

**PENNSVILLE PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION
AUGUST 8, 2022**

The regular meeting of the Pennsville Board of Education was called to order by Mr. Chambers, President, on Monday, August 8, 2022 at 6:03pm.

ROLL CALL

Board members present were Mrs. Cook, Mrs. Taylor, Mr. Mason, Mr. Townsend, Mr. Thomas, Mr. Hassler, Mrs. Smalley, Mrs. Staffieri-Morris and Mr. Chambers. Also present were Dr. Brodzik, Superintendent, Mrs. Mayhew, Board Secretary, Mrs. Baker-Plale, Assistant Superintendent for Curriculum, and Mr. Caccese, Board Solicitor.

FLAG SALUTE AND MOMENT OF SILENCE

Mr. Chambers led the board in the pledge to the flag and a moment of silence.

READING OF THE SUNSHINE LAW STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Pennsville Board of Education provided advanced notice of this meeting, to be held in the District Office Administrative Building, 30 Church Street at 6:00 p.m., to the South Jersey Times and the Courier-Post on May 23, 2022, and posted at 30 Church Street on May 23, 2022.

MINUTES

Moved by Mr. Mason and seconded by Mr. Thomas that the Board of Education approve the minutes for the June 20, 2022 and July 11, 2022 Board of Education meetings.

VOICE VOTE: Unanimously approved **ABSTAIN:** None **Motion carried 9-0-0**

COMMUNICATIONS

None

PRESENTATIONS

None

SUPERINTENDENT'S REPORT

Dr. Brodzik reviewed the Superintendent's Report which included fire and security drills, quarantine requirements for the 2022-2023 school year, and future traffic pattern changes for William Penn Avenue. Mrs. Baker-Plale spoke about the success of the summer school program, status of summer curriculum writing and the motto for the 2022-2023 school year, which is "Refresh, Rejuvenate and Restore".

Mrs. Mayhew also gave a facilities update regarding the many summer projects; such as, security fencing, track improvements, stadium lighting, security vestibules, flooring projects, central freezers, and steam pipe repairs. She also noted that the district is changing from Ricoh to Canon copiers.

PUBLIC COMMENTS-AGENDA ITEMS ONLY

None

SUPERINTENDENT'S RECOMMENDATIONS

Motion made by Mr. Mason and seconded by Mrs. Staffieri-Morris to approve the following as recommended by the Superintendent:

PERSONNEL

Transfers

- Approve the transfer of Jeremy Atlas, Special Education Teacher at the Central Park Elementary School, to Special Education Teacher at the Pennsville Middle School for the 2022-2023 school year effective September 1, 2022 through June 30, 2023. This position has been posted and advertised as an anticipated opening, per the negotiated agreement.
- Approve the transfer of Antonia Belitsas, Paraprofessional Aide at the Pennsville Middle School, to Paraprofessional Aide at the Pennsville Memorial High School for the 2022-2023 school year effective September 1, 2022 through June 30, 2023.
- Approve the transfer of Katherine Van Tonder, Paraprofessional Aide at the Penn Beach Elementary School, to Paraprofessional Aide at the Pennsville Middle School for the 2022-2023 school year effective September 1, 2022 through June 30, 2023.
- Approve the transfer of Michele Westfield, Paraprofessional Aide at the Pennsville Memorial High School, to Paraprofessional Aide at the Pennsville Middle School for the 2022-2023 school year effective September 1, 2022 through June 30, 2023.
- Approve the transfer of Donnette Johnson-Simons, Secretary - Accounts Payable at the District Office, to 10-Month Secretary at the Pennsville Middle School for the 2022-2023 school year effective September 1, 2022 through June 30, 2023, to be compensated on Step 11 of the 10-Month Secretaries' Guide at an annual salary of \$46,991, plus a degree stipend of \$600. This position has been posted and advertised as an anticipated opening, per the negotiated agreement.
- Approve the transfer of Lauren Bowen, Special Education Coach and PIRT Specialist at the Valley Park Elementary School, to Special Education Teacher at the Central Park Elementary School for the 2022-2023 school year effective September 1, 2022 through June 30, 2023. Inherent in this motion is to post and advertise for the Special Education Coach and PIRT Specialist position per the negotiated agreement, if necessary.

