutes a crime or violation of the school handbook before searching.
2. Search of a vehicle on school property shall be for, but not limited to, a specific item.
3. Illegal items in vehicles parked on school property (drugs, weapons, etc.) or other possessions reasonably determined to be a threat to the safety or security of others will be seized by school authorities and/or proper law enforcement officials.

PHYSICALS

Athletic physicals are required as stipulated in Article I, Section 11 of the South Dakota High School Activities Association Constitution and Bylaws:

"Doctor's Health Statement. Every year every student, before being allowed to participate in interschool athletics, shall be certified as to the adequacy of his/her health for such participation, by a duly licensed doctor of medicine or a duly licensed four-year college trained osteopath, on official blanks furnished by the Executive Secretary. The date of such required health certification shall be one of the entries on the annual report of student athletic participation made to the Executive Secretary by each member school."

The student will pay the full cost of the physical.

PICTURES

Student pictures are taken early in the school year. Students have an opportunity to purchase packets of pictures at a special price if they so desire. At the junior-senior high level these are used for the annual and/or activity tickets as well

PUBLIC COMPLAINTS ABOUT SCHOOL PERSONNEL, FACILITIES & SERVICES

Constructive criticism of the schools is welcomed by the Garretson School District when it is motivated by a sincere desire to improve the quality of the education program and to help the school personnel in performing their tasks more effectively. The Public Complaints from policy can be found here:

Public Complaints About School Personnel or Procedures

PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board welcomes citizens of the district to attend its sessions so they may become better acquainted with the operation and programs of the school. The Policy for Public Participation at Board Meetings can be found here:

Policy for Public Participation at School Board Meetings

SCHOOL COUNSELOR SERVICES

School counseling services are provided throughout the Garretson School system to help each student develop toward social, emotional, and intellectual maturity. In addition to the school counseling offices available to students, it is our philosophy that any individual involved in the supervision of students should render positive and constructive help to any student within the school at any time the activities of the student indicate that he or she is not working for the improvement of him/herself or for the welfare of his or her fellow students.

Our school counseling program provides individual and group counseling, career guidance and the district wide testing program under the direction of the district guidance offices.

Students should feel free at any time to ask for the help of the school counselor with their problems with the assurance that confidentiality will be maintained. The counselor will assist the individual student in discovering why he or she is unsuccessful in school work, what favors are producing financial, emotional, social or family difficulties, and will help to find ways of altering the unsatisfactory conditions to the advantages of the individual, and help the student to explore the various alternatives.

SCHOOL CLOSING POLICY BECAUSE OF INCLEMENT WEATHER

The superintendent may close the district schools or dismiss them early when hazardous weather or other emergencies threaten the health or safety of students and personnel. When this happens, the school will use a variety of tools to communicate relevant information to the public, including the school's website, automated messaging system, social media and local media outlets.

In the event of school closure due to weather, all school practices and events will be cancelled, with the exception of district, region and state level events. In those cases, the superintendent will make the decision to travel in conjunction with school officials hosting the event. In the case of cancelled or postponed activities, the superintendent or activities director will post those schedule changes on the school's website and social media to announce the schedule change.

SENIOR PRIVILEGES

It shall be understood and accepted that with "Senior Privileges" goes a corresponding emphasis on "senior responsibilities!" The primary purpose of Senior Privileges is to bridge the responsibility gap between high school and college, vocational school, or other post-high school endeavors. Other reasons may include: (1) as an incentive to maintain or improve grades in each subject; (2) as an opportunity to work part-time in planning for post-high school expenses; (3) to help at home as time permits; (4) to assume greater responsibility for using unscheduled time wisely. Seniors who meet eligibility requirements will not be required to be present during their study hall period or over the noon hour. Seniors will be permitted to leave the building promptly at the beginning and for the duration of the study hall period - NO LOITERING. A parental permission letter will be sent home with eligible students and must be returned with permission for Senior Privileges to be granted. With this parental permission, students will be allowed to drive motor vehicles or ride with others during the school day.

Revocation of Senior Privileges: As stated above "Senior Privileges" go hand-in-hand with "senior responsibilities!" Senior privileges are just that – privileges– not rights. Senior privileges may be revoked at any time for reasons involving academic matters, violations of school policies, etc. Students will be informed of the reason and duration of time privileges are lost if and when they are revoked. The duration of the revocation of said privileges is at the sole discretion of the administration.

It is the sole responsibility of the student to know whether or not they have had their privileges revoked. Unexcused absence from school while privileges are revoked will result in termination of privileges for that individual.

SEMESTER TESTS (ASSESSMENT)

Student assessment is a pivotal piece to the measurement of school success. Student assessment is a means to set targets for student achievement, focus staff development, provide for instructional accountability, and encourage curriculum reform.

All teachers at the high school level at Garretson School will be required to assess student performance in their classroom on a semester basis using a semester examination or test. Each teacher will be responsible for assessment of student performance at the course level or grade level during the semester.

The post-semester assessment will be used to determine a semester grade as follows:

Two nine weeks grades – 4/5

Semester examination – 1/5

A student must have passing grades in at least two (2) of the three (3) major grades offered in a course during a semester. These two passing grades do not guarantee a student will pass the course if the average of these grades is failing.

(A major grade includes two (2) quarter grades and the post-semester exam grade.)

Teachers will be responsible to hand in semester exams for each course taught in the semester to the principal. A semester test schedule will be created to provide equitable test distribution.

SEMESTER TEST PROCEDURES: (All students 9-12)

All students in grades 9-12 will take semester tests in all classes in both the 1st and 2nd semesters.

SPECIAL EDUCATION

In order to provide appropriate educational opportunities, special education programs are available for student's ages 0-21. Resource rooms enhance the regular classroom instruction. Speech, language, and occupational and physical therapies are available. Services outside the district are provided

when all necessary special education criteria are met. (The "Comprehensive Plan for Special Education" is on file with the principal.) Parents are encouraged to contact their child's teacher or the school administrator with their child's academic concerns or if they think an evaluation for special services would be helpful.

SUSPENSION / DUE PROCESS

Suspensions shall mean temporary denial of a student to participate in any of the school day, extra-curricular, co-curricular, organization or club or school activity for the length of the assigned suspensions.

SDCL 13-32-4.2. The school board in any district may authorize the summary suspension of pupils by principals of schools for not more than ten school days and by the superintendent of schools for not more than ninety school days. In case of a suspension by the superintendent for more than ten school days, the pupil or his parents or others having his custodial care may appeal the decision of the superintendent to the board of education. Any suspension by a principal shall be immediately reported to the superintendent who may revoke the suspension at any time. In event of an appeal to the board, the superintendent shall promptly transmit to the board a full report in writing of the facts relating to the suspension, the action taken by him and the reasons for such action; and the board, upon request, shall grant a hearing to the appealing party.

No pupil may be suspended unless: (DUE PROCESS)

1. The pupil is given oral or written notice of the charges against him;
2. The pupil is given an oral or written explanation of the facts that form the basis of the proposed suspension; and
3. The pupil is given an opportunity to present his version of the incident.

In the event of a suspension for more than ten school days, if the pupil gives notice that he wishes to appeal the suspension to the board, the suspension shall be stayed until the board renders its decision, unless in the judgment of the superintendent of schools, the pupil's presence poses a continuing danger to persons or property or an ongoing threat of disrupting the academic process, in which case the pupil may be immediately removed from school, and the notice and hearing shall follow as soon as practicable.

1. **Short-Term Suspensions** shall mean suspensions for a period of ten (10) school days or less. A school principal shall have authority to invoke a short-term suspension. However, a conference involving the student, principal, and one or both parents shall be held before the student is readmitted.
2. **Long-Term Suspensions** shall mean a suspension for a period of eleven (11) school days or more. Long term suspensions may be ordered only by action of the Superintendent. A formal hearing involving the student, principal, one or both parents, and the Board of Education may be held before the student is readmitted.
3. **In-School Suspensions** shall mean a suspension up to five (5) days to be served in the school building in the central office.
4. Three or more suspensions will result in automatic referral to the Board of Education for consideration of long term suspensions or expulsion.
5. All daily work shall be made up on suspensions days.
6. In the event a student discontinues enrollment and later re-enrolls within the same school year, any suspension(s) received by the student during the first enrollment period shall be in effect during the second or subsequent enrollment period(s) within the same school year.
7. Any student on a full day suspensions will not be able to participate in any co-curricular or extra-curricular activities and/or practices for that day or evening.
8. **Regulations regarding special education** - See the "Comprehensive Plan for Special Education".

TELEPHONES

The phone in the school's central office is available for student use before school, at noon and after school. The phone should only be used for essential communication between students and parents at these times.

TESTING PROGRAM-DISTRICT WIDE

Testing and proper use of test results have long been considered an essential part of the student evaluation process. A district-wide testing program is in effect in the Garretson School as follows:

Early Childhood Screening - Ongoing

The SmarterBalanced Assessment will be administered to all students in grades 3-8 & 11 in the spring of the year.

THE FOLLOWING TESTS ARE AVAILABLE TO HELP DETERMINE ELIGIBILITY FOR SCHOLARSHIPS, JOB PLACEMENT, AND MILITARY, VOCATIONAL, AND HIGHER EDUCATION ENTRANCE:

PSAT-NMSQT, ACT - Eleventh Grade

ACT, SAT, GATB - Twelfth Grade

TITLE IX GRIEVANCE PROCEDURE

GARRETSON SCHOOL DISTRICT GRIEVANCE PROCEDURE
REQUIRED BY TITLE IX

Title IX Coordinator, Superintendent

TITLE IX of the 1972 EDUCATION AMENDMENTS prohibits discrimination on the basis of sex. It requires that:

... No person ... shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving Federal financial assistance.

