

SCHOOL DISTRICT OF OOSTBURG  
REGULAR MONTHLY BOARD MEETING MINUTES  
Middle School Cafeteria  
October 20, 2021

- I. Meeting called to order at 6:25 p.m. by President Jim Swart.
  - A. Pledge of Allegiance.
  - B. Roll Call. Board members present: Jim Swart, Eric Hartman, Terry Lemkuil, Wendy DenBoer, Deb Harmeling, Mari Kretz and Jack Stokdyk. Board members absent: None. Administrators present: Kevin Bruggink, Kris DeBruine, Scott Greupink, Sherri Stengel, Terry Hendrikse and Ashley Hinze. Administrators absent: None. Others: Peter Scheppmann, Lucas Allen, Stan Lammers and Stephanie Timm.
  - C. Proper posting of agenda was certified by Kevin Bruggink.
  - D. DenBoer made a motion, supported by Kretz, to approve the agenda. Motion carried; unanimous.
  
- II. Public Letters / Comments – None
  
- III. School Board President / Administrators Reports
  - A. Board President – No report
  - B. Superintendent – Mr. Bruggink reported on the development of school calendars for the next two years. He also updated the board on recent COVID numbers. Written report was provided.
  - C. High School Principal – Written report was provided. Stephanie Timm presented to the board regarding a potential trip to the Galopogous Islands with her science students. Written report was provided.
  - D. Middle School Principal – Ms. Stengel provided an overview of the Forward results and thanked the board for their continued support for in person learning. Written report was provided.
  - E. Elementary School Principal – Mr. Hendrikse reported that he has filled his Junior Kindergarten aide position. Written report was provided.
  - F. Director of Special Education – Ms. Hinze highlighted the skills opportunities in the 18-21 year old program, including job options. Written report was provided.
  - G. Director of Finance/Personnel – Written report was provided.
  - H. Building and Grounds Coordinator – Mr. Scheppmann reported on a utility shut down as part of the construction project. Written report was provided.
  - I. Technology Coordinator – Mr. Allen reported on the grant received for devices. Written report was provided.
  
- IV. Consent Agenda Items – Lemkuil made a motion, supported by Harmeling, to approve all consent agenda items. Motion carried; unanimous.
  - A. Approved the minutes of the following school board meetings:
    - 1. Monthly board meeting of September 15, 2021
  - B. Finance
    - 1. Approved September Expenditures of \$2,570,018.17
    - 2. Approved September Receipts of \$939,350.56
    - 3. Approved September computer check numbers 10014069 - 10014123, wire numbers 202110051 - 202110078, and ACH numbers 212200054 - 212200169
  
- V. Action Items
  - A. Motion by Lemkuil, supported by Kretz, to approve certification of the tax levy of \$5,445,540.00. Motion carried; unanimous.
  - B. Motion by Lemkuil, supported by Harmeling, to approve the 2021-22 budget. Motion carried; unanimous.
  - C. Motion by Kretz, supported by Lemkuil, to approve Start College Now requests for spring semester. Motion carried; unanimous.
  - D. Motion by Stokdyk, supported by Hartman, to approve Photography Club advisor at Level G on the extracurricular scale. Motion carried; unanimous.
  - E. Motion by Kretz, supported by Harmeling, to approve alternative open enrollment applications into the district for 2021-22. Motion carried; unanimous.
  
- VI. Topics for Discussion
  - A. Legislative Committee Report – Mr. Stokdyk and Mr. Bruggink referenced recent legislation in the state legislature including AB411, AB488, and concerns around potential unfunded reading mandates at the lower elementary grades.
  - B. Finance Committee Report – No report.
  - C. Buildings and Grounds Committee Report – No report.
  - D. Transportation Committee Report – No report.
  - E. Negotiations Committee Report – No report.
  - F. Policy Committee – No report.
  - G. OCEF Report – Mr. Hartman highlighted new members joining the OCEF board.
  - H. Long Range Planning – No report.

- VII. Lemkuil made a motion, supported by Harmeling, to adjourn to closed session per state statutes 19.85(1)(f) to consider staff negotiations. Motion carried; unanimous (individual voice vote). Closed session began at 7:35 pm.
- VIII. Lemkuil made a motion, supported by Harmeling, to reconvene into open session at 8:03 pm. Motion carried; unanimous (individual voice vote).
- IX. Future Board Meeting Dates: Regular Board Meeting – November 17, 2021, at 6:00 pm in the Middle School Cafeteria.
- X. Lemkuil made a motion, supported by Stokdyk, to adjourn meeting. Motion carried; unanimous. Meeting ended at 8:03 pm.

Respectfully submitted by Wendy DenBoer, Clerk