

BOARD OF EDUCATION
LINCOLN UNIFIED SCHOOL DISTRICT NO. 298
LINCOLN, KANSAS

REGULAR MEETING

MINUTES

BOARD OF EDUCATION OFFICE
TUESDAY, SEPTEMBER 4, 2018
7:00 P.M.

Board Members:

D. Bell
J. Eckhart
TJ Jonsson
P. Winters
R. Wright

Others:

Kathy Robertson, Supt.
Greta Obermueller, Clerk
Stephen Koch, LES Principal
Brenda White Elizabeth Sheldon
Jill Naasz Adam Boyd
Kylie Ehrlich Kelly Larson
Shari Pittenger

1. The meeting was called to order at 7:00 p.m. by President, TJ Jonsson.
2. Motion by David Bell, seconded by Jeana Eckhart, to adopt the agenda. Aye-5 No-0
3. Elizabeth Sheldon, School Nurse, gave a brief health update on the beginning of the school year. Several cases of strep and stomach flu have been reported while vision and hearing screenings are underway for 7th, 9th and 11th grades. She will begin those screenings at LES next week. Dental screenings will be October 1 and 2, 2018. Body Venture, a program that she applied for is provided by the government and scheduled for September 12, 2018, in the LES gymnasium. Six seniors from both USD #298 and USD #299 are helping with set up and take down. This program is open to Kindergarten through fifth grade students. Sixth grade students will be assisting the younger students as leaders through the Body Venture footpath. Mrs. Sheldon selected Healthy Eyes as a health information topic for August, Healthy Habits for the month of September, and Dental Health for the month of October.

7:03 p.m. Debora Zachgo arrived.
4. Motion by Patti Winters, seconded by Jeana Eckhart, to approve the minutes of the Regular Meeting of August 7, 2018, the Special Meeting of August 14, 2018, and the Budget Hearing and Special Meeting of August 21, 2018. Aye-6 No-0
5. Motion by Rhonda Wright, seconded by Patti Winters, to accept the Clerk's Reports. Aye-6 No-0

6. Motion by Jeana Eckhart, seconded by Rhonda Wright, to accept the bills for payment.
Aye-6 No-0
7. Jill Naasz and Kylie Ehrlich, both first grade teachers at Lincoln Elementary School, were here to keep board members informed on the Class Reunions that were held for first graders this past summer. They stated that it was a way to connect with kids throughout the summer, increase participation and prevent back slide for all students. One-half of class members participated at one point or another and numbers increased throughout the summer. Their sessions included both academics and fun with both teachers considering the summer sessions successful. Mrs. Naasz thanked board members for implementing all day Kindergarten as their first grade students arrived once again this year academically prepared. Both teachers appreciate the additional days included in the 2018-19 calendar for MTSS time as they evolve through this new process. Kylie Ehrlich informed board members of the new Crisis Go app that is being utilized by district staff which will tie well with the required monthly disaster drills as it pertains to First Grade Students. She thanked the Citizens State Bank who did a great job of collecting supplies for both teachers and students via the Giving Tree in the bank lobby. All of the First Grade Students wishes were met. Students and teachers are excited about Body Venture. Constitution and Freedom week is quickly approaching which will be a nice step back in history for first grade students. She concluded with expressing appreciation to board members for all they do.
8. Mrs. Robertson had been previously asked to obtain information regarding what other school districts offer for tuition reimbursement. Distribution was made for board member review on those who responded.
9. The count for USD #298 Lincoln students is possibly up five students from last school year. The official count date is September 20, 2018, and actual numbers will be available at the October board meeting.
10. Mrs. Robertson distributed the current Athletic Department Rotation for the district which charts the fiscal year that team sports will acquire new and updated sports uniforms and/or equipment and up to date curriculum.
11. Under the Facilities Committee Information portion of the meeting, Mrs. Robertson reported that the committee had met two weeks ago. Areas discussed were Mettner Field Stadium, the storm shelter and the track.

A representative from United Sports System of Wichita, Kansas, came to Lincoln last week. Inspection of the track revealed large areas on the southeast corner that are lifting. Concerns regarding the condition of the track were discussed. United Sports System has proposed removal of the base and starting over with asphalt, getting rid of the curbs for better drainage into the current drain system, a black

seven lane surface track that has been patented by them, including the asphalt and rock underlay for \$500,000. Mrs. Robertson will contact the schools that have had tracks installed by them.

12. The stadium at Mettner Field was the next topic for discussion. Mr. Pittenger had installed particle board over areas of concerns. With recent rains, the particle board has not held up and is giving issue to patrons who may trip on the edges. There are options to replace the flooring with aluminum with the completion date being before next track season. Replacing with wood is expensive and requires hours of upkeep with staining and sealing annually. A company from Nebraska is the manufacturer and installer and the district would keep the current seating. The stadium would be in compliance with code. This company has completed several stadiums west of our district.
13. Under the Superintendent's report, Kathy Robertson updated board members on the Beef to School program. The beef that had previously donated has been consumed this school year. David and Rachel Bell will be delivering one-half beef to the schools. Mrs. Robertson expressed appreciation to the Bell Family and for Mr. Bell's commitment to this new venture. A fan was installed in the concession stand at Mettner Field with Booster Club paying for one-half of the cost. Randy Watson, Commissioner of Education for the State of Kansas, was in the district September 4, 2018. His tour began at the Lincoln Jr./Sr. High School, then Lincoln Elementary School including the new Kindergarten Building and concluded at the new Paw Print storefront on Lincoln Avenue. Mr. Watson probed current students on their enterprise and thanked staff for their commitment to this educational business project. He stated that as districts continue to be held more accountable, this venture reinforces the commitment of USD 298 to their students and community. Students presented Mr. Watson with a t-shirt that had been designed by the Paw Print class with the words "Redesigning Education One T-Shirt at a Time". Mrs. Robertson updated board members on the Crisis Go App that has been instituted within the district and the involvement of Lincoln County Law Enforcement. This is a work in progress that will continue to get smoother with practice. The district is now required to hold nine crisis drills each year. She reported that since July 1, 2018, the Kansas School Safety Hotline has received 5,836 calls since it was established. As of February 20, 2018, the state of Kansas is paying for junior students to take the ACT test. The district gained an unexpected \$2,400 in e-rate monies. There are two high school students and five junior high students currently riding the activity route, which is being driven daily by Rick McBride.
14. Under Principals' Reports, Mr. Koch stated that his written report was included in the board book but wanted to thank Alan Finch, Vicky Jewell and Dennis Pittenger, and groundskeeper, Mike Hansen, as the school buildings looked great to start the current school year. New staff at Lincoln Elementary School are doing great.

