

**PENNSVILLE PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION
AUGUST 29, 2022**

The regular meeting of the Pennsville Board of Education was called to order by Mr. Chambers, President, on Monday, August 29, 2022 at 6:01pm.

ROLL CALL

Board members present were Mrs. Cook, Mrs. Taylor, Mr. Mason, Mr. Hassler, Mrs. Smalley, Mrs. Staffieri-Morris and Mr. Chambers. Mr. Townsend was absent. Mr. Hassler entered the meeting at 6:06pm. Also present were Dr. Brodzik, Superintendent, Mrs. Mayhew, Board Secretary, Mrs. Baker-Plale, Assistant Superintendent for Curriculum, Mr. Toscano, Board Solicitor and members of the public.

FLAG SALUTE AND MOMENT OF SILENCE

Mr. Chambers led the board in the pledge to the flag and a moment of silence.

READING OF THE SUNSHINE LAW STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Pennsville Board of Education provided advanced notice of this meeting, to be held in the District Office Administrative Building, 30 Church Street at 6:00 p.m., to the South Jersey Times, the Courier-Post and posted at 30 Church Street on May 23, 2022.

MINUTES

There were no minutes to approve.

COMMUNICATIONS

None

PRESENTATIONS

Mrs. Bobbie Ann Fordham presented a student with a Student Bee award. Mrs. Carels and Dr. Slusher reviewed events that took place over the last year in the Middle School and touched base on future plans which will contribute to the success of the school.

Mrs. Cook motioned to go out of agenda order for the board to hear public comments. Mr. Hassler seconded the motion which was unanimously approved on roll call vote.

PUBLIC COMMENTS

Ms. McNiss spoke to the board about a bus stop issue for her child.

SUPERINTENDENT'S REPORT

Dr. Brodzik reviewed the Superintendent's Report which included fire and security drills and building reports for those schools that held summer school. He updated the board on a student fines letter that will be sent home to parents and the Penn Beach Elementary mold issue.

SUPERINTENDENT'S RECOMMENDATIONS

Motion made by Mrs. Staffieri-Morris and seconded by Mr. Thomas to approve the following as recommended by the Superintendent:

PERSONNEL

Employment

- Approve to employ Stephanie Craig to the position of Paraprofessional Aide at the Valley Park Elementary School for the 2022-2023 school year, on Step 5-5A of the PEA Guide at the annual salary of \$20,342, effective September 1, 2022 through June 30, 2023.
- Approve to employ Emily Davis to the position of Paraprofessional Aide at the Valley Park Elementary School for the 2022-2023 school year, on Step 1 of the PEA Guide at the annual salary of \$19,142, plus a \$325 degree stipend, effective September 1, 2022 through June 30, 2023.
- Approve to employ Jacqueline Piascik to the position of Paraprofessional Aide at the Penn Beach Elementary School for the 2022-2023 school year, on Step 3 of the PEA Guide at the annual salary of \$19,542 (prorated), plus a \$325 degree stipend, effective October 1, 2022 through June 30, 2023.
- Approve to employ Mackenzie Freas to the position of Paraprofessional Aide at the Pennsville Memorial High School for the 2022-2023 school year, on Step 1 of the PEA Guide at the annual salary of \$19,142 (prorated), plus a \$325 degree stipend, effective October 1, 2022 through June 30, 2023.

2022-2023 Substitute Secretaries

Approve the following individuals, who have criminal history approval, to the Substitute Secretary list for the 2022-2023 school year at the rate of \$108.50 per day worked:

- Taylor Burkentine
- Terri Rush

2022-2023 Substitute Paraprofessionals

Approve the following individuals, who have criminal history approval, to the Substitute Paraprofessional Aide list for the 2022-2023 school year at the rate of \$98.00 per day worked:

- Tara Good
- Brenda Habron
- Terri Rush

2022-2023 Substitute Teachers

Approve the following substitute teachers, who have State of New Jersey substitute teaching credentials and criminal history review, for the 2022-2023 school year at the rate of \$105.00 per day worked:

- Tara Good
- Brenda Habron

Summer Curriculum Work - Additional Hours

Approve the following curriculum writing projects, at the contractual overtime rate of \$32.00 per hour worked, for the subject, additional hours and compensation listed:

| Name | Curriculum | # Hours | Pay Amount |
|---------------|--------------------|---------|------------|
| Justine Adams | Art Fundamentals 1 | 10 | \$320 |

| | | | |
|---------------|--------------------|----|-------|
| Justine Adams | Art Fundamentals 2 | 10 | \$320 |
| Justine Adams | Advanced Art 1 | 10 | \$320 |
| Justine Adams | Advanced Art 2 | 10 | \$320 |
| Justine Adams | Advanced Art 3 | 10 | \$320 |
| Justine Adams | Advanced Art 4 | 10 | \$320 |
| Michael Adams | Photography 1 | 10 | \$320 |
| Michael Adams | Mixed Media | 10 | \$320 |

LETRS PD 2 Year Cohort

Approve the following certificated staff to participate in the LETRS Professional Development 2 Year Cohort (8 Units of Study), to be compensated the stipend of \$464 per completed unit:

- Lauren Bowen
- Jennifer Courtney
- Bethanny Garrison

Rescind Employment

- Approve to rescind employment to Brandy Bell for the position of Lunch Aide at the Central Park Elementary School for the 2022-2023 school year effective immediately.
- Approve to rescind employment to Colleen Lewis for the position of Secretary - Accounts Payable for the 2022-2023 school year effective immediately. Inherent in this motion is to post and advertise per the negotiated agreement, if necessary.

