

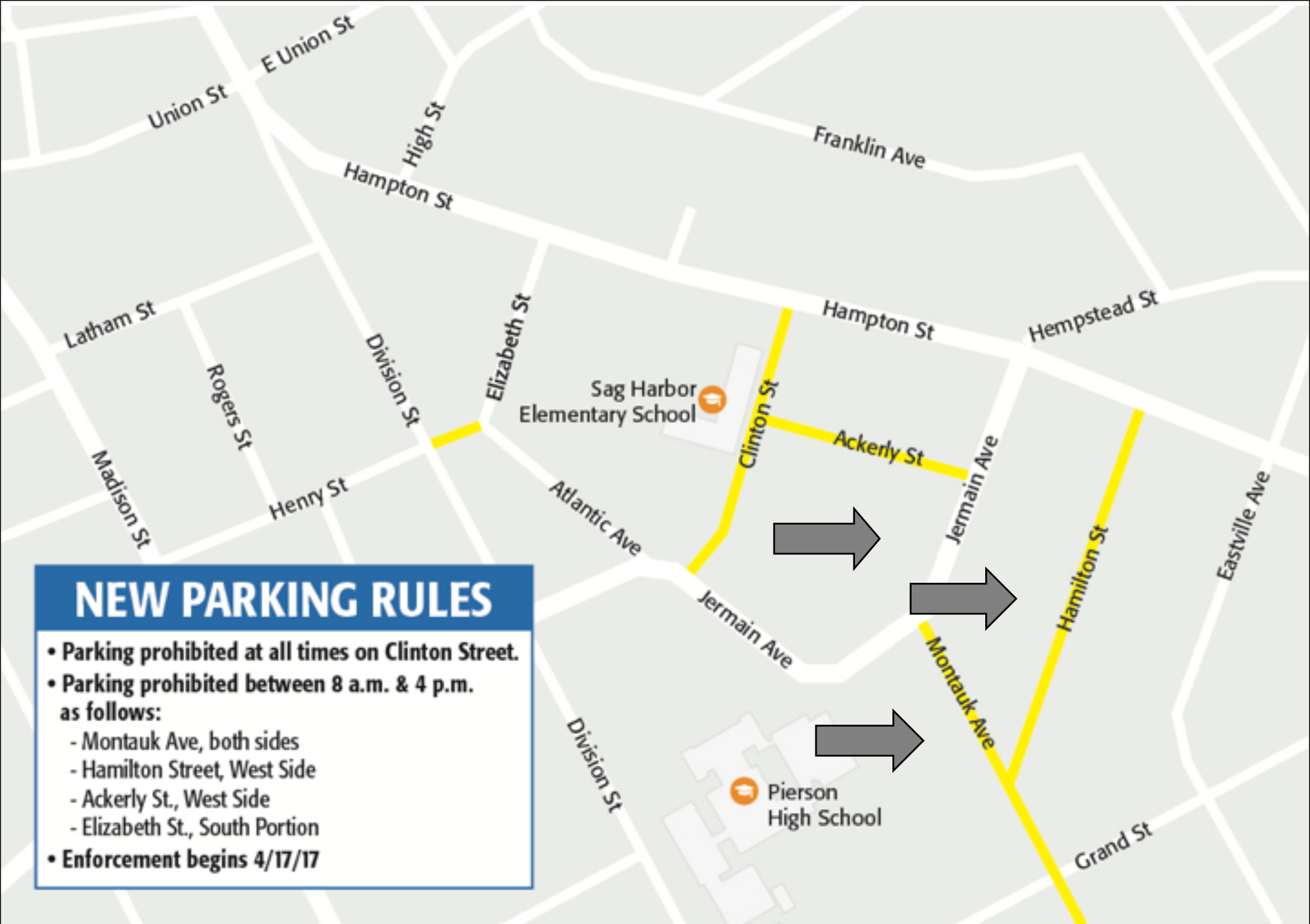
Board of Education Business Meeting

April 24, 2017

**“Whether you think you can
or you think you can’t – you
are right.”**

~Henry Ford





NEW PARKING RULES

- Parking prohibited at all times on Clinton Street.
- Parking prohibited between 8 a.m. & 4 p.m. as follows:
 - Montauk Ave, both sides
 - Hamilton Street, West Side
 - Ackerly St., West Side
 - Elizabeth St., South Portion
- Enforcement begins 4/17/17

New Laws Reduce Number of Spaces during School Hours:

Number of Spaces:

2 - Elizabeth

8 - Clinton*

10 - Ackley

29 - Montauk*

22 - Hamilton

*No Parking on both sides of the street



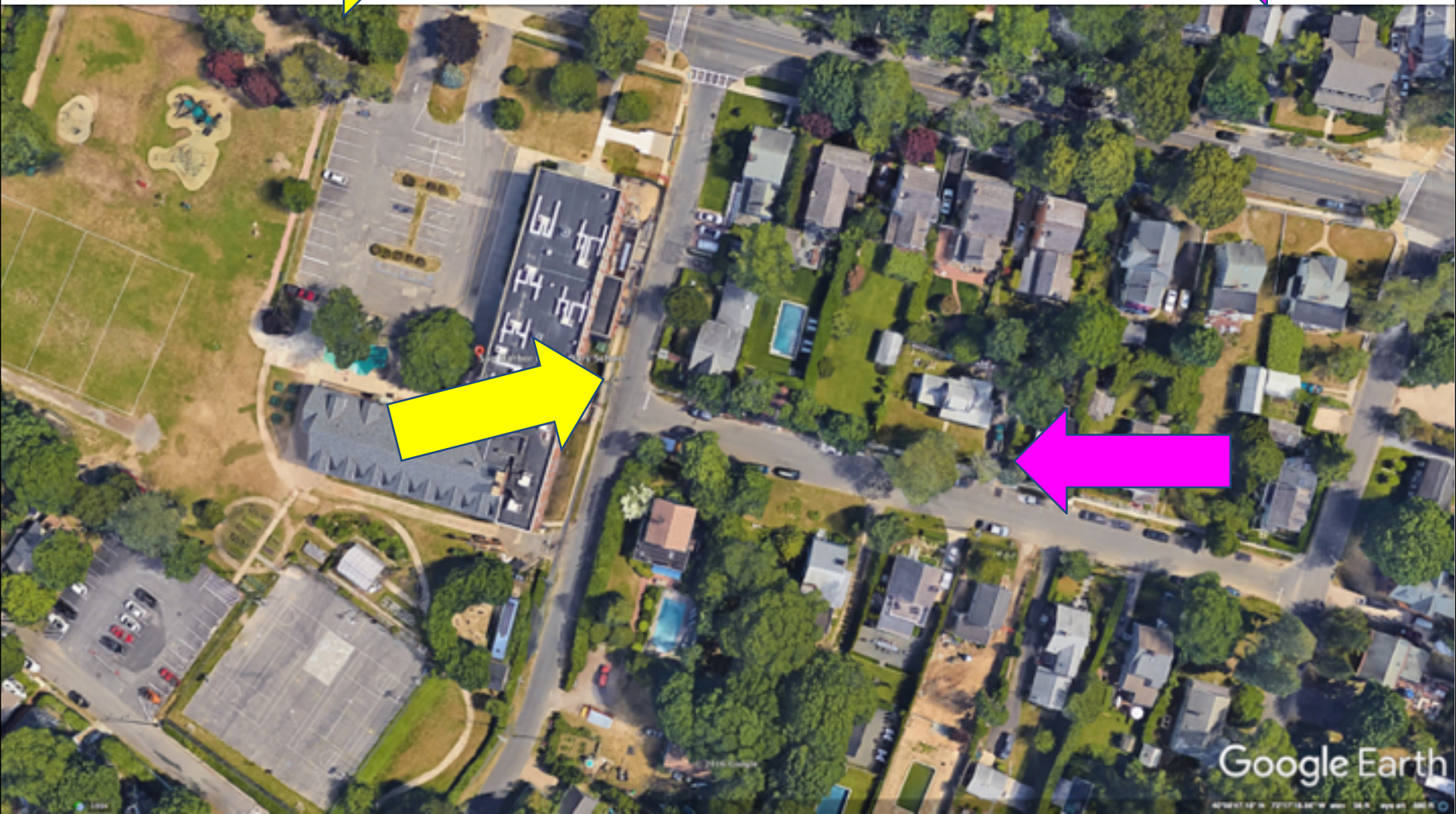
*Courtesy SagHarborExpress.com

Aerial view of the Sag Harbor Elementary School



Clinton Street

Ackerly Street



Aerial view of the Pierson Middle/High School



Parking at the Elementary School

98 employees during school day

67 spots available in parking lots

Off Premise Parking

3 park on 114

4-5 on Ackerly

5 on Atlantic

3 on Jermain

4 in Synagogue lot

** 4- 6 employees ride-share



Parking at Pierson Middle/High School

139 employees during the school day

110 spots available in parking lots

Off Premise Parking

5 spots on Jermain

4-5 on Montauk

1 on Grant

1 on Marsden

2 on Hamilton



Pierson Middle/High School Past Events:

3/20-3/24

Middle School Battle for Change

3/24

Multi Cultural Dinner

Pierson High School Gymnasium 6:00 pm

3/28-3/30

New York State Grade 6-8 ELA Testing

3/31-4/1

Robotics Competition

4/1

Fashion Show Workshop and Exhibition

4/6-4/15

Hawaii Trip

4/10-4/14

Spring Recess

4/19

National Honor Society Induction

4/20

Earth Day Presentation

4/21

Conversation with Administrators



Pierson Middle/High School Upcoming Events:

4/26 **College Fair at Westhampton Beach High School**

4/26 **7th Grade Field Trip to New York City**

4/27-4/29 **High School Musical - The Drowsy Chaperone**

Pierson Auditorium

4/27 7:00 pm

4/28 7:00 pm

4/29 2:00 pm & 7:00 pm

4/28 **7th Grade Trip to Adventure Park**

5/1-5/19 **AP and IB Exams**

5/2-5/4 **NYS Grade 6-8 Math Exam**

5/17-5/19 **8th Grade Washington DC Trip**

5/19 **Prom**



SAG HARBOR UNION FREE SCHOOL DISTRICT

POLICY

2017

####

Student

SUBJECT: GRADE WEIGHTING

The Board of Education encourages students to undertake a diverse and appropriately challenging academic program. In order to establish a fair and comparative process for calculating class rank the Board adopts the following weighting and ranking system.

All courses have a base value of 1.0.

Courses bearing Regents Exams are weighted with a factor of 1.05.

Honors courses are weighted with a factor of 1.08, and Advanced Placement and International Baccalaureate courses are weighted with a factor of 1.1.

Weighting is applied at the completion of a course except in the senior year where the weighting of students' courses are applied at end of the seventh (7th) semester.

SAG HARBOR UNION FREE SCHOOL DISTRICT

POLICY

2017 #####
Student

SUBJECT: CLASS RANK

The Valedictorian and Salutatorian of the graduating senior class will be selected on the following basis:

The Valedictorian and Salutatorian will be selected at the end of the second quarter of the senior year (seven semesters) based upon their cumulative, weighted grade point averages (GPA). The seventh semester ends mid-year, courses in progress and mid-term grades are included in the overall GPA. A student's GPA is calculated to the thousandth of a point. Such determination is final and no adjustment thereafter will take place.

