

**PENNSVILLE PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION
JULY 11, 2022**

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The regular meeting of the Pennsville Board of Education was called to order by Mr. Chambers, President, on Monday, July 11, 2022 at 6:03pm.

ROLL CALL

Board members present were Mrs. Cook, Mrs. Taylor, Mr. Mason, Mr. Townsend, Mr. Hassler, Mrs. Smalley, Mrs. Staffieri-Morris and Mr. Chambers. Mr. Thomas entered at 6:07pm. Also present were Dr. Brodzik, Superintendent, Mrs. Mayhew, Board Secretary, Mrs. Baker-Plale, Assistant Superintendent for Curriculum, Mr. Toscano, Board Solicitor and members of the public.

FLAG SALUTE AND MOMENT OF SILENCE

Mr. Chambers led the board in the pledge to the flag and a moment of silence.

READING OF THE SUNSHINE LAW STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Pennsville Board of Education provided advanced notice of this meeting, to be held in the District Office Administrative Building, 30 Church Street at 6:00 p.m., to the South Jersey Times and the Courier-Post on May 23, 2022, and posted at 30 Church Street on May 23, 2022.

MINUTES

There were no minutes to approve at this meeting.

COMMUNICATIONS

Mrs. Mayhew shared a Thank You note from Mrs. Wheatley.

PRESENTATIONS

Mr. Steve Krough from the Office of Emergency Management gave a presentation on a grant the Township is working on for improved traffic control and safety around the school district. Brief question and answer session occurred.

SUPERINTENDENT'S REPORT

Dr. Brodzik reviewed the Superintendent's Report which included Fire & Security Drills and Building Reports. He also informed the board members that he would address the student fine situation with Administrative Staff at their upcoming meeting.

PUBLIC COMMENTS-AGENDA ITEMS ONLY

None

SUPERINTENDENT'S RECOMMENDATIONS

Motion made by Mr. Mason and seconded by Mr. Thomas to approve the following as recommended by the Superintendent:

PERSONNEL2022-2023 Substitute Teachers

Approve the following substitute teachers, who have State of New Jersey substitute teaching credentials and criminal history review, for the 2022-2023 school year at the rate of \$105.00 per day worked:

- Malina Chappius
- Ashley DiBartolo
- Nicholas Frampton
- Diana Lamia
- Olawale Olaiya

2022-2023 Substitute Paraprofessionals

Approve the following individuals, who have criminal history approval, to the Substitute Paraprofessional Aide list for the 2022-2023 school year at the rate of \$98.00 per day worked:

- Malina Chappius
- Ashley DiBartolo
- Nicholas Frampton
- Diana Lamia
- Theresa Mekulsia
- Olawale Olaiya

2022-2023 Substitute Secretaries

Approve the following individuals, who have criminal history approval, to the Substitute Secretary list for the 2022-2023 school year at the rate of \$108.50 per day worked:

- Theresa Mekulsia
- Karissa Pagan

Resignations

- Approve with regret the resignation of Ashley DiBartolo, Paraprofessional Aide at the Valley Park Elementary School, effective August 16, 2022. Inherent in this motion is to post and advertise per the negotiated agreement, if necessary.
- Approve with regret the resignation of Nicholas Frampton, Paraprofessional Aide at the Valley Park Elementary School, effective August 16, 2022. Inherent in this motion is to post and advertise per the negotiated agreement, if necessary.
- Approve with regret the resignation of Lisa Laubsch, Paraprofessional Aide at the Pennsville Middle School, effective June 30, 2022. Inherent in this motion is to post and advertise per the negotiated agreement, if necessary.
- Approve with regret the resignation of Anastasia Steinmetz, Special Education Teacher at the Pennsville Memorial High School, effective June 30, 2022. This position has been posted and advertised as an anticipated opening, per the negotiated agreement.
- Approve with regret the resignation of Anna Sheets, Elementary Teacher at the Penn Beach Elementary School, effective September 6, 2022, or sooner if a suitable replacement is found. This position has been posted and advertised as an anticipated opening, per the negotiated agreement.

Promotions

- Approve the promotion of Lisa Darling, Paraprofessional Aide at the Valley Park Elementary School, to Special Education Teacher at the Penn Beach Elementary School for the 2022-2023 school year on Step 2 of the Bachelor's Guide at an annual salary of \$51,989, effective September 1, 2022 through June 30, 2023.
- Approve the promotion of Anthony Vorndran, Paraprofessional Aide at the Pennsville Memorial High School, to Special Education Teacher at the Pennsville Memorial High School for the 2022-2023 school year on Step 5-6 of the Bachelor's Guide at an annual salary of \$53,289, effective September 1, 2022 through June 30, 2023.

