

SCHOOL BOARD MINUTES

Regular Meeting Garretson School District #49-4 5:45 p.m. May 8, 2023

Present: Board President Shannon Nordstrom, Board Vice President Kari Flanagan, Board Member Tana Clark (joined at 5:56 p.m.), Board Member Jodi Gloe, Superintendent Guy Johnson & Business Manager Jacob Schweitzer. Others present: Elementary Principal Katie Hoekman, HS/MS Principal Chris McGregor, Wyatt Compton, Garrick Moritz, & Sherri Schoenfish. Board Member Andy Hulscher was absent.

At 5:46 p.m., the Board convened in the Library for its regular meeting of the Garretson School Board. All votes are unanimous, unless specifically noted in the minutes.

President Nordstrom led the Pledge of Allegiance and welcomed guests and visitors.

President Nordstrom called for any additions or corrections to the Board agenda. No additions or corrections were presented.

Action 23-102: Motion by Flanagan, second by Gloe, to approve the agenda as presented. Motion carried.

Action 23-103: Motion by Flanagan, second by Gloe, to approve the following consent agenda items as presented. Approval of March 28, 2023 special board meeting minutes, approval of April 10, 2023 regular board meeting minutes, approval of April 18, 2023 special board meeting minutes, approval of payments for April 2023 claims, approval of the financial statements for April 2023, approval of April 2023 payroll, approval of May 4, 2023 fuel quotes, #2 Diesel Fuel from Palisades Oil - \$2.81 and Volland Oil - \$3.03, and 10% ethanol from Palisades Oil - \$2.64 and Volland Oil - \$2.72, approval of the following certified contracts (includes extra duties): Denyelle Ageson, \$49,544; Stacey Anderson, \$53,558; Angela Bly, \$57,575; Jason Bohl, \$76,728; Taylor Brekke, \$49,284; Kelsey Buchholz, \$61,595; Kayli Coburn, \$25,498; Lisa Danforth, \$54,098; Teddy Dauwen, \$47,964; Travis Ehrisman, \$56,000; Elizabeth Etrheim, \$51,875; Julie Gnadt, \$59,482; Lynsay Granberg, \$53,668; Victoria Hansen, \$50,238; Jacob Heumiller, \$56,440; Alyxa Hoefert-Veldhuizen, \$49,195; Tim Hughes, \$55,269; Alysha Kientopf, \$61,768; Jeena Lentz, \$49,453; Jacki Liester, \$64,534; Janie Lundberg, \$63,271; Kim Macziewski, \$61,428; Darcy McGee, \$55,100; Reece Moehlenbrink, \$49,777; Dave Mudder, \$61,319; Amanda Nelson, \$47,940; Anna Nelson, \$50,560; Michelle Pliska, \$64,952; Sherri Schoenfish, \$58,456; Amber Schroeder, \$50,735; Nick Sittig, \$59,971; Tracy Stallman, \$58,766; Lauren Stoterau, \$54,744; Andrew TerWee, \$60,302; Amy Thompson, \$53,648; Marissa Waldner, \$50,673; Jill Whalen, \$60,203; Amber Williamson, \$60,787; Mallory Zell, \$46,543, and approval of the following administration contracts (includes extra duties): Kayli Coburn, \$37,485; Katie Hoekman, \$80,325; Guy Johnson, \$114,241; Chris McGregor, \$80,325; Matt Schrank, \$74,015; Jacob Schweitzer, \$75,150; Kevin Steckler, \$33,941. Motion carried.

GARRETSON SCHOOL DISTRICT #49-4
CLAIMS PAID MAY 8, 2023

GENERAL FUND

A-OX WELDING SUPPLY CO., INC., AG. CYLINDER RENTALS, \$61.75; ALLIANCE COMMUNICATIONS, MAY 2023 INTERNET & PHONE SERVICES, \$755.00; APPLE, INC., CHARGERS/ADAPTERS, \$213.00; BALTIC SCHOOL DISTRICT #49-1, TRACK MEET ENTRY FEE-5/2/2023, \$200.00; BEST WESTERN RAMKOTA HOTEL, TIE CONFERENCE- HOTEL, \$162.00;

