

SCHOOL BOARD MINUTES

Regular Meeting Garretson School District #49-4 5:45 p.m. April 10, 2023

Present: Board President Shannon Nordstrom, Board Vice President Kari Flanagan (joined via Zoom), Board Member Tana Clark, Board Member Jodi Gloe, Board Member Andy Hulscher, Superintendent Guy Johnson, & Business Manager Jacob Schweitzer. Others present: Elementary Principal Katie Hoekman, HS/MS Principal Chris McGregor, Wyatt Compton, Jess Kuipers, Jacki Liester, Natasha Mendoza, Garrick Moritz, Kathi Nolz, & Sherri Schoenfish.

At 5:52 p.m., the Board convened in the Library for its regular meeting of the Garretson School Board. All votes are unanimous, unless specifically noted in the minutes.

President Nordstrom led the Pledge of Allegiance and welcomed guests and visitors.

President Nordstrom called for any additions or corrections to the Board agenda. There were two additions presented. Superintendent Johnson requested that the retirement/resignation of Bev Howe be added to the consent agenda. He also requested that an electric bus discussion be added to the new business portion of the meeting.

Action 23-085: Motion by Hulscher, second by Gloe, to approve the agenda as presented with the proposed additions. Motion carried.

Natasha Mendoza spoke during the public comments section of the meeting about the recent school shootings in our country and expressed concern for the safety of the staff and students in our district.

Action 23-086: Motion by Hulscher, second by Clark, to approve the following consent agenda items as presented. Approval of March 13, 2023 regular board meeting minutes, approval of payments for March 2023 claims, approval of the financial statements for March 2023, approval of March 2023 payroll, approval of April 4, 2023 fuel quotes, #2 Diesel Fuel from Palisades Oil - \$3.169 and 10% ethanol from Palisades Oil - \$2.826, and approval of the resignations of Kevin Steckler (teaching only), Emily Backer, and Bev Howe (retirement). Motion carried.

GARRETSON SCHOOL DISTRICT #49-4

CLAIMS PAID APRIL 10, 2023

GENERAL FUND

A-OX WELDING SUPPLY CO., INC., AG. CYLINDER RENTALS, \$56.35; ALL AROUND WELDING, MAINTENANCE/REPAIRS, \$487.50; ALLIANCE COMMUNICATIONS, APRIL 2023 INTERNET & PHONE SERVICES, \$759.00; AMERICAN LEGION- HENRY G. FIX POST #23, PROPERTY USE- 3/21/2023 OPT OUT ELECTION, \$250.00; ANDERA, HARPER, BASKETBALL VIDEO, \$20.00; BENNETT, BOB, BASKETBALL CLOCK/SCOREBOARD, \$640.00; BOHL, MACEY, WRESTLING CLOCK/SCOREBOARD, \$180.00; BRANDON ACE HARDWARE, ICE MELT/SHACKLES/OTHER SUPPLIES, \$227.95; BUCHHOLZ, COLTON, BASKETBALL VIDEO, \$40.00; BUCHHOLZ, KELSEY, FOAM GOLF BALLS/GOLF TURF HITTING MATS, \$405.66; CARROLL INSTITUTE, MARCH & APRIL 2023 CONTRACTS, \$1,536.00; CHRISTENSEN, AARON, WRESTLING CLOCK, \$240.00; CLIMATE SYSTEMS, INC., TROUBLESHOOT OUTDOOR LIGHTS- 3/8/2023, \$475.00; CULLIGAN WATER, PURIFIED SALT, \$62.50; DON'S AUTO & TIRE CO., STOPLIGHT SWITCH, 161.38; FIRST BANK & TRUST CREDIT CARD, AMAZON- ADHESIVE BANDAGES, \$14.90; FIRST BANK & TRUST CREDIT CARD, AMAZON- BUSINESS PRIME