Employment

- Approve to employ Paige Pendleton to the position of Music Teacher at the Pennsville Memorial High School for the 2022-2023 school year, on Step 2 of the Master's Guide at an annual salary of \$54,630, effective September 1, 2022 through June 30, 2023.
- Approve to employ Diane Forrest to the position of Paraprofessional Aide at the Valley Park Elementary School for the 2022-2023 school year, on Step 3 of the PEA Guide at the annual salary of \$19,542, plus a \$325 degree stipend, effective September 1, 2022 through June 30, 2023.
- Approve to employ Theresa Mekulsia to the position of Paraprofessional Aide at the Valley Park Elementary School for the 2022-2023 school year, on Step 1 of the PEA Guide at the annual salary of \$19,142, effective September 1, 2022 through June 30, 2023.
- Approve to employ Matthew Barbato to the position of Elective Teacher at the Pennsville Middle School for the 2022-2023 school year, on Step 8 of the Master's Guide at an annual salary of \$59,030, effective September 1, 2022 through June 30, 2023.
- Approve to employ Sabrina Welch as Lunch Aide at the Penn Beach Elementary School for the 2022-2023 school year, at the rate of \$14.00 per hour worked (5 hours per day), at the contractual rate of \$12,740, effective September 1, 2022 through June 30, 2023.

2022-2023 Detention/Learning Center Proctors

Approve the following individuals to participate in the Schedule "C" Extra-Curricular position of Detention/Learning Center Proctor for the 2022-2023 school year to be compensated at the contractual rate of \$32.00 per hour worked:

- Robert Belding
- Colleen Fulmer
- Kim Peccini
- Nicholas Ramos

Summer Academic Program PD/Preparation

Approve the following individuals to be compensated at the contractual rate of \$32.00 per hour worked for 4 hours of PD/Preparation for the Summer Academic Program:

- | | |
|----------------------|---------------------|
| • Michelle Alexander | • Rachael Cowdrick |
| • Jeremy Atlas | • Cathy DiAntonio |
| • Eileen Brennan | • Kelly Dorsey |
| • Candis Campbell | • Melanie Fairfield |
| • Taylor Carite | • Frank Ferro |
| • Kimberly Colavita | • Giovanna Feula |

- Derek Foglein
- Colleèn Fulmer
- Howard Herrmann
- Shantia Hollis
- Beth Jackson
- Danielle Khairzada
- Jenny Klein
- Gwendolyn LaPalomente
- Kevin Lewis
- Alexa Mastella
- Christina Micallef
- Dana Mohnacs
- Lindsay Mulford
- Christine Niblock
- Dana Olcott
- Lisa Powers
- Renee Rafter
- Katherine Reilly
- Tanya Rinnier
- Dion Romolini
- Stephanie Russell
- Jennifer Spears
- Tracy Turner
- Sophia Wagner
- Gloria Walters
- Megan Warner
- Meghan Wiggins

2022 Summer Academic Program Staff - Substitute Paraprofessional

Approve to employ the following substitute paraprofessional aide as a Summer Academic Program employee, effective Tuesday, July 12, 2022 thru Thursday, August 11, 2022, to be compensated at the rate of \$14.00 per hour worked, not to exceed 4 hours per day:

- Theresa Mekulsia

Summer Curriculum Work

Approve the following curriculum writing project, at the contractual overtime rate of \$32.00 per hour worked, for the subject, hours and compensation listed, to be completed and submitted no later than August 18, 2022:

Name	Curriculum	# Hours	Pay Amount
Gabrielle Rossi	Grade 8 - Social Studies	20	\$640

Summer Substitute CST Work

Approve the following individual, who holds State of New Jersey teaching credentials and criminal history approval, to work during the summer in the Child Study Team providing School Psychologist services at the rate of \$105.00 per day worked (\$15.00 per hour), not to exceed 70 hours:

- John Milone

ADMINISTRATIVE/WORKSHOPS

Leaves of Absence

Approve the FMLA/NJFLA Leave of Absence from Penn Beach School for Taylor Liddle from 09/01/2022-12/13/2022 not to exceed FMLA/NJFLA guidelines. (The employee will be electing to use their paid sick leave.) Additional Unpaid Leave of Absence from 12/14/2022-12/31/2022.

