

*Board of Education  
Budget Workshop and  
Business Meeting  
March 20, 2017*

**“Whether you think you  
can or you think you can’t  
– you are right.”**

**~Henry Ford**



# POLICY

Student

## **SUBJECT: GRADE WEIGHTING**

The Board of Education encourages students to undertake a diverse and appropriately challenging academic program. In order to establish a fair and comparative process for calculating class rank the Board adopts the following weighting and ranking system.

All courses have a base value of 1.0.

Courses bearing Regents Exams are weighted with a factor of 1.05.

Honors courses are weighted with a factor of 1.08, and Advanced Placement and International Baccalaureate courses are weighted with a factor of 1.1.

Weighting is applied at the completion of a course except in the senior year where the weighting of students' courses are applied at end of the seventh (7<sup>th</sup>) semester.

**SUBJECT: CLASS RANK**

The Valedictorian and Salutatorian of the graduating senior class will be selected on the following basis:

The Valedictorian and Salutatorian will be selected at the end of the second quarter of the senior year (seven semesters) based upon their cumulative, weighted grade point averages (GPA). The seventh semester ends mid-year, courses in progress and mid-term grades are included in the overall GPA. A student's GPA is calculated to the thousandth of a point. Such determination is final and no adjustment thereafter will take place.

To be eligible for either designation, a graduating senior must have spent at least four consecutive semesters at Pierson High School. In the case of a transfer student, only grades earned at Pierson can be considered toward the determination of class rank. Any high school course taken in middle school is included in the calculation of GPA. If a child retakes a course, both the original grade and the retaken course grade are calculated into the GPA. Summer school course grades are averaged into the overall GPA along with the original grade(s) earned.

Online offerings are **not** considered in the GPA.

In the event there is a tie for Valedictorian, co-Valedictorians will be named, and there will be no Salutatorian. If there is a tie for Salutatorian, co-Salutatorians will be named.

## SUBJECT: ATHLETE CONCUSSION MANAGEMENT

The Board of Education and the Sag Harbor Union Free School District's Athletic Program recognize that concussions and head injuries can occur in children and adolescents who participate in sports and recreational activity. Therefore, the district adopts the following guidelines to assist in the proper evaluation and management of head injuries. Concussion is a mild traumatic brain injury. Concussions occur when normal brain function is disrupted by a blow or jolt to the head. Recovery from concussion will vary. Avoiding re-injury and over-exertion until fully recovered are the cornerstones of proper concussion management.

Any student/athlete demonstrating signs, symptoms, or behaviors consistent with a concussion while participating in interscholastic athletic activity will be removed from the game or activity and be evaluated immediately and will not return to play that day unless cleared by Chief School Physician, ~~medical officer~~, Associate School Physicians, or St. Charles Hospital's Concussion Management Center. The Sag Harbor School District will notify the student's parents or guardians and recommend appropriate monitoring.

In addition all students involved in contact sports will take the ImPact test every 2 years. The ImPact test is cognitive test that provides us with baseline data on each individual athlete and is part of the return to play clearance.

If a student sustains a concussion at a time other than when engaged in a school-sponsored activity, the District expects the parent/legal guardian to report the condition to the school nurse so that the District can support the appropriate management of the condition.

### Concussion Management Team

The Sag Harbor School District will assemble a Concussion Management Team (CMT). The CMT will consist of the Athletic Director, School Nurse, Athletic Trainer, Coaches, and/or Middle School and High School Principal/Assistant Principals, School Physician, and/or outside consultants as deemed necessary. The District's CMT will coordinate the training for all coaches, parents, and students.

## Sag Harbor School District's Concussion Management Plan

The concussion program consists of four components:

1. Education
2. Proper sideline management/guidelines
3. Proper medical follow-up
4. Proper return to play protocol/clearance back to athletics

### Education

Concussion education will be provided for all coaches, school nurses, athletic trainers, and school appointed physicians. Education of parents will be accomplished through preseason meetings for sports and/or information sheets provided to parents. Education programs should cover the definition of concussion, signs/symptoms, guidelines for removal from play, guidelines for return to play, and possible consequences of mistreatment of concussions.

This education program can be provided by ~~representatives of~~ the Chief School ~~Physician, Medical Officer(s),~~ **Associate School Physician**, and/or trained school district representatives.

It will be the responsibility of all coaches, Physical Education Teachers, School Nurses, and Athletic Trainers to complete the "Heads Up! Concussion in Youth Sports" training found at [www.cdc.gov/concussion](http://www.cdc.gov/concussion) every 2 years. Upon the completion of the program, a certificate is awarded and is to be forwarded to the Athletic Director's Office where they will be filed.