If an individual has a complaint of possible sex discrimination which has taken place in the Garretson School District the following procedure has been adopted by the School Board to resolve all complaints at the lowest possible levels.

Step 1: The Title IX coordinator shall be responsible for explaining the entire grievance procedure to the complainant.

Step 2: The aggrieved person may file a written complaint containing information about the alleged discrimination on the basis of sex, the time that it occurred, the person apparently responsible for the discrimination, and whether or not it is a continuing form of discrimination. This written complaint shall be filed within 30 calendar days of a specific incident of discrimination on the basis of sex. The complaint shall be filed with the Title IX coordinator for the Garretson School District.

Step 3: The Title IX coordinator shall attempt to conciliate the complainant with the immediate supervisor or other person apparently responsible for discrimination on the basis of sex. This shall be concluded within 30 days of the filing of the complaint. The Title IX coordinator shall keep a written record of investigations, attempts at conciliation and final dispositions.

Step 4: If the complaint has not been resolved at Step 3, the aggrieved person may request a decision by the Title IX coordinator.

Step 5: If the attempt to conciliate has failed or the aggrieved person is not satisfied with the decision at Step 4, the aggrieved person may ask for a hearing with the Board of Education for a final disposition of the complaint.

TOBACCO FREE ENVIRONMENT

Effective July 2001, the use of any substance or item which contains tobacco, including but not limited to **any tobacco product that contains nicotine or any device that is used for inhaling or ingestion unless used for medical purposes with a prescription**, cigarettes, cigars, pipes, or other smoking tobacco, or its use as snuff or smokeless tobacco, in school buildings, any time of the day or night, by all people who utilize the Garretson School District #49-4 school buildings is prohibited. This policy also prohibits having in one's possession a lit cigarette, cigar, pipe, or other substance or item containing tobacco. Further, the policy includes, but is not limited to all school grounds, school administration buildings, indoor athletic facilities, outdoor athletic facilities when hosting school sponsored events, school gymnasiums, school locker rooms, school buses, and field trips, other school vehicles, and other school buildings.

TRANSFERRING IN

Students transferring in to the Garretson School should arrange for the forwarding of their transcripts from their previous school. We reserve the right to final approval on all credits which may or may not be applied towards graduation.

TRANSFERRING OUT OR WITHDRAWING

1. The office will give the student sign-out sheet which he or she must present and have signed by each of his or her teachers, showing the student has returned all school property.
2. The parent is asked to fill out a release form. Transfer will then be given and credits forwarded to the school of his or her request.
3. Please make final check-out with the building principal.
4. No confirmation regarding the status of a student will be released until all obligations have been satisfied. These obligations include rental fees, fines for lost or damaged books and equipment, unreturned books and equipment-

VISITATION

We encourage parents to visit our classrooms. Children are eager to share their school experiences and want parents to show interest in their school life. Please call the teacher and make arrangements to visit whenever possible.

If a student from another school visits a classroom, arrangements must be made prior to the visit. We require that ANYONE coming to school during the school day report directly to the school office and receive a visitor sticker. Please do not proceed to any area of the building or playground until the office is aware of your presence. We ask that when leaving the building, visitors stop into the office as well. This is for your child's safety and also to prevent any disruption of classroom learning time.

VOLUNTEERS

Volunteer help is always welcomed at Garretson School. If you are interested in helping out at school, please inform your child's teacher unless working under direct supervision of a staff member, volunteers will need a background check to volunteer at Garretson School. This includes those involved with the mentoring program.

Garretson Student Handbook

~~2020-2021~~
2023-2024



A source of information on school policies, behavioral standards, curriculum & activities

Grades PreK-5
Garretson School District No. 49-4

Garretson, South Dakota

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Standards and Guidelines Elementary

ACTIVITY TICKETS

Elementary students may purchase activity tickets in the main business office. Students must present their activity ticket or have an electronic photo of their ticket for admittance into home athletic events. **Student and adult ticket prices are subject to change, but are determined by the school board at the July meeting before each school year. ~~Student tickets are \$20 and adult tickets are \$40.~~**

ACTIVITIES

Band is a school-sponsored activity at the elementary level. Band is offered to 5th grade students. **School sponsored athletic teams do not begin until seventh grade.**

ALCOHOL/DRUGS AND TOBACCO

No student shall possess, use, sell, or dispense any over the counter medication, controlled or mind altering substance or drug paraphernalia including, but not limited to: **tobacco, vaping pens, e-cigarettes, jules**, glue for inhaling, marijuana, drugs, alcoholic liquor, wine, beer, etc., at a school activity or on school property, which includes buildings, grounds, parking lots, and school buses. Any student who reports to school or an activity with evidence of having used the above substances, shall be subject to disciplinary action. Because it is our goal to keep our school drug-free, anything that resembles a drug (although artificial in means) that a student shall possess, use, sell, or dispense may result in a consequence under the Garretson Elementary Discipline Chart.

Students who use prescription drugs authorized by a licensed physician do not violate this policy if the students conform to the prescription and appropriate school policies.

ARRIVAL/DISMISSAL AT SCHOOL / BUILDING HOURS

The school building will be locked until 7:25 every morning. Students will not be allowed in the school building before 7:25. Students will not be allowed to remain in the building after 3:20 unless they are under adult supervision. **Unless students are accompanied by an adult, they will not be allowed to play on the playground when school is dismissed.** All doors will be locked after 8:20 and not reopened until 3:15. Adult supervision begins at 8:00 a.m. 4th and 5th grade students should report to the old gym 8:00 (no earlier). Kindergarten, 1st, 2nd and 3rd graders should remain on the playground until 8:15. **Primary** classrooms, lockers, and hallways are not accessible to students until 8:15 as those areas are not supervised until then. **In the event of inclement weather, K-3 students will have assigned locations in the new gym.**

Custodians will lock ALL school doors at 4:00 p.m. with the exception of the gym lobby doors on the nights there are events. School hours are: 8:15 a.m. - 3:20 p.m.

ATTENDANCE

Education is a state function under the control of the legislature. It is compulsory that all children from age six **by September 1** to eighteen regularly attend school Attendance is part of each student's permanent record. A casual attitude toward a regular school attendance extends into adulthood. It is the duty of the school officials to know the whereabouts of students during the school hours. Attendance is taken daily. A record of absences is kept and is recorded quarterly on report cards and on permanent school records at the end of each school year.

Be aware that a note from home does not automatically excuse a student from school. When possible, students should notify teachers in advance of an absence and parents are required to call or email when their student is absent. The following regulations apply to all students and pertain to absences of all types. Administrative discretion will be used when necessary.

A. Generally, the only excused absences are:

- Personal illness
 - Family emergency
 - Funeral
 - Dental or medical appointments that cannot be made on Saturdays or after school hours
 - Parent's request for other special family events (students who go on extended vacations during the school year will be encouraged to read and write every day)
- B. **If a student is expected to be absent from school, parents should call the school by 8:30 A.M. If no call is received by 8:30 A.M., the school will call the home and make every effort to contact a parent to verify the absence. A written excuse is not necessary if a phone call has been made by the parent.**
- C. If a student becomes ill while at school, he/she shall report to the office. A parent will be contacted to take make arrangements for their child to go home. All parents will be asked to list two (2) emergency contacts whom the school may call when contact cannot be made with either parent.

- D. In the case of an excused absence, an unexcused absence or truancy, students will complete all missed assignments and receive full credit. Making up a test or quiz due to an absence will be at the discretion of the teacher. If a grading period falls within the allowed time to make up work due to an absence, an "incomplete" shall be recorded. Parents are encouraged to request work before a planned student absence.
- E. If a student is absent for more than one and one half hours anytime during the school day, the student will be counted as absent for 1/2 of the day. If a child misses more than four (4) hours, that child will be counted as absent for the day.
- F. Students are asked to present documentation from a doctor's office for medical absences of more than three (3) consecutive school days.
- G. Whenever any student is absent more than seven (7) days in any one quarter, more than ten (10) days in a semester, or more than seventeen (17) days during the entire school year, the parents shall be notified that the student's absentee record is being reviewed by the school principal. **If a student should reach 17 days within the school year, any other "parent requests" will be consider as unexcused absences unless a doctors note can be provided.** Should a student start falling behind with academics, parents will be requested to meet with the teacher and principal.
- H. **A student is marked tardy when not present in their classroom from 8:25 until 9:50. After 9:50, student will be given a morning absence. Parents of students who have excessive tardies will be contacted by the school to discuss methods to improve on-time behavior.**
- I. **Unexcused absences are those absences which are not excused by the school. This means that even though the parents excuse the student, the administration may not. The administration reserves the right to determine when an absence shall be excused**

BICYCLES/SCOOTERS

Students may ride bicycles **and scooters** to school but should exercise proper caution and follow bicycle safety rules. Once the student arrives at school, bicycles **and scooters** must be walked on school sidewalks and should be properly parked **in the bike racks outside the front entrance..** Bicycles **or scooters** are not to be ridden during recess and noon hour. We strongly suggest locking the bicycles **and scooters**. The school is not responsible for lost or stolen bikes **or scooters**.

