

# REGULAR BOARD OF EDUCATION MEETING

CLAYTON PUBLIC SCHOOL DISTRICT I010  
MONDAY, NOVEMBER 12, 2018  
THE ADMINISTRATION BUILDING-BOARD OF EDUCATION ROOM  
329 N. 1<sup>st</sup> STREET, CLAYTON, OKLAHOMA  
6:00 P.M.

## A G E N D A

1. **CALL TO ORDER:**
  - 1.1 Call meeting to order
  - 1.2 Roll Call
  - 1.3 Introduction of Visitors
2. **PUBLIC COMMENT**
  - 2.1 Comments from visitors
3. **CONSENT AGENDA**

All of these items are being recommended for approval as one action item. If any member of the board would like to make a motion to separate an item out for discussion/separate action, they may do so subject to a second and majority vote.

  - 3.1 Vote to approve Regular Board meeting minutes, October 8, 2018
  - 3.2 Vote to approve Activity Fundraiser Requests
  - 3.3 2019 Board Meeting Schedule
4. **ACTION ITEMS (MOTION REQUIRED) \***

Consideration of and vote to approve or not approve the following items:

  - 4.1 General/Child Nutrition Fund Encumbrances
  - 4.2 Co-Op Fund Encumbrances
  - 4.3 Building Fund Encumbrances
  - 4.4 Treasurer's Financial Report
  - 4.5 Approval of Treasurer's financial report
5. Recommendations, considerations and actions concerning approval of Support Staff Evaluation Form
6. Recommendations, considerations and actions concerning approval of Estimate of Needs for 2018-2019
7. Recommendations, considerations and actions concerning Call for an Election: Resolution of Board of Education to County Election Board

8. Recommendations, considerations and actions concerning closing registration precinct with 100 or few registered voters
9. Recommendations, considerations and actions concerning purchase of Christmas gifts for employees
10. Recommendations, considerations and actions concerning Annual Drop Out Report
11. Recommendations, considerations and actions concerning College Remediation Report
12. Recommendations, considerations and actions concerning proposed Executive Session as authorized by Title 25 OKLA Stat Section 307 B. 1. For the purpose of discussing:
  - 12.1 Certified Personnel listed on Attachment A
  - 12.2 Support Personnel listed on Attachment B
    - a. Vote to convene to Executive Session
    - b. Vote to acknowledge return to open session
    - c. Statement of Executive Session minutes
13. Recommendations, considerations and actions resulting from Executive Session
  - 13.1 Discussion and possible board action to hire or table employment of certified personnel listed on attachment A
  - 13.2 Discussion and possible board action to hire or table employment of support personnel listed on attachment B
14. Recommendations, considerations and actions concerning approval of Operating Budget for appropriation fund for 2018-2019
15. Recommendations, considerations and actions concerning discussion, consideration and vote to adopt a resolution declaring the following real estate to be surplus to the needs of the District and authorizing the Superintendent to the real estate for public sale:  
**Legal Description: That part of the S.L.S.F. rail road right of way adjacent to Block 59, Town of Clayton, Oklahoma, further described as follows: Beginning at the intersection of the centerline of Cherokee St. and the West right of way line of the S.L.S.F. railroad, thence Southwesterly along and with said R/W line 430 ft., thence Southeasterly 150 ft. to the centerline of the S.L.S.F. railroad, thence**

**Northeasterly along and with said centerline 430 ft., thence  
Northwesterly 150 ft. to the point of beginning.**

- 16.** Recommendations, considerations and actions concerning approval for a waiver to allow a teacher to teach more than one hour out of their area of certification
- 17.** New Business: Those items that meet statutory definition of new business that were not know about at the time of posting of the agenda
  - 17.1
  - 17.2
- 18.** Principal's Comments
  - 18.1 Stephen Haddox, High School Principal
  - 18.2 Cindy Buchanan, Elementary Principal
- 19.** Board Comments
- 20.** Superintendent's Comments
- 21.** Vote to Adjourn

**POSTED: THURSDAY, NOVEMBER 8, 2018 – 4:00 P. M.**  
**LOCATION: ADMINISTRATION BUILDING/BOARD ROOM**  
**FRONT ENTRANCE, 329 N. 1<sup>ST</sup> ST. CLAYTON, OKLAHOMA**



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**DONNA ROBERTS, MINUTES CLERK**

## **ATTACHMENT "A"**

### **SUPERINTENDENT:**

Kelly Bowen

### **HIGH SCHOOL TEACHERS**

#### **CAREER:**

Ramonia Davis  
Mona Dennis  
Jonathan Freeman  
Tamara Freeman  
Mitch Hunter  
Lavada Morris  
Sherri Walker

#### **PRINCIPAL:**

Stephen Haddox

#### **PROBATIONARY:**

Victor Bullard  
Charles Durrence  
Chad Little  
Windal "Eddie" Muse  
Russell Shaw

### **ELEMENTARY TEACHERS**

#### **CAREER:**

Telisa Addington  
Penny Cravens  
Tammy Hahn  
Nita Hairrell, part-time  
Rhonda Little  
Melissa Robbins  
Mindy Rose

#### **PRINCIPAL:**

Cynthia Buchanan

#### **PROBATIONARY:**

Riley Allen  
Jerri D. Dennis  
Jeanne Durrence  
Diane Erwin  
Joseph "Skip" Gore  
Lora Scarberry

**ATTACHMENT "B"**  
**SUPPORT EMPLOYEES & POSITIONS**

**SECRETARIAL:**

Donna Roberts, Administrative Assistant  
Darlene Girtten, Superintendent's Secretary  
Vickie Heflin, High School Secretary  
Deborah Kozel, Middle School Secretary  
Melinda Jones, Elementary School Secretary

**MINUTES CLERK/TREASURER/ENCUMBRANCE CLERK:**

Donna Roberts, Minutes Clerk/Treasurer  
Darlene Girtten, Encumbrance Clerk

**CAFETERIA WORKERS:**

Leah Davis, Cook                      Patty Davis, Cook  
Misti Lee, Head Cook                Ramonia Davis, Cafeteria Manager

**TECHNOLOGY TECHNICIAN/COORDINATOR:**

Jerry Lynn Alexander

**TEACHER ASSISTANTS/PARA'S:**

Robin Peters                              Maggie Hamilton  
Teresa Dunham                            Sharon Moore  
Sherry Endres                            Treasure Johns  
Rachel Scroggins  
Megan Holley

**BUS DRIVERS:**

Patricia Howze                          Danny Addington  
Chet Endres                                Matthew McKosky

**MAINTENANCE WORKERS:**

Jerry Alexander  
Terry Hollingsworth  
Chet Endres

**CUSTODIANS:**

Diannia Eaton                            Tara Martin, part-time  
Matthew McKosky

**DAYCARE WORKERS:**

Joy Meeks                                      Larissa Freeman, part-time  
Kayla Lee                                        April McAhren, part-time  
Melissa Jones, part-time                    Jamie Conley, part-time