ACCOUNT RENEWAL, \$137.39; FIRST BANK & TRUST CREDIT CARD, AMAZON- GLUE STICKS/PUSH PINS/ISSUES, \$42.51; FIRST BANK & TRUST CREDIT CARD, AMAZON- SCISSORS, \$11.99; FIRST BANK & TRUST CREDIT CARD, AMAZON- SHEET PROTECTORS, \$19.94; FIRST BANK & TRUST CREDIT CARD, AMAZON- SMARTER BALANCE TESTING SUPPLIES, \$28.99; FIRST BANK & TRUST CREDIT CARD. ANNIE'S- LUNCH FOR ELECTION WORKERS, \$68.61; FIRST BANK & TRUST CREDIT CARD, GUS STOPS- FUEL- GIRLS REGION BASKETBALL @ WINNER, \$250.23; FIRST BANK & TRUST CREDIT CARD, KIBBLE EQUIPMENT- TRANSPORTATION REPAIR SUPPLIES, \$20.44; FIRST BANK & TRUST CREDIT CARD, MATH LEARNING CENTER- ELEMENTARY MATH MATERIALS, \$450.00; FIRST BANK & TRUST CREDIT CARD, PIONEER DRAMA SERVICE- PLAY/DRAMA SUPPLIES, \$203.50; FIRST BANK & TRUST CREDIT CARD, SDASBO- SPRING CONFERENCE REGISTRATION, \$100.00; FIRST BANK & TRUST CREDIT CARD, SHELL OIL- FUEL- STATE WRESTLING @ RAPID CITY, \$132.19; FIRST BANK & TRUST CREDIT CARD, WHEELCO- TRANSPORTATION SUPPLIES, \$57.36; GARRETSON GAZETTE, MEETINGS/VOTER REGISTRATION PUBLICATIONS, \$240.60; GARRETSON SCHOOL DISTRICT CUSTODIAL ACCOUNT, MARCH 2023 IMPREST ACCOUNT REIMBURSEMENT, \$3,504.19; HEALTHEQUITY, MARCH 2023 HEALTH SAVINGS ACCOUNT CONTRIBUTION/FEES, \$94.00; HERMANSON, ZACHARY, BASKETBALL VIDEO, \$80.00; HILLYARD, CLEANING/MAINTENANCE SUPPLIES, \$1,841.60; HORACE MANN, FEBRUARY 2023 ADMIN. FEES/MARCH 2023 PAYROLL ACH'S/FEES, \$535.63; HOVE, GRACE, BASKETBALL OFFICIAL BOOK, \$40.00; INNOVATIVE OFFICE SOLUTIONS, LLC, DRY ERASERS, \$10.70; INSTRUMENTALIST AWARDS, LLC, SOUSA/CHORAL PINS, \$31.50; J.J. KELLER & ASSOCIATES, INC., FEDERAL POSTINGS, \$634.16; J.W. PEPPER & SON, INC., CHOIR DOWNLOADS, \$177.46; JOHNSON, GUY, MILEAGE- REIMBURSEMENT, \$225.42; JUHL, DANIKA, BASKETBALL VIDEO, \$80.00; KARPEN, GERALD, OPT OUT ELECTION WORKER- MARCH 21, 2023, \$200.00; LASTING IMPRESSIONS UNLIMITED, INC., BASKETBALL AWARDS- PLAQUES, \$90.00; LUVERNE AREA CHAMBER, 2023 PARADE ENTRY FEE, \$75.00; MARTENS, TONY, WRESTLING CLOCK/SCOREBOARD, \$60.00; MEDICAID, FISCAL YEAR 2022 QUARTER 4 ADMIN. FEE, \$143.43; MENARDS, CLEANING/MAINTENANCE SUPPLIES, \$191.12; NASSP, FISCAL YEAR 2024 NATIONAL HONOR SOCIETY AFFILIATION, \$385.00; NORDSTROM'S AUTOMOTIVE, INC., CRUISE CONTROL MODULE FOR GREEN SUBURBAN, \$40.00; NORTHERN STATE UNIVERSITY, SPRING 2023 DIGITAL TEXTBOOKS, \$87.81; PALISADES OIL & PROPANE, INC., DIESEL FUEL/PROPANE- BULK FUEL, \$2,432.26; PEASLEY, BRAIDEN, BASKETBALL VIDEO, \$80.00; PIERRET, MORGAN, WRESTLING CLOCK/SCOREBOARD/TRACKWRESTLING, \$180.00; PIERRET, WAYNE, TRACKWRESTLING, \$180.00; POPPLERS MUSIC, INC., BAND & CHOIR MUSIC/INSTRUMENT REPAIR, \$286.88; ROBERTS, CAMERON, BASKETBALL VIDEO, \$20.00; ROTO-ROOTER, CLEANING OF LAVATORY SINK TO MAIN LINE, \$300.00; ROZEBOOM, MARK, TRACKWRESTLING, \$180.00; SANFORD HEALTH OCCUPATIONAL MEDICINE, DEPARTMENT OF TRANSPORTATION EXAMS, \$143.00; SARAR, RUTH, OPT OUT ELECTION WORKER- MARCH 21, 2023, \$200.00; SCHWEITZER, JACOB, MILEAGE- PICK UP/DROP OFF ELECTION SUPPLIES, \$47.53; SIOUX FALLS AUTO GLASS, ROCK CHIP REPAIRS, \$299.85; SMITH, ERNIE, JUNIOR HIGH BASKETBALL OFFICIAL, \$100.00; SOUTH DAKOTA COUNSELING ASSOCIATION, CONFERENCE REGISTRATION- MARISSA W., \$300.00; STEVE'S ELECTRIC & PLUMBING, INC., TOILET REPAIRS/ART ROOM FAUCET, \$773.17; STOLTENBERG, CURT, BASKETBALL SHOT CLOCK, \$540.00; STOLTENBERG, KARI, BASKETBALL OFFICIAL BOOK, \$540.00; STURDEVANT'S AUTO PARTS, FILTERS/OIL/WASH BRUSH/WASHER FLUID, \$306.01; SWATEK, BRYN, WRESTLING BRACKETS/MEDALS, \$180.00; SWATEK, TAYSON, TRACKWRESTLING, \$180.00; THERAPY PAIGE, LLC, YOGA INSTRUCTION, \$200.00; VANDERSNICK EXCAVATING, LLC, MARCH 2023 SNOW REMOVAL, \$885.00; WAGeworks, MARCH 2023 ACH FEES, \$980.75; XCEL ENERGY, JANUARY-FEBRUARY 2023 ELECTRICITY, \$5,636.72;