To be eligible for either designation, a graduating senior must have spent at least four consecutive semesters at Pierson High School. In the case of a transfer student, only grades earned at Pierson can be considered toward the determination of class rank. Any high school course taken in middle school is included in the calculation of GPA. If a child retakes a course, both the original grade and the retaken course grade are calculated into the GPA. Summer school course grades are averaged into the overall GPA along with the original grade(s) earned.

Online offerings are **not** considered in the GPA.

In the event there is a tie for Valedictorian, co-Valedictorians will be named, and there will be no Salutatorian. If there is a tie for Salutatorian, co-Salutatorians will be named.









Hawaii Trip





Hawaii Trip





Hawaii Trip



National Honor Society Induction



Sag Harbor Elementary Past Events:

3/23

Dinosaur Play

3/27 - 6/5

CMEE Astronomy Program

4/3

National Poetry Month -Cinquain Poetry

4/3

Caps to Benches

4/18

5JK Laps for Love - Human Rights

4/19

Water Presentation

4/20

Earth Day Presentation

4/24

Mad Science Presentation











Sag Harbor Elementary Upcoming Events:

4/26 Outdoor Earth Day Celebration

5/2 - 5/4 NYS Mathematics Testing

5/5 Annual Math Fair 6-8 PM

5/15 Open House 7 PM



Director of Technology, Scott Fisher's Updates:

Auditorium:

- Eight additional body microphones are on loan for the High School Play.
- The additional speakers to improve sound in the front rows are in place.



Director of Technology, Scott Fisher's Updates:

Sag Harbor UFSD Custom App:



Athletics by Eric Bramoff Upcoming Events:

- Athletic Committee Meeting - May 9
- Senior Game Ceremonies:
 - Varsity Baseball - May 10
 - Varsity Softball - May 10
 - Varsity Girls Track - May 13
 - Boys & Girls Lacrosse - to be determined
- Athletic Awards - June 8
- Sports Physicals - June & August
- JV/Varsity First Date of Practice - August 21
- Tentative Dates for Homecoming - October 13, 14
- Tentative Volleyball Tournament - October 21

SUBJECT: ATHLETE CONCUSSION MANAGEMENT

The Board of Education and the Sag Harbor Union Free School District's Athletic Program recognize that concussions and head injuries can occur in children and adolescents who participate in sports and recreational activity. Therefore, the district adopts the following guidelines to assist in the proper evaluation and management of head injuries. Concussion is a mild traumatic brain injury. Concussions occur when normal brain function is disrupted by a blow or jolt to the head. Recovery from concussion will vary. Avoiding re-injury and over-exertion until fully recovered are the cornerstones of proper concussion management.

Any student/athlete demonstrating signs, symptoms, or behaviors consistent with a concussion while participating in interscholastic athletic activity will be removed from the game or activity and be evaluated immediately and will not return to play that day unless cleared by Chief School Physician, ~~medical officer,~~ Associate School Physicians, or St. Charles Hospital's Concussion Management Center. The Sag Harbor School District will notify the student's parents or guardians and recommend appropriate monitoring.

In addition all students involved in contact sports will take the ImPact test every 2 years. The ImPact test is cognitive test that provides us with baseline data on each individual athlete and is part of the return to play clearance.

If a student sustains a concussion at a time other than when engaged in a school-sponsored activity, the District expects the parent/legal guardian to report the condition to the school nurse so that the District can support the appropriate management of the condition.

Concussion Management Team

The Sag Harbor School District will assemble a Concussion Management Team (CMT). The CMT will consist of the Athletic Director, School Nurse, Athletic Trainer, Coaches, and/or Middle School and High School Principal/Assistant Principals, School Physician, and/or outside consultants as deemed necessary. The District's CMT will coordinate the training for all coaches, parents, and students.

Sag Harbor School District's Concussion Management Plan

The concussion program consists of four components:

1. Education
2. Proper sideline management/guidelines
3. Proper medical follow-up
4. Proper return to play protocol/clearance back to athletics

Education

Concussion education will be provided for all coaches, school nurses, athletic trainers, and school appointed physicians. Education of parents will be accomplished through preseason meetings for sports and/or information sheets provided to parents. Education programs should cover the definition of concussion, signs/symptoms, guidelines for removal from play, guidelines for return to play, and possible consequences of mistreatment of concussions.

This education program can be provided by ~~representatives of~~ the Chief School Physician, ~~Medical Officer(s)~~, Associate School Physician, and/or trained school district representatives.

It will be the responsibility of all coaches, Physical Education Teachers, School Nurses, and Athletic Trainers to complete the "Heads Up! Concussion in Youth Sports" training found at www.cdc.gov/concussion every 2 years. Upon the completion of the program, a certificate is awarded and is to be forwarded to the Athletic Director's Office where they will be filed.

Proper Sideline Management

Coaches, Athletic Trainers, and school physicians will be educated on the proper guidelines for removing a student-athlete from play. As per NYSPHSAA guidelines students are prohibited from returning to play the day the concussion is sustained.

POLICY

2014 2017

7518

Students

Same Day Return to Play

ABSOLUTELY NO ATHLETE CAN RETURN TO PLAY THE SAME DAY SIGNS, SYMPTOMS, OR BEHAVIORS CONSISTANT WITH A CONCUSSION HAVE BEEN OBSERVED. ANY ATHLETE SUSPECTED OF SUSTAINING A CONCUSSION WILL STOP PLAYING IMMEDIATELY AND MUST SIT OUT UNTIL EVALUATED AND CLEARED IN ACCORDANCE WITH THE DISTRICT POLICY.

Proper Medical Evaluation

It is imperative that an athlete who sustains a head injury be seen by a trained medical officer familiar with concussion signs and symptoms.