BRANDON ACE HARDWARE, MAINTENANCE/TRANSPORTATION SUPPLIES, \$58.47; BROWN, ERIKA, PLAY/PROGRAM SUPPLIES- REIMBURSEMENT, \$151.59; CARROLL INSTITUTE, MAY 2023 CONTRACT, \$768.00; CHESTER AREA SCHOOL DISTRICT #39-1, JUNIOR VARSITY GOLF MEET ENTRY FEE- 5/12/2023, \$50.00; CHILDREN'S MUSEUM OF SOUTH DAKOTA, K-1 FIELD TRIP, \$1,149.50; CITY OF GARRETSON, GAS/SEWER/WATER, \$3,604.54; CLIMATE SYSTEMS, INC., CONTRACT BILLING, \$4,865.50; GARRETSON FOOD CENTER, HORTICULTURE CLASS SUPPLIES/LAUNDRY DETERGENT, \$64.57; GARRETSON GAZETTE, ELECTION POSTINGS/MINUTES PUBLICATION, \$343.49; GARRETSON SCHOOL DISTRICT CUSTODIAL ACCOUNT, APRIL 2023 IMPREST ACCOUNT REIMBURSEMENT, \$2,388.50; GRAHAM TIRE, FRONT TIRES FOR BUS #1, \$793.64; GUARANTEE ROOFING & SHEET METAL OF SD, ROOF REPAIRS- 3/22/2023, \$947.76; HAUFF MID-AMERICA SPORTS, GOLF APPAREL, \$1,462.15; HEALTHEQUITY, APRIL 2023 HEALTH SAVINGS ACCOUNT CONTRIBUTION/FEES, \$94.00; HILLYARD, CLEANING/MAINTENANCE SUPPLIES, \$2,529.09; HOLMES MURPHY & ASSOCIATES, LLC, PUBLIC OFFICIAL BOND- ASSISTANT TO BUSINESS MANAGER, \$350.00; HORACE MANN, MARCH 2023 ADMIN. FEES/APRIL 2023 PAYROLL ACH'S/FEES, \$535.63; J.W. PEPPER & SON, INC., CHOIR MUSIC DOWNLOAD, \$49.99; LARSON, SYLVIA, BUS CERTIFICATION FEE- REIMBURSEMENT, \$35.00; LYNGEN, CHERYL, NURSING DUTIES- SPORTS PHYSICALS, \$75.00; LYNN, JACKSON, SHULTZ & LEBRUN, P.C., LEGAL SERVICES, \$841.50; MACZIEWSKI, KIM, SPRING PLAY SUPPLIES- REIMBURSEMENT, \$348.45; MENARDS, MAINTENANCE SUPPLIES, \$88.45; MONARCH SALES, WELLNESS GRANT- CLOTHING, \$1,713.00; NORTH CENTRAL BUS & EQUIPMENT, TRANSPORTATION SUPPLIES, \$149.19; NORTHERN PLAINS FITNESS, PRECOR TREADMILL REPAIR, \$100.00; OLSON'S PEST TECHNICIANS, BIMONTHLY PEST CONTROL SERVICES, \$95.00; PALISADES OIL & PROPANE, INC., BULK FUEL, \$2,683.62; PITNEY BOWES, POSTAGE, \$520.99; PLISKA, MICHELLE, MENTAL HEALTH/COUNSELING BOOKS, \$155.00; POPPLERS MUSIC, INC., BAND & CHOIR MUSIC, \$241.19; RAMKOTA INN- PIERRE, ATHLETIC DIRECTOR & SDASBO CONFERENCES, \$356.00; SANFORD HEALTH OCCUPATIONAL MEDICINE, DEPARTMENT OF TRANSPORTATION EXAMS, \$208.00; SCHOOL SPECIALTY, LLC, PAPER ROLLS, \$194.60; SCHWEITZER, JACOB, SDASBO CONFERENCE- MILEAGE REIMBURSEMENT, \$243.78; SOFTWARE UNLIMITED, INC., FISCAL YEAR 2024 SERVICES, \$7,950.00; SOUTHEAST AREA COOPERATIVE, KINDERGARTEN/PRIMARY ACADEMY- JUNE 2023, \$400.00; STEVE'S ELECTRIC & PLUMBING, INC., REPAIRS/MAINTENANCE- EXTERIOR LIGHTS, \$5,218.52; STURDEVANT'S AUTO PARTS, OIL PRESSURE SENSOR, \$38.75; TEEL, CLYDE, SOLO CONTEST JUDGING, \$100.00; TEEL, LIZ, SOLO CONTEST JUDGING, \$100.00; WAGeworks, APRIL 2023 ACH FEES, \$2,739.99; WASTE MANAGEMENT, APRIL & MAY 2023 GARBAGE & RECYCLING SERVICES, \$1,303.18; XCEL ENERGY, FEBRUARY-MARCH 2023 ELECTRICITY, \$5,290.47;

TOTAL GENERAL FUND, \$54,046.84

CAPITAL OUTLAY FUND

ACCESS SYSTEMS, MAY 2023 CONTRACTED SERVICES/PRINTERS, \$1,403.50; APPLE FINANCIAL SERVICES, COMPUTER EQUIPMENT PAYMENT #2, \$68,171.75; HOUGHTON MIFFLIN HARCOURT, K-2 LICENSES, \$17,000.00;