Students are excited and engaged as they begin again. Kae Hayworth is taking part in the Crayola Marker Recycling Program. He thanked Dollar General for the \$3,000 grant that was awarded to Lincoln Elementary School for HP Stream computers that Brenda White had written a grant to obtain.

15. Mrs. Walter is attending the Lincoln High School Volleyball as administrator. Her written report was included in the board book.
16. Kathy Robertson distributed the Lincoln County Recreation Commission report, prepared by Nikki Flinn, USD #298 Lincoln representative for the commission.
17. A proposed map of the course for the Disc Golf Tournament was reviewed. It was reported that there would be no school activities that weekend as coincides with buffer week. Mr. Adam Boyd stated that the baskets would be set out the morning of the tournament and removed from school property that night. Board members had no objections to painting of tee boxes and temporary placement of the disc golf baskets. Mr. Jonsson stated that he would have concerns about permanent baskets being placed on school property for safety reasons.
18. Mrs. Robertson reported on the \$820,000 grant for a FEMA Storm Shelter that had been awarded to USD #298 Lincoln with a required district match of \$206,170. This community storm shelter would house 350-400 people. Mrs. Robertson and Mrs. Walter will be presenting a proposal to the City Council at their upcoming meeting to request funds for this public storm shelter. She is also in the process of completing a Dane Hansen grant application. She plans to visit with David Dohe, Emergency Preparedness Director, and Kelly Larson, Lincoln County Economic Development. Mrs. Robertson proposed several different options of financing this \$206,170 required local match to the Board of Education. A board decision must be made by September 30, 2018, in order to accept or reject the FEMA grant.

8:02 p.m. Monty Breneman arrived.

19. USD #298 Lincoln was awarded a KSDE School Safety and Security Grant Award in the amount of \$6,442 for creation of a secure vestibule at Lincoln Jr./Sr. High School. Elite Construction submitted the low bid of \$12,150 and could complete the work over Christmas break. FileSafe would charge \$7,503 for required changes to the entrance and magnetic closures. The total amount would total \$19,653. Mrs. Robertson stated that the district's share of \$13,211 could be paid out of Capital Outlay. Board members were also updated on the soft lockdown last week for the situation in Jewell, Kansas. There was no immediate threat to Lincoln schools but it was a good training drill.

20. Mrs. Robertson reported that the low bid of \$12,637.50 for the Board of Education Roof project was submitted by Geisler Roofing, Concordia, KS. This would include the removal of the existing roof on the west portion of the Board of Education offices and installation of the Duro-last membrane. This could be paid from Capital Outlay. This will be brought back next month for action.
21. Board members were introduced to the idea of the Kansas Department of Administration Setoff Program whereby debt collections would be handled internally and the district would receive 80 percent of the collected debts. Total bad debt last year for USD #298 Lincoln was approximately \$2,149. This will be brought back as an action item at the October meeting.

8:10 p.m. Nancy Knapp arrived.

22. Mrs. Robertson reviewed the email that Mr. Fred Malicoat of Malicoat Engineering, Inc. had submitted stating that additional design time will be needed as the units collectively weigh 1000 pounds more than the previous units. The bids have been postponed until September 11, 2018. The monthly timeline, including dates, was quickly reviewed, noting that construction is to begin in May of 2019.
23. Nancy Knapp was present to review expenses thus far this year and answer any questions. The comparison of where funds stand this year at this time and last year was made. Mrs. Knapp stated that a percent of the salaries of Lincoln Elementary School teachers can be paid from Title funds as the Lincoln Elementary School qualifies as a Title School.
24. Motion by Jeana Eckhart, seconded by Monty Breneman, to accept the Treasurer's Reports. Aye-7 No-0
25. Motion by David Bell, seconded by Patti Winters, that U.S.D. #298 Board of Education approve the request by out of district students for this 2018-19 school year. Aye-7 No-0
26. Motion by Patti Winters, seconded by Debora Zachgo, that U.S.D. #298 Board of Education approve the K-8 School Social Worker Job Description. Aye-7 No-0
27. Motion by Monty Breneman, seconded by Rhonda Wright, that U.S.D. #298 Board of Education accept check no. 009604 from the District Court of Lincoln County, Kansas in the amount of \$43.55 for restitution to the district. Aye-7 No-0
28. There were no board information requests.

29. Motion by Jeana Eckhart, seconded by Patti Winters, that the meeting be adjourned.
Aye-7 No-0

Time: 8:19 p.m.

Greta Obermueller, Clerk

Approved:

TJ Jonsson, President