BOOKS

Textbooks – Teachers will issue textbooks to students at the beginning of the school year. Textbooks become the responsibility of the students to whom they are issued. Should the textbook get lost or receive excessive damage, a fine will be levied against the student to whom it was issued. Fines will be determined by the teacher and the principal based on the actual cost of replacement of the book.

Library Books – The school library **and** community library, **and bookmobile** all operate under Siouxland Library System. It is the responsibility of the students to return books on time and in good condition. Parents are notified of overdue books through automated phone calls and emails. Replacement costs for books that are damaged or not returned will be issued to parents if necessary. As a convenience, books may be returned to any Siouxland Library, not just the library in which a book was checked out of.

BREAKFAST & LUNCH PROGRAM

A hot lunch program is offered through **Thrive-Lunchtime Solutions** for all K-12 students at the Garretson School. The school breakfast and lunch programs fall under the guidelines of the National School Lunch program for free and reduced price meals. Students may bring their lunch to school if desired. Sack lunches are available upon request. **There are a la carte items Extra entrees' are** available for purchase if students have a positive balance in their account.

- A. Lunch accounts are set up as STUDENT ACCOUNTS
- B. Lunch accounts are computerized individually
- C. To ensure proper credit to the account, the student's lunch account number should accompany payments
- D. Payments can be made in the form of a check or made on line
- E. All money must be turned into the office or given to kitchen staff by 9:00 AM to be credited that day
- F. If accounts reach a **\$-10.00 \$0.00** balance, your child will not be able to purchase a reimbursable meal or **extra entree** item until money is available in the account
- G. If there are not sufficient funds in their accounts, students will be offered an alternative meal consisting of a sandwich, one trip through the fruit and vegetable bar and milk at no charge
- H. The lunchroom computer will give the cashier a "low balance" warning whenever a student's individual account is \$20.00 or below
- I. Notification via email and text are sent out daily when a student's balance reaches \$20.00 or lower
- J. Balances cannot go below **\$-10.00 \$0.00**
- K. Parents and/or students can check their account balance by calling the food service bookkeeper at 605-594-~~3451~~ **8337**
- L. Cost of meals are published in the fall before school starts and can be found in the newsletter and **on** the Garretson School website
- M. Application forms for free and reduced meals are **included in the August newsletter sent to all families through the mail. sent to all in the fall, along with a letter which provides information of the school income criteria.** Forms can also be picked up in the business office. Applications may be submitted anytime during the school year. The

information provided on the application is strictly confidential and will be limited to the certifying official or officials.

- N. **Students with a balance that is too low to purchase a regular meal cannot eat the regular meal until money is deposited into their lunch account. Students will be offered ~~and~~ an alternative meal consisting of a sandwich, fruit and vegetable bar and milk at no charge. Students can receive the alternative meal a maximum of five times during the school year. After students have used two alternative meals the principals are notified and phone calls are made to the parents of students. When students have used all alternative meals, he/she will have the opportunity to call home during the lunch period; however, the student will not be provided food by the school district.**
- O. After two insufficient fund checks have been written from the same checking account, only cash or a cashier's check will be accepted for future account deposits
- P. After thirty days of any negative balance, collection procedures will be initiated on all negative balance accounts, starting with a letter to the responsible party. If there is no response, a second letter will be sent. After it is determined that the usual methods to collect the money owed the district have failed, then action will be taken to collect in small claims court.

The Garretson School District does not allow the delivery of food or beverages from outside vendors or fast food establishments for a student or an adult's breakfast or lunch meal. All meals are to be provided by the district's school food service or a prepared meal from home may be sent or brought in. ~~No soda pop~~ Only water or milk is allowed during the breakfast and/or lunch serving times.

BUSING

The Garretson School District provides a fleet of buses to those who ride to and from school on them. The Board of Education has employed reliable, responsible and trained people to drive these buses. The bus driver is an official representative of the school and has full authority to discipline students on the bus. It is the duty of each student who rides the bus to do his/her part to keep the buses in good condition and abide by the stated rules when being transported to and from school and/or school related activities.

Together, bus drivers and administration have the right to remove a student from a bus route for a period of time. If a student is removed from a bus, that student will have to obtain other means of transportation at no expense to the school district. A student's absence due to suspension of bus privileges is an unexcused absence.

- A. Students should be on time. If the bus had to wait as much as one minutes at each stop, it would be 20 to 30 minutes late to school.
- B. The loading of students will be done at regular stops and loading zones only. Students should not stand in the traffic lanes while waiting for the bus or rush to the bus. Students should not approach the bus until it has come to a complete stop.
- C. All students must be seated while the bus is in motion.
- D. Arms and hands must be kept inside the bus.
- E. The aisles must be kept as clear as possible. Traffic through them must not be blocked.
- F. Boisterous or profane language will not be tolerated.
- G. Absolutely no smoking and/or possession of drugs or other controlled substances will be permitted on the bus.
- H. The bus driver is responsible for the safety and welfare of the students in the bus and should never be bothered or distracted in any which will interfere with responsible, safe driving. Rowdiness, pushing, crowding, shouting or unnecessary noises will not be permitted.
- I. All school buses must stop for railroad crossings as a matter of safety as well as law. Students must be quiet at this time.
- J. Students will assist the driver in keeping the interior of the bus clean. Students are not allowed to chew gum on the bus. The throwing of anything on the bus will not be tolerated. It is against the law to throw anything from a vehicle on the streets or highways.
- K. Students will immediately report to the driver any damage occurring on the bus. The party responsible, or their parents, will be held responsible for the total cost of the property replacement or repair.
- L. Students will not open or close the windows without the permission of the bus driver.
- M. If it is necessary to cross the road when leaving the bus, students shall cross at least 10 feet in front of the bus in full view of the driver, and cross only after looking to be sure no vehicles are approaching from either direction, and at the signal of the driver.
- N. In the event of road emergency, students are to remain in their seats, unless otherwise directed by the bus driver.
- O. Each student is expected to inform the driver if he/she is not returning on the bus. If the student fails to do this, the driver is relieved of responsibility.
- P. Courtesy is expected at all times, both to the driver and to the other passengers on the bus.
- Q. Inappropriate use of cell phones on the bus will result in the phone being confiscated by the driver and turned over to administration.

CELL PHONES

The use and possession of cell phones in the general classroom are prohibited at the Garretson Elementary School during normal school hours (8:15-3:20). Cell phones shall be kept in student lockers during the school hours listed above. Students may be asked to remove wearable electronic devices during class and place them in their lockers or hold them until after the class is over. If it continues to be an issue a student may be asked to either leave these devices at home or leave them in the office during the school

day. Students found violating this policy will have the phone or wearable device confiscated and turned in to the office. A parent will be contacted to come and retrieve it. Inappropriate use of cell phones on the bus will result in the phone being confiscated by the driver and turned over to administration.

CHEATING OR ACTING IN A DISHONEST OR UNFAIR MANNER See High School policy.

CHILD CUSTODY

In most cases, when parents are divorced, both Mom and Dad continue to have equal rights where their children are concerned. If any parent has a court order that limits the right of one parent in matters such as custody or visitation, please bring a copy to the office. Unless a court order is on file in the office, we must acknowledge equal rights for both natural parents.

COMMUNICABLE DISEASES – SEE HEALTH POLICIES

CONDUCT AT SCHOOL ACTIVITIES

Assembly Programs, Plays, Concerts, etc. - Students are expected to attend, listen, and be courteous.

Athletic Events - Garretson students (Pre-K through grade 8-5) must have parental supervision at all school activities outside of the regular school day. These events are being held for the enjoyment and educational benefit of all students. Students Pre-K through grade 8-5 who are not supervised will be asked to leave the complex or school. Frisbees and footballs will not be allowed at sporting events. Elementary aged students are not to bring food and drink into sporting events. Students are expected to watch the game and support the team. Good sportsmanship is one of the primary purposes of the high school interscholastic athletic program and it is essential for the success of these programs.

CONFIDENTIALITY

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. They are:

1. The right to inspect and review the student's education records within 45 days of the day the Garretson School District receives a request for access.
Parents or eligible students should submit to the building principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of student's education records that the parent or eligible student believes are inaccurate or misleading.
 - A. The parents or eligible students may ask the Garretson School District to amend a record that they believe is inaccurate or misleading. They should write the building principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading.
 - B. If the Garretson School District decides not to amend the record as requested by the parent or eligible student, the Garretson School District will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.
 - A. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the Garretson School District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement personnel); a person serving on the Garretson School Board; a person or company with whom the school district has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.
 - B. A school official has legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities.
 - C. Upon request, the Garretson School District discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the Garretson School District to comply with requirements of FERPA. The name and address of the Office that administers FERPA is:

U.S. Department of Education
Family Policy Compliance Office
400 Maryland Ave, SW
Washington, DC 20202-8520

The Garretson School District may disclose information contained in an education record of a student which would not generally be considered harmful or an invasion of privacy if disclosed, such as the student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended. A copy of these policies and regulations may be obtained in the superintendent's office of the School District. Complaints regarding violation or rights accorded parents and students should be submitted to the Superintendent of Schools of the Garretson School District or the Family Policy Compliance Office

DANGEROUS ITEMS

The school district recognizes the importance of establishing and maintaining a safe and orderly school environment for students, staff and community. Students must feel safe and secure in the school setting to benefit from the educational program.

The possession of firearms and dangerous weapons **or look alike weapons** in school buildings, vehicles or on school premises result in police and/or resource officer referral and possible long term ISS.

