

SCHEDULE CHANGE REQUEST FORM

STUDENT NAME: _____ **GRADE:** _____

Student Graduation Plan: Standard Advanced Advanced Careers Advanced Honors

DROP

Class you wish to DROP	Period	Reason
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Teacher Signature/NOTES: _____

Class you wish to DROP	Period	Reason
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Teacher Signature/NOTES: _____

ADD

Class you wish to ADD	Period	Reason
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Teacher Signature/NOTES: _____

Class you wish to ADD	Period	Reason
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Teacher Signature/NOTES: _____

Parent/Guardian Signature *Required for all schedule changes*	Date
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Principal Signature	Date
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Policy for Schedule Changes: Schedule changes are allowed for one week from the start of the semester. Valid reasons for schedule changes include incorrect placement in a level or a missing a required class. Changing your schedule to be with a friend or to change an open period cannot always be accommodated.

SCHOOL COUNSELOR NOTES: _____

Please be advised:

- ADVANCED & ADVANCED HONORS Endorsement Requires Algebra 2.**

Make Informed Decisions

In addition to the base requirements for the High School Diploma, students may earn advanced endorsements that are in alignment with the student's personal learning plan. Advanced endorsements outline specific coursework within the base diploma requirements to denote specific emphases. Students may earn one or more of three advanced endorsements: Advanced Endorsement, Advanced Career Endorsement and Advanced Honors Endorsement.

The requirements beyond the base Garretson High School diploma requirements are listed in each advanced endorsement section below.

ADVANCED ENDORSEMENT: Complete GHS Graduation requirements, including the following

- Geometry 1 unit
- Algebra II 1 unit

ADVANCED CAREER ENDORSEMENT: Complete GHS Graduation requirements, and 2+ Units of any combination of the following:

- Approved Career & Technical Education units from the same career cluster
- AND
- Attainment of an industry-recognized credential or National Career Readiness Certificate of Silver or higher.

ADVANCED HONORS ENDORSEMENT: Complete GHS Graduation requirements and the requirements listed below with a "C" or higher.

- 4 Credits Math: Algebra I, Geometry, Algebra II and an Advanced Mathematics
 - 4 Credits Science: Biology, Physical Science, Chemistry or Physics, Science Elective
 - 2 Credits of any combination of the following:
 - Approved Career & Technical Education
- OR
- Modern or Classical Language; must be in the same language

NCAA Requirements

- As a prospective student-athlete at a Division I or II institution, you are responsible for fulfilling the requirements for participation. Information concerning who needs to register with the NCAA Clearinghouse and necessary documentation can be found at www.ncaaclearinghouse.net.

NAIA Requirements

- As a prospective student-athlete at an NAIA institution, you are responsible for fulfilling the requirements for participation. Information concerning who needs to register with the NAIA Eligibility Center and necessary documentation can be found at www.playnaia.org.