

SCHOOL BOARD MINUTES

Regular Meeting Garretson School District #49-4 5:45 p.m. June 13, 2022

Present: Board President Shannon Nordstrom, Board Vice President Kari Flanagan, Board Member Jodi Linneweber, Board Member Ryan Longhenry, Superintendent Guy Johnson, & Business Manager Jacob Schweitzer. Board Member Rachel Hanisch joined via zoom. Others present: Katie Hoekman, Matt Schrank, and Garrick Moritz.

At 5:47 p.m., the Board convened in the Library for its regular meeting of the Garretson School Board. All votes are unanimous, unless specifically noted in the minutes.

President Nordstrom led the Pledge of Allegiance and welcomed guests and visitors.

President Nordstrom called for any additions or corrections to the Board agenda. There were no additions or corrections presented.

Action 22-114: Motion Longhenry, second by Flanagan, to approve the agenda as presented. Motion carried.

Action 22-115: Motion by Flanagan, second by Linneweber, to approve the following consent agenda items as presented. Approval of May 2022 regular board meeting minutes & May 26, 2022 special board meeting minutes, approval of payments for May 2022 claims, approval of the financial statements for May 2022, approval of May 2022 payroll, approval of contracts for Katie Hoekman, Jill Whalen, and Kayli Coburn, the approval of fuel quotes, 10% Ethanol Gasoline from Palisades Oil - \$3,719, and the approval of surplus property: Houghton Mifflin MS ELA Teacher Textbooks (5), Theater Stage Lights (8), iMac Computers (25), 2017 & 2019 MacBook Pros (41), 2013 MacBook Air (1), iPads 5th Generation (105), iPads 6th Generation (309), iPads 7th Generation (60), and iPads 8th Generation (43). Motion carried.

GARRETSON SCHOOL DISTRICT #49-4

CLAIMS PAID JUNE 13, 2022

GENERAL FUND

A-OX WELDING SUPPLY CO., INC., AG. CYLINDER RENTALS, \$73.15; ABC RENTALS, STAGE FOR GRADUATION, \$1,154.30; ACCESS SYSTEMS, REFILL STAPLES IN MAIN OFFICE PRINTER, \$115.47; ALLIANCE COMMUNICATIONS, JUNE 2022 INTERNET & PHONE SERVICES, \$738.00; ASSOCIATED SCHOOL BOARDS OF SOUTH DAKOTA, 2022-2023 DUES, \$1,212.69; BOHL, PRESTON, SCRAPING/PAINTING @ FIELD HOUSE, \$200.00; BRANDON ACE HARDWARE, LAWN CARE SUPPLIES, \$69.96; CARROLL INSTITUTE, JUNE 2022 CONTRACT, \$640.00; CHURCHILL, MANOLIS, FREEMAN, KULDT & BURNS LLP, LEGAL SERVICES, \$7,731.10; CITY OF GARRETSON, GAS/SEWER/WATER, \$814.46; COLLEGE BOARD, AP EXAMS, \$1,264.00; COMBINED BUILDING SPECIALTIES, INC., PENDANT CONTROL FOR BLEACHERS, \$295.00; COUNCIL ON COLLEGE ADMISSIONS IN SOUTH DAKOTA, 2022 FALL SCHOOL COUNSELOR WORKSHOP, \$60.00; CULLIGAN WATER, PURIFIED SALT, \$69.00; DON'S AUTO & TIRE CO., A30 V BELT/MOUNT & BALANCE TIRES, \$143.09; FIRST BANK & TRUST CREDIT CARD, AMAZON - MAP TESTING SUPPLIES, \$254.70; FIRST BANK & TRUST CREDIT CARD, AMAZON - PUBERTY SUPPLIES, \$164.78; FIRST BANK & TRUST CREDIT CARD, AMAZON - RUBBER DATE STAMPS, \$43.57; FIRST BANK & TRUST CREDIT CARD, AMAZON - TESTING SUPPLIES, \$119.88; FIRST BANK & TRUST CREDIT CARD, CHILDREN'S MUSEUM - ELEMENTARY FIELD TRIP, \$1,073.50; FIRST BANK & TRUST CREDIT CARD, FLYBOY DONUTS - STAFF IN-SERVICE BREAKFAST, \$102.65; FIRST BANK & TRUST CREDIT CARD, INGALLS HOMESTEAD - ELEMENTARY FIELD TRIP, \$606.00; FIRST BANK & TRUST CREDIT

