

The regular meeting of the Pennsville Board of Education was called to order by Mr. Chambers, President, on Monday, October 24, 2022 at 6:00pm.

ROLL CALL

Board members present were Mrs. Cook, Mrs. Taylor, Mr. Mason, Mr. Townsend, Mr. Hassler, Mrs. Smalley, Mrs. Staffieri-Morris and Mr. Chambers. Mr. Thomas was absent. Mr. Hassler exited the meeting at 7:16pm. Also present were Dr. Brodzik, Superintendent, Mrs. Mayhew, Board Secretary, Mrs. Baker-Plale, Assistant Superintendent for Curriculum, Mr. Toscano, Board Solicitor and members of the public. The Pennsville High School student representative was also absent.

FLAG SALUTE AND MOMENT OF SILENCE

Mr. Chambers led the board in the pledge to the flag and a moment of silence.

READING OF THE SUNSHINE LAW STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Pennsville Board of Education provided advanced notice of this meeting, to be held in the District Office Administrative Building, 30 Church Street at 6:00 p.m., to the South Jersey Times, the Courier-Post and posted at 30 Church Street on May 23, 2022.

MINUTES

Moved by Mr. Mason and seconded by Mr. Hassler that the Board of Education approve the minutes for the September 19, 2022 and September 26, 2022 Board of Education meetings.

VOICE VOTE: Unanimously approved **ABSTAIN:** None **Motion carried 8-0-0**

COMMUNICATIONS

None

PRESENTATIONS

Mrs. Baker-Plale reviewed the New Jersey Student Learning Assessment data, as well as Mr. Reilley and Mrs. Sennstrom explaining I-Ready and LETRS and how it pertains to New Jersey Student Learning Assessments.

SUPERINTENDENT'S REPORT

Dr. Brodzik reviewed the Superintendent's Report which included Workshop Reports, Fire and Security Drills, Building Reports and Facilities Usage. Dr. Brodzik also reviewed new policies received from school boards and the process to approve, the school district's upcoming QSAC review, and a resolution to approve emergent positions between board meetings.

Mr. Hassler left the meeting at 7:16pm.

PUBLIC COMMENTS

None

SUPERINTENDENT'S RECOMMENDATIONS

Motion made by Mr. Mason and seconded by Mrs. Staffieri-Morris to approve the following as recommended by the Superintendent:

PERSONNELEmployment

- Approve to employ April Shimp to the position of Paraprofessional Aide at the Valley Park Elementary School for the 2022-2023 school year, on Step 3 of the PEA Guide at an annual salary of \$19,542 (prorated), effective November 1, 2022 through June 30, 2023.
- Removed

LETRS PD 2 Year Cohort

Approve the following certificate staff member to participate in the LETRS Professional Development 2 Year Cohort (8 Units of Study), to be compensated the stipend of \$464 per completed unit:

- Lisa Darling

PB Restorative Practices Program

Approve the following certified staff members to participate in the Penn Beach After School Restorative Practices Program to provide counseling services for students after school not to exceed two (2) hours per week, on an as needed basis, to be compensated at the contractual rate of \$32.00 per hour worked:

- Julie Brown
- Nicole Warrington

2022-2023 Substitute Secretary

Approve the following individual, who has criminal history approval, to the Substitute Secretary list for the 2022-2023 school year at the rate of \$108.50 per day worked:

- Samantha Chasmar

2022-2023 Substitute Lunch Aide

Approve the following individual, who has criminal history approval, to the Substitute Lunch Aide list for the 2022-2023 school year at the rate of \$14.00 per hour worked:

- Samantha Chasmar

Resignations

- Approve with regret the resignation of Jacqueline Keane from the 2022-2023 Schedule C position of Pennsville Memorial High School Class Advisor - 11th Grade effective October 31, 2022. This position has been posted as an anticipated opening per the negotiated agreement.
- Approve with regret the resignation of Renee Rafter, Special Education Teacher at the Valley Park Elementary School, effective December 17, 2022, or sooner, if a suitable replacement is found. This position has been posted and advertised as an anticipated opening, per the negotiated agreement.