2022-2023 Substitute Teachers

Approve the following substitute teachers, who have State of New Jersey substitute teaching credentials and pending criminal history review, for the 2022-2023 school year at the rate of \$105.00 per day worked:

- Kelsey Craner
- Morgan Potter

Long-Term Substitute Teachers

- Approve Jan Orbin to the position of long-term substitute teacher at the Pennsville Middle School for the period of September 19, 2022 thru December 22, 2022, on Step 1 of the Bachelor's Guide at a salary of \$51,689 (prorated).
- Approve Kelsey Craner to the position of long-term substitute teacher at the Penn Beach Elementary School for the period of September 1, 2022 thru February 16, 2023, on Step 1 of the Bachelor's Guide at a salary of \$51,689.

- Approve Gina Alliegro to the position of long term substitute teacher at the Pennsville Middle School for the period of September 1, 2022 thru November 30, 2022, on Step 1 of the Bachelor's Guide at a salary of \$51,689.
- Approve Morgan Potter to the position of long term substitute teacher at the Penn Beach Elementary School for the period of September 1, 2022 thru December 22, 2022, on Step 1 of the Bachelor's Guide at a salary of \$51,689.

Rescind Employment

Approve to rescind employment to Valerie Labonne for the position of Paraprofessional Aide at the Valley Park Elementary School for the 2022-2023 school year effective immediately.

2022 Summer Academic Program Staff - Paraprofessional

Approve to employ the following paraprofessional aide as a Summer Academic Program employee, retroactive to Monday, July 11, 2022 thru Thursday, August 11, 2022, to be compensated at his per diem hourly rate, not to exceed 4 hours per day:

- Nicholas Frampton

Resignation

Approve with regret the resignation of Matthew Karr from the position of Assistant Football Coach for the 2022-2023 school year effective July 18, 2022. This position has been posted as an anticipated opening, per the negotiated agreement.

2022-2023 Coach Stipend

Approve the following coach at the contractual stipend listed for the 2022-2023 school year:

SPORT	HEAD/ASST. COACH	STIPEND
Girls' Tennis	Dallas Cox-Dilks, Asst. Coach	\$3,629

Employment

- Approve to employ Brandy Bell as Lunch Aide at the Central Park Elementary School for the 2022-2023 school year, at the rate of \$14.00 per hour worked (3 hours per day), at the contractual rate of \$7,644, effective September 1, 2022 (or when criminal history review is received) through June 30, 2023.
- Approve to employ Cinthya Dieguez as Lunch Aide at the Pennsville Middle School for the 2022-2023 school year, at the rate of \$14.00 per hour worked (5 hours per day), at the contractual rate of \$12,740, effective September 1, 2022 (or when criminal history review is received) through June 30, 2023.
- Approve Dawn McCracken as Lunch Aide at the Pennsville Middle School for the 2022-2023 school year, at the rate of \$14.00 per hour worked (5 hours per day), at the contractual rate of \$12,740, effective September 1, 2022 through June 30, 2023.
- Approve Christina Weatherbee as Lunch Aide at the Pennsville Middle School for the 2022-2023 school year, at the rate of \$14.00 per hour worked (5 hours per day), at the contractual rate of \$12,740, effective September 1, 2022 (or when criminal history review is received) through June 30, 2023.

- Approve Melissa Araujo as Lunch Aide at the Pennsville Memorial High School for the 2022-2023 school year, at the rate of \$14.00 per hour worked (5.5 hours per day), at the contractual rate of \$14,014, effective September 1, 2022 (or when criminal history review is received) through June 30, 2023.
- Approve Faith Baker as Lunch Aide at the Pennsville Memorial High School for the 2022-2023 school year, at the rate of \$14.00 per hour worked (5.5 hours per day), at the contractual rate of \$14,014, effective September 1, 2022 through June 30, 2023.
- Approve Marguerite Clair as Lunch Aide at the Pennsville Memorial High School for the 2022-2023 school year, at the rate of \$14.00 per hour worked (5.5 hours per day), at the contractual rate of \$14,014, effective September 1, 2022 through June 30, 2023.
- Approve to employ Kelly Whitzell as 12-Month Secretary at the Pennsville Memorial High School on Step 8-9 of the 2022-2023 Secretaries' Guide for the 2022-2023 school year at an annual salary of \$54,989 (prorated), plus a \$600 degree stipend, effective September 1, 2022 through June 30, 2023.
- Approve to employ Rachel Black to the position of Paraprofessional Aide at the Pennsville Middle School for the 2022-2023 school year, on Step 4 of the PEA Guide at the annual salary of \$19,842, plus a \$325 degree stipend, effective September 1, 2022 (or when criminal history review is received) through June 30, 2023.
- Approve to employ Bethanny Garrison to the position of Elementary Teacher at the Penn Beach Elementary School for the 2022-2023 school year, on Step 7 of the Bachelor's Guide at an annual salary of \$54,789, effective September 1, 2022 through June 30, 2023.