CARD, JOSTENS, INC., - ACADEMIC LETTERS/PINS, \$556.50; FIRST BANK & TRUST CREDIT CARD, KIBBLE EQUIPMENT - AIR & OIL FILTERS/SPRAY PAINT, \$144.15; FIRST BANK & TRUST CREDIT CARD, LAKES BAR & GRILL - MEETING MEAL, \$176.00; FIRST BANK & TRUST CREDIT CARD, RSCHOOLTODAY - ACTIVITY SCHEDULER, \$300.00; GARRETSON FOOD CENTER, BLEACH/FIELD DAY WATER/SUPPLIES, \$87.05; GARRETSON GAZETTE, APRIL 2022 BOARD MINUTES PUBLICATION, \$166.14; GARRETSON SCHOOL DISTRICT CUSTODIAL ACCOUNT, MAY 2022 IMPREST ACCOUNT REIMBURSEMENT, \$3,833.43; GRAHAM TIRE, BLUE VAN TIRES/PART FOR MINI BUS #9, \$447.73; HAUFF MID-AMERICA SPORTS, CUSTODIAL POLOS/JESSE JAMES GOLF MEET MEDALS, \$245.50; HEALTHEQUITY, MAY 2022 HEALTH SAVINGS ACCOUNT CONTRIBUTION/FEES, \$110.00; HILLYARD, CLEANING/MAINTENANCE SUPPLIES, \$3,000.44; HOBART, DISHWASHER MAINTENANCE/REPAIRS, \$440.13; HORACE MANN, APRIL 2022 ADMIN. FEES/MAY 2022 PAYROLL ACH'S, \$487.78; INNOVATIVE OFFICE SOLUTIONS, LLC, BATTERIES/ENVELOPES/PAPER/STAPLERS/TAPE, \$483.76; INTERSTATE ALL BATTERY CENTER, IPAD REPAIRS, \$375.00; LASTING IMPRESSIONS UNLIMITED, INC., BOARD MEMBER/BASEBALL/TRACK AWARDS & PLAQUES, \$390.20; LUVERNE AREA CHAMBER, TRI-STATE BAND FESTIVAL - PARADE, \$75.00; LYNN, JACKSON, SHULTZ & LEBRUN, P.C., LEGAL SERVICES, \$3,557.50; MENARDS, PAINT/PAINT SUPPLIES, \$640.83; OVERHEAD DOOR COMPANY OF SIOUX FALLS, INC., FURNISH/INSTALL SERIES 173 DOORS @ ATHLETIC COMPLEX, \$4,264.25; PALISADES OIL & PROPANE, INC., FUEL, \$4,820.09; PITNEY BOWES, POSTAGE/RED INK CARTRIDGE, \$618.71; POPPLERS MUSIC, INC., CONCERT BAND MUSIC/INSTRUMENT REPAIRS, \$338.50; QUAM, BERGLIN & POST, P.C., FISCAL YEAR 2021 AUDIT SERVICES, \$10,400.00; SAVVAS LEARNING COMPANY, LLC, ELEMENTARY MATH WORKBOOKS, \$5,328.60; SOUTH DAKOTA DEPARTMENT OF EDUCATION, FAILURE TO MEET FISCAL YEAR 2021 SPECIAL EDUCATION MAINTENANCE OF EFFORT, \$15,749.00; STURDEVANT'S AUTO PARTS, BRAKE PADS/FLOOR DRY/HEAT SHRINK GUN/SUPPLIES, \$307.00; TAYLOR MUSIC, CHAMPIONSHIP 24" BASS HOOP - BAND, \$130.00; TECHNOLOGY & INNOVATION IN EDUCATION, SCHOOL YEAR 2022-2023 MEMBERSHIP DUES, \$1,650.00; THE LODGE AT DEADWOOD, ATHLETIC DIRECTOR'S CONFERENCE - HOTEL, \$168.00; TRI-VALLEY SCHOOL DISTRICT #49-6, REGION 3A TRACK & FIELD MEET EXPENSES, \$105.98; WAGWORKS, MAY 2022 ACH FEES, \$3,383.48; WASTE MANAGEMENT, JUNE 2022 GARBAGE & RECYCLING SERVICES, \$589.11; XCEL ENERGY, MARCH & APRIL 2022 ELECTRICITY, \$5,432.14;