1. A *dangerous weapon* is defined as any firearm or air gun, knife or device, instrument, explosive material or substance, whether animate or inanimate, which is calculated or designed to inflict death or serious bodily harm.
2. A *look alike weapon* is any item which resembles guns, water rifles, pistols, slingshots, toy guns, toy grenades, toy knives, swords, and other similar items. No student shall carry, have in his or her possession, store, keep, leave, place or put into the possession of another student any look-alike weapon on any school premises, in any school vehicle, or any vehicle used by the school or for school purpose, in any school building or other building or premises used for school functions, whether or not any person is endangered by such actions. At the elementary level, students are prohibited from imitating violent acts and weapon use.

DISCIPLINE

Disciplinary action may be taken by any teacher or the principal. Parents will be advised of disciplinary action when the principal or teacher feels it necessary. Parents can assist in promoting good behavior by:

1. Supporting the school in requiring students to observe all school rules and regulations. Encourage students to accept responsibility for any willful misbehavior.
2. Maintaining an active interest in your child's daily work. Make it possible for students to complete assigned homework, particularly by providing suitable conditions for study at home.
3. Being open-minded to the viewpoints of all who are involved.
4. Speaking positively about school and teachers in front their children.

Discipline issues that are not specifically mentioned or detailed in the chart below will be dealt with in an effective manner. Administration reserves the right to assign alternative consequences.

Class One (Per Quarter)	1 st Offense	2 nd Offense	3 rd Offense	Habitual
Name calling, Taunting-teasing, Classroom disruption, Playground violation, stealing , Disrespectful/profane language	Conference with teacher. Teacher and Administrator Discretion.	Conference with principal. Parents notified. Teacher and Administrator Discretion.	Parent meeting. Plan & behavior contract written. Teacher and Administrator Discretion.	Partial day ISS Teacher and Administrator Discretion.
Class Two (Per Quarter)				
Insubordination Pornographic Material	Conference with teacher and principal. Parents notified.	Loss of privileges. Plan & behavior contract written. Counselor meetings. Parent meeting.	TAT SST Loss of privileges. Partial day ISS. Parent meeting.	Full day ISS TAT SST Referral
Class Three (Per Semester)				
Threatening/harassment, Physical/verbal aggression, Intimidation, Pornographic Material	Conference with teacher and principal. Parents notified. Loss of privileges.	Loss of privileges. Plan & behavior contract written. Counselor and/or Resource officer meetings. Parent	Partial day ISS TAT SST	Full day ISS TAT SST Referral

		meeting. Partial day ISS.		
ILLEGAL OFFENSES Class Four (Per Year)				
Tobacco, Gross insubordination, Destruction of property	Parent notification. Partial day ISS. Resource officer meeting	Parent meeting. Full day ISS. TAT SST Counselor and/or Resource officer meetings	Full day ISS TAT SST Referral	Two day ISS
Class Five (Per Year)				
Arson, Drugs/Alcohol, Weapons, Endangering others	Police/Resource Officer Referral Long term ISS or OSS			

DRESS CODE

It is expected that all students at Garretson Elementary School will use good judgment in the selection of personal clothing that is neat, clean and not offensive in taste or modesty. Safety requirements in specialized subject areas must also be considered. For reasons of health and other considerations, the following restrictions will be observed.

- A. Shoes must be worn at all times. Slippers are not acceptable footwear. Flip flops and sandals may be worn in the school building, but tennis shoes **and socks** are required for recess and PE
- B. Students may not wear anything on their heads in the building or classroom unless a designated reason to do so has been set (ie: hat day)
- C. All students must wear shirts, blouses, or sweaters that cover the chest, stomach, shoulders and back. Apparel worn for sensationalism or clothing that exposes bare skin or undergarments will not be permitted. Bare midriffs, **low-cut** muscle shirts, tank tops, tattered clothing and spaghetti straps are considered inappropriate.
- D. Shorts may be worn during the 1st and 4th nine-week periods. Only shorts and skirts of reasonable length (**mid-thigh or longer**) are permitted.
- E. Clothing bearing inappropriate images or messages is not permitted. Inappropriate is identified as related to drugs, alcohol, cigarettes, sexual content, racism, discrimination, gang referenced or affiliated or any other subject, image or message deemed inappropriate by the administration.
- F. During winter months all elementary students must have footwear for indoor use and snow boots for outdoor wear. During winter months students in grades K-5 will not be allowed to play on snow hills without snow pants and boots.

DUE PROCESS

In compliance with SDCL 14-32-4 (1973), on January 22, 1974, the South Dakota State Board of Education adopted a resolution defining the minimal standards of procedural due process guaranteed a public school student when suspended or expelled from school. The Garretson School District is in compliance with the resolution, which sets forth the following minimum standards:

- Adequate notice of charges.
- Reasonable opportunity to prepare for and meet the charges.
- An orderly hearing adapted to the nature and circumstances of the situation, and
- A fair and impartial decision.

Due process as defined in Article 24:07 Administrators Rules of the Division of Education (DOE).

EARLY CHILDHOOD

The Garretson School is committed to the belief that early education is essential to the future success of children. Through this commitment the Garretson Early Childhood program has developed into a two section pre-school for three, four, and five year olds. The program ~~has a cost of \$125.00 per month~~ is set by the school board in July and to be charged for the months of September – April.

Eligibility and Entrance Requirements

All students must have an Early Childhood screening before being considered for entrance into the Early Childhood Program. Students will then be considered eligible for the program based on one of the following three criteria:

- A. **Special Needs and/or Head Start eligible:** Three, four, and five year olds on a current academic or language (not articulation) IEP and/or who meet the eligibility criteria for Head Start, will be given top priority for entrance. The program fee is waived for these students.

- B. **At Risk:** Using the DIAL-R as a screening tool, students whose scores fall in the "Potential Delay" range in two areas or on the total score, or scores in the "Potential Delay" in one area. Other factors may be taken into consideration as potential delay factors also. Students in this category must be three on or before September 1st of the current school year to be considered for school entrance.
- C. **Non-At-Risk:** Four and five year olds whose screen scores fall in the average or above average range will be considered for enrollment. Students must be four or five on or before September 1st of the current school year to be considered for school entrance. **Students 3 on or before September 1 will be considered based on availability.**

Food/Beverages

No outside food or beverages are allowed for the morning or the afternoon sessions of preschool. This includes birthday treats or for special occasions.

Required Documentation

Each student entering the program will be required to have documentation of a current physical, updated ~~shots~~ immunizations, and a certified birth certificate. These documents must be on file before each student will be allowed to start school. Please refer to the elementary policy for more information on these items.

Attendance

Attendance in the Early Childhood program is not required but is strongly recommended. If a student is enrolled in the program, it is very important that they be there as much as possible. It is important to each young child to have a consistent routine in order to get maximum benefit from the program.

- A. Attendance is taken each day. It will also become a part of each student's permanent record.
- B. If a student is expected to be absent, parents should call the school between 8:00 and 9:00 a.m. for the morning section, or between 12:30 and 1:30 p.m. for the afternoon section.
- C. If a student becomes ill while at school, he/she shall report to the principal's office. A parent will be contacted to take the student home. Parents will be asked to list two (2) additional people whom the school may call if contact cannot be made with either parent.

Field Trips

Parents will be notified at least two days in advance of any upcoming trip. Parents are required to sign a Field Trip Permission form at the beginning of the year if they want to have their child go on such trips. This form is designed to cover all trips taken throughout the year. Some trips may require money, lunches or other materials to be sent with each student. Please let your student's teacher know at least one day in advance if your child will not be able to attend a class trip.

Late Starts / Early Dismissals

Each winter we face the possibility of bad weather and school cancellations. Parents **will be notified through a variety of communication tools including the school's website, automated messaging system, social media, and local media outlets. ~~should listen to the radio and TV stations listed in this handbook if the weather appears to be getting bad.~~** The following school schedule changes will affect the Early Childhood classes.

- A. If school starts late, the morning session will be canceled. Missed sessions will not be rescheduled.
- B. If school dismisses early, the afternoon session will follow the revised schedule. These sessions will not be rescheduled. The students will be transported in their usual manner to their normal drop off site. If there are to be changes in transportation or drop off sites for these days, please have that listed on the Student Enrollment Information Sheet given at the beginning of the school year.
- C. If school is canceled for the entire day, make up days will be added to the end of the school year. Parents will be updated on changes to the last day of school

Parent Involvement

There are a number of opportunities throughout the year for parents to participate in the school setting.

- A. Parent-teacher conferences are held twice a year. Schedules for these conferences will be sent home with each student.
- B. Field trip chaperones are often needed. Notes will be sent home when there is a need for these.
- C. Parents are always welcome in the classroom. If any parent would like to spend a day in the Early Childhood classroom, notify the teacher in advance.

Program Schedules

Each section of the Early Childhood program will run four days per week, Monday through Thursday.

- A. Morning Session: 8:00-10:45.
- B. Afternoon Session: 12:30 - 3:15 (snack will be included in this session).
- C. **Early release schedules will be communicated as needed.**
- D. Students should not be dropped off any more than 10 minutes prior to the start of class. Teachers and assistants have other duties before each class, therefore supervision will not be guaranteed before this time. Students must not be left unattended in the classroom.

Supplies

Parents will be required to supply their student with some basic school supplies. A list will be sent out prior to the first day of school. Supplies should be sent the first day that the student attends school.

