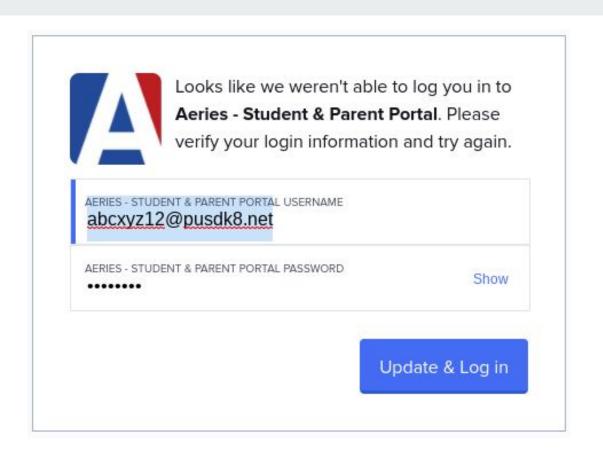
How to set Student passwords in Aeries

Step One:

When you click on "Aeries" in your Clever Portal wait until you see this screen:

Once you are here make sure to highlight your entire student email (if it is correct) and hit the keys "Ctrl" and "C" in order to copy it to use on step three.

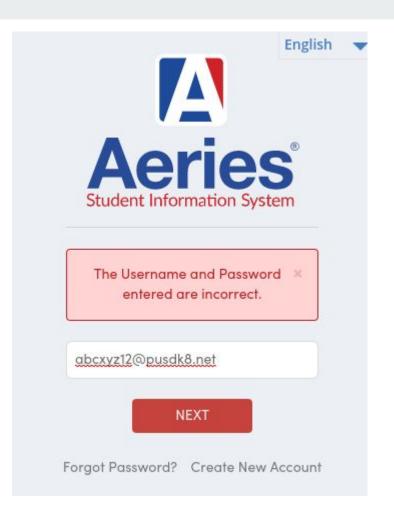
Click on "Update & Log in" to get to the next step.



Step Two:

Once you get to this page click on "Forgot Password?" on the bottom left. This will take you to Step Three where you will enter your student email address.

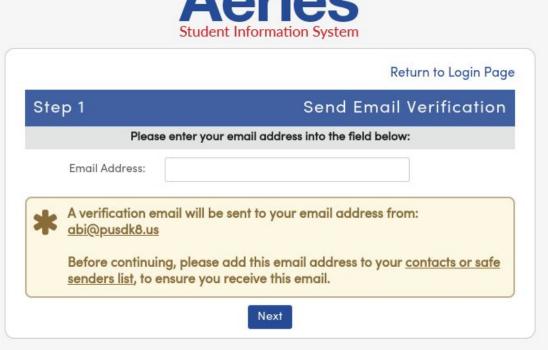
Example: <u>abcxyz12@pusdk8.net</u>



Step Three:

When you get to this page enter your student email address and click "Next" at the bottom

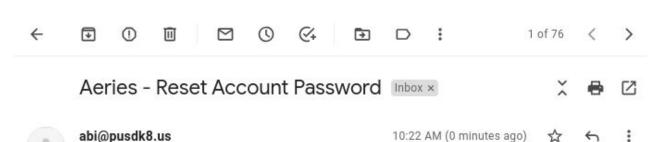




Step Four:

You will then receive an email from "abi@pusdk8.us"

Click on the "Click Here" and it will open a new tab that is auto filled with your email address and email code at the bottom of the email.



You have indicated that you have lost the password for your Aeries account. Please click the following link to go to a web page that will allow you to set a new password for your account.

Click Here

to me 🕶

If the link above is not working, copy and paste the following URL into your web browser: https://parent.pusdk8.us/aeries/LostPassword.aspx?command=Reset

The page will then ask you for the following information:

- Email Address: Your email here
- Email Code: 12345678

Step Five

If the information in both the email address bar and the email code bar are correct, click on "Next" at the bottom. Return to Login Page

Step 2

Email Verification



A verification email has been sent to your email address from: abi@pusdk8.us

Click the <u>Click Here</u> link provided in the email or copy and paste the Email Code into the field below

Email Address:

abcxyz12@pusdk8.net

Email Code:

12345678

Next

Step Six:

You are now going to enter the password that was assigned to you as your student login. It will be the same as what you use to log into your Chromebook.

It will look like this: pusd1234



Return to Login Page

Final Step

Set New Password



Thank you for confirming your email address. You may now enter a new password for your account.

New Password:

pusd1234

ReType New Password:

pusd1234

Next

Final Step:

You are now ready to click on "Return to Login Page" and log into Aeries to see your grades.



Return to Login Page

Complete



Your password has been adjusted. You may now login to Aeries.

Return to Login Page