Proper Return to Play Protocol and Clearance

Once a student-athlete is diagnosed with a concussion either the Chief School ~~Physician, Medical Officer, Associate School Physicians, or St. Charles Hospital's Concussion Management Center~~ **is the only physician** can clear a student-athlete. No student should return to full athletic activity before going through a return-to-play/activity protocol. Return-to-play/activity following a concussion involves a stepwise progression. There are many risks to premature return-to-play/activity including: a greater risk for a second concussion because of a lower concussion threshold, second impact syndrome (abnormal brain blood flow that can result in death), exacerbation of any current symptoms, and possibly increased risk for additional injury due to alteration in balance. No student-athlete should return to play/activity while symptomatic. Students are prohibited from returning to play/activity the day the concussion is diagnosed unless cleared by a Chief School ~~Physician, Medical Officer, Associate School Physician, or St. Charles Hospital's Concussion Management Center~~. If there is any doubt as to whether a student has sustained a concussion, it should be treated as a concussion! **"When in Doubt, Sit Them Out"**.

Once medically cleared, the following criteria will be utilized before any athlete returns to play:

- ~~1. Asymptomatic during rest~~
- ~~2. Asymptomatic during exertion~~
- ~~3. Clinical evaluation and clearance by a Chief School Medical Officer~~

POLICY

2014 2017

7518

Students

Number of days	Stage	Activity
	1	No physical education or team sports until further notice. Objective is recovery.
1+	2	Light aerobic exercise: walking, swimming, stationary cycling, or other aerobic activities keeping intensity <70% maximum permitted heart rate. No resistance training. Objective is to add movement.
1+	3	Sport-specific exercise: running drills, various sports drills and activities. No head impact activities. Objective is to add movement.
1+	4	Non-contact training drills: progression to more complex training drills, passing drills, and jumping drills. May start progressive resistance training. Objective is exercise, coordination, and cognitive load.
1+	5	Full-contact practice: participate in normal training activities. Objective is to restore confidence and assess functional skills. To be completed with ATC and team – SPORT PRACTICE.
	6	Full unrestricted activities. Following medical clearance, return to full contact activities in competition environment.

POLICY

2014 2017

7518

Students

Comments/special instructions:

DO NOT progress to the next level of exertion unless the student/athlete is symptom free for the recommended amount of days. If symptoms return during or after exerting, cease activity and rest. The student/athlete may resume activity at a lower level the following day if you are symptom free, beginning the return of play progression again.

The Athletic Trainer, coach, and School Nurse will oversee return-to-play protocol with a Chief School [Physician Medical Officer](#), Associate School Physician, or St. Charles Hospital's Concussion Management Center. Final return-to-play/activity decisions will be made by a Chief School [Physician, Medical Officer](#), Associate School Physician, or St. Charles Hospital's Concussion Management Center.

Related Policy information:

What is a concussion?

A concussion is a common but serious brain injury. It is the result of a direct or indirect force to the head. Even something as simple as a "ding" on the head, having your "bell rung" or what seems to be a mild bump or blow to the head can be serious.

More than 90% of concussions occur without any loss of consciousness.

Signs that can be observed include:

- Appearing to be dazed or stunned
- Loss of consciousness (even briefly)
- Confusion
- Memory loss
- Moving clumsily
- Slow to answer questions
- Behavior or personality changes

POLICY

2014 2017

7518

Students

Symptoms frequently reported include:

- Headache
- Balance deficits
- Fatigue
- Nausea/vomiting
- Sensitivity to light
- Sleep disturbances
- Feeling “foggy”
- Vision problems

It is important to see a physician with specialty training in concussion management if you suspect a concussion may have occurred.

Adopted: by the Board of Education – March 25, 2014

Revised and Adopted: by the Board of Education – _____

Buildings and Grounds by Eric Bramoff:

- Construction of an outdoor volleyball net at Pierson Middle/High School for outdoor recess and Physical Education classes
- Appointment of two full time custodial workers
- Removal and replacement of damaged wood fence in bus lot - completed during spring break
- Installation of black chain link fence at SHES - completed during spring break
- Installation of new unit ventilator in cafeteria expected by end of April





Sag Harbor UFSD

**Educational Facilities Planning
Committee Board of Education Update**

April 24, 2017

Tonight's Presentation will Include:

- Recommended revisions to the charter
 - Topics reviewed in the past two years
 - Topics reviewed this year or currently being reviewed
 - Topics the Committee would recommend be reviewed in the coming year
-

Recommended revisions to the charter

SAG HARBOR UNION FREE SCHOOL DISTRICT BOARD OF EDUCATION – EDUCATIONAL MEETING AGENDA

**Pierson Middle/High School
December 5, 2016**

The Board of Education will open the meeting at 6:00 p.m. in the Pierson Library and immediately adjourn to a proposed Executive Session to consult with the school attorney.

The Educational Meeting will begin at 7:30 p.m.

Public Input I

Educational Meeting

Board of Education Committee Points for Discussion

- Role of Committees in Supporting Board of Education
- Process for setting committee goals and timelines
- Process for reporting progress towards goals to the Board of Education
- Role of Committee Chairperson, Board of Education Members, and Administrators
- Duration of Committee Chairperson and Members (1, 2, 3, or more years)
- Timing of Committee Members review their charter
- Process to determine continuation of each Committee
- Next Steps: Charter and membership changes

Recommended revisions to the charter

Facilities Use Committee Meeting 12/6/2016

In Attendance:

Jennifer Buscemi, Facilitator, Matt Malone, Thomas Schiavoni, Dominic LaPierre, Katy Graves, Susan Kinsella, Chris Arbia, Ed Drohan, James Sanford, Theresa Samot, Kate Sullivan, Eric Bramoff, Denise Read, Chris Malloy

Meeting Opened at 6:00 p.m. with a call to order by Jennifer Buscemi, Facilitator.