### Proper Sideline Management

Coaches, Athletic Trainers, and school physicians will be educated on the proper guidelines for removing a student-athlete from play. As per NYSPHSAA guidelines students are prohibited from returning to play the day the concussion is sustained.

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Students

## Same Day Return to Play

ABSOLUTELY NO ATHLETE CAN RETURN TO PLAY THE SAME DAY SIGNS, SYMPTOMS, OR BEHAVIORS CONSISTANT WITH A CONCUSSION HAVE BEEN OBSERVED. ANY ATHLETE SUSPECTED OF SUSTAINING A CONCUSSION WILL STOP PLAYING IMMEDIATELY AND MUST SIT OUT UNTIL EVALUATED AND CLEARED IN ACCORDANCE WITH THE DISTRICT POLICY.

## Proper Medical Evaluation

It is imperative that an athlete who sustains a head injury be seen by a trained medical officer familiar with concussion signs and symptoms.

## Proper Return to Play Protocol and Clearance

Once a student-athlete is diagnosed with a concussion either the Chief School **Physician, Medical Officer, Associate School Physicians, or St. Charles Hospital's Concussion Management Center** ~~is the only physician~~ can clear a student-athlete. No student should return to full athletic activity before going through a return-to-play/activity protocol. Return-to-play/activity following a concussion involves a stepwise progression. There are many risks to premature return-to-play/activity including: a greater risk for a second concussion because of a lower concussion threshold, second impact syndrome (abnormal brain blood flow that can result in death), exacerbation of any current symptoms, and possibly increased risk for additional injury due to alteration in balance. No student-athlete should return to play/activity while symptomatic. Students are prohibited from returning to play/activity the day the concussion is diagnosed unless cleared by a Chief School **Physician, Medical Officer, Associate School Physician, or St. Charles Hospital's Concussion Management Center**. If there is any doubt as to whether a student has sustained a concussion, it should be treated as a concussion! **"When in Doubt, Sit Them Out"**.

Once medically cleared, the following criteria will be utilized before any athlete returns to play:

1. ~~Asymptomatic during rest~~
2. ~~Asymptomatic during exertion~~
3. ~~Clinical evaluation and clearance by a Chief School Medical Officer~~

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Number of days	Stage	Activity
	1	No physical education or team sports until further notice. Objective is recovery.
1+	2	Light aerobic exercise: walking, swimming, stationary cycling, or other aerobic activities keeping intensity <70% maximum permitted heart rate. No resistance training. Objective is to add movement.
1+	3	Sport-specific exercise: running drills, various sports drills and activities. No head impact activities. Objective is to add movement.
1+	4	Non-contact training drills: progression to more complex training drills, passing drills, and jumping drills. May start progressive resistance training. Objective is exercise, coordination, and cognitive load.
1+	5	Full-contact practice: participate in normal training activities. Objective is to restore confidence and assess functional skills. To be completed with ATC and team – SPORT PRACTICE.
	6	Full unrestricted activities. Following medical clearance, return to full contact activities in competition environment.

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Students

## Comments/special instructions:

DO NOT progress to the next level of exertion unless the student/athlete is symptom free for the recommended amount of days. If symptoms return during or after exerting, cease activity and rest. The student/athlete may resume activity at a lower level the following day if you are symptom free, beginning the return of play progression again.

The Athletic Trainer, coach, and School Nurse will oversee return-to-play protocol with a Chief School ~~Physician~~ ~~Medical Officer~~, Associate School Physician, or St. Charles Hospital's Concussion Management Center. Final return-to-play/activity decisions will be made by a Chief School ~~Physician~~, ~~Medical Officer~~, Associate School Physician, or St. Charles Hospital's Concussion Management Center.

## Related Policy information:

### **What is a concussion?**

A concussion is a common but serious brain injury. It is the result of a direct or indirect force to the head. Even something as simple as a "ding" on the head, having your "bell rung" or what seems to be a mild bump or blow to the head can be serious.

More than 90% of concussions occur without any loss of consciousness.

Signs that can be observed include:

- Appearing to be dazed or stunned
- Loss of consciousness (even briefly)
- Confusion
- Memory loss
- Moving clumsily
- Slow to answer questions
- Behavior or personality changes



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Students

Symptoms frequently reported include:

- Headache
- Balance deficits
- Fatigue
- Nausea/vomiting
- Sensitivity to light
- Sleep disturbances
- Feeling “foggy”
- Vision problems

It is important to see a physician with specialty training in concussion management if you suspect a concussion may have occurred.