Curriculum Work

Approve the following curriculum writing project, at the contractual overtime rate of \$32.00 per hour worked, for the subject, hours and compensation listed:

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Name	Curriculum	# Hours	Pay Amount
Haley Dolan	Art - Grades K-3	20 (5 each)	\$640

Maintenance Helper Employment

Approve to employ the following Maintenance Helper effective November 1, 2022 (pending receipt of paperwork) through June 30, 2023, at the hourly wage of \$14.00 per hour worked on an "as needed" basis:

- Michael LaPalomente

Technology Laborers Employment

Approve the following staff members as Technology Laborers at the rate of \$15.00 per hour through June 30, 2023:

- Darnell Coleman
- Mathew Plale

Penn Beach After School Tutoring Program Staff

Approve to employ the following staff members to participate in the Penn Beach After School Tutoring Program to be held at the Penn Beach Elementary School for the 2022-2023 school year. The program will run for one (1) hour up to five (5) days per week on an "as needed" basis. Staff will be compensated at the contractual overtime rate of \$32.00 per hour worked when utilized:

- Lisa Darling
- Angela McCarthy
- Lindsay Mulford
- Alyssa Mustaro
- Kim Peccini
- Stephanie Russell

2022-2023 Student Escort Program

Approve the following personnel for the Student Escort Program for the 2022-2023 school year at the contractual overtime rate of \$32.00 per hour worked for certified staff:

- Candis Campbell ~ Central Park

CURRICULUM & INSTRUCTION

Student Fieldwork Assignment

Approve Morgan Gibau, an Elizabethtown College student, to perform her Occupational Therapy Program 12 week Level II Fieldwork assignment during the Spring 2023 under the direction of Virginia Narolewski for the approximate period of January 16, 2023 through April 10, 2023.

ADMINISTRATIVE/WORKSHOPS

Change in Degree

Approve the contractual change in degree status, retroactive to September 1, 2022 for the following teachers:

- Heather DeLaney- Bachelors to Master's

Field Trips

Approve the following Field Trips:

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- 00005, 00006, 00007, 00008, 00009, 00010

The specific information cannot be put into the board motions for the safety of our students.

Leaves of Absence

- Approve the Intermittent FMLA Leave of Absence from Pennsville Memorial High School for employee # 0281 to be used Intermittently from 09/07/2022 to 06/30/2023 not to exceed FMLA guidelines. *(The employee will be electing to use their paid sick leave)*
- Approve the Intermittent FMLA/NJFLA Leave of Absence from the Pennsville Middle School for employee # 1516 to be used as needed from 09/01/2022-06/01/2023 not to exceed FMLA/NJFLA guidelines. *(The employee will be electing to use their paid sick leave)*
- Approve the FMLA/NJFLA Leave of Absence from Pennsville Middle School for employee # 1453 from 10/03/2022-10/31/2022 not to exceed FMLA/NJFLA guidelines. *(The employee will be electing to use their paid sick leave.)*
- Approve the Intermittent FMLA Leave of Absence from Central Park School for Employee# 1506 Intermittent FMLA Leave to be used from 07/01/2022 to 06/30/2023, not to exceed FMLA guidelines. *(The employee will be electing to use their paid sick leave)*

Workshops and Conferences

Approve the following workshop, meals plus mileage not to exceed the state travel reimbursement requirements set forth by the Department of Treasury:

- Jennifer Paul to attend the NJSLA-S PLD Revision Meeting to be held in Princeton, New Jersey on the following dates: 11/28/2022, 11/29/2022, 12/01/2022, and 12/02/2022 With no registration fee. Additionally, the Pennsville School District will be reimbursed for each day of Ms. Paul's attendance in the amount of \$120.00 per day totaling \$480.00 Any additional fees and expenses will be as per Policy 9250 Expenses and Reimbursement along with Travel Policy Guidelines.