An outline of the Board of Education committee discussion along with the Educational Facilities Planning Committee charter, were handed out.

The group agreed to review the charter. Items discussed would lead to suggestions for amendments.

The following points were discussed:

1. Clarified that Health and Safety is required. Other administrators will be brought in as needed to discuss issues related to particular programs or buildings.
2. The committee may include up to 3 staff members. We will reach out to the union leaders. We will also recruit Teachers and faculty members.
3. A revision to the term lengths of committee members and staggering membership.
4. Reserving the option to recommend an extension of terms of service.
5. Having an administrator as chair or co chair of this committee.

Recommended revisions to the charter

Sag Harbor Union Free School District Educational Facilities Planning Committee Charter

Educational Facilities Planning Committee Authority

Pursuant to resolution 7a, dated January 14, 2013, the Board of Education of the of the Sag Harbor Union Free School District has established an Educational Facilities Planning Committee to assist the Board of Education in monitoring the health and safety of school district buildings and to provide recommendations of suggested upgrades to the district's facilities, buildings, and grounds which are aligned with the goals of the District.

Mission

The Committee will provide independent assessment and analysis of short and long term facility needs of the district.

Composition and Requisite Skills

The Committee is composed of representatives of various constituencies within the boundaries of the Sag Harbor Union Free School District. The Committee is comprised of a minimum of 10 members. Two (2) Board of Education members, the Superintendent, the School Business Administrator, the Building Principal from both either the Sag Harbor Elementary School and or Pierson Middle/High School, the Plant Facilities Administrator up to three (3) District staff members, and up to ten (10) community members. Other District Administrators maybe invited to attend Committee meetings, as needed, to discuss issues related to particular programs they oversee. All members will be appointed on an annual basis by the Board of Education. The Committee members collectively should:

- Possess the requisite knowledge necessary to engage in a thorough analysis of facility needs of the district.
- Have the ability to work as a group.
- Be knowledgeable about buildings and grounds, educational initiatives, state and local regulations, and prominent community concerns.

Appointment of Committee Members

The Board of Education will discuss among themselves which two (2) members should serve on this committee with the Board of Education President making the final appointments. Members of the community with the requisite knowledge may serve on the Committee. We will invite community members by posting Committee openings on the District's website under the Board of Education link by October 1. A letter of intent from interested Community members should be sent or emailed to the District Clerk by October 15. The Board of Education will review the community members interested in serving on the Committee and appoint a maximum of two ten (210 – to be consistent with the paragraph above) members to serve. If a Board member resigns from the Committee, the President shall ask another Board member to volunteer to fill the position. If no one volunteers or if more than one member volunteers, the President will determine the appointment. The Committee membership will ask for a volunteer. A District Administrator, chosen by the Board President, should be selected to Chair the committee. If more than one member of the Committee wishes to chair the Committee, the Committee will hold a secret ballot to vote for their Chairperson. If there is a tie, the Board President will make the appointment between the candidates. Going forward, Board members each serve a one year term; with a maximum of three (3) consecutive years. Community members will each serve two year terms; with a maximum of four (4) consecutive years. The Committee may ask the Board to grant an extension of these term limits for any member. Members are expected to attend at least 75% of all meetings and not miss three (3) consecutive meetings. Any member that fails to meet the attendance requirements loses the privilege of serving on the Committee.

Recommended revisions to the charter

Membership

The membership duties of the Committee include the following:

- **Good Faith** – Members of the committee shall perform their duties in good faith, in a manner they reasonably believe to be in the best interests of the committee and the District with such care, as a generally prudent person in a similar position would use under similar circumstances.
- **Conflicts of Interest** - The Committee expects that each member and each individual asked to serve on this Committee in the future disclose any/all relationships with the District (financial and other interests) in the spirit of total transparency. When the question of a conflict exists, it will be fully discussed, with each side given the opportunity to state why they believe a conflict does or does not exist. The final decision on whether the individual has a conflict of interest will be made by a majority vote of the committee. The member alleged to have a conflict of interest shall be disqualified from voting on the question and shall leave the meeting before a vote is taken on the issue.
- **Confidentiality** – During the exercise of duties and responsibilities, the committee members will have access to confidential information. The committee members shall have an obligation to the District to maintain the confidentiality of such information. (Should members be asked to sign a confidentiality agreement?)

Duties and Responsibilities

The duties and responsibilities of the Committee include the following:

- To assist and advise the Board of Education regarding routine maintenance issues and necessary facility upgrade(s), as needed.
- To assist and advise the Board of Education regarding RESCUE and SAVE legislation.
- To assist and advise the Board of Education on facility needs related to the educational program(s).
- To assist and advise the Board of Education with reference to Capital Project Recommendations.
- To assist and advise the Board of Education on district-wide enrollment analysis, grade reorganization and other related issues as it relates to the District's facilities.

Administrative Matters

- ~~An administrator or the~~The -committee chairperson may~~will~~ call and facilitate all meetings.
- A chairperson or co-chairpersons may be elected to conduct the meetings. If a chairperson is elected, the chairperson may set the agenda and direct the meetings and activities of the committee in order to serve and advise the Board of Education.
- The designated administrator may set the agenda with input from other Committee members and direct the meetings and activities of the committee in order to serve and advise the Board of Education.
- ~~If a chairperson is not elected, the designated administrator or a simple majority of the total authorized voting membership of the committee shall set the agenda and direct the meetings and activities of the committee.~~

Recommended revisions to the charter

Meetings and Notification

The Committee shall meet regularly. A representative(s) of this committee is expected to attend Board of Education Meetings where facility related presentations are on the agenda. The committee is encouraged to prepare an agenda for each meeting and administration will make best efforts to provide the Committee with supporting documents in advance of each meeting for reasonable review and consideration. Any member of the Board of Education, who is not a member of the Educational Facilities Planning Committee, may attend the committee meetings.

The Committee will provide the District Clerk notice of each meeting, in order to inform Board Members. The Committee will prepare minutes of each meeting, and ~~provide those to the District Clerk so they may be distributed to Board members, and when appropriate, posted~~ **them** on the district's website. At a minimum, minutes will include the following:

- The meeting agenda.
- Date, attendance, and location of the meeting.
- Except as otherwise provided by law in connection with executive sessions, summaries of the topics discussed and all proposals and any other matter formally voted upon and the vote thereon, including recommendations agreed to by the committee.
- As appropriate, copies of materials discussed or presented at the meeting.

Recommended revisions to the charter

Decision-Making Process

All decisions shall be reached by vote of a simple majority of the total membership of the committee. A quorum constitutes a simple majority of the total membership and meetings will not be conducted unless a quorum is present.

Reporting Requirements

The Committee has the duty and responsibility to report its activities to the Board of Education. Periodic written and oral reports of Educational Facilities Planning Committee activities are an important communication link between the Committee and the Board on key decisions, responsibilities and recommendations. ~~The~~ members of the Educational Facilities Planning Committee members, who also ~~are~~ ~~is a~~ members of the Board of Education, will communicate the decisions, findings and recommendations of this committee to the Board of Education. The Committee's reporting requirements are to:

- Report on the scope and breadth of committee activities so that the Board of Education is kept informed of its work in progress.
- Provide the Board of Education with minutes or a summary of minutes of meetings that clearly record the actions and recommendations of the Committee.
- Each year or as otherwise required by the Board of Education, report to the Board of Education on its review of the District's short and long term facility maintenance and upgrade plans; including any significant findings or concerns.
- Report on any other matters that the committee believes should be disclosed to the Board of Education.

Review of the Charter

The Committee shall assess and report to the Board of Education on the adequacy of this Charter no less than an annual basis or as necessary. Charter modifications, as recommended by the Educational Facilities Planning Committee, should be presented to the Board of Education in writing for their review and action.

Board of Education – adopted - January 14, 2013
Board of Education – revised and approved – October 20, 2014

Topics reviewed in the past two years:

2014-2015:

- Synthetic Turf Field
- SHES Boiler – Need for a Repair Reserve
- 2015-16 Capital Project Budget Recommendations
- 2013 Bond Project

2015-2016:

- Development of a Tree Management Plan
- 2013 Bond Project Update – Bid Process
- Proposed Purchase of the Former Stella Maris School
- Future Field Options and Donation Policy
- 2013 Bond Project - Auditorium Finishes

Topics currently being reviewed:

2016-2017:

- Review of the Repair, Maintenance, and Capital Project items contained in the 2016 Building Condition Survey (BCS)
- Development of a Five-Year Capital Facilities Plan
- Review of the Plans for the former Stella Maris School

Five-Year Capital Facilities Plan

- The New York State Education Department Commissioners Regulations Part 155.1 and Part 155.3 require the Board of Education for each School to develop a Five-year Capital Facilities Plan.
- The goal of the five-year plan is to collect, coordinate, analyze, and prioritize facility infrastructure and building program needs on a district-wide basis and the intent of the Plan is to be an aid in preserving the capital assets of the District.
- The plan should be updated at least annually to reflect work completed over the previous year as well as re-prioritizing future work as needed based on changing conditions and infrastructure needs.

Facility Estimated Expenses Form

District or Board Name: Sag Harbor Union Free School District

Facility Name: Pierson Middle/High School

SED Number: 58-03-05-02-0-001

Priority	BCS #	Item Description	<u>New</u>	<u>Construction</u>	<u>Addition</u>	<u>Alterations</u>	<u>Major System</u>	<u>Major Repair</u>	<u>Energy</u>	<u>Bond</u>	<u>Capital</u>	Cost
		Priority 1 Total										\$349,000
		Priority 2 Total										\$329,500
		Priority 3 Total										\$1,600,000
		Priority 4 Total										\$2,400,750
		Priority 5 Total										\$127,000
		Facility Total										\$4,806,250

District or Board Name: Sag Harbor Union Free School District

Facility Name: Sag Harbor Elementary School

SED Number: 58-03-05-02-0-003

Priority	BCS #	Item Description	<u>New</u>	<u>Construction</u>	<u>Addition</u>	<u>Alterations</u>	<u>Major System</u>	<u>Major Repair</u>	<u>Energy</u>	<u>Bond</u>	<u>Capital</u>	Cost
		Priority 1 Total										\$231,000
		Priority 2 Total										\$771,500
		Priority 3 Total										\$1,738,000
		Priority 4 Total										\$784,000
		Priority 5 Total										\$136,000
		Facility Total										\$3,660,500

Facility Estimated Expenses for Year #1 or Priority #1 is \$580,000

Facility Estimated Expenses for Year #1-5 is \$8,466,750

Funding Sources

- Current Year Operations & Maintenance Budget.
- 2017/18 Operations and Maintenance Budget.
- 2017/18 Budget as a Transfer to Capital.
- Repair Reserve Funds
- Capital Reserve Funds
- A New Bond Project

Facility Estimated Expenses Form

* All of the project costs above include the following:	
General Conditions (location Factor)	7%
Design Contingency	5%
Construction Contingency	5%
Escalation	4%
A/E Fees	7%
Owner Soft Costs	8%

Facility Estimated Expenses Form

District or Board Name: Sag Harbor Union Free School District

Facility Name: Pierson Middle/High School

SED Number: 58-03-05-02-0-001

				<u>New</u>	<u>Construction</u>	<u>Addition</u>	<u>Alterations</u>	<u>Major System</u>	<u>Major Repair</u>	<u>Energy</u>	<u>Bond</u>	<u>Capital</u>	
Year 1	Priority	BCS #	Item Description										Cost
1	1	48 H	Relocate & reverse swing of secondary exit door from cafeteria.				X					X	\$15,000
1	1	52 H	Replace guardrail at top of stair from gym down to locker room level.				X					X	\$2,500
1	1	54	Provide cafeteria GFI outlet.					X				X	\$1,000
1	1	54	Add GFI receptacles throughout.					X				X	\$10,000
1	1	54	Provide junction box cover in girls locker room.					X				X	\$1,000
1	1	55	Replace missing/damaged light fixture lenses (7).					X				X	\$3,500
1	1	56	Upgrade PA system in two gyms & rooms 2260 & 2280.					X				X	\$70,000
1	1	67 R	Rebolt one cast nosing at site stair near Jermain lot and replace 3 cast nosings at stair on Division St.						X			X	\$2,000
1	1	72	Resupport pipe at entrance to weight room hallway.					X				X	\$1,000
1	1	80	Provide FAI in AD's office.					X				X	\$20,000
1	1	80	Provide heat in AD's office.					X				X	\$5,000
1	1	80	Provide FAI in weight room.					X				X	\$30,000
1	1	81	Uncover MS wing exhaust grilles.					X				X	\$5,000
1	1	84	Provide pull station in cafeteria.					X				X	\$3,000
1	1	84	Provide pulls & h/s units in courtyard area.					X				X	\$25,000
1	1	84	Bring entire system up to current code including CO detection.					X				X	\$150,000
1	1	85	Extend cafeteria smoke detection into room 120.					X				X	\$5,000
Priority 1 Total												\$349,000	



Facility Estimated Expenses Form

District or Board Name: Sag Harbor Union Free School District

Facility Name: Sag Harbor Elementary School

SED Number: 58-03-05-02-0-003

Year 1	Priority	BCS #	Item Description	<u>New</u> <u>Construction</u>	<u>Addition</u>	<u>Alterations</u>	<u>Major System</u>	<u>Major Repair</u>	<u>Energy</u>	<u>Bond</u>	<u>Capital</u>	Cost
1	1	54	Replace 5 missing junction box covers.				X				X	\$2,500
1	1	54	Replace missing panel blank off panel.				X				X	\$2,000
1	1	67 H	Remove & replace guardrails at areaways.			X					X	\$20,000
1	1	75	Provide emergency eyewash near boiler room areas.				X				X	\$2,500
1	1	84	Provide guards over horn/strobe units & pull stations in gym, provide fan shutdown, bring system up to current code including CO detection.				X				X	\$195,000
1	1	87	Provide 3 exit signs in boiler room area.				X				X	\$3,000
1	1	87	Remove exit sign by Pre-K room.				X				X	\$1,000
1	1	91 H	Provide wall mounted handrails at ramp down to			X					X	\$5,000
Priority 1 Total											\$231,000	



Year 1 Building Condition Survey Status

Year 1	Priority	BCS #	Pierson Item Description	Cost	Complete or in Progress	2017/2018 Operating Budget	2017/2018 Transfer to Capital	Repair Reserve	Capital Reserve	Future Bond Project
1	1	48 H	Relocate & reverse swing of secondary exit door from cafeteria.	\$15,000	\$15,000					
1	1	52 H	Replace guardrail at top of stair from gym down to locker room level.	\$2,500		\$2,500				
1	1	54	Provide cafeteria GFI outlet.	\$1,000	\$1,000					
1	1	54	Add GFI receptacles throughout.	\$10,000			\$10,000			
1	1	54	Provide junction box cover in girls locker room.	\$1,000	\$1,000					
1	1	55	Replace missing/damaged light fixture lenses (7).	\$3,500	\$3,500					
1	1	56	Upgrade PA system in two gyms & rooms 2260 & 2280.	\$70,000	\$70,000					
1	1	67 R	Rebolt one cast nosing at site stair near Jermain lot and replace 3 cast nosings at stair on Division St. side.	\$2,000		\$2,000				
1	1	72	Resupport pipe at entrance to weight room hallway.	\$1,000	\$1,000					
1	1	80	Provide FAI in AD's office.	\$20,000				\$20,000		
1	1	80	Provide heat in AD's office.	\$5,000				\$5,000		
1	1	80	Provide FAI in weight room.	\$30,000			\$30,000			
1	1	81	Uncover MS wing exhaust grilles.	\$5,000				\$5,000		
1	1	84	Provide pull station in cafeteria.	\$3,000					\$3,000	
1	1	84	Provide pulls & H's units in courtyard area.	\$25,000					\$25,000	
1	1	84	Bring entire system up to current code including CO detection.	\$150,000					\$150,000	
1	1	85	Extend cafeteria smoke detection into room 120.	\$5,000					\$5,000	
Pierson Priority 1 Total				\$349,000	\$91,500	\$4,500	\$40,000	\$30,000	\$183,000	\$0
Year 1	Priority	BCS #	SHES Item Description	Cost	Complete or in Progress	2017/2018 Operating Budget	2017/2018 Transfer to Capital	Repair Reserve	Capital Reserve	Future Bond Project
1	1	54	Replace 5 missing junction box covers.	\$2,500		\$2,500				
1	1	54	Replace missing panel blank off panel.	\$2,000		\$2,000				
1	1	67 H	Remove & replace guardrails at areaways.	\$20,000				\$20,000		
1	1	75	Provide emergency eyewash near boiler room areas.	\$2,500		\$2,500				
1	1	84	Provide guards over horn/strobe units & pull stations in gym, provide fan shutdown, bring system up to current code including CO detection.	\$195,000					\$195,000	
1	1	87	Provide 3 exit signs in boiler room area.	\$3,000		\$3,000				
1	1	87	Remove exit sign by Pre-K room.	\$1,000	\$1,000					
1	1	91H	Provide wall mounted handrails at ramp down to gym.	\$5,000		\$5,000				
SHES Priority 1 Total				\$231,000	\$1,000	\$15,000	\$0	\$20,000	\$195,000	\$0
Districtwide Total				\$580,000	\$92,500	\$19,500	\$40,000	\$50,000	\$378,000	\$0

Years 2-5 Building Condition Survey

Year #2-5 Priority #2-5													
Year 2	Priority	BCS #	Pierson Item Description	Cost	Complete	In Progress	2017/2018 Operating Budget	2017/2018 Transfer to Capital	Repair Reserve	Capital Reserve	2013 Bond Project	Future Bond Project	Undecided
2	2	55	Add lighting to bus lot.	\$30,000		\$30,000							
2	2	85	Replace smoke detection in new BR with heat detectors.	\$5,000	\$5,000								
Year 2	Priority	BCS #	SHES Item Description	Cost	Complete	In Progress	2017/2018 Operating Budget	2017/2018 Transfer to Capital	Repair Reserve	Capital Reserve	2013 Bond Project	Future Bond Project	Undecided
2	2	41R	Remove & replace concrete at main entry plaza. Provide additional drainage.	\$140,000							\$140,000		
2	2	56	Upgrade motion detection system.	\$50,000	\$50,000								
2	2	56	Upgrade PA/intercom system.	\$200,000	\$200,000								
2	2	69R	Remove & replace remaining original wood windows on Clinton St. facade.	\$320,000						\$320,000			
Year 3	Priority	BCS #	Pierson Item Description	Cost	Complete	In Progress	2017/2018 Operating Budget	2017/2018 Transfer to Capital	Repair Reserve	Capital Reserve	2013 Bond Project	Future Bond Project	Undecided
3	3	67 E	Provide exterior concrete stair, landing & steel handrails from Middle School gym down to field level.	\$75,000							\$75,000		
3	3	69 R	Remove & replace windows at original building.	\$900,000						\$900,000			
Year 3	Priority	BCS #	SHES Item Description	Cost	Complete	In Progress	2017/2018 Operating Budget	2017/2018 Transfer to Capital	Repair Reserve	Capital Reserve	2013 Bond Project	Future Bond Project	Undecided
3	3	55	Add theatrical lighting system at stage.	\$35,000				\$35,000					
3	3	55	Provide separate switching for gym lighting by stage.	\$5,000				\$5,000					
3	3	56	Provide wireless clock system.	\$45,000	\$45,000								
Year 4	Priority	BCS #	SHES Item Description	Cost	Complete	In Progress	2017/2018 Operating Budget	2017/2018 Transfer to Capital	Repair Reserve	Capital Reserve	2013 Bond Project	Future Bond Project	Undecided
4	4	43 R	Reconstruct surfacing at multi-purpose court. Stripe for tennis. Provide net posts & nets.	\$200,000							\$200,000		
Year 5	Priority	BCS #	Pierson Item Description	Cost	Complete	In Progress	2017/2018 Operating Budget	2017/2018 Transfer to Capital	Repair Reserve	Capital Reserve	2013 Bond Project	Future Bond Project	Undecided
5	5	40 R	Construct 5 additional parking spaces at Division Avenue lot, relocate 1 light post, construct CMU retaining wall.	\$45,000							\$45,000		
Pierson Year 2-5 Priority 2-5 Total				\$1,055,000	\$5,000	\$30,000	\$0	\$0	\$0	\$900,000	\$120,000	\$0	\$0
SHES Year 2-5 Priority 2-5 Total				\$995,000	\$295,000	\$0	\$0	\$40,000	\$0	\$320,000	\$340,000	\$0	\$0
Districtwide Year 2-5 Priority 2-5 Totals				\$2,050,000	\$300,000	\$30,000	\$0	\$40,000	\$0	\$1,220,000	\$460,000	\$0	\$0

Building Condition Survey Status @April 24, 2017

Summary of Buiding Condition Survey Items at April 20, 2017					
Year	Facility Total Expense	Complete	Plan in Progress	Total Complete or Plan in Progress	Undecided/Not Yet Addressed
Year 1	\$ 580,000	\$ 19,000	\$ 93,000	\$ 112,000	\$ 468,000
Years 2-5	\$ 7,886,750	\$ 300,000	\$ 1,750,000	\$ 2,050,000	\$ 5,836,750
Total Year 1-5	\$ 8,466,750	\$ 319,000	\$ 1,843,000	\$ 2,162,000	\$ 6,304,750
				26%	74%

Topics the Committee would recommend be reviewed in the coming year:

- Continue updating the Building Condition Survey (BCS) and the Five Year Capital Facilities Plan
- Update on our Building Management system and how it affects the temperature control throughout our facilities. This is an item listed in Year 3 of the BCS. Refurbish the remainder of the Automatic Temperature Control System (ATC) at the SHES is \$150,000 and to refurbish the remainder of the ATC at Pierson is estimated to cost \$175,000
- Former Stella Maris School – Any changes to the cost of construction and/or the proposed use, review the design and plans for implementation of new programs, etc.
- Completion of the District-wide Tree Management Plan



Sag Harbor Union Free School District

2017-2018 BUDGET WORKSHOP CALENDAR - Remaining Dates

May 1, 2017

– Budget Presentation to be held before "Meet the Candidates Night"

May 8, 2017

– Board of Education Budget Hearing and Board of Education Educational Meeting 7:30 p.m.

May 9, 2017

Budget Presentation at Noyac Civic Counsel

Budget Vote and Election

Tuesday, May 16, 2017

Pierson High School Gymnasium

7:00 am - 9:00 pm