Expected return 01/02/2023.

(ABSTAIN-Staffieri-Morris)

***Motion carried 8-0-1**

ROLL CALL VOTE: YES: Cook, Taylor, Mason, Townsend, Thomas, Hassler, Smalley, Staffieri-Morris, Chambers

NO: None

ABSTAIN: Leaves of Absence-Staffieri-Morris

***Motion carried 9-0-0**

BUSINESS ADMINISTRATOR

Motion made by Mr. Hassler and seconded by Mrs. Staffieri-Morris to approve the following as recommended by the Superintendent and Business Administrator:

BUSINESS AND FINANCE

Board Secretary/Treasurer's Reports

Board's Certification: Pursuant to N.J.A.C.6A:23A-16.10(c)4, the Pennsville Board of Education certifies that as of May, 2022, after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Board Secretary certifies that no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Pennsville Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over expended in violation of N.J.A.C. 6:23-16.10(a)1. And, in accordance with N.J.A.C. 6A:23A-16.10(c)2, it is certified that there are no changes in anticipated revenue amounts and sources.

Cash Reconciliation Report

Approve the cash reconciliation report for the month of May, 2022.

Transfer of Funds

Approve the transfer of funds effective June, 2022, previously approved by the Superintendent.

Voided Checks

Approve the voided checks from May-July, 2022.

Bills for Payment

Approve the bills list for July, 2022.

Approve payroll and agency for June, 2022.

(ABSTAIN-Check #107124-Chambers)

***Motion carried 8-0-1**

Other Capital Projects

Approve the Pennsville Board of Education (Board) authorizing the School Business Administrator/ Board Secretary, and Remington and Vernick Engineers to prepare and apply for Other Capital Projects on the Board's behalf with the New Jersey Department of Education (NJDOE).

1. Pennsville Memorial High School Security Fencing – State Project # - 33-4075
2. Pennsville School District 2022 Flooring & Abatement Phase 1 – State Project # - 33-4075
3. Pennsville Memorial High School and Central Park Elementary School Flooring Improvements – State Project # - 33-4075

4. Central Park Elementary School Security Vestibule – State Project # - 33-4075

The Board of Education also acknowledges that "Other Capital Projects" are ineligible for state funding and are exclusively locally funded projects.

Outgoing Tuition

Approve the following outgoing tuition students for the 2022-2023 school year:

Student SID #	Grade	Tuition	1:1 Aide	Days	Effective Dates
Salem County Special Services School District - ESY					
8553093989	1	\$6,550.00	n/a	24 days	7/11/22-8/18/22
8070945043	2	\$6,550.00	n/a	24 days	7/11/22-8/18/22
1718637273	3	\$6,550.00	n/a	24 days	7/11/22-8/18/22
3599130560	3	\$6,550.00	\$5,246.00	24 days	7/11/22-8/18/22
8483763654	8	\$6,550.00	n/a	24 days	7/11/22-8/18/22
8225670348	10	\$5,430.00	\$5,246.00	24 days	7/11/22-8/18/22
6221922776	5	\$5,430.00	\$5,246.00	24 days	7/11/22-8/18/22
4627008773	6	\$5,430.00	\$5,246.00	24 days	7/11/22-8/18/22

ROLL CALL VOTE: YES: Cook, Taylor, Mason, Townsend, Thomas, Hassler, Smalley, Staffieri-Morris, Chambers

NO: None **ABSTAIN:** Check #107124, July 2022 Bills List-Chambers ***Motion carried 9-0-0**

NEW BUSINESS

Motion made by Mr. Thomas and seconded by Mrs. Taylor to approve the following as recommended by the Superintendent and Business Administrator:

PERSONNELReduction/Modification of Position

WHEREAS, N.J.S.A. 18A:28-9 provides that a board of education may "reduce the number of teaching staff members employed in the district whenever, in the judgment of the board, it is advisable to abolish any such positions for reasons of economy, or because of reduction in the number of pupils, or of change in the administrative or supervisory organization of the district, or for other good cause";

WHEREAS, for reasons of economy, staffing and organizational needs, the following existing and soon to be vacant position is recommended for reduction from twelve (12) months to ten (10) months: one (1) Twelve-Month Secretarial position.