Summer Curriculum Work

Approve the following curriculum writing project, at the contractual overtime rate of \$32.00 per hour worked, for the subject, hours and compensation listed, to be completed and submitted no later than August 18, 2022:

Name	Curriculum	# Hours	Pay Amount
Haley Elliott	Grade 4-5 - Art	10	\$320

Summer Substitute CST Work - Additional Hours

Approve the following individual, who holds State of New Jersey teaching credentials and criminal history approval, to work during the summer in the Child Study Team providing School psychologist services at the rate of \$105.00 per day worked (\$15.00 per hour), not to exceed an additional 40 hours:

- John Milone

Affirmative Action Officer

Appoint Kyle Baker-Plale, Assistant Superintendent of Curriculum and Instruction, as Affirmative Action Officer, Coordinator of Title I, Section 504 Compliance Officer, and NCLB Coordinator, retroactive to July 1, 2022 through June 30, 2023.

Alternate Affirmative Action Officer

Appoint Jamison Thomas, Vice Principal of Athletics/Student Activities, as alternate Affirmative Action Officer, retroactive to July 1, 2022 through June 30, 2023.

Retirement

Approve with regret the retirement of Susan Hopely, Paraprofessional Aide at the Valley Park Elementary School, effective September 30, 2022. Inherent in this motion is to post and advertise per the negotiated agreement, if necessary.

Promotion

Approve the promotion of Alicia Galloway, Lunch Aide at the Valley Park Elementary School, to Paraprofessional Aide at the Pennsville Middle School for the 2022-2023 school year on Step 3 of the PEA Guide at the annual salary of \$19,542, effective September 1, 2022 through June 30, 2023.

CURRICULUM & INSTRUCTION2022-2023 Mentoring Plan

Approve the 2022-2023 Mentoring Plan for submission to the Salem County Department of Education.

2022-2023 District Professional Development Plan

Approve the 2022-2023 District Professional Development Plan for submission to the Salem County Department of Education.

ADMINISTRATIVE/WORKSHOPSHIB Self Assessment for 2021-2022

Approve the Pennsville School District Self-Assessment for Determining Grades: HIB for the 2021-2022 school year. HS MS PB CP VP
Summary Keynote: *highest score obtainable 78*

Failure to Provide Residency

Approve Removal from Enrollment

- Approve the removal of enrollment, due to ineligibility for continued enrollment for SID# 2731131569 failure to provide proof of residency. As Per N.J.A.C. 6A:22, Student Residency, Subchapter-4.3
- Approve the removal of enrollment, due to ineligibility for continued enrollment for SID# 2991680504 failure to provide proof of residency.
As Per N.J.A.C. 6A:22, Student Residency, Subchapter-4.3
- Approve the removal of enrollment, due to ineligibility for continued enrollment for SID#3524411049 failure to provide proof of residency.
As Per N.J.A.C. 6A:22, Student Residency, Subchapter-4.3

Workshops and Conferences

Approve the following workshops and conferences:

- Alicia Busillo for the NJPSA/FEA/NJASCD Conference to be held in Atlantic City, New Jersey on the following dates: 10/13/2022 and 10/14/2022 With a registration fee of \$320. per person.
- Marian Sennstrom for the NJPSA/FEA/NJASCD Conference to be held in Atlantic City, New Jersey on the following dates: 10/13/2022 and 10/14/2022 With a registration fee of \$320. per person. With additional expenses and incidentals not to exceed \$80.39

- Rich Reilley to attend the Annual Link It's 2022 Data Forward Summer Institute to be held in West Hampton, New Jersey on the following dates 08/02/2022 and 08/03/2022 with a registration fee of \$200 per person.
- Anthony Vorndran for the Designing & Implementing Student Training Plans to be held remotely on September 19, 2022, with a registration of \$300.per person
- Anthony Vorndran for the Work Based Learning Supervision to be held remotely on September 19, 2022, with a registration of \$239.per person
- Alicia Romolini for the NJPSA/FEA/NJASCD Conference to be held in Atlantic City, New Jersey on the following dates: 10/13/2022 and 10/14/2022 With a registration fee of \$345. per person