Transportation

All students in the Early Childhood program are eligible for school transportation **based on the priority of students and availability. Students who are on an IEP or are part of the Head Start program have priority.** The school has limited

transportation services outside of the school bus. We encourage families to transport their preschoolers to and from school if at all possible.

- A. Students who live within the city limits have the option to be picked up for and dropped off from school by the school van.
- B. If a student lives or goes to day care in the country, they will be transported on a school bus at the beginning and ending of the regular school day.
- C. Students attending a rural daycare (within district boundaries) will be transported to and from preschool by a school van in the middle of the day (at the end of the morning section or at the beginning of the afternoon section).
- D. The school van will run on a curb to curb basis. Your child should be brought to and picked up at the van by an adult.
- E. If your student will not be using school transportation for a day, please contact the school or transportation driver prior to 7:30 a.m.
- F. Parents must call the school when there is an address change for pickup and/or drop off.
- G. Families who qualify for Head Start and/or IEP services qualify for transportation to and from school.

EMERGENCY PROCEDURES

Procedures to be followed in the event of tornado or other emergency will be announced and posted for each building the first week of school with revision as needed.

~~Fire, tornado and lockdown drills will be held on a regularly scheduled basis with procedures for each building to be announced the first week of school. Fire exits and tornado designated areas are posted in each classroom.~~

ENTRANCE REQUIREMENTS

Children may enter kindergarten if they have reached their fifth birthday by September 1 of the school year. All children enrolling in the Garretson School district must have the following on file at the time of enrollment:

- Certificate of immunization or letter of religious exemption
- A certified copy of your child's birth certificate.
- Copies are placed in students' permanent cumulative folders at school.

FIELD TRIPS

Field trips are conducted during school time as the planned culmination of a class or unit. Students are expected to comply with district busing rules when school vehicles are used and to leave and return on school vehicles when provided. Students on field trips should view themselves as ambassadors for the school and behave in an orderly manner. Permission slips signed by parents/guardians are necessary for students to be able to go on the field trip. Parent chaperones may be permitted to drive their own vehicles, however, in order to transport their own children, signed documentation must be given to the teacher. Parents are asked to not bring younger children with them during field trips/excursions. The privilege of attending a field trip may be restricted by the teacher and/or principal due to disciplinary problems at school or lack of academic effort.

FINES

Students who owe the school district money for such things as book fines, repair cost, replacement costs and any other type financial obligation will be held responsible for payment before the end of the school year.

~~FIRE DRILLS/TORNADO DRILLS/LOCKDOWNS~~

~~Fire, tornado and lockdown drills will be held on a regularly scheduled basis with procedures for each building to be announced the first week of school. Fire exits and tornado designated areas are posted in each classroom.~~

FOOD IN THE CLASSROOM

Pop, juice, gum, candy, or sunflower seeds are not allowed in the school building ~~unless arrangements are made by the teacher to have these items as part of a class incentive/reward or party.~~

Gum is allowed if it is deemed necessary by the classroom teacher, IEP, or ~~TAT~~ SST team to benefit individual students. Students are encouraged to bring a healthy snack to school every day and are allowed to have water bottles in class (with water only). ~~Pop, juice, and candy are not allowed in the school building unless arrangements are made by the teacher to have these items as part of a class incentive/reward or party.~~

Elementary classrooms have a milk and snack break each day. Examples of healthy snack options are popcorn, crackers, granola bars, string cheese, fruit/fruit snacks, raisins, etc. We discourage high-sugar snacks and prohibit candy at snack time.

~~Garretson school is not a peanut-free school, but classroom teachers will make families aware if a classroom needs to be peanut-free.~~

FORGERY

Students committing forgery involving all types of passes and/or parental excuse notes as well as false phone calls ~~or e-mails~~ will be subject to consequences as determined by school administration.

FUND-RAISING PROJECTS

All fund-raising activities must have prior approval by the Garretson School administration.

Staff and students are discouraged from bringing items to school for distribution or sale to other students and staff. The school will not accept responsibility for lost or stolen items/money.

GRADING SYSTEM

The following grading system will be used in grades 3-5:

- 100 - 94% = A
- 93 - 88% = B
- 87 - 80% = C
- 79 - 70% = D
- 69 - 0% = F

K-2 students are graded on a standard-based reporting system.

GUIDANCE AND COUNSELING

The counselor visits each classroom, performs individual and small group counseling activities, and works with parents and teachers in promoting positive social and emotional student growth. School counselors assist students in the development of those lifelong skills necessary for optimum character development, coping with life's difficulties, and building cohesive relationships. Students and parents should feel free at any time to ask the help of the Guidance Counselor with the assurance that confidentiality will be maintained. **Garretson School District does have access to outside counseling services that only serve students through a referral process and with parent or guardian permission.**

HARASSMENT AND VIOLENCE POLICY

See High School policy.

HEALTH POLICIES – COMMUNICABLE DISEASES/MEDICATIONS

The Garretson School District does **employ a full time nurse on staff. In addition, the school district has another nurse that is contracted one day per week. ~~not employ a full time school nurse, but instead provides a nurse four hours per week to assist with our student health program and is available by phone or email on a daily basis.~~** The school nurse conducts hearing and vision screenings throughout the year at various grade levels, tracks student immunizations, is in charge of emergency response policies and procedures, and oversees the school health program. Screenings can be done on students throughout the school year upon parent or teacher request if suspecting a problem.

If your child becomes ill or is hurt during school hours (outside of minor scrapes and bruises), we will attempt to contact you. If we are unable to contact you, we will attempt to contact a person named by you on the **Garretson School Information Update Form** completed by you during the registration week. For serious injuries, an accident report will be completed by the school immediately following the injury and EMS will be activated.

Communicable Diseases

Rules for school attendance: When ill, students should not be sent back to school until they are vomit, diarrhea, or fever-free (without medication) for 24 hours.

- Chicken Pox** The first symptoms include a slight fever, and feeling tired and weak. An itchy blister-like rash soon follows. The blisters become dry, crust over, and form scabs within 4 to 5 days. They may appear on the scalp, armpits, trunk and even on the eyelids and in the mouth. Cases must be excluded from school until all scabs are dry and there have been no new pox for two days.
- Pink Eye** Symptoms include white or yellowish discharge from one or both eyes, tears, pain, swelling and reddening of the eyelids, matted eyelids after sleep, and sensitivity to light. In severe cases, infiltration of the cornea may occur. The illness may last from 2 days to 2-3 weeks. Child should be excluded from school and not return until seen by a physician **and drops administered for 24 hours.**
- Common Cold** Common viral respiratory diseases can be characterized by fever and one or more cold symptoms such as chills, headache, body ache, weakness, and loss of appetite. Fevers greater than 100.4 should be excluded from school.
- Ring Worm** Ringworm is a skin infection caused by a fungus that can affect the scalp, skin, fingers, toe nails or foot by direct skin-to-skin contact with infected people or pets. Ringworm of the body appears as flat, spreading ring-shaped areas. The edge is reddish and may be either dry and scaly or moist and crusted. As it spreads, the center area clears and appears normal. Child should be excluded from school unless child has physician's written permit for re-entering. Infected area should be covered when child is in school.
- Impetigo** Symptoms are characterized by pustule (crusted sore with oozing) appearing on face, neck and hands – occasionally on body. Exclude from school until all areas are healed (usually about one week) or until child has a doctor's written statement for re-entry.
- Scabies** Scabies is a fairly common infectious disease of the skin caused by a mite. Scabies mites are transferred by direct skin-to-skin contact. Indirect transfer from undergarments or bedclothes can occur only if these have been contaminated by infected people immediately beforehand. The most prominent symptom of scabies is intense itching particularly at night. The areas of the skin most affected by scabies include the webs and sides of the

fingers, around the wrists, elbows and armpits, waist, thighs, genitalia, nipples, breasts and lower buttocks. Symptoms will appear from two to six weeks in people who have not previously been exposed to scabies infestations, and within one to four days after subsequent re-exposures. Exclude from school until treated. Itching may still be present, and avoid physical contact with infested individuals and their belongings, especially clothing and bedding.

Head Lice

Lice can be found anywhere on the scalp but are heaviest behind the ears and just above the hairline along the nape of the neck. Head lice attach their eggs (nits) to human hair. Head lice transmission can occur during direct contact with an infested individual. Head lice cannot jump or fly. Head to head contact or sharing items of clothing, combs, brushes, hats, or headphones may also result in transmission. Shared surfaces such as pillows, mattresses, sleeping bags, cars seats, or upholstered furniture may also transmit head lice. Usually, the first indication of an infestation is the itching on the head. Scratching at the back of the head or around the ears should lead to an examination for head louse eggs (nits) on the hair, and can be spread as long as lice or eggs remain alive on the infested person. Medicated shampoos or cream rinses containing pyrethrin (Rid), permethrin (Nix), lindane (Kwell), or malathion (Ovide) are used to kill lice. Always shampoo twice, 1 week apart to kill all live and newly hatched lice. Nightly comb-through and nit-picking are required to remove all nits from hair, and stop the live cycle. Thorough cleaning should be done of household items including: vacuuming upholstered furniture and carpet; laundering clothing and bedding in hot water (130° F for 20 minutes) and drying on hot cycle or dry cleaning to destroy lice and eggs; soaking combs and brushes in hot water (130° F for 10 minutes). Anything that cannot be laundered should be sealed in a plastic bag for two weeks.