TOTAL CAPITAL OUTLAY FUND, \$86,575.25

SPECIAL EDUCATION FUND

A TO Z WORLD LANGUAGES, INC., INTERPRETER SERVICES, \$250.00; CHILDREN'S HOME SOCIETY, MARCH & APRIL 2023 TUITION, \$5,284.49; GARRETSON FOOD CENTER, HIGH SCHOOL LIFE SKILLS SUPPLIES, \$20.80; MITCHELL SCHOOL DISTRICT #17-2, JULY 2022-MARCH 2023 TUITION, \$7,965.00; PRAIRIE LAKES EDUCATIONAL COOPERATIVE, APRIL 2023 SERVICES, \$2,820.62;

TOTAL SPECIAL EDUCATION FUND, \$16,340.91

CAPITAL PROJECTS FUND

MAMMOTH SPORTS CONSTRUCTION, COMPLEX PROJECT - APPLICATION #1, \$184,385.50;

TOTAL CAPITAL PROJECTS FUND, \$184,385.50

FOOD SERVICE FUND

LUNCHTIME SOLUTIONS, INC., MARCH & APRIL 2023 FOOD SERVICES, \$94,514.07;

TOTAL FOOD SERVICE FUND, \$94,514.07

PRESCHOOL FUND

GREAT PLAINS ZOO, PRESCHOOL FIELD TRIP, \$270.00; SOUTHEAST AREA COOPERATIVE, KINDERGARTEN/PRIMARY ACADEMY- JUNE 2023, \$200.00;

TOTAL PRESCHOOL FUND, \$470.00

TOTAL CLAIMS: \$436,332.57

IMPREST CHECKS

APRIL 2023

GENERAL FUND IMPREST CHECKS

BALTIC SCHOOL DISTRICT #49-1, JUNIOR HIGH TRACK MEET ENTRY FEE- 4/17/23, \$50.00; BERESFORD SCHOOL DISTRICT #61-2, VARSITY TRACK MEET ENTRY FEE- 4/17/23, \$150.00; BERESFORD SCHOOL DISTRICT #61-2, JUNIOR HIGH TRACK MEET ENTRY FEE- 4/25/23, \$100.00; CANTON SCHOOL DISTRICT #41-1, TRACK MEET ENTRY FEE- 4/27/23, \$125.00; CHESTER AREA SCHOOL DISTRICT #39-1, JUNIOR HIGH TRACK MEET ENTRY FEE- 4/24/23, \$200.00; CHESTER AREA SCHOOL DISTRICT #39-1, JUNIOR HIGH GOLF MEET ENTRY FEE- 4/27/23, \$50.00; COLMAN-EGAN SCHOOL DISTRICT #50-5, JUNIOR HIGH GOLF MEET ENTRY FEE- 5/4/23, \$50.00; DELL RAPIDS ST. MARY HIGH SCHOOL, GOLF MEET ENTRY FEE- 4/25/23, \$75.00; EDGEBROOK GOLF COURSE, FLANDREAU INVITATIONAL GOLF MEET, \$125.00; FOX RUN GOLF COURSE, IRENE-WAKONDA GOLF MEET ENTRY FEES- 4/13/23, \$176.00; HOWARD SCHOOL DISTRICT #48-3, JUNIOR HIGH GOLF MEET ENTRY FEE- 4/25/23, \$30.00; IRENE-WAKONDA SCHOOL DISTRICT #13-3, GOLF MEET MEDALS- 4/13/23, \$5.00; MCCOOK CENTRAL SCHOOL DISTRICT #43-7, VARSITY TRACK MEET ENTRY FEE- 4/25/23, \$150.00; REGION II MUSIC, LARGE GROUP CONTEST ENTRY FEES, \$150.00; SDSU TRACK & FIELD, INDOOR TRACK MEET ENTRY FEES- 4/3/23, \$130.00; WASHINGTON PAVILION MANAGEMENT, INC., 2ND-3RD GRADE FIELD TRIP, \$822.50; TOTAL GENERAL FUND IMPREST CHECKS, \$2,388.50;

TOTAL IMPREST CHECKS: \$2,388.50

Financial Report

The Business Manager presented a financial report of cash balances, expenditures, and receipts for the month of April 2023 as listed below:

Cash Balances as of April 28, 2023: General Fund: \$471,980.61; Capital Outlay Fund: \$3,459,197.70; Special Education Fund: \$16,227.26; Food Service Fund: \$335,074.16; Driver's Education Fund: \$8,229.91; Preschool Fund: (\$19,420.24); Custodial Fund: \$104,853.98.