WHEREAS, based on foregoing information provided by the Superintendent, the Pennsville Board of Education finds it advisable to reduce the number of Twelve-Month Secretarial positions within the District for the 2022-2023 school year through a reduction in force;

IT IS HEREBY RESOLVED by the Pennsville Board of Education as follows:

That the following position is hereby reduced and/or modified as a result of a reduction in force:

1. One (1) soon to be vacant Twelve-Month Secretarial position is reduced to a Ten-Month position.

That the one (1) soon to be vacant Twelve-Month Secretarial position shall be posted and advertised as one (1) Ten-Month Secretarial position; and

That the Superintendent or his/her designee is authorized to take the appropriate steps to post, advertise and interview for the position once it becomes vacant.

ADMINISTRATIVE/WORKSHOPS

Leaves of Absence

Approve the Intermittent FMLA/NJFLA Leave of Absence from the Pennsville High School for Shaun Bailey to be used as needed from 07/01/2022-12/31/2022 not to exceed FMLA/NJFLA guidelines. *(The employee will be electing to use their paid sick leave)*

BUSINESS AND FINANCE

Change Order-Central Park Elementary School Security Vestibule

Approve a Change Order with Levy Construction for the project Central Park Elementary School Security Vestibule, for additional concrete work due to existing field elevations/conditions in the amount of \$6,168.98.

ROLL CALL VOTE: YES: Cook, Taylor, Mason, Townsend, Thomas, Hassler, Smalley, Staffieri-Morris, Chambers

NO: None

ABSTAIN: None

Motion carried 9-0-0

SUPERINTENDENT'S COMMENTS

Dr. Brodzik announced that the summer program started today and will run for the next four weeks.

BOARD MEMBER REPORTS

Mrs. Smalley announced that the Pennsville Public Library would be offering an opportunity for the Tri-M club to profit from a concert they are hosting next year.

PRESIDENT'S REPORTS

None

HIB CASES

On recommendation of the Superintendent, Mr. Thomas moved the board affirm the findings and conclusions of the following HIB Case Reports: HIB MS9 *Second Reading*. Mrs. Smalley seconded the motion which was unanimously approved on roll call vote.

ROLL CALL VOTE: YES: Cook, Taylor, Mason, Townsend, Thomas, Hassler, Smalley, Staffieri-Morris, Chambers

NO: None

ABSTAIN: None

Motion carried 9-0-0

PUBLIC COMMENT

There were no public comments.

RECESS INTO EXECUTIVE SESSION

Motion made by Mr. Hassler, seconded by Mrs. Smalley that the Board enter into Executive Session by Resolution at 6:41pm, from which the public will be excluded.

PENNSVILLE BOARD OF EDUCATION RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

WHEREAS, the Pennsville Board of Education has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of the executive session is estimated to be 20 minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Pennsville Board of Education will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Litigation, contract negotiations, or attorney - Docket# SLM-L-18

Personnel matters - PEA Grievance

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest, or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

VOICE VOTE: Unanimously approved

Motion carried 9-0-0

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Motion made by Mrs. Smalley, seconded by Mr. Hassler to return to the public portion of the meeting at 7:47pm.

VOICE VOTE: Unanimously approved

Motion carried 9-0-0

NEW BUSINESS

Motion made by Mr. Mason and seconded by Mr. Hassler to approve the following as recommended by the Superintendent and Business Administrator:

ADMINISTRATIVE/WORKSHOPS

Senior Trip

- Approve the attached contract with Education Travel Tours, Inc. of Trenton, New Jersey for the provision of the 2022-2023 Senior Class trip services occurring April 24, 2023-April 28, 2023 as outlined in the contract and at the per-student cost of \$1,565.00 each, to be paid for by the participating student.
- Approve the attached Pennsville Memorial High School Senior Trip Itinerary

ROLL CALL VOTE: YES: Cook, Taylor, Mason, Townsend, Thomas, Hassler, Smalley, Staffieri-Morris, Chambers

NO: Thomas

ABSTAIN: None

Motion carried 8-1-0

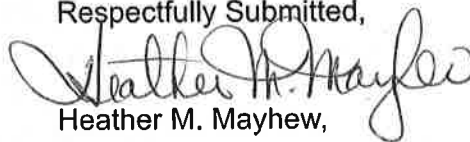
ADJOURNMENT

Motion made by Mr. Hassler, seconded by Mr. Thomas for the meeting to be adjourned at 7:54pm.

VOICE VOTE: Unanimously approved

Motion carried 9-0-0

Respectfully Submitted,



Heather M. Mayhew,
Board Secretary