TOTAL GENERAL FUND, \$85,747.30

CAPITAL OUTLAY FUND

ACCESS SYSTEMS, MAY & JUNE 2022 CONTRACTED SERVICES/PRINTERS, \$3,016.59; APPTEGY, INC., CONTRACT INVOICE - THRILLSHARE, \$5,000.00; DAKOTA PLAYGROUND, PLAYGROUND ADDITIONS/EQUIPMENT, \$2,469.64; FIRST BANK & TRUST, CAPITAL OUTLAY CERTIFICATE - SERIES 2020, \$334,175.00; GARRETSON SCHOOL DISTRICT CUSTODIAL ACCOUNT, MAY 2022 IMPREST ACCOUNT REIMBURSEMENT, \$798.71; INFRASTRUCTURE DESIGN GROUP, INC., PROFESSIONAL SERVICES THROUGH 5/7/2022, \$796.75; SAVVAS LEARNING COMPANY, LLC, ELEMENTARY CURRICULUM MATERIALS, \$37,873.03;

TOTAL CAPITAL OUTLAY FUND, \$384,129.72

SPECIAL EDUCATION FUND

CHILDREN'S HOME SOCIETY, MAY 2022 TUITION, \$1,945.44; GOODCARE, LLC, MAY 2022 OCCUPATIONAL/PHYSICAL THERAPY, \$2,908.32; ISI, LLC, INTERPRETER - ELEMENTARY SCHOOL, \$875.00; LIFESCAPE, APRIL 2022 SERVICES/TUITION, \$7,992.75; PRAIRIE LAKES EDUCATIONAL COOPERATIVE, MAY 2022 SERVICES, \$2,239.52; TEACHWELL SOLUTIONS, MARCH-MAY 2022 BILLING, \$19,198.00;

TOTAL SPECIAL EDUCATION FUND, \$35,159.03

FOOD SERVICE FUND

LUNCHTIME SOLUTIONS, INC., MAY 2022 FOOD SERVICES, \$18,303.87;

TOTAL FOOD SERVICE FUND, \$18,303.87

DRIVER'S EDUCATION FUND

PALISADES OIL & PROPANE, INC., E-85 - FUEL, \$40.00;

TOTAL DRIVER'S EDUCATION FUND, \$40.00

PRESCHOOL FUND

FIRST BANK & TRUST CREDIT CARD, AMAZON - SUPPLIES, \$45.92; FIRST BANK & TRUST CREDIT CARD, ORIENTAL TRADING COMPANY - SUPPLIES, \$109.24;

TOTAL PRESCHOOL FUND, \$155.16

TOTAL CLAIMS: \$523,535.08

IMPREST CHECKS

MAY 2022

GENERAL FUND IMPREST CHECKS

BROWN, ERIKA, CRAFT SUPPLIES FOR COSTUMES - REIMBURSEMENT, \$76.22; CENTRAL VALLEY GOLF COURSE, PRE-REGION GOLF - 8 GOLFERS, \$175.00; CITY OF GARRETSON, GAS/SEWER/WATER, \$1,675.79; COLEMAN-EGAN SCHOOL DISTRICT #50-5, GOLF TOURNAMENT ENTRY FEE - 5/5/2022, \$50.00; DELL RAPIDS SCHOOL DISTRICT #49-3, JUNIOR HIGH TRACK MEET ENTRY FEE - 5/5/2022, \$50.00; DELL RAPIDS SCHOOL DISTRICT #49-3, VARSITY TRACK MEET ENTRY FEE - 5/9/2022, \$150.00; DELL RAPIDS SCHOOL DISTRICT #49-3, JUNIOR HIGH GOLF MEET ENTRY FEES - 6 GOLFERS - 5/11/2022, \$72.00; HARRISBURG SCHOOL DISTRICT #41-2, REGION II BAND & CHOIR MUSIC CONTEST ENTRIES, \$150.00; MACZIEWSKI, KIM, SPRING PLAY SUPPLIES - REIMBURSEMENT, \$313.29; MCCOOK CENTRAL SCHOOL DISTRICT #43-7, GOLF TOURNAMENT ENTRY FEE - 5/11/2022, \$50.00; PARKER ATHLETIC BOOSTERS, PARKER TRACK MEET ENTRY FEE - 5/7/2022, \$140.00; SIOUX VALLEY SCHOOL DISTRICT #05-5, GOLF MEET ENTRY FEE - 5/16/2022, \$40.00; TEEL, CLYDE, SOLO CONTEST JUDGE, \$100.00; TEEL, LIZ, SOLO CONTEST JUDGE, \$100.00; WASTE MANAGEMENT, MAY 2022 GARBAGE & RECYCLING SERVICES, \$691.13; TOTAL GENERAL FUND IMPREST CHECKS, \$3,833.43;

