

SCHOOL BOARD MINUTES

Regular Meeting Garretson School District #49-4 5:45 p.m. February 13, 2023

Present: Board President Shannon Nordstrom, Board Vice President Kari Flanagan, Board Member Tana Clark, Board Member Jodi Gloe, Board Member Andy Hulscher, Superintendent Guy Johnson, & Business Manager Jacob Schweitzer. Others present: Elementary Principal Katie Hoekman, HS/MS Principal Chris McGregor, Jacki Liester, Garrick Moritz, Kathi Nolz, Kelli Schleuter, Sherri Schoenfish, & Kevin Steckler.

At 5:48 p.m., the Board convened in the Library for its regular meeting of the Garretson School Board. All votes are unanimous, unless specifically noted in the minutes.

President Nordstrom led the Pledge of Allegiance and welcomed guests and visitors.

President Nordstrom called for any additions or corrections to the Board agenda. There were no additions or corrections presented.

Action 23-060: Motion by Flanagan, second by Hulscher, to approve the agenda as presented. Motion carried.

Action 23-061: Motion by Hulscher, second by Gloe, to approve the following consent agenda items as presented. Approval of January 9, 2023 regular board meeting minutes, approval of January 25, 2023 special board meeting minutes, approval of payments for January 2023 claims, approval of the financial statements for January 2023, approval of January 2023 payroll, approval of fuel quotes, Diesel Fuel #1 from Palisades Oil - \$4.106 and Vollan Oil - \$4.68, and 10% ethanol from Palisades Oil - \$2.815 and Vollan Oil - \$2.89, and the acceptance of the resignations of Tony Johnson and Kelsey Buchholz (assistant volleyball coach only). Motion carried.

GARRETSON SCHOOL DISTRICT #49-4

CLAIMS PAID FEBRUARY 13, 2023

GENERAL FUND

A-OX WELDING SUPPLY CO., INC., AG. CYLINDER RENTALS, \$148.54; ALLIANCE COMMUNICATIONS, JANUARY & FEBRUARY 2023 INTERNET & PHONE SERVICES, \$1,516.00; ASSOCIATED SCHOOL BOARDS OF SOUTH DAKOTA, COLLECTIVE BARGAINING WEBINAR PACKAGE, \$300.00; BRANDON ACE HARDWARE, BOLTS FOR WELLNESS WHEEL/ICE MELT, \$1,084.05; CELEBRATION OF MUSIC FESTIVAL, 2023 CELEBRATION OF MUSIC FESTIVAL REGISTRATION, \$210.00; CLIMATE SYSTEMS, INC., CENTER FULTON BOILER- FLAME SENSOR ALARM, , \$1,225.50; COLLEGE ENTRANCE EXAMINATION BOARD, OCTOBER 2022 PSAT/NMSQT TEST FEES, \$110.00; CORNBELT CONFERENCE, 2022 CORNBELT CONFERENCE DUES, \$150.00; DON'S AUTO & TIRE CENTER CO., 31 MHD BATTERIES, \$329.90; FABER REPAIR, NUMEROUS JOBS/REPAIRS, \$211.06; FIRST BANK & TRUST, 2023 ACH FEES, \$200.00; FIRST BANK & TRUST CREDIT CARD, AMAZON- WELLNESS GRANT SUPPLIES, \$763.70; FIRST BANK & TRUST CREDIT CARD, AASA- NATIONAL SUPERINTENDENT'S CONFERENCE REGISTRATION, \$855.00; FIRST BANK & TRUST CREDIT CARD, AMERICAN TIME- MAINTENANCE SUPPLIES, \$320.69; FIRST BANK & TRUST CREDIT CARD, FAWCETT ROPE & HARDWARE- TOW ROPE, \$222.50; GARRETSON FOOD CENTER, WRESTLING MEET COACHES ROOM MEAL/OTHER SUPPLIES, \$455.01; GARRETSON GAZETTE, BOARD MINUTES PUBLICATION/NOTICE OF VACANCIES/ETC., \$403.59; GARRETSON SCHOOL DISTRICT CUSTODIAL ACCOUNT, JANUARY 2023 IMPREST ACCOUNT REIMBURSEMENT, \$34,350.13; GRAHAM TIRE, FRONT TIRES- BUS #4, \$793.64; HAUFF MID-AMERICA SPORTS, JESSE JAMES

