



# Lake Park Audubon High School Math Achievement Center (MAC) Tutor Application Fall 2023-2024



Starting in the 2023-2024 school year, LPA High School will be providing a **Math Achievement Center (MAC)** during the school day! This center will be open during all of the following times:

- 9<sup>th</sup>-10<sup>th</sup> grade advisory period (M, W, Th, F)
- 11<sup>th</sup>-12<sup>th</sup> grade advisory period (M, W, Th, F)
- 2<sup>nd</sup> hour, upon request (depending on availability of tutors)
- After school from 3:30 to 4:00, upon request (depending on availability of tutors)

### Tutor expectations

- Attend a tutor training session during the summer
- Be on time to your scheduled tutoring sessions
- Log your time in the MAC daily/weekly
- Check your schedule weekly
- Provide schedule restrictions to your supervisor well in advance
- Maintain frequent communication with your supervisor
- Participate in periodic tutor trainings as needed, to improve the experience

### Tutor Benefits

- 0.25 credits *per semester* towards graduation (work-based learning requirement)
- \$10 per hour in wages, paid every two weeks
- A strong letter of recommendation contingent upon completion of the work experience

Applicant Information					
Full Name:		Current Grade	<input type="checkbox"/> 9 <sup>th</sup>	<input type="checkbox"/> 10 <sup>th</sup>	<input type="checkbox"/> 11 <sup>th</sup>
Name to appear on name tag:					
Potential Career Goals:					

Direct any questions and return completed application to:

Mrs. Vickmark | (218)325-0754 | [mvickmark@lpa.k12.mn.us](mailto:mvickmark@lpa.k12.mn.us) | Room 206

**Due Friday,  
May 19<sup>th</sup>!**

# MAC Tutor Application Fall 2023-2024

## Math Background

Math Courses Completed	Grade Earned	Do you feel comfortable tutoring at this level?		
		<input type="checkbox"/> Yes	<input type="checkbox"/> With support	<input type="checkbox"/> Not yet
		<input type="checkbox"/> Yes	<input type="checkbox"/> With support	<input type="checkbox"/> Not yet
		<input type="checkbox"/> Yes	<input type="checkbox"/> With support	<input type="checkbox"/> Not yet
		<input type="checkbox"/> Yes	<input type="checkbox"/> With support	<input type="checkbox"/> Not yet
		<input type="checkbox"/> Yes	<input type="checkbox"/> With support	<input type="checkbox"/> Not yet
		<input type="checkbox"/> Yes	<input type="checkbox"/> With support	<input type="checkbox"/> Not yet

### Which of the following best describes your ideal tutoring setting?

- Set schedule (same day(s) and time(s) every week)
- Variable schedule (determined one to two weeks in advance, based on input you provide)
- Drop-in homework help/study support

### Please describe your previous experience with tutoring.

## Skills and Contributions

### What do you think is important about the tutoring process?

### How would you compare tutoring to the classroom experience?

### What skills would you bring to the Math Achievement Center?

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Most Recent Work Experience							
<b>1)</b>	<b>Employer:</b>				<b>Address:</b>		
	<b>Position:</b>						
	<b>Employed From:</b>		<b>to</b>		<b>Phone:</b>		
	<b>Job Duties/Responsibilities:</b>						
	<b>Reason for leaving:</b>						
	<b>May we contact this employer for a reference?</b>				<input type="checkbox"/> Yes		<input type="checkbox"/> No
<b>2)</b>	<b>Employer:</b>				<b>Address:</b>		
	<b>Position:</b>						
	<b>Employed From:</b>		<b>to</b>		<b>Phone:</b>		
	<b>Job Duties/Responsibilities:</b>						
	<b>Reason for leaving:</b>						
	<b>May we contact this employer for a reference?</b>				<input type="checkbox"/> Yes		<input type="checkbox"/> No

Agreements and Acknowledgements	
If granted a position, I will check my <b>school email</b> regularly over the summer	<input type="checkbox"/> Yes
If granted a position, I will download the <b>Remind App</b> and join the <b>MAC group</b>	<input type="checkbox"/> Yes
If granted a position, I will attend a <b>one-day training</b> at the school in <b>August</b> .	<input type="checkbox"/> Yes

***By signing below, I verify that my application information is complete and truthful. I give permission to the hiring committee to contact my work references and review my academic records as necessary.***

\_\_\_\_\_ (Applicant Signature)

\_\_\_\_\_ (Date)

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