## **Holidays and Noninstructional Days**

- 1. District personnel shall be contracted for a certain number of workdays, not including holidays.
- 2. Personnel shall perform contracted work in order to be compensated, unless given paid leave.
- 3. School holidays are not paid leave.
- 4. School holidays may vary from national, state, and religious holidays.
- 5. School personnel shall be assigned noninstructional duties on those days and at those times students are not in attendance.
- 6. Noninstructional duties may include professional development and other duties as assigned.
- 7. The Superintendent may delay the opening of school, close school early, or close school for an entire school day due to weather or other hazard.
  - a. If students are dismissed early, all personnel shall continue to work their regular hours unless directed otherwise by the Superintendent,
  - b. When schools are closed for an entire day,
    - i. classroom teachers shall not report to work, and they may be required to work another day later in the contract year to make up for the lost instructional day
    - ii. administrators, supervisors, secretaries, custodians, maintenance personnel and other personnel on 12-month contracts shall report to work as soon as possible unless directed otherwise by the Superintendent.