2022-2023 Volunteer

Approve the following volunteer for the 2022-2023 school year:

- Jacob Slusher

Resignations

- Approve with regret the resignation of Gabriella Flores from the position of Band Front Advisor at the Pennsville Memorial High School for the 2022-2023 school year effective August 9, 2022. Inherent in this motion is to post and advertise per the negotiated agreement, if necessary.
- Approve with regret the resignation of Cindi Strong from the position of Paraprofessional Aide at the Pennsville Memorial High School for the 2022-2023 school year effective immediately. Inherent in this motion is to post and advertise per the negotiated agreement, if necessary.
- Approve with regret the resignation of Taylor Carite from the position of Preschool Teacher at the Valley Park Elementary School for the 2022-2023 school year effective October 23, 2022, or sooner, if a suitable replacement is found. This position has been posted and advertised as an anticipated opening, per the negotiated agreement.

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Job Description Approval

Approve the following attached job description. This position was previously titled Master Teacher.

- Preschool Instructional Coach

District Adjunct Academy Pianist

Approve a contract with Nancy Bubeck as District Adjunct Academy Pianist for the 2022-2023 school year effective September 1, 2022 through June 30, 2023, at the salary of \$15,000.

(ABSTAIN-Smalley)

***Motion carried 7-0-1**

Additional 2022 Occupational Therapist Hours

Approve fourteen (14) additional occupational therapy hours to the April 19, 2022 contract of Nicole Fornito, Certified School Occupational Therapist, at the rate of \$75.00 per hour, not to exceed \$1,050.00, for the period of July 11, 2022 through August 11, 2022.

CURRICULUM & INSTRUCTION

2022-2023 PreK through 12 Curricula

Approve the written curricula for all grades from PreK through 12, including all State-mandated programs and services for the 2022-2023 school year.

ADMINISTRATIVE/WORKSHOPS

Week of Respect

Approve the designation of the week of October 3rd-7th 2022, as a "Week of Respect" in the Pennsville School pursuant to Policy 5131.1 and N.J.S.A. 18A:37-29.

Week of Violence Awareness

Approve the designation of the week of October 17th- 21st 2022, as "School Violence Awareness Week in the Pennsville School District in accordance with N.J.A.C. 18A: 365.1 and N.J.A.C. 6A;16-5.2.

Leaves of Absence

- Approve the Intermittent FMLA/NJFLA Leave of Absence from the Pennsville Middle School for Carolyn Carels to be used as needed from 08/01/2022-06/01/2023 not to exceed FMLA/NJFLA guidelines. *(The employee will be electing to use their paid sick leave)*
- Approve the Intermittent FMLA Leave of Absence for Maria Petro from Penn Beach School from 08/01/2022-06/30/2023 not to exceed FMLA/NJFLA guidelines. *(The employee will be electing to use their paid sick leave)*
- Approve the Intermittent FMLA Leave of Absence from Central Park School for Michelle Pedrick. FMLA Leave from 09/01/2022 to 06/30/2023, not to exceed FMLA guidelines. *(The employee will be electing to use their paid sick leave)*
- Approve the Intermittent FMLA Leave of Absence from Central Park School for Lisa Powers. FMLA Leave from 09/01/2022 to 06/30/2023, not to exceed FMLA guidelines. *(The employee will be electing to use their paid sick leave)*

Workshops and Conferences

Approve the following workshop, meals plus mileage not to exceed the state travel reimbursement

requirements set forth by the Department of Treasury:

- Keyanah Jones for Language Disorders vs. Language Differences for English Language Learners to be held online on November 1, 2022, With a registration fee of \$279.00 per person.

POLICY

Policies

- Approve and adopt the revisions to policy file code 5131R Policy Code of Student Conduct (redline copy-final approval 08/29/2022) Current 5131R for reference.
- Approve and adopt the revisions to policy file code 6147.1R Evaluation of Individual Student Performance (final approval 08/29/2022)

ROLL CALL VOTE: YES: Cook, Taylor, Mason, Thomas, Hassler, Smalley, Staffieri-Morris, Chambers

NO: None **ABSTAIN:** District Adjunct Academy Pianist-Smalley ***Motion carried 8-0-0**

BUSINESS ADMINISTRATOR

Motion made by Mr. Mason and seconded by Mr. Hassler to approve the following as recommended by the Superintendent and Business Administrator:

BUSINESS AND FINANCE

Board Secretary/Treasurer's Reports

Board's Certification: Pursuant to N.J.A.C.6A:23A-16.10(c)4, the Pennsville Board of Education certifies that as of June, 2022, after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Board Secretary certifies that no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Pennsville Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over expended in violation of N.J.A.C. 6:23-16.10(a)1. And, in accordance with N.J.A.C. 6A:23A-16.10(c)2, it is certified that there are no changes in anticipated revenue amounts and sources.