Adopted: by the Board of Education – March 25, 2014

Revised and Adopted: by the Board of Education – \_\_\_\_\_

# Pierson Middle/High School Past Events:

2/13	Stick it to Love
2/17	Conversation with Administrators
2/20-2/24	Mid-Winter Recess
2/27	First Day of HS Musical Auditions
2/28	Dr. Dewey Presentations
3/8	Pops Concert
3/9 - 3/10	Parent Teacher Conferences
3/16	Suicide Prevention Day
3/17	Conversation with Administrators
3/13-3/17	High School Penny Wars Fundraiser
3/17	Whaler Day was on Friday, March 17



# Pierson Middle/High School Upcoming Events:

**3/20-3/24**

**Middle School Battle for Change**

**3/24**

**Multi Cultural Night**

Pierson High School Gymnasium 6:00 pm

**3/28-3/30**

**New York State Grade 6-8 ELA Testing**

**4/10-4/14**

**Spring Recess**



# Stick it to Love



# Pops Concert













**SCMEA**



# SCMEA



# SCMEA



# Sag Harbor Elementary Past Events:

- 3/1 Science Fair**
- 3/2 Kindergarten Orientation**
- 3/2 Robotics Presentation**
- 3/3 Buddy Skate (Kindergarten and Grade 5)**
- 3/3 Dr. Seuss "Oh the Places You'll Go"  
(Second Grade Presentation)**
- 3/6 Read Across the World**
- 3/8 Presidents of the USA  
(Second Grade Presentation)**
- 3/10 Wax Museum**
- 3/15 Pre-Kindergarten Orientation**



# **Sag Harbor Elementary Upcoming Events:**

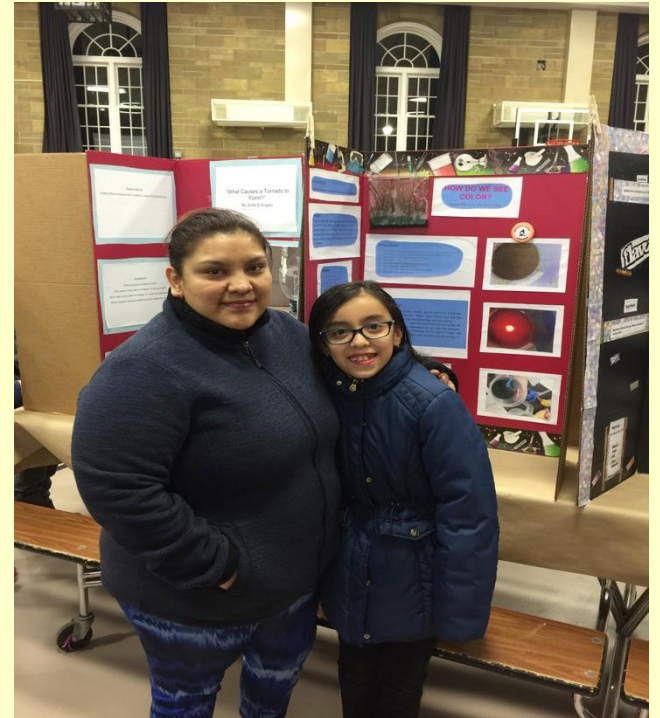
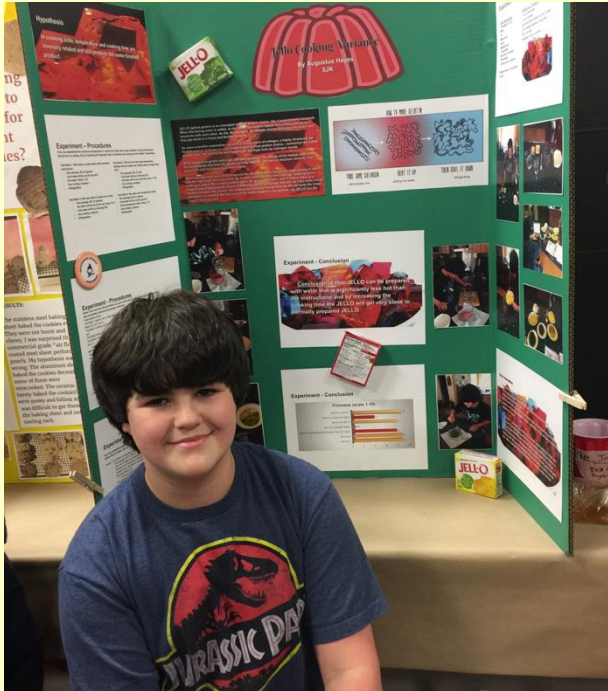
**3/23 - 3/24**      **Parent/Teacher Confernces**  
11:15 am dismissal