Expenditures: General Fund: ACH Fees, \$122.40; Claims, \$35,258.07; Payroll, \$291,284.92; Capital Outlay Fund: Claims, \$7,298.43; Special Education Fund: Claims, \$38,569.40; Payroll, \$56,808.22; Preschool Fund: Payroll, \$8,539.02; Custodial Fund: ACH Fees, \$3,257.22; Claims, \$64,596.06.

Receipts: General Fund: Local Sources, \$70,034.62; Intermediate Sources, \$1,027.23; State Sources, \$153,599.00; Capital Outlay Fund: Local Sources, \$2,211,206.41; Special Education Fund: Local Sources, \$39,016.23; State Sources, \$3,407.00; Food Service Fund: Local Sources,

\$21,997.20; Federal Sources, \$11,593.73; Preschool Fund: Local Sources, \$17,117.99; Custodial Fund: Local Sources, \$69,321.50.

Old Business:

None

New Business:

There were no conflicts of interest.

Superintendent Johnson and Business Manager Schweitzer discussed the 2023-2024 preliminary budget.

Action 23-104: Motion by Flanagan, second by Gloe, to move the July board meeting to July 17th, 2023, and to schedule the budget hearing for 6:00 p.m. that evening. Motion carried.

Action 23-105: Motion by Gloe, second by Flanagan, to approve the exception to policy KG, and approve the Orthopedic Institute summer program and basketball, volleyball, and wrestling camps. Motion carried.

Action 23-106: Motion by Clark, second by Flanagan, to vote yes on South Dakota High School Activities Association Election Amendment #1, which limits the ability of schools to recruit or offer enticements to get certain players or families to participate, to vote yes on SDHSAA Amendment #2, which clarifies some procedures with respect to students who are ejected from competition at the end of a season, and to vote for Randy Hartman from Pierre and Drew Bunkers from Dell Rapids Public in their respective SDHSAA elections. Motion carried.

The following information item was presented to the Board; Policy GDAK-R: Job Description: American Sign Language Interpreter/Tutor.

The First Readings of the following were presented to the Board as a part of the policy adoption process: MS/HS Handbook, Elementary Handbook, iPad Handbook, Unpaid Meal Policy, and Policy IIBG-RAAA: Webpage Development (Recommend Deletion).

The Second Reading of Policy IIBG: Use of Computers and Networks was presented to the Board.

Action 23-107: Motion by Gloe, second by Clark, to adopt Policy IIBG: Use of Computers and Networks. Motion carried.

Administration provided the Board with four administrative reports:

- a. Elementary Principal/Curriculum Director's Report - Principal Hoekman informed the Board that the elementary finished state assessments, and that NWEA/MAP testing is taking place May 8-12. She mentioned that she met with the elementary staff to review possible changes to the handbook. Next, she congratulated Mrs. Brown and the K-2 students on an excellent spring concert. Principal Hoekman then added that the K-2 ELA curriculum has arrived, and that a training and workday for staff would be scheduled. Lastly, she noted that the middle & high school math curriculum is currently being reviewed and that she is working on setting up a cycle for reviewing curriculum moving forward.

- b. High/Middle School Principal's Report - Principal McGregor made the Board aware that the last day for seniors is May 18, with graduation practice set for May 19. The graduation ceremony scheduled for May 20 at 1:00 p.m. He mentioned that the last full day of school is Wednesday, May 24th, and Thursday, May 25th is a 1:30 dismissal. Principal McGregor then congratulated Alysha Kientopf on being awarded the 2023 SDAAE Outstanding Early Career Teacher Award. He then added that April 26th was Administrative Professionals Day, and thanked Norinda Northrup, Betsy Howe, and Heidi Costello for all that they do. Lastly, he made the Board aware that May 8-12 is Teacher Appreciation Week, and thanked the teachers and staff.
- c. Superintendent's Report - Superintendent Johnson gave the Board an update on the progress of the construction at the sports complex. He then informed them that the payment request process for the electric buses is wrapping up. Next, he gave the Board brief bios on the new staff for next year, which includes Travis Ehrisman, Tori Hansen, Reece Moehlenbrink, Tracy Stallman, and Taylor Brekke. Lastly, he made the Board aware that the South Dakota High School Activities Association has sanctioned E-sports.
- d. Prairie Lakes Educational Cooperative - Board Member Clark informed the Board that the budget, calendar, and contracts/salaries were discussed at the recent Prairie Lakes Cooperative meeting.

Action 23-108: Motion by Flanagan, second by Clark, to go into executive session, pursuant to SDCL 1-25-2, subsection 1: A Personnel Matter. Motion carried. The Board entered executive session at 6:53 p.m.

President Nordstrom declared the Board out of executive session at 7:33 p.m.

Action 23-109: Motion by Gloe, second by Clark, to adjourn at 7:34 p.m. Motion carried.

Approved by the Garretson Board of Education this ____ day of _____, 2023.

Board President

Business Manager