

Monday, June 4, 2018
Veazie School Committee Meeting - 6:00 p.m.
Veazie Community School Library

The Veazie School Administrative Unit Committee met at the Veazie Community School Library on Monday, June 4, 2018. Committee member Valli Vel called the meeting to order at 6:05 p.m. School Committee members present were: Paul Dupuis, William Reed, Valli Vel and Todd Zerfoss.

Principal and Superintendent Matthew Cyr was also in attendance.

Kristin Bagley was excused.

II. Pledge of Allegiance

III. Approval of Minutes of the Regular Meeting of May 7, 2018

Reed moved, Dupuis seconded, and the Committee voted 4 to 0 to approve the minutes of the regular meeting of May 7, 2018.

IV. Adjustment to Agenda

None.

V. Persons Desiring to Address the Committee

None.

VI. Acknowledgements

Superintendent Cyr acknowledged the Primary Team for their hard work preparing for the upcoming musical; Ms. Phillips for the wonderful spring concert; Veazie Town Council and Town Manager Mark Leonard for their collaboration and unified vision of the future of Veazie Community School during the budget development process; and the PTO for outstanding support this year

VII. Board Chair

None.

VIII. Personnel

A. Resignations

Superintendent Cyr announced the resignation of Sarah Baillargeon, School Nurse.

B. Nominations

Upon recommendation of Superintendent Cyr, Reed moved, Dupuis seconded, and the Committee voted 4 to 0 to hire Adrian Arias-Palomo as 20% Spanish/World Cultures Teacher.

IX. Principal's Report

Mr. Cyr reported on the following:

- 8th Grade graduation and class trip plans
- End of year BBQ on June 15, with PTO and town collaboration
- 2 Veazie Community School students recently competed in the national Invention Convention competition in Dearborn, Michigan
- Online payment system use has increased by 50%

X. Superintendent's Report

A. May Financials

FY18 is closing out in good standing, with sufficient carry-forward to cover the allocated undesignated fund balance used for FY18. This will be important looking to the future, as Superintendent Cyr reminded the School Committee of the large portion of undesignated fund balance used for FY19.

XI. New Business

A. Policy Support from School Committee Members

Superintendent Cyr will be convening policy committee work over the summer to review the MSMA policy audit that was recently performed. The entire policy book will be updated in batches.

B. Updating Website, Improving Communication with App Development

Superintendent Cyr is working with a company called Apptegy to redesign the website and develop a Veazie Community School App that can be purchased from iTunes and Google Play Store. This fully integrated system will also incorporate Google Calendar, Twitter and Facebook, and replace the current “robo-call” system. Once completed, this new communication tool and web presence will enhance current capacity to communicate good news along with emergency communications. Once implemented, it will cost less than the current web hosting and calling system.

C. Set FY19 Meeting Schedules Proposed (6:00 p.m. in library)

- Tuesday Summer Meetings: July 10 and August 7
- Monday School Year Meetings: September 10, October 1, November 5, December 3, January 7, February 4, March 4, April 1, May 6, and June 3

XII. Old Business

A. Marketing Plan unveiling at June 12 Council Meeting

This will be held prior to the Town Meeting (School Committee Members should attend). The Council Meeting is at 6:00 p.m. and Town Meeting at 7:00 p.m. in the Veazie Community School gymnasium.

B. FY19 Business Office Update

Finances and software upgrades and migration plans are in place. The Veazie School Department will have it's first ever self-funded and operated Business Office starting July 1, 2018.

XIII. Board Policy

None.

XIV. Request For Information

None.

XV. Executive Session to Discuss Superintendent Contract and Special Education Director Contract, According to 1 M.R.S.A. § 405(6)(A)

At 6:40 p.m., Reed moved, Dupuis seconded, and the Committee voted 4 to 0 to enter Executive Session to discuss Superintendent contract and Special Education Director Contract, According to 1 M.R.S.A. § 405(6)(A)

The Committee entered back into regular session at 7:30 p.m.

Reed moved, Dupuis seconded, and the Committee voted 4-0 that Superintendent/Principal Cyr receive a 3% salary increase and be issued a two-year contract.

Reed moved, Dupuis seconded, and the Committee voted 4-0 that Debrajeane Scheibel, Special Education Director receive a 3% salary increase and be issued a two-year contract.

**XVI. Next Meeting - Tuesday, July 10, 2018 at 6:00 p.m. in the Veazie Community School
Library Media Center**

XVII. Adjournment

The meeting was adjourned at 7:35 p.m.

Respectfully submitted,

/s/

Matthew D. Cyr,
Superintendent of Schools