**3/24**              **Multi Cultural Night**  
Pierson High School Gymnasium 6:00 pm

**3/28 - 3/30**      **NYS ELA Testing Grades 3 – 5**

**4/10 – 4/14**      **Spring Recess**









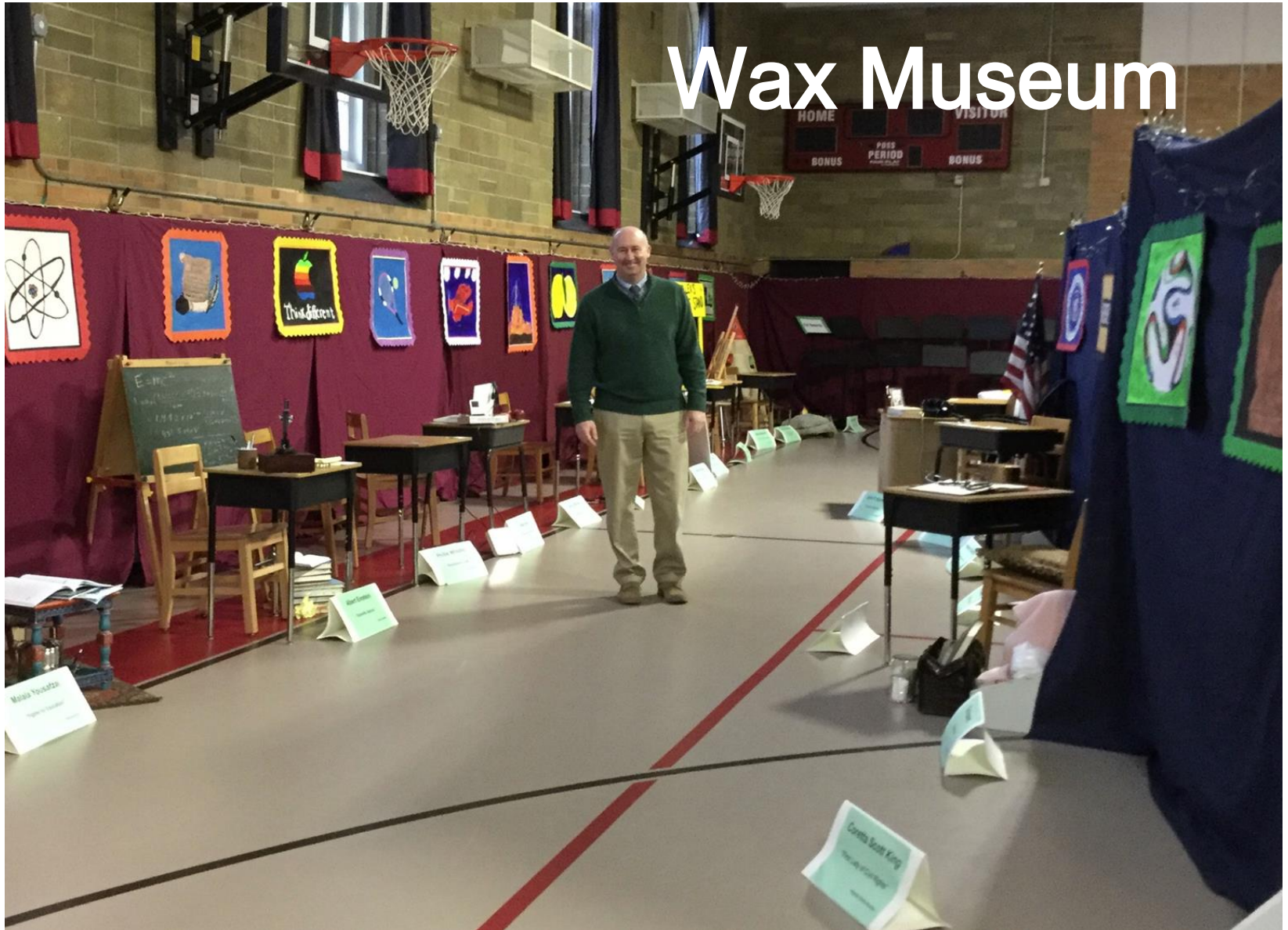
# Read Around the World



7,000 miles

Uganda to Sag Harbor

# Wax Museum





# Wax Museum





**March 17  
Saint  
Patrick's  
Day**

# Buildings and Grounds by Eric Bramoff:

## Facilities Update:

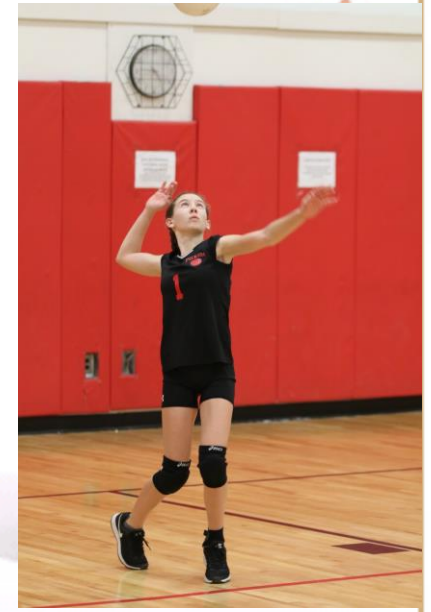
- Water testing took place on the week of March 6.
- Working with the Business Office to fill one night-time Custodial position.
- Prepared the fields and gymnasium for spring filled activities.
- Continuing 2013 Bond project wrap-up.
- Training has begun for the newly hired substitute custodians.
- Prepared the gym and outside field for the first two weeks of spring practices.
- Grounds department is in the process of getting bids to replace the damaged fencing in the Division Street parking lot.



# **Athletics by Eric Bramoff:**

## **Past Events:**

- Spring Parents/Players/Coaches Meeting - March 8
- Late winter 7<sup>th</sup> and 8<sup>th</sup> grade sports are finishing up
- Our first season offering Boys' Volleyball has been successful
- Possibility of offering JV Boys' Volleyball will be examined moving toward 2017-2018 season
- Spring contest - Monday, March 20
- Whaler Day - Friday, March 17



# Athletics by Eric Bramoff:

## Upcoming Events:

- Looking forward to the first Varsity Boys' Lacrosse game with four other schools on March 22
- All baseball and softball programs will be moving to Mashashimuet Park on March 20 (weather permitting)



# Director of Technology, Scott Fisher's Updates:

## **Auditorium/Middle School Play:**

- The communication headsets for use by crew are ready for use.
- The additional speakers to improve sound in front rows are on order.

## **EFPC Recommendations**

- Intralogic Solutions was brought in to do a site survey/walk through in response to the committee's five year plan/needs.





# Communications Committee Update

## Topics:

- Last two meetings were cancelled due to Board of Education Meeting conflicts
- Committee work being done remotely