Homebound Instruction

Approve homebound instruction for the following students with a rate of \$32. per hour not to exceed 10 hours per week.:

- SID # 1273630991 Grade:09
Place: Inspira Instructors: Brookfield
Dates:09/08/2022-10/14/2022 (tentative)

ROLL CALL VOTE: YES: Cook, Taylor, Mason, Townsend, Smalley, Staffieri-Morris, Chambers
NO: None **ABSTAIN:** None

Motion carried 7-0-0

BUSINESS ADMINISTRATOR

Motion made by Mrs. Staffieri-Morris and seconded by Mr. Mason to approve the following as recommended by the Superintendent and Business Administrator:

BUSINESS AND FINANCE

Board Secretary/Treasurer's Reports

Board's Certification: Pursuant to N.J.A.C.6A:23A-16.10(c)4, the Pennsville Board of Education certifies that as of August, 2022, after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that

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sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Board Secretary certifies that no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Pennsville Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over expended in violation of N.J.A.C. 6:23-16.10(a)1. And, in accordance with N.J.A.C. 6A:23A-16.10(c)2, it is certified that there are no changes in anticipated revenue amounts and sources.

Cash Reconciliation Report

Approve the cash reconciliation report for the month of August, 2022.

Transfer of Funds

Approve the transfer of funds effective October 24, 2022 previously approved by the Superintendent.

Voided Checks

Approve the voided checks through October 24, 2022.

Bills for Payment

Approve the bills list for October, 2022.

Approve payroll and agency for September, 2022.

(ABSTAIN-Bills List- Chk #107769-Chambers)

***Motion carried 6-0-1**

Donation

Approve a donation of school supplies from Walmart in Pennsville, New Jersey.

NJQSAC DPR 2022-2023

Approve the NJQSAC DPR 2022-2023 for submission.

Comprehensive Maintenance Plan & M1

Approve the Three-year Comprehensive Maintenance Plan and accompanying resolution including Form M-1 in the amount of \$2,470,365 that represents the maximum amount the Pennsville School District may deposit in the Capital Reserve Fund for the 2022-2023 school year.

ROLL CALL VOTE: YES: Cook, Taylor, Mason, Townsend, Smalley, Staffieri-Morris, Chambers
NO: None **ABSTAIN:** Bills List-Chk #107769-Chambers ***Motion carried 7-0-0**

MOTION ADDED TO NEW BUSINESS

Mr. Chambers read the motion to be added to new business to approve the Superintendent of Schools to offer employment and to employ school personnel to fill vacancies in existing job classifications as they may occur in between board meetings on an emergency basis with a list of those employed subject to presentation and ratification at the next business meeting of the Board.

NEW BUSINESS

Motion made by Mr. Mason and seconded by Mrs. Smalley to approve the following as recommended by the Superintendent:

PERSONNEL2022-2023 Substitute Teacher

Approve the following substitute teacher, who has State of New Jersey substitute teaching credentials and criminal history review, for the 2022-2023 school year at the rate of \$105.00 per day worked:

- Marta Smith

2022-2023 Substitute Paraprofessional

Approve the following individual, who has criminal history approval, to the Substitute Paraprofessional Aide list for the 2022-2023 school year at the rate of \$98.00 per day worked:

- Marta Smith

2022-2023 Coach Stipend

Approve the following coach at the contractual stipend listed for the 2022-2023 school year:

SPORT	HEAD/ASST. COACH	STIPEND
Indoor Track	Mackenzie Freas, Asst. Coach	\$3,629

2022-2023 Schedule "C" Extra-Curricular

Approve the following individual to a Schedule "C" Extra-Curricular position at the contractual stipend listed, as per the negotiated agreement for the 2022-2023 school year:

Mackenzie Freas	HS Class Advisor - 11th Grade (effective 11/1/22)	\$2,050 - prorated
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Rescind Employment

Approve to rescind employment to Taylor Farlow for the position of Lunch Aide at the Pennsville Middle School for the 2022-2023 school year effective immediately. Inherent in this motion is to post and advertise per the negotiated agreement, if necessary.