WRESTLING PLATE, \$12.95; HEALTHEQUITY, DECEMBER 2022/JANUARY 2023 HEALTH SAVINGS ACCOUNT CONTRIBUTION/FEES, \$188.00; HILLYARD, CLEANING/MAINTENANCE SUPPLIES, \$2,738.81; HOBART, KITCHEN REPAIR, \$22.95; HORACE MANN, NOVEMBER & DECEMBER 2022 ADMIN. FEES/DECEMBER 2022 & JANUARY 2023 ACH FEES, \$1,086.77; INNOVATIVE OFFICE SOLUTIONS, LLC, CLASS/OFFICE SUPPLIES, \$188.16; J.W. PEPPER & SON, INC., CHOIR MUSIC, \$90.49; JOHNSON, GUY, AIRLINE TRAVEL- NATIONAL SUPERINTENDENT'S CONFERENCE, \$792.39; LYNN, JACKSON, SHULTZ & LEBRUN, P.C., LEGAL SERVICES, \$888.00; MADISON CENTRAL SCHOOL DISTRICT #39-2, REGION ORAL INTERP. MEET, \$93.52; MINNEHAHA COUNTY TREASURER, STREET MAINTENANCE FEES, \$413.50; PALISADES OIL & PROPANE, INC., DIESEL FUEL/PROPANE, \$4,453.18; PLISKA, MICHELLE, WELLNESS GRANT SUPPLIES- REIMBURSEMENT, \$218.09; POPPLERS MUSIC, INC., BAND & CHOIR MUSIC/INSTRUMENT REPAIRS, \$847.95; STURDEVANT'S AUTO PARTS, FILTERS/FOG LIGHTS/WIRE CONNECTORS, \$364.20; SUNSHINE FOODS, WRESTLING MEET BREAKFAST/WELLNESS PRIZES, \$864.45; THE PRINCIPAL'S CONFERENCE 2023, SDASSP REGISTRATION, \$200.00; VANDERSNICK EXCAVATING, LLC, JANUARY 2023 SNOW REMOVAL, \$3,535.00; WAGeworks, DECEMBER 2022 & JANUARY 2023 ACH FEES, \$5,700.95; WASTE MANAGEMENT, FEBRUARY 2023 GARBAGE & RECYCLING SERVICES, \$891.07; XCEL ENERGY, OCTOBER-DECEMBER 2022 ELECTRICITY, \$11,018.59;
TOTAL GENERAL FUND, \$84,207.84

CAPITAL OUTLAY FUND

ACCESS SYSTEMS, FEBRUARY 2023 CONTRACTED SERVICES/PRINTERS, \$1,139.20; APPTegy, INC., ROOMS- CONTRACT INVOICE, \$5,200.00; THE MATH LEARNING CENTER, BRIDGES INTERVENTION SETS 1 & 2, \$7,062.00;
TOTAL CAPITAL OUTLAY FUND, \$13,401.20

SPECIAL EDUCATION FUND

CHILDREN'S HOME SOCIETY, DECEMBER 2022 TUITION, \$2,062.24; FIRST BANK & TRUST CREDIT CARD, SOUTH DAKOTA BOARD OF REGENTS- TUITION, \$1,220.16; FIRST BANK & TRUST CREDIT CARD, TOTEM PD- ANNUAL SUBSCRIPTION, \$207.68; GARRETSON SCHOOL DISTRICT CUSTODIAL ACCOUNT, JANUARY 2023 IMPREST ACCOUNT REIMBURSEMENT, \$4,347.00; GOODCARE, LLC, JANUARY 2023 OCCUPATIONAL/PHYSICAL THERAPY, \$3,490.98; INTERPRECORPS, INTERPRETER- DECEMBER 2022, \$2,487.80; PRAIRIE LAKES EDUCATIONAL COOPERATIVE, JANUARY 2023 SERVICES, \$2,689.84; TEACHWELL SOLUTIONS, 23 SLP SERVICES, \$16,407.00;
TOTAL SPECIAL EDUCATION FUND, \$32,912.70