- Reviewed existing committee charter
- Reviewed multiple options for standardized school logo and letterheads
- Recommended logo:





# SAG HARBOR

## UNION FREE SCHOOL DISTRICT

200 Jermain Avenue, Sag Harbor, NY 11963 | Phone 631-725-5300

### BOARD OF EDUCATION

Diana Kolhoff  
*President*

Thomas Schiavoni  
*Vice President*

Sandi Krueel

Susan Lamontagne

Theresa Samot

Chris Tice

Katy Graves  
*Superintendent of Schools*

Jennifer Buscemi  
*School Business  
Administrator*

Scott Fisher  
*Director of Technology*

Barbara Bekermus  
*Director of Pupil  
Personnel Services*

Eric Bramoff  
*Director of Athletics/  
Supervisor of Buildings  
and Grounds*

### *Mission Statement*

*The Sag Harbor School District in partnership with all members of the community is committed to equity in education; its mission is to provide students with a safe, child-centered environment which fosters personal, academic, and creative excellence. This will empower students to become responsible and respectful members of a global society. As lifelong learners, students will be prepared to move successfully to the next stage of their lives.*





# SAG HARBOR

UNION FREE SCHOOL DISTRICT

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## PIERSON MIDDLE/HIGH SCHOOL

Jeff Nichols, *Principal*  
Michael Guinan, *High School Assistant Principal*

Katy Graves, *Superintendent of Schools*  
Brittany Miaritis, *Middle School Assistant Principal*

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# SAG HARBOR

UNION FREE SCHOOL DISTRICT

## SAG HARBOR ELEMENTARY SCHOOL

*Matthew Malone, Principal*  
*Betty Reynoso, Assistant Principal*

*Katy Graves, Superintendent of Schools*

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# Communications Committee Update

Envelope



**SAG HARBOR**  
UNION FREE SCHOOL DISTRICT

200 Jermain Avenue • Sag Harbor • NY • 11963

# Communications Committee Update

## E-Mail Signature



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Superintendent of Schools

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Phone 631-725-5300

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**Katy Graves**

Superintendent of Schools