If live lice or evidence of nits is found on the student during the school day, **will be asked to go home for treatment the student may remain in school and finish out the day.** They are required to treat with medicated lice shampoo and do a thorough comb-through to eliminate nits that same day and/or evening and can return to school the following day if **there are no live lice present cleared by office staff.** If the student does not treat with medicated lice shampoo and continues to present to school with evidence of live lice and nits, the school will send the student home to be treated. The school reserves the right to check the students in question for lice until cleared and send them home as needed to reduce transmission.

Parents of Pre-5th grade students will be notified of the presence of lice via letter from school nurse. Parents of Middle and High school students are notified via phone, email, or letter if their student has lice.

Influenza

Influenza is highly contagious and is easily transmitted through contact with droplets from the nose and throat of an infected person who is coughing and sneezing. Typical flu symptoms include headache, fever, chills, cough and body aches. Intestinal symptoms are uncommon, and symptoms can occur within 1 to 3 days after exposure to an infected person. Good handwashing and hygiene and getting a flu shot annually are ways to prevent or lessen the severity of the flu.

Common communicable disease guidelines and questions can be found on the South Dakota Department of Health website: <http://doh.sd.gov/diseases/infectious/diseasefacts/>

MEDICATIONS POLICY

The following procedure will be followed for those students who take any medications while at school. Medication includes all prescription and nonprescription (over the counter) drugs.

- A. Students in grades PreK-5 are not allowed to administer, or have in their possession any medications, including over the counter and/or prescription medications. They are required to fill out the medication and treatment authorization form; ~~option III;~~ and have a parent and physician signatures for any and all medications being administered while at school. ~~If no medications are being administered during school hours for students in grades Pre-5, choose option I, and sign at bottom.~~
- B. ~~Students in grades 6-12 are allowed to self-administer 1 dose only of over the counter medication, only when it will not be a potential health risk to your child or others. Epi Pen, Auvi-Q, and inhalers are also allowed for 6-12th grade students if they have been instructed to self-administer. All medications must be kept on the student at all times and are not allowed in desks, backpacks, lockers, etc. Medication and treatment authorization form must filled out with option II selected, and signed at the bottom.~~
- C. All prescription medication is required to be brought to the school office at the beginning of the day. Trained school personnel will be available Monday through Friday to administer medication. ~~Option III on the~~ Medication and Treatment Authorization Form needs to be filled out and signed by parent and physician for medications to be administered at school. First dose of any new prescription medications must be given at home, and can't be given at school.
- D. Prescription medication must be in a pharmacy container with a label. The label is to include the following: student's name, date, dose, time of day the medication is to be taken, and the doctor's name. Ask your pharmacist to provide you with a second container for school use. Medication that comes to school in a container that is not a labeled pharmacy container will not be administered.
- E. Over the counter medication administered at school by school staff must be in original labeled container. Medication that is not in original container will not be administered.
- F. All medication to be taken in school must be accompanied by a Medication and Treatment Authorization Form. Extra forms may be obtained from the office or downloaded from the school website.
- G. A daily log of medication taken by the student will be kept and overseen by school nurse.

- H. In the event of a school-sponsored field trip, your child's medication may be sent with designated personnel in the amount to be administered during the activity, unless otherwise specified by the parent or guardian.
- I. If medication is not picked up within 1 week after school is out, it will be destroyed.

HOME SCHOOL ALTERNATIVE INSTRUCTION

The Garretson School District will accept students transferring from non-accredited schools **may be** subject to the following conditions and guidelines **to determine placement within the district:**

- A standardized achievement test shall be administered to the transfer student. The administration and evaluation of the test will be done by the principal and appropriate staff of the school to which the student is seeking admission.
- Based on the evaluation of the standardized test, the principal will make an appropriate placement. The student's placement may not be in a grade level higher than warranted by the student's chronological age, assuming entry into the first grade at age six and annual grade placement thereafter. After initial placement, the student may be advanced according to the student's demonstrated performance.

HOMECOMING

All students K through 5th grade will walk with their class during the homecoming parade and remain with their class until dismissal from school. If a parent provides a **written or personal** request for the release of a student from homecoming activities, the student will be counted absent according to our absence policy and the school will be released from responsibility.

HOMEWORK

K-5 students may have routine, weekly assignments that are expected to be completed at home (ie: Thursday night spelling work) in addition to unfinished classroom assignments. When necessary, incomplete work will be made up during recesses. Students have an extra day to turn in assignments that are given on the day of an absence. When possible, teachers should be notified of absences ahead of time to keep students from falling behind in their work.

INJURIES

Students are encouraged to play safely and avoid injuries, but if injured, the student should report any injuries, no matter how small, to the teacher in charge or to the office. This is especially important for insurance purposes. When an accident report is deemed necessary, it is submitted to the principal and parents are notified **by the classroom teacher.**

INTERNET POLICY

Student Use of Computer Networks:

The School District shall encourage use of local and wide area networks for improvement of instructions and in-district communication. The computer and its abilities to connect with other sites worldwide should serve as an enhancement to teacher-led instruction within the classroom.

The administration is directed to develop regulations that insure proper use of District networks and the Internet by students and members of the community.

The use of the School District's network and its connection to the Internet is a privilege, not a right. Guidelines are provided to make students aware of the responsibilities associated with efficient, ethical and lawful use of network resources. If a student violates any of these provisions, his or her account and privileges may be terminated, future access through School District facilities may be denied, and the School District's discipline policies shall be applied. Students or their parents or guardians will be required to compensate the District for any damage done to the network and/or hardware.

The School District shall make every effort to restrict access to inappropriate materials; however, it is impossible to control all materials on a global network. Therefore, the District shall not be liable for the content of viewing of any materials not prepared by the District.

Rules for Network Use:

Use of the School District network facilities may only be made in conformance with this regulation and the Acceptable Use Agreement signed by the student. Network users are expected to abide by generally accepted rules of network etiquette.

The student will:

- Be responsible for all use of the network under his/her account, regardless of whether access is gained with or without the student's knowledge and/or consent;
- Immediately notify the School District if he/she suspects any unauthorized use of his/her account. A student shall remain liable and responsible for any unauthorized use until the School District is notified of the suspected unauthorized use and has a reasonable opportunity to act upon such notice;
- Not transmit any abusive, defamatory, obscene, profane, sexually explicit, threatening, or illegal material;
- Not engage in any advertising or soliciting the sale or purchase of any goods, products or services, or to solicit the performance of any activity which is prohibited by law;
- Be responsible for any costs, fees, charges or expenses incurred under the student's account number in connection with the use of the network, save and except such costs, fees, charges and expenses as the School District explicitly agrees to pay;
- Not transmit copyrighted material without the express consent or authorization of the owner of the copyright; and

- Not give out his/her home address, phone number, or password.
- Student accounts are considered the property of the District. The School District expressly reserves right, in its sole discretion to:
- Change or eliminate any portion of any transmission of any user without notice or liability;
- Review and edit any material to be transmitted by anyone on the network, including private electronic messages. (By reserving this right, the School District assumes no obligation to review or edit any such material and assumes no responsibility or liabilities therefore.)
- Remove or delete any transmission the School District believes violates the School District's policy or is harmful to others.
- By signing the Acceptable Use Agreement, the student expressly agrees and recognizes that use of the network is at the student's own risk. The School District does not guarantee the network will be uninterrupted or error-free; nor does it make any warranty as to the results to be obtained from use of the service or the accuracy or quality of the information obtained on or by the network or the Internet. Access to the network is provided on an "as is" basis without warranties of any kind. Neither the School District nor any of its agents or employees shall be liable for any direct, indirect, incidental, special or consequential damages arising out of the use of or inability to use the network or out of any breach of any warranty.

Network Security

Security of all networks connected to the Garretson School District is a high priority. Anyone observing a security problem on Internet or any District network must notify District personnel. Any use identified as a security risk or having a history of problems with other computer systems may be denied access to Internet or other District networks.

Intentional damage to equipment or software or any intentional attempt to harm or destroy data of another user on the Internet or any other network may result in the cancellation of computer privileges and the District's discipline policy shall be invoked. The vandal or his/her parents/guardians will be responsible for damages or the cost of correcting the problem. Any student who does not follow the proper usage of the Garretson School Computer network and Internet as communicated in the Acceptable Use Agreement and school policy handbook will be subject to consequences determined by the administration.

LIBRARY ~~/BOOKMOBILE~~

All elementary classes are scheduled for 30 minutes of library time once each week. Library skills are taught during this time and books can be checked out. Students may check out books from the school library for one week (K-3) and two weeks for grades (4-6).

The school library and community library, ~~and bookmobile~~ all operate under Siouxland Library System. It is the responsibility of the students to return books on time and in good condition. Parents are notified of overdue books through automated phone calls and emails. ~~The school library will also notify parents through a paper note sent home with students as needed for overdue books.~~ Replacement costs for books that are damaged or not returned will be issued to parents if necessary. As a convenience, books may be returned to any Siouxland Library, not just the library from which a book was checked out of.

~~The Siouxland Library Bookmobile comes to the school once each month for grades K-5.~~

LOST AND FOUND

A lost and found box will be maintained in the ~~K-3 wing of the elementary school office~~. Lost articles should be reported and found articles turned into the office. Students and parents are encouraged to check the box periodically for lost articles. ~~Items will be on display during parent-teacher conferences and donated after the completion of each conference event if not claimed.~~

MEDICATIONS – SEE HEALTH POLICIES

MESSAGES

Phone messages left with the secretary or principal will be delivered to students and teachers in a timely manner. When possible, we encourage messages to students be sent electronically and directly to teachers and cc'd to the secretary. Students may use the office phone for valid reasons but will not be permitted to use a telephone without permission from office staff.