Leaves of Absence

- Approve the FMLA/NJFLA Leave of Absence from Penn Beach School for Heather Greene from 09/07/2022-11/18/2022 not to exceed FMLA/NJFLA guidelines. (The employee will be electing to use their paid sick leave.) Additional Unpaid NJFLA/ Leave of Absence from 11/19/2022-02/17/2023. Expected return 02/21/2023.
- Approve the Intermittent FMLA Leave of Absence from the Valley Park School for Colleen Press to be used as needed from 09/01/2022-06/30/2023 not to exceed FMLA guidelines. *(The employee will be electing to use their paid sick leave)*
- Approve the Intermittent FMLA/NJFLA Leave of Absence from the Valley Park School for Gayle Johnson to be used as needed from 07/27/2022-06/01/2023 not to exceed FMLA/NJFLA guidelines. *(The employee will be electing to use their paid sick leave)*
- Approve the Intermittent FMLA/NJFLA Leave of Absence from Pennsville Middle School for Jeremy Atlas to be used from 07/22/2022-06/30/2023 not to exceed FMLA/NJFLA guidelines. *(The employee will be electing to use their paid sick leave)*

Field Trip

Approve the following Field Trip: 00001

POLICY

Policies

- Approve the *First Reading* of 5131R Policy Revisions(redline copy- final approval 08/29/2022) Current 5131R for reference.

ROLL CALL VOTE: YES: Cook, Taylor, Mason, Townsend, Thomas, Hassler, Smalley, Staffieri-Morris, Chambers

NO: None

ABSTAIN: None

Motion carried 9-0-0

BUSINESS ADMINISTRATOR

Motion made by Mrs. Staffieri-Morris and seconded by Mr. Mason to approve the following as recommended by the Superintendent and Business Administrator:

E. BUSINESS AND FINANCE

Transfer of Funds

Approve the transfer of funds effective June, 2022 and July, 2022, previously approved by the Superintendent.

Voided Checks

Approve the voided checks through August, 2022.

Bills for Payment

Approve the bills list for June, 2022 and August, 2022.

Approve payroll and agency for July, 2022.

Educational Services 2022-2023

Approve seven (7) students State of New Jersey Commission for the Blind and Visually Impaired services from 9/1/22-6/30/23 at a rate of \$2,200 per student.

Upper Pittsgrove School District Shared Services

Approve a Uniform Shared Services and Consolidation Agreement to provide Master Teacher services to Upper Pittsgrove School District of Salem County, New Jersey for the period of September 1, 2022 to June 30, 2023 in the amount of \$21,488.00.

ESEA FY 2023

Approve the submission of the ESEA Consolidated Grant (FY 2023) for the following total allocation of \$459,987.

TITLE I-A	\$364,925	TITLE II-A	\$57,601
TITLE III Immigrant	\$ 2,781	TITLE III	\$ 8,623
TITLE IV Part A	\$ 26,057		

Central Park-Dual Use Classrooms

Approve dual use of instructional space for the 2022-2023 school year in the Central Park Elementary School, Rooms 114, 123 and 143.

Middle School-Dual Use Classrooms

Approve dual use of instructional space for the 2022-2023 school year in the Pennsville Middle School, Rooms 13.

Valley Park-Toilet Room Facilities

Approve Toilet Room Facilities for Early Intervention, Pre-Kindergarten and Kindergarten Classrooms in the Valley Park Elementary School for the 2022-2023 school year.

Facility Use: Pennsville Public Library

Approve the Pennsville Public Library for facility use privileges and waive all facility use charges during normal operating hours for the 2022-2023 school year as a (E.) community organizations formed for charitable, civic or educational purposes under board policy 1330.

(ABSTAIN-Smalley)

***Motion carried 8-0-1**

Transportation Jointure Contract

Approve the Jointure Contract for Route 2022 for 2022-2023 school year with Oldmans Twp. School District, Pedricktown, NJ. Route runs from July 1, 2022 to June 30, 2023. Pennsville BOE is transporting an Oldmans Twp. SD student to Bankbridge Elementary/Dev Ctr. Jointure cost to Oldmans Twp. SD is \$14,000.00 per annum; PVBOE will bill OTSD for this amount.

Brookfield-Educational Services

Approve out of school educational services with Brookfield Schools for the 2022-2023 school year.

GCSSSD-Professional Services

Approve the CRESS (Center for Regional Education Support Services) agreement for the 2022-2023 school year between the Pennsville Board of Education and Gloucester County Special Services School District.

Outgoing Tuition-ESY

Approve the following outgoing tuition students for the 2022-2023 school year.