TOTAL GENERAL FUND, \$37,358.13

CAPITAL OUTLAY FUND

ACCESS SYSTEMS, APRIL 2023 CONTRACTED SERVICES/PRINTERS, \$1,820.93;
INFRASTRUCTURE DESIGN GROUP, INC., PROFESSIONAL SERVICES THROUGH 12/31/2022,
\$4,277.50; SAVVAS LEARNING COMPANY, LLC, HIGH SCHOOL MATH TEACHER EDITION
BOOKS, \$1,200.00;

TOTAL CAPITAL OUTLAY FUND, \$7,298.43

SPECIAL EDUCATION FUND

A TO Z WORLD LANGUAGES, INC., IEP TRANSLATOR, \$100.00; FIRST BANK & TRUST CREDIT
CARD, BELVIDERE STORE- FUEL- SPECIAL ED. CONFERENCE, \$55.24; FIRST BANK & TRUST
CREDIT CARD, PILOT- FUEL- SPECIAL ED. CONFERENCE, \$47.56; FIRST BANK & TRUST
CREDIT CARD, THE LODGE AT DEADWOOD- SPECIAL ED. CONFERENCE HOTEL, \$463.56;
GARRETSON SCHOOL DISTRICT CUSTODIAL ACCOUNT, MARCH 2023 IMPREST ACCOUNT
REIMBURSEMENT, \$310.00; GOODCARE, LLC, MARCH 2023 OCCUPATIONAL/PHYSICAL
THERAPY, \$4,918.58; INTERPRECORPS, INTERPRETER- FEBRUARY & MARCH 2023, \$9,080.50;
ISI, LLC, INTERPRETER- MARCH 2023, \$330.00; PRAIRIE LAKES EDUCATIONAL
COOPERATIVE, MARCH 2023 SERVICES, \$2,992.96; TEACHWELL SOLUTIONS, ACADEMY
BILLING/23 SLP SERVICES, \$20,271.00;