CAPITAL OUTLAY FUND IMPREST CHECKS

JOHNSON, GUY, CAMERA SYSTEM/BATTERIES - REIMBURSEMENT, \$798.71;

TOTAL CAPITAL OUTLAY FUND IMPREST CHECKS, \$798.71;

TOTAL IMPREST CHECKS: \$4,632.14

Financial Report

The Business Manager presented a financial report of cash balances, expenditures, and receipts for the month of May 2022 as listed below:

Cash Balances as of May 31, 2022: General Fund: \$1,316,037.55; Capital Outlay Fund: \$1,340,039.94; Special Education Fund: \$223,194.24; Food Service Fund: \$158,313.91; Driver's Education Fund: \$14,029.01; Preschool Fund: (\$7,813.57); Custodial Fund: \$135,697.46.

Expenditures: General Fund: ACH Fees, \$199.17; Claims, \$29,843.14; Payroll, \$264,129.77; Capital Outlay Fund: Claims, \$5,845.00; Special Education Fund: Claims, \$19,635.92; Payroll, \$55,745.92; Food Service Fund: Claims, \$29,966.02; Preschool Fund: Claims, \$260.00; Payroll, \$8,297.89; Custodial Fund: ACH Fees, \$3,809.86; Claims, \$58,862.39.

Receipts: General Fund: Local Sources, \$400,897.40; Intermediate Sources, \$1,235.58; State Sources, \$153,679.00; Capital Outlay Fund: Local Sources, \$369,069.35; Special Education

Fund: Local Sources, \$219,941.00; State Sources, \$13,679.00; Food Service Fund: Local Sources, \$2,352.73; Federal Sources, \$32,830.20; Driver's Education Fund: Local Sources, \$8,135.00; Preschool Fund: Local Sources, \$260.00; Custodial Fund: Local Sources, \$69,999.20.

Old Business:

Fiscal Year 2023 Budget

New Business:

There were no conflicts of interest.

Action 22-116: Motion by Longhenry, second by Flanagan, to approve the fiscal year 2021 Audit Report. Motion carried.

Action 22-117: Motion by Longhenry, second by Hanisch, to select Quam, Berglin & Post, P.C as auditors for fiscal year 2022. Motion carried.

Action 22-118: Motion by Flanagan, second by Linneweber, to approve an exception to facilities use policy KG: Community Use of School Facilities, allowing for numerous summer sports camps to take place. Motion carried.

Action 22-119: Motion by Longhenry, second by Hanisch, to approve payments to Beazley, EMC, and RAS for a total of \$90,208 for the property and liability insurance renewal. Motion carried.

The following information item was presented to the Board; Policy IND: School Ceremonies and Observances.

The First Reading of the following was presented to the Board as a part of the policy adoption process: Policy IGBA: Programs for Handicapped Children.

There Second Readings of Policy JFCF: Hazing & Policy JGA: Prohibition of Corporal Punishment were presented to the Board.

Action 22-120: Motion by Linneweber, second by Flanagan, to adopt Policy JFCF: Hazing & Policy JGA: Prohibition of Corporal Punishment, with the change to correct the policy adoption date. Motion carried.

Administration provided the Board with two administrative reports:

- a. Superintendent's Report - Technology Coordinator Matt Schrank gave the Board an update on all recent updates/changes with iPads/software/other technology in the school building. Superintendent Johnson introduced the school district's new elementary principal, Katie Hoekman, to the Board. He also informed the Board that school board vacancy applications were turned in by Wyatt Compton and Andy Hulscher. Lastly, he added that the annual summer cleaning for the custodial staff is going smoothly.
- b. Prairie Lakes Educational Cooperative - Board Member Hanisch informed the Board that the budget for the upcoming fiscal year was approved.

Action 22-121: Motion by Flanagan, second by Hanisch, to go into executive session, pursuant to SDCL 1-25-2, subsection 1: A Personnel Matter. Motion carried. The Board entered executive session at 6:51 p.m.

President Nordstrom declared the Board out of executive session at 7:33 p.m.

Action 22-122: Motion by Longhenry, second by Linneweber, to adjourn at 7:34 p.m. Motion carried.

Required by state law, it must be noted that the Garretson School District did not hold an annual election because there was not a contested vacancy on the school board and no question was submitted to the voters.

Approved by the Garretson Board of Education this _____ day of _____, 2022.

President

Business Manager