Student SID	Grade	Tuition	1:1 Aide	Days	Effective Dates
<i>Gloucester County Special Services School District - ESY</i>					
1749140747	6	\$4,590	\$3,760	20	7/11/22-8/11/22
6885180206	2	\$4,590	n/a	20	7/11/22-8/11/22
3289179580	9	\$4,590	\$3,760	20	7/11/22-8/11/22
2180442779	5	\$4,590	\$3,760	20	7/11/22-8/11/22
2260970348	3	\$4,590	\$3,760	20	7/11/22-8/11/22
1787237791	7	\$4,590	n/a	20	7/11/22-8/11/22
1203077840	8	\$4,590	\$3,760	20	7/11/22-8/11/22
6295311476	12	\$4,590	n/a	20	7/11/22-8/11/22
6212120921	5	\$4,590	n/a	20	7/11/22-8/11/22

Para Plus Translations, Inc.-Master Language Service Agreement

Approve a Master Language Service Agreement, on an as needed basis, for the 2022-2023 school year between the Pennsville Board of Education and Para Plus Translations, Inc. as per the attached fee schedule.

Transportation Jointure Contract

Approve the Jointure Contract for route 2022 for 2022-2023 school year with Salem City School District, Salem, NJ. Route runs from July 1, 2022 to June 30, 2023. Pennsville BOE is transporting

a Salem City SD student to Bankbridge Elementary/Dev Ctr. Jointure cost to Salem City SD is \$14,000.00 per annum; PVBOE will bill SCSD for this amount.

ROLL CALL VOTE: YES: Cook, Taylor, Mason, Townsend, Thomas, Hassler, Smalley, Staffieri-Morris, Chambers

NO: None **ABSTAIN:** Facility Use-Pennsville Public Library-Smalley ***Motion carried 9-0-0**

Approve adding #3 personnel motion under New Business. Motion made by Mr. Hassler and seconded by Mr. Mason.

VOICE VOTE: Unanimously approved **ABSTAIN:** None **Motion carried 9-0-0**

NEW BUSINESS

Motion made by Mrs. Staffieri-Morris and seconded by Mr. Hassler to approve the following as recommended by the Superintendent and Business Administrator:

PERSONNEL

2022-2023 Volunteer

Approve the following volunteer for the 2022-2023 school year:

- Christopher Sipple

Employment

Approve to employ Colleen Lewis to the position of Secretary - Accounts Payable for the 2022-2023 school year on Step 8-9 of the Secretaries' Guide at an annual salary of \$54,989 (prorated), plus a degree stipend of \$600, effective September 12, 2022 through June 30, 2023.

Employment

- Approve to employ Brittany Whitesall as Lunch Aide at the Valley Park Elementary School for the 2022-2023 school year, at the rate of \$14.00 per hour worked (4 hours per day), at the contractual rate of \$10,192, effective September 1, 2022 through June 30, 2023.
- Approve to employ Bonnie Fox as Lunch Aide at the Valley Park Elementary School for the 2022-2023 school year, at the rate of \$14.00 per hour worked (2 hours per day), at the contractual rate of \$5,096, effective September 1, 2022 (or when criminal history review is received) through June 30, 2023.

BUILDINGS AND GROUNDS

Pennsville School District Central Freezer and Dry Storage Shed

Reject and re-advertise the bid for the Pennsville School District Central Freezer and Dry Storage Shed as it is in excess of the estimate.

ROLL CALL VOTE: YES: Cook, Taylor, Mason, Townsend, Thomas, Hassler, Smalley, Staffieri-Morris, Chambers

NO: None **ABSTAIN:** None **Motion carried 9-0-0**

SUPERINTENDENT'S COMMENTS

Dr. Brodzik commented that the district is in need of bus drivers, custodians, and personnel.

BOARD MEMBER REPORTS

Mrs. Smalley updated the board with events happening throughout the town such as Pennsville Septemberfest and the public library.

PRESIDENT'S REPORTS

Mr. Chambers stated that all three board members who are up for re-election plan to run in the November election. He noted that Salem County in general is short of applicants for school boards. He also asked the board members to let the business office know if they plan to attend the NJSBA convention this October in Atlantic City, New Jersey.

HIB CASES

None

PUBLIC COMMENT

None

EXECUTIVE SESSION

None

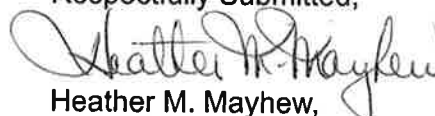
ADJOURNMENT

Motion made by Mrs. Smalley, seconded by Mr. Thomas for the meeting to be adjourned at 6:40pm.

VOICE VOTE: Unanimously approved

Motion carried 9-0-0

Respectfully Submitted,



Heather M. Mayhew,
Board Secretary