TOTAL SPECIAL EDUCATION FUND, \$38,569.40

TOTAL CLAIMS: \$83,225.96

IMPREST CHECKS

MARCH 2023

GENERAL FUND IMPREST CHECKS

BRANDON ACE HARDWARE, AGRICULTURE SUPPLIES/CLASS SUPPLIES, \$235.18; CASH,
JUNIOR HIGH ALL-STATE BAND MEAL MONEY, \$110.00; DIVISION OF CRIMINAL
INVESTIGATION, BACKGROUND CHECKS, \$129.75; LIESTER, JACKI, ELEMENTARY CLASS
SUPPLIES- REIMBURSEMENT, \$55.98; LYNN, JACKSON, SHULTZ & LEBRUN, P.C., LEGAL
SERVICES, \$830.87; SCHRANK, CARMYN, PRESCHOOL SCREENING, \$137.50; WEST CENTRAL
SCHOOL DISTRICT #49-7, REGION 3A GBB EXPENSES, \$2,004.91;
TOTAL GENERAL FUND IMPREST CHECKS, \$3,504.19;

SPECIAL EDUCATION FUND IMPREST CHECKS

CASH, CATCH THE WAVE CONFERENCE ENTRANCE FEES, \$10.00; CASH, SPECIAL ED.
CONFERENCE MEAL MONEY, \$300.00;

TOTAL SPECIAL EDUCATION FUND IMPREST CHECKS, \$310.00;

TOTAL IMPREST CHECKS: \$3,814.19

Financial Report

The Business Manager presented a financial report of cash balances, expenditures, and receipts
for the month of March 2023 as listed below:

Cash Balances as of March 31, 2023: General Fund: \$573,985.15; Capital Outlay Fund:
\$1,255,289.72; Special Education Fund: \$69,181.65; Food Service Fund: \$269,008.36; Driver's
Education Fund: \$8,229.91; Preschool Fund: (\$27,999.21); Custodial Fund: \$103,386.46.

Expenditures: General Fund: ACH Fees, \$255.83; Claims, \$52,156.95; Payroll, \$292,189.78;
Capital Outlay Fund: Claims, \$8,690.22; Special Education Fund: Claims, \$16,014.97; Payroll,
\$54,493.58; Food Service Fund: Claims, \$26,877.58; Preschool Fund: Payroll, \$8,416.01;
Custodial Fund: ACH Fees, \$1,497.98; Claims, \$70,962.25.

Receipts: General Fund: Local Sources, \$57,808.27; Intermediate Sources, \$766.61; State Sources, \$172,046.53; Capital Outlay Fund: Local Sources, \$57,891.71; Special Education Fund: Local Sources, \$34,202.70; State Sources, \$3,835.00; Food Service Fund: Local Sources, \$24,893.94; Federal Sources, \$30,041.23; Preschool Fund: Local Sources, \$2,468.00; Custodial Fund: Local Sources, \$72,838.96.

Old Business:

None

New Business:

There were no conflicts of interest.

Action 23-087: Motion by Flanagan, second by Hulscher, to approve the 2023-2024 District Calendar. Motion carried. Nordstrom, Flanagan, and Hulscher voted “yes”. Clark and Gloe voted “no”.

Action 23-088: Motion by Clark, second by Gloe, to create the position of interpreter. Motion carried.

Action 23-089: Motion by Clark, second by Gloe, to appoint ELO CPAs & Advisors to conduct the fiscal year 2023 audit for the school district. Motion carried.

Action 23-090: Motion by Nordstrom, second by Flanagan, to approve the Northern Plains Insurance Pool Joint Powers Agreement. Motion carried.

Resolution 2022-2023-3: Motion by Gloe, second by Clark, to adopt the resolution to join the South Dakota High School Activities Association for the 2023-2024 school year. Motion carried.