FOOD SERVICE FUND

LUNCHTIME SOLUTIONS, INC., JANUARY 2023 FOOD SERVICES, \$26,016.18;
TOTAL FOOD SERVICE FUND, \$26,016.18

TOTAL CLAIMS: \$156,537.92

IMPREST CHECKS

JANUARY 2023

GENERAL FUND IMPREST CHECKS

ALL CLASS CDL, LLC, BUS DRIVING TEST, \$96.00; BOONE, COLIN, WRESTLING OFFICIAL- 1/7/2023, \$331.84; BRANDON ACE HARDWARE, WELLNESS GRANT SUPPLIES, \$108.10; CITY OF GARRETSON, GAS/SEWER/WATER, \$15,965.50; EGGERS, TOM, GBB OFFICIAL- 1/23/2023, \$120.08; FIRST BANK & TRUST CREDIT CARD, AMAZON- DATE STAMPS, \$43.00; FIRST BANK & TRUST CREDIT CARD, AMAZON- WELLNESS GRANT SUPPLIES, \$4,958.23; FIRST BANK & TRUST CREDIT CARD, CENEX- FUEL- WRESTLING IN WEBSTER 12/31/2022, \$85.01; FIRST BANK & TRUST CREDIT CARD, CHILD THERAPY TOYS- WELLNESS GRANT SUPPLIES, \$452.50; FIRST BANK & TRUST CREDIT CARD, DELLS FARM & TIRE- MOUNT TIRES, \$104.00; FIRST BANK & TRUST CREDIT CARD, EXPERIA USA- WELLNESS GRANT SUPPLIES, \$3,381.99;

FIRST BANK & TRUST CREDIT CARD, FLYBOY DONUTS- IN-SERVICE BREAKFAST, \$110.74; FIRST BANK & TRUST CREDIT CARD, PLAY THERAPY SUPPLIES- WELLNESS GRANT SUPPLIES, \$260.68; FORTIN, ROD, WRESTLING OFFICIAL- 1/7 & 1/24/2023, \$565.44; HAAS, KALEB, WRESTLING OFFICIAL- 1/7/2023, \$357.88; HAUGLID, THOMAS, DH BB OFFICIAL- 1/20/2023, \$157.56; HIRSCH, ROBERT, WRESTLING OFFICIAL- 1/7/2023, \$336.04; HOEKMAN, KATIE, PRINCIPAL MEETINGS MILEAGE- REIMBURSEMENT, \$38.76; HOWE, BETSY, CLASS SUPPLIES- REIMBURSEMENT, \$188.00; HURDLE LIFE COACH, LLC, SPEAKERS/PRESENTATIONS, \$3,500.00; KLUFT, CHUCK, GBB OFFICIAL- 1/23/2023, \$133.04; KOST, TODD, DH BB OFFICIAL- 1/20/2023, \$171.00; KRULL, KEVIN, BBB OFFICIAL- 1/24/2023, \$115.40; LARSON, CHAD, BB OFFICIAL- 1/20 & 1/24/2023, \$265.36; PLISKA, MICHELLE, WELLNESS GRANT SUPPLIES- REIMBURSEMENT, \$135.17; SDMEA, MIDDLE SCHOOL ALL-STATE BAND REGISTRATIONS, \$18.00; STOCK-TRAK, INC., BUDGET GAME- CLASS ACCOUNTS, \$330.00; SWATEK, JAY, WRESTLING MEET ADMINISTRATOR- 1/7/2023, \$300.00; TEA AREA SCHOOL DISTRICT #41-5, REGION 2A ONE-ACT PLAY EXPENSES, \$117.07; TOUR OF KINDNESS, GRADES 6-12 ASSEMBLY, \$525.00; TRI-VALLEY SCHOOL DISTRICT #49-6, WRESTLING TOURNAMENT ENTRY FEE- 1/14/2023, \$125.00; WASTE MANAGEMENT, JANUARY 2023 GARBAGE & RECYCLING SERVICES, \$647.86; TOTAL GENERAL FUND IMPREST CHECKS, \$34,350.13;

SPECIAL EDUCATION FUND IMPREST CHECKS

INTERPRECORPS, INTERPRETER, \$4,347.00;
TOTAL SPECIAL EDUCATION FUND IMPREST CHECKS, \$4,347.00;
TOTAL IMPREST CHECKS: \$38,697.13

Financial Report

The Business Manager presented a financial report of cash balances, expenditures, and receipts for the month of January 2023 as listed below:

Cash Balances as of January 31, 2023: General Fund: \$663,513.42; Capital Outlay Fund: \$1,200,259.27; Special Education Fund: \$184,321.20; Food Service Fund: \$235,975.18; Driver's Education Fund: \$8,229.91; Preschool Fund: (\$14,579.68); Custodial Fund: \$69,915.62.

Expenditures: General Fund: ACH Fees, \$112.40; Claims, \$31,558.05; Payroll, \$271,568.19; Capital Outlay Fund: Claims, \$22,796.84; Special Education Fund: Claims, \$10,786.37; Payroll, \$44,639.97; Food Service Fund: Claims, \$13,071.98; Preschool Fund: Payroll, \$7,051.94; Custodial Fund: ACH Fees, \$3,710.79; Claims, \$101,721.79.