PARENT-TEACHER CONFERENCES

Parents may make appointments for conferences with teachers, counselors, or the principal. ~~Conferences are scheduled two times a year once in the fall and once in the spring according to the adopted school calendar. Administration and teachers will provide sign-up times available for both conferences. Regular parent/teacher conferences are scheduled for the end of the 1st quarter. Student-led conferences are scheduled at midterm of the 3rd quarter.~~

PARTY INVITATIONS

~~Parents are encouraged to send party invitations by mail or invite children by phone or e-mail. School personnel are not permitted to disclose phone numbers and email addresses unless given permission by parents within classroom.. If invitations are sent to school for delivery, they need to be given to the teacher privately, who will then deliver them to bookbags at an appropriate time.~~

If parties require extra students to ride the bus home with your student, arrangements need to be made with the driver to make sure there is adequate room on the bus. However, we do encourage parents to take care of transporting extra students.

~~Invitations to parties are to be sent to the home by mail or children invited by phone unless all boys or all girls in the class are invited.~~

~~If the child is to ride the bus to a friend's house:~~

- ~~• make arrangements the night before from home;~~
- ~~• check with the bus driver to make sure there is adequate room on the bus~~
- ~~• drivers must be notified if children are to ride a different bus.~~

PATRIOTISM

The Garretson School encourages patriotism. The school day begins with each classroom reciting the Pledge of Allegiance. ~~the Flag Salute.~~ In addition, the National Anthem is played before varsity athletic events.

PICTURES

Student pictures are taken ~~early in the school year~~ two times in the school year, once in the fall and once in the spring. Students have the opportunity to purchase packets of pictures but are not required to. Regardless of making a purchase or not, pictures of every student will be taken for student records from the fall picture event.

PHYSICAL EDUCATION

All students K-5 have the opportunity for Physical Education during the school week. Each student must wear his/her tennis shoes. All students are required to participate in Physical Education unless a written excuse is given. If a student must miss Physical Education for an extended period, a doctor's excuse is required.

PUBLIC CONCERNS AND/OR COMPLAINTS ABOUT SCHOOL PERSONNEL, FACILITIES & SERVICES

(See High School Policy.)

RECESS AND INCLEMENT WEATHER

All students will be taken out for recess. It is important that the students get fresh air and the activity made possible at recess. If students are ill, they may infect others in their class and should probably stay home from school that day rather than staying in for recess. A written note from a doctor may be required if a child is to stay in during recess for an extended period of time. In the event of inclement weather and/or when the wind chill or temperature is ~~5°-F~~ 0° For below, students will be kept inside for an indoor recess. **These rules apply to before school recess. If there is indoor recess before school, notice will be posted on the doors for students and they should follow the indoor recess procedure listed in the school arrival policy.**

Playground Rules:

- No gum, candy, pop, seeds, etc. are allowed on the playground during school hours.
- No balls or toys from home are allowed on the playground.
- No throwing rocks, snowballs, leaves, etc.
- Students are not to play around cars or delivery vehicles.
- Students must ask permission to retrieve a ball from the parking lot or street. Adult eye contact and proximity is to be present when students retrieve balls. Retrieved balls need to be given to the teacher for the remaining part of recess.
- Students must ask permission before entering the building or leaving the playground. When returning to the playground, please let the teacher know.
- Students are not to climb fences.
- Spitting is prohibited.
- Jump ropes and other toys are to be used for their intended purpose.
- Climbers must stay off the top of the monkey bars and are not allowed to hang from their knees
- No swinging side to side, twisting, or standing on swings. No underdogs.
- No climbing up the slide. Sliders must go down feet first. The slide must be cleared before going down it.
- No pushing, shoving, tackling, or other rough play on the playground or snow hills.
- ~~Students may slide on their knees on the ice, one at a time.~~
- Students are not to play tag on the jungle gyms.
- Students are not to climb trees.
- **Students are not to stand on the table, benches, or garbage cans.**

Winter Weather Rules:

- K-5 must wear coats, snow pants, gloves/mittens and boots to play on snow hills.
- General safe play is allowed on snow hills. No pushing, shoving, tackling, or other rough play on snow hills.
- **Students will slide down the snow hills, feet first.**
- No throwing snow or snowballs.

Recommended Temperature Chart for Outdoor Recess:

- Under 50 degrees: Warm coat with hat and gloves.
- 51-55 degrees: Warm sweatshirt or coat
- 55-60 degrees: Light sweatshirt or long sleeve shirt
- Shorts are only permitted to be worn first and fourth nine-week periods.

Teachers reserve the right to prohibit any activity if students are not playing safely.

RETENTION POLICY

Retaining of students at a given grade level is a procedure practiced when students are functioning at a level below grade level expectations. Criteria used to determine whether or not a student should be retained are:

- Basic skills mastered in reading and math
- Physical, emotional, and mental maturity
- Work habits and attitude
- Any of these in addition to a significant number of absences

No child will be retained until such decision is reached jointly by parents, teacher(s), and principal.

SCHOOL CLOSING POLICY BECAUSE OF INCLEMENT WEATHER

The superintendent may close the district schools or dismiss them early when hazardous weather or other emergencies threaten the health and safety of students and personnel. When this happens, the school will use a variety of tools to communicate relevant information to the public, including the school's website, automated messaging system, social media and local media outlets.

In the event of school closure due to weather, all school practices and events will be canceled, with the exception of district, region, and state level events. In those cases, the superintendent will make the decision to travel in conjunction with school officials hosting the event. In the case of canceled or postponed activities, the superintendent or activities director will post those scheduled changes to the school's website and social media to announce the schedule change.

~~If the weather conditions are so bad that it is unsafe to send the buses out in the morning and it does not appear possible to hold school, an announcement will be on the radio/TV as soon as possible. Do not call the superintendent or principal, but listen to the radio/TV. During these mornings when this decision has to be made, local farmers, the highway department and weather bureau are depended on heavily for weather information. Telephone lines must be kept open for the information. Stations KSOO, KELO, KRRO, KKLS, WSN will broadcast the announcement as well as TV stations KSFY, KELO, KTTW and KDLT.~~

~~The school will also use its automated school messaging system and social media to disseminate information about school closings, late starts and early dismissals.~~

~~In the event a storm develops during the school day and we feel it is unsafe to send the buses out at 3:15 P.M., students will be sent to the place parents listed on the student's Garretson School Information Update Form filled out at the beginning of the year. Parents will be informed via automated school messaging system, school social media and media outlets listed above.~~

~~If an evening event is to be called off, we will try to get this information broadcast before 6:00 P.M.~~

Any days missed due to weather, emergency or disease will be made up to meet the school term as established by the school district.

SPECIAL EDUCATION

In order to provide appropriate educational opportunities, special education programs are available for student's ages 0-21. Resource rooms enhance the regular classroom instruction. Speech, language, and occupational and physical therapies are available. Services outside the district are provided when all necessary special education criteria are met. (The "Comprehensive Plan for Special Education" is on file with the principal.) Parents are encouraged to contact their child's teacher or the school administrator with their child's academic concerns or if they think an evaluation for special services would **benefit their child's educational experience.** ~~helpful.~~

STUDENT RELATIONSHIPS

Students are to refrain from use of excessive affection in the hallways, classrooms, on school property or at a school activity. Excessive affection is defined as anything more than holding hands. Examples include: kissing, excessive hugging, touching of inappropriate areas, etc.

VISITATION

We encourage parents to visit our classrooms. Children are eager to share their school experiences and want parents to show interest in their school life. Please call the teacher and make arrangements to visit whenever possible.

If a student from another school visits a classroom, arrangements must be made prior to the visit.

We require that ANYONE coming to school during the school day report directly to the school office and receive a visitor sticker. Please do not proceed to any area of the building or playground until the office is aware of your presence. We ask that when leaving the building, visitors stop into the office as well. This is for your child's safety and also to prevent any disruption of classroom learning time.

VOLUNTEERS

Volunteer help is always welcomed at Garretson School. If you are interested in helping out at school, please inform your child's teacher. Unless working under direct supervision of a staff member, volunteers will need a background check to volunteer at Garretson School. This includes those involved with the mentoring program.

WITHDRAWAL AND TRANSFER

If you are moving out of the district, the school needs to be notified at least a day in advance. Student records are electronically sent to new schools upon request.

TITLE ONE PARENT INVOLVEMENT POLICY

The Board of Education of Garretson School District recognizes the necessity and value of parent involvement to support student and academic achievement. In order to assure collaborative partnerships between parents and schools, the board is committed to achieving the following goals in ways that recognize and respect the diversity and differing needs of families. The Garretson School District intends to include parents in all aspects of the district's Title 1 program. The goal is a home-school partnership that helps all students in the district succeed.

The following provisions and activities have been reviewed and considered appropriate to the Title 1 program by parents, teachers, administration and school board.