Cash Reconciliation Report

Approve the cash reconciliation report for the month of June, 2022.

Transfer of Funds

Approve the transfer of funds effective August, 2022, previously approved by the Superintendent.

Voided Checks

Approve the voided checks through August 29, 2022.

Bills for Payment

Approve the bills list for June, 2022 and August, 2022.

Donation

Approve the donation of Old Stadium Light Housing to the Pennsville Soccer Association to be used to repair some of their aging lights.

Agreement

Approve and adopt the Settlement Agreement in the matter under Dkt. No.: 183-18.

ROLL CALL VOTE: YES: Cook, Taylor, Mason, Thomas, Hassler, Smalley, Staffieri-Morris, Chambers

NO: None **ABSTAIN:** None

Motion carried 8-0-0

NEW BUSINESS

Motion made by Mrs. Staffieri-Morris and seconded by Mr. Thomas to approve the following as recommended by the Superintendent and Business Administrator:

PERSONNEL

Rescind Employment

Approve to rescind employment to Morgan Potter from the positions of substitute teacher and long term substitute teacher at the Penn Beach Elementary School for the 2022-2023 school year effective immediately.

2022-2023 Substitute Teachers

Approve the following substitute teachers, who have State of New Jersey substitute teaching credentials and criminal history review, for the 2022-2023 school year at the rate of \$105.00 per day worked:

- Kara Efelis
- Joshua Lange

2022-2023 Substitute Paraprofessionals

Approve the following individual, who has criminal history approval, to the Substitute Paraprofessional Aide list for the 2022-2023 school year at the rate of \$98.00 per day worked:

- Joshua Lange

Long-Term Substitute Teacher

Approve Kara Efelis to the position of long-term substitute teacher at the Penn Beach Elementary School for the period of September 16, 2022, or sooner, if all paperwork is received, thru December 22, 2022, on Step 1 of the Bachelor's Guide at a salary of \$51,689 (prorated).

2022-2023 Coach Stipend

Approve the following coach at the contractual stipend listed for the 2022-2023 school year:

| SPORT | HEAD/ASST. COACH | STIPEND |
|----------|------------------------|---------|
| Football | Ryan Wood, Asst. Coach | \$3,987 |

POLICYPolicies

- Please approve the First Reading of the policy file code 9250 Expenses and Reimbursement along with Travel Policy with Guidelines attached.

BUSINESS AND FINANCEProfessional Services

Approve a contract with Advanced Practice Nurse to perform comprehensive psychiatric evaluations for the 2022-2023 school year.

Educational Services

Approve an Educational Consultant-Deaf Services proposal from Gloucester County Special Services School District in the amount of \$5,680.00 to provide deaf services to two students during the 2022-2023 school year.

ROLL CALL VOTE: YES: Cook, Taylor, Mason, Thomas, Hassler, Smalley, Staffieri-Morris, Chambers

NO: None **ABSTAIN:** None

Motion carried 8-0-0

SUPERINTENDENT'S COMMENTS

None

BOARD MEMBER REPORTS

Mrs. Smalley updated the board with various events happening at the Pennsville Library.

PRESIDENT'S REPORTS

Mr. Chambers asked the board members to let the business office know if they were interested in attending the NJSBA Workshop October 24-26, 2022.

HIB CASES

None

EXECUTIVE SESSION

Motion made by Mr. Mason, seconded by Mr. Thomas that the Board enter into Executive Session by Resolution at 7:45pm, from which the public will be excluded.

PENNSVILLE BOARD OF EDUCATION**RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

WHEREAS, the Pennsville Board of Education has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of the executive session is estimated to be 30 minutes after which the regular meeting of this Board of Education will reconvene and adjourn the meeting;

NOW, THEREFORE, BE IT RESOLVED that the Pennsville Board of Education will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Litigation, Contract Negotiations or Attorney-Client Privilege-Sidebar and Tort Claim

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BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest, or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

VOICE VOTE: Unanimously approved

Motion carried 8-0-0

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Motion made by Mrs. Smalley, seconded by Mr. Thomas to return to the public portion of the meeting at 8:05pm.

VOICE VOTE: Unanimously approved

Motion carried 8-0-0

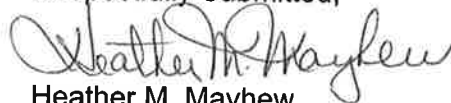
ADJOURNMENT

Motion made by Mrs. Staffieri-Morris, seconded by Mr. Thomas for the meeting to be adjourned at 8:06pm.

VOICE VOTE: Unanimously approved

Motion carried 8-0-0

Respectfully Submitted,



Heather M. Mayhew,
Board Secretary