Employment

- Approve to employ Joy Jaskolka to the position of English as a Second Language (ESL) Teacher at the Pennsville Middle School for the 2022-2023 school year, on Step 4 of the Master's Guide at an annual salary of \$55,430 (prorated), effective November 16, 2022 through June 30, 2023.
- Approve to employ Diana Little as Lunch Aide at the Pennsville Middle School for the 2022-2023 school year, at the rate of \$14.00 per hour worked (5 hours per day), at the contractual rate of \$12,740 (prorated), effective November 16, 2022 through June 30, 2023.

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New Hires

Motion that the Board of Education approves the Superintendent of Schools to offer employment and to employ school personnel to fill vacancies in existing job classifications as they may occur in between board meetings on an emergency basis with a list of those employed subject to presentation and ratification at the next business meeting of the Board.

ADMINISTRATIVE

Memorandum of Agreement

Approve the 2022-2023 Law Enforcement Memorandum of Agreement between the Pennsville Board of Education and Law Enforcement.

ROLL CALL VOTE: YES: Cook, Taylor, Mason, Townsend, Smalley, Staffieri-Morris, Chambers
NO: None **ABSTAIN:** None **Motion carried 7-0-0**

SUPERINTENDENT'S COMMENTS

Dr. Brodzik updated the board that the Israel Trip has been postponed to March, 2023.
 Mrs. Mayhew gave an update on facility projects for air conditioning at the Middle School and lighting upgrades at the District Office and Middle School.

BOARD MEMBER REPORTS

The concert sponsored by the Pennsville Library has been canceled on November 5 but the one in January is still on. Class of 1973 was well represented at the Football game. The Anti Bullying assembly that took place recently was fantastic.

PRESIDENT'S REPORTS

Mr. Chambers asked board members attending the New Jersey School Boards to report back on the convention.

HIB CASES

On recommendation of the Superintendent, Mr. Mason moved the board affirm the findings and conclusions of the Case Reports HS1-First Reading. Mrs. Cook seconded the motion which was unanimously approved on roll call vote.

ROLL CALL VOTE: YES: Cook, Taylor, Mason, Townsend, Smalley, Staffieri-Morris, Chambers
NO: None **ABSTAIN:** None **Motion carried 7-0-0**

PUBLIC COMMENT

None

RECESS INTO EXECUTIVE SESSION

Motion made by Mrs. Staffieri-Morris, seconded by Mr. Mason that the Board enter into Executive Session by Resolution at 7:37pm, from which the public will be excluded.

PENNSVILLE BOARD OF EDUCATION RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

WHEREAS, the Pennsville Board of Education has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of the executive session is estimated to be 30 minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Pennsville Board of Education will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Litigation, Contract Negotiations or Attorney-Client Privilege-PEA Sidebar

Personnel Matters-Superintendent's Contract

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest, or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

VOICE VOTE: Unanimously approved

Motion carried 7-0-0

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Motion made by Mrs. Cook, seconded by Mrs. Smalley to return to the public portion of the meeting at 8:14pm.

VOICE VOTE: Unanimously approved

Motion carried 5-0-0

Upon return to public session, the following members were present: Mrs. Cook, Mrs. Taylor, Mr. Mason, Mr. Townsend and Mrs. Smalley. Dr. Brodzik and Mr. Toscano were also present.

Motion made by Mrs. Smalley and seconded by Mr. Mason to approve the following as recommended by the Superintendent:

Paraprofessional Sidebar

Approve the Sidebar Agreement with the Pennsville Education Association for additional compensation for paraprofessionals serving as substitute teachers.

ROLL CALL VOTE: YES: Cook, Taylor, Mason, Townsend, Smalley

NO: None **ABSTAIN:** None

Motion carried 5-0-0

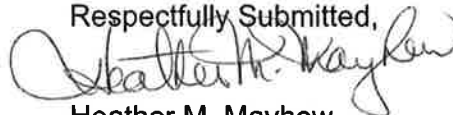
ADJOURNMENT

Motion made by Mrs. Smalley, seconded by Mrs. Cook for the meeting to be adjourned at 8:17pm.

VOICE VOTE: Unanimously approved

Motion carried 5-0-0

Respectfully Submitted,



Heather M. Mayhew,
Board Secretary