- A. Involving parents as partners in school governance, including decision making.
- B. Establishing effective two-way communication with all parents.
- C. Developing strategies and programmatic structures to enable parents to participate actively in their children's education.
- D. Providing support and coordination for school staff and parents to implement and sustain appropriate parent involvement.
- E. Utilizing community resources to enrich the educational environment and promote family and student success.
- F. Supporting parents in their roles as the child's first and most important teacher.
- G. Providing parents at least 2 open meetings for Title 1 activities each year. Dates and sites of meetings will be printed in the school newsletter and the local paper.
- H. Parents will have access to the Garretson School District Consolidated Application and the District Improvement Plan.
- I. The Garretson School District will be receptive to parental requests for information and ideas which will enhance the Title 1 program and activities.
- J. Special forms are designated for Title 1. Parents will be informed of a students' referral and placement in a Title 1 program. Written progress reports will be sent home quarterly.
- K. Parent/School Compacts will be developed and disseminated to parents of participating students each year prior to the fall Parent/Teacher Conferences.

DISCIPLINE DEFINITIONS

Bus Behavior: While on district-provided buses, students shall adhere to the same behavior expectations, standards, and consequences as at school.

Computer Violation: Consequences for computer violations will be applied according to the nature of the offense on the Discipline Plan. (i.e. - copying administrative files = theft; destroying files = destruction of property; not following computer rules = insubordination.) Violations may result in restriction and or loss of computer privileges.

Conflict Resolution: Programs designed to teach students to deal with conflict in a constructive manner.

Destruction or Stealing Property: Willfully causing or attempting to cause damage to private or school property, stealing or attempting to steal private or school property, or repeated damage or theft involving private or school property. Includes alteration of student/school computer programs/systems.

Disrespectful/Obscene Language: Use of obscene or disrespectful language, communication or action.

Electronic Devices: Electronic devices including items such as, cellular phones, ~~iwatches~~, ~~wearable smart watches~~, ~~air pods~~, and laser lights will be used under school guidelines or will be confiscated and returned only to the students' parents.

Expulsion: Denial of a student's membership in school for a period of time.

Fighting: Physical violence in an angry or quarrelsome manner with intent to harm another person or to disrupt the process of education while on school property; including parking lot and buses.

In School Suspension (ISS): ~~A student's temporary denial to participate in a class, as determined necessary by the school principal. Suspension will be served in school and students will be given credit for the work completed while not in class. Temporary denial to a student by a principal or participation in a class. Suspension will be served in school. Credit for completed class work.~~

Insubordination/Habitual Disobedience: Student conduct deemed as unwillingness to submit to authority, refusal to respond to a reasonable request or situations in which the student is shown to be habitually disobedient.

Intimidation/Threat To Others: Use of coercion, force, threats, violence, intimidation or similar conduct that constitutes a threat to a person's safety or interferes with school purposes.

Long-Term Suspension: Temporary denial to a student by the superintendent or school board of participation in school for more than ten days and not more than ninety days.

Out of School Suspension (OSS): Temporary denial to a student by the principal, superintendent or school board of participation in class or classes. Suspension will be served out of school.

Nuisance Items: Items that disrupt the teaching and learning process or could cause harm or disturbance to a fellow student or teacher.

Profanity: Swearing; use of obscene, threatening or flagrantly disrespectful oral or written language, gestures.

Suspension After School (SAS): An option for the principal to use in place of ISS that requires students to serve suspension before or after school.

Teacher Assistance Team Student Support Team: A team of staff members who work together to help students become and remain successful in school.

Proposed Handbook Changes for 2023-2024

1. Cover page: Date change.
2. P. 4-5 – Replace activity eligibility policy.
3. P. 5 – Remove student ticket prices and add “prices are subject to change and can be purchased through the school office.”
4. P. 7 – Change to the Tardiness and Truancy policy.
5. P. 8 – Change in consequences for cell phone violations.
6. P. 12 – Add definition of “look-alike” weapons to the Dangerous Items section.
7. P. 14 – Addition to dress code – “Costumes are not to be worn in school except on school approved dress-up days.”
8. P. 16 – Change policy on attendance rules for participating in activities – remove 3rd period and change to 2nd period.
9. P. 18 – Remove “Self Report” option from the Activity Guidelines.
10. P. 19 – Add explanation that suspensions for violations of state drug law and school training rules do not run concurrently.
11. P. 24-27 – Several updates to Health Policies section – Removal of COVID-19 section, update of SDCL 13-28-7, etc.
12. P. 28 – Addition to ICU section.
13. P. 29 – Updates to Lunch and Breakfast Program section to reflect new policy – lunch balance requirements, etc.
14. P. 34 – Addition to Tobacco Free Environment section to include “any device that is used for inhaling or ingestion.”
15. Various corrections of misspellings – Example – Midde – changed to Middle but not highlighted.

P. 9 – I would like to add something to the Cheating/Academic Dishonesty section to address the use of AI (Artificial Intelligence) sources, such as using an AI website to write a term paper. I am consulting other schools to see what kind of language they have in their policies.

Note: The page numbers indicated above currently correspond to where you can find these changes in the document I have sent you. After all changes are approved, I will have to remove the crossed out material and then go through and make sure the Table of Contents match where everything is. I will also be re-formatting the entire document to make it easier to manage and edit in the future.

Garretson School District #49-4 Meal Charge Policy

I. Federal Requirement

The purpose of this policy is to address the need for school food authorities (SFAs) participating in the National School Lunch Program (NSLP) and School Breakfast Program (SBP) to institute and clearly communicate a meal charge policy, which would include, if applicable, the availability of alternate meals. Because all students in participating schools may receive reimbursable school meals, all SFAs must have a policy in place for children who are participating at the reduced price or paid rate, but either do not have money in their account or in hand to cover the cost of the meal at the time of service. Such a policy ensures that school food service professionals, school administrators, families, and students have a shared understanding of expectations in these situations.

This requirement is referred to a “policy,” but whether this is referred to as a “policy” or “standard practice” is at the discretion of the SFA. Regardless of terminology is used, the policy or standard practice must consist of a written document explaining how the SFA will handle situations where children eligible to receive reduced price or paid meals do not have money in their account or in hand to cover the cost of their meal at the time of service. The policy or standard practice must be implemented throughout the SFA.

You can find more information about this US Department of Agriculture (USDA) Food and Nutrition Service (FNS) requirement at: <https://www.fns.usda.gov/school-meals/unpaid-meal-charges>.

II. PURPOSE OF POLICY:

The purpose of this policy is to establish consistent meal account procedures throughout the district. Unpaid charges place a financial strain on the food service department. The goals of this standard of practice are:

- To treat all students with dignity in the serving line regarding meal accounts
- To support positive situations with district staff, district business policies, student and parent/guardian to the maximum extent possible
- To establish policies that are age appropriate
- To encourage parent/guardian to assume the responsibility of meal payments and to promote self-responsibility of the student
- To establish a consistent district policy regarding charges and collection of charges

III. SCOPE OF RESPONSIBILITY:

- The food service department, Business Manager, Administrative Assistant (or name another position responsible for this position): Responsible for maintaining charge records and notifying the student's parent/guardian.
- The Parent/Guardian: Immediate payment

IV. ADMINISTRATION

1. Families are encouraged to apply for free and reduced price meal benefit. Any family that falls into a negative balance will receive a written notification to encourage them to apply for free or reduced price meal benefits.
2. Families are encouraged to pre-pay for meals and money is accepted in the school office daily for payments on the day of service. Written notification of prepayment options occurs at the beginning of each school year, is given to each new transfer student, is posted on the Food Service website, and is included in the student handbook.
3. Families will be notified of the school Unpaid Meal Charge Policy in writing before the school year begins and with each new transfer student. This policy will also be posted on the Food Service Website.
4. **Elementary students:**

- a. Calls on delinquent accounts are made on a daily basis to try to collect payment.
- b. No charges are allowed for extras or a la carte foods on any account with a balance of negative \$10.
- c. All delinquent accounts at the beginning of May of the current school year will be subject to collections for payment.
- d. If a child has money to purchase a reduced price or paid meal at the time of the meal service, the child must be provided a meal. SFAs may not use the child's money to repay previously unpaid charges if the child intended to use the money to purchase that day's meal.

5. Middle School students:

- a. Calls on delinquent accounts are made on a daily basis to try to collect payment.
- b. No charges are allowed for extras or a la carte foods on any account with a balance of negative \$10.
- c. All delinquent accounts at the beginning of May of the current school year will be subject to collections for payment.
- d. If a child has money to purchase a reduced price or paid meal at the time of the meal service, the child must be provided a meal. SFAs may not use the child's money to repay previously unpaid charges if the child intended to use the money to purchase that day's meal.

6. High School students:

- a. Calls on delinquent accounts are made on a daily basis to try to collect payment.
- b. No charges are allowed for extras or a la carte foods on any account with a balance of negative \$10.
- c. All delinquent accounts at the beginning of May of the current school year will be subject to collections for payment.
- d. If a child has money to purchase a reduced price or paid meal at the time of the meal service, the child must be provided a meal. SFAs may not use the child's money to repay previously unpaid charges if the child intended to use the money to purchase that day's meal.

7. If an alternate meal is served that meets meal pattern requirement, those meals may be claimed for reimbursement. If an alternate meal is served that does not

meet meal pattern requirements, those meals may not be claimed for reimbursement and the food used for alternate meals must come from funds outside the non-profit school foodservice account.

8. Unpaid meal charges may be carried over at the end of the school year (i.e., beyond June 30) as a delinquent debt and collection efforts may continue into the new school year. This allows SFAs to work with individual families to establish longer repayment plans and to continue pursuing collection efforts when children change schools within the district or move to a new school outside the district. When local officials determine further collection efforts for delinquent debt are useless or too costly, the debt must be reclassified as “bad debt.”