Receipts: General Fund: Local Sources, \$19,088.54; Intermediate Sources, \$1,080.99; State Sources, \$153,599.00; Capital Outlay Fund: Local Sources, \$8,407.00; Special Education Fund: Local Sources, \$5,135.01; State Sources, \$3,407.00; Food Service Fund: Local Sources, \$21,126.01; Federal Sources, \$6,088.24; Preschool Fund: Local Sources, \$17,899.99; Custodial Fund: Local Sources, \$74,886.45.

Old Business:

None

New Business:

There were no conflicts of interest.

Action 23-062: Motion by Flanagan, second by Clark, to reject the bid from LT Companies, Inc. for the sports complex project, because it did not include the Bidder's qualifications to perform the Work, as required under Section 3.01 of the Instructions to Bidders

for Construction Contract, and the School Board has determined it is in the best interest of the School District to reject the bid. Motion carried.

Action 23-063: Motion by Flanagan, second by Gloe, to reject the bid from Schwartzle Construction, LLC for the sports complex project, because it did not include the Bidder's qualifications to perform the Work, as required under Section 3.01 of the Instructions to Bidders for Construction Contract, and the School Board has determined it is in the best interest of the School District to reject the bid. Motion carried.

Action 23-064: Motion by Flanagan, second by Hulscher, to reject the bid from Mid America Sports Construction for the sports complex project, because the bid was not based on the turf project that was approved by the Engineer as set forth in the instructions, and Mid America Sports Construction did not request approval of the substitute material, and the School Board has determined it is in the best interest of the School District to reject the bid. Motion carried.

Action 23-065: Motion by Flanagan, second by Nordstrom, to accept the bid from Mammoth Sports Construction for the sports complex project because the bid from Mammoth is the lowest responsible and responsive bid, and the School Board has determined it is in the best interest of the School District to accept the bid. However, the Board accepts only the base bid, and rejects alternates 1, 2, and 3. Motion carried.

The following information item was presented to the Board; Policy AFC-E: Guidelines for Professional Growth - Annual Review and Evaluation.

The First Readings of the following were presented to the Board as a part of the policy adoption process: Policy JEC: School Admission and Policy JHFA: Supervision of Students.

The Second Reading of Policy DLC-R: Expense Reimbursement was presented to the Board.

Action 23-066: Motion by Flanagan, second by Gloe, to adopt Policy DLC-R: Expense Reimbursement. Motion carried.

Administration provided the Board with five administrative reports:

- a. Legislative Update - Superintendent Johnson mentioned to the Board that there is some traction in Pierre for an 8% increase in funding for education. He then informed the Board that the bill involving vouchers would likely be killed in committee. A bill like this passing would essentially result in public dollars going to private education. He also added that there is a bill being discussed that would drop the mandatory age for going to school from 18 to 16.
- b. Elementary Principal's Report - Principal Hoekman informed the Board that parent teacher conferences were just held, with a 93% attendance rate. She also mentioned that the 100th day of school was February 7th. Next, she added that the Kids Heart Challenge kicks off the week of February 20th. She then informed the Board that an internet safety speaker would be coming later in February. She also made the Board aware that some of the TSI funding was used on math intervention curriculum and training. Lastly, she mentioned that the elementary is also reviewing four different K-2 reading curriculums.
- c. High/Middle School Principal's Report - Principal McGregor made the Board aware of some of the events being put on with funds from the wellness grant. He then informed the Board of the results of the Middle School Science Fair. He added that

South Dakota DCI Special Agent Dan Miller would be coming to the school on February 27th to present an assembly on a variety of topics to grades 3-12, including internet safety, digital footprint, and cyberbullying. Lastly, he mentioned to the Board that he attended the SASD Delegate Assembly on January 31st.

- d. Superintendent's Report - Superintendent Johnson informed the Board that the district would be hosting a public information night on February 27th in regards to the upcoming opt out election. He then made the Board aware that Bev Howe was selected as the Garretson School District Teacher of the Year.
- e. Prairie Lakes Educational Cooperative - Board member Gloe and Superintendent Johnson made the Board aware that their Prairie Lakes meetings consisted of short discussions about extra hours for autism testing.

Action 23-067: Motion by Gloe, second by Hulscher, to adjourn at 7:06 p.m. Motion carried.

Approved by the Garretson Board of Education this _____ day of _____, 2023.

Board President

Business Manager