The following information items were presented to the Board; MS/HS Handbook, Elementary Handbook, iPad Handbook, Unpaid Meal Policy, and Policy IIBG-RAAA: Webpage Development.

The First Reading of the following was presented to the Board as a part of the policy adoption process: Policy IIBG: Use of Computers and Networks.

The Second Reading of Policy AFC-E: Guidelines for Professional Growth - Annual Review and Evaluation was presented to the Board.

Action 23-091: Motion by Clark, second by Hulscher to adopt Policy AFC-E: Guidelines for Professional Growth - Annual Review and Evaluation. Motion carried.

Superintendent Johnson led a discussion on electric buses and the charging stations that accompany them.

Administration provided the Board with four administrative reports:

- a. Elementary Principal/Curriculum Director’s Report - Principal Hoekman informed the Board that state assessments begin the week of April 11 for grades 3-5. She mentioned that a few staff members would be meeting a couple of times to discuss possible changes to the handbook. Next, she added that field trip season is in full

swing. Principal Hoekman made the Board aware of the fact that a K-2 ELA Curriculum was agreed upon, and the proposal and purchase information was submitted to Superintendent Johnson. She then added that an amendment was submitted to utilize the rest of the TSI funds for remediation help for students. Lastly, she informed the Board that the goal for the rest of this year would be to review the curriculum surveys and begin the process of creating a curriculum cycle for all areas of K-12.

- b. High/Middle School Principal's Report - Principal McGregor informed the Board that Smarter Balance testing was underway for high school and middle school students. He let the Board know that the Academic Awards Night Banquet would be held on May 4th at 7:00 p.m. Lastly, he told the Board that the State FFA Convention would take place April 16-18 in Brookings.
- c. Superintendent's Report - Superintendent Johnson made the Board aware of some exterior lighting issues that Steve's Electric will be coming to address. He added that the complex project set up would be getting started at the end of the week.
- d. Prairie Lakes Educational Cooperative - Board Member Gloe informed the Board that her Prairie Lakes meeting consisted of paying the bills.

Action 23-092: Motion by Hulscher, second by Flanagan, to go into executive session, pursuant to SDCL 1-25-2, subsection 1: A Personnel Matter. Motion carried. The Board entered executive session at 7:04 p.m.

President Nordstrom declared the Board out of executive session at 9:01 p.m.

Action 23-093: Motion by Hulscher, second by Clark, to renew contracts for the following certified staff, with terms to be determined through the negotiations process: Denyelle Ageson, Stacey Anderson, Angela Bly, Jason Bohl, Erika Brown, Kelsey Buchholz, Kayli Coburn, Lisa Danforth, Teddy Dauwen, Elizabeth Etrheim, Julie Gnadt, Lynsay Granberg, Jacob Heumiller, Alyxa Hoefert-Veldhuizen, Tim Hughes, Alysha Kientopf, Jeena Lentz, Jacki Liester, Janie Lundberg, Kim Macziewski, Darcy McGee, David Mudder, Amanda Nelson, Anna Nelson, Michelle Pliska, Sherri Schoenfish, Amber Schroeder, Nick Sittig, Lauren Stoterau, Andrew TerWee, Amy Thompson (0.75 FTE), Marissa Waldner, Jill Whalen, Amber Williamson, and Mallory Zell. Motion carried.

Action 23-094: Motion by Flanagan, second by Hulscher, to extend the administrative contracts of Katie Hoekman, Guy Johnson, and Chris McGregor by one year, to renew the contracts of Matt Schrank and Jacob Schweitzer for one year, and to issue a 0.43 FTE contract to Kevin Steckler as the Activities Director, with the specific terms to be determined at a later time. Motion carried. Nordstrom, Flanagan, and Hulscher voted "yes". Clark and Gloe voted "no".

Action 23-095: Motion by Gloe, second by Clark, to adjourn at 9:08 p.m. Motion carried.

Approved by the Garretson Board of Education this ____ day of _____, 2023.

Board President

Business Manager