

# Non-Certified Employment Application

## Old Fort Local School District

7635 N. County Road 51  
Tiffin, Ohio 44883  
Phone: 419-992-4291  
Fax: 419-992-4293

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Position applying for \_\_\_\_\_

Are you available for full time work? Yes \_\_\_ No \_\_\_ If not, what hours can you work: \_\_\_\_\_

### Education

School	Name/Address of School	Course of Study	Years Completed	Graduate		Degree or Diploma
				Yes	No	
College						
College						
High School						

### Employment Experience

Employer	Address	Phone Number	Job Title	Dates of Employment	Reason for Leaving

### References

Name \_\_\_\_\_ Phone \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_ Relationship \_\_\_\_\_

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

If you are offered employment in a public school in the state of Ohio, you are required by law to submit to a criminal records check by the Ohio Bureau of Criminal Identification and the Federal Bureau of Investigation. Record checks are available at your expense at the North Central Ohio Educational Service Center in Tiffin (419-447-2927) or the Sandusky County Sherriff's Department in Fremont (419-332-2613). If the criminal records check shows that you have been convicted of or pleaded guilty to any one specified list of offenses, you may be released from employment. Likewise, if you fail or refuse to cooperate in a criminal records check, you may not be employed in any school district in the state of Ohio. Certified copies of criminal record checks may be accepted for a period of one year from the date of issuance.

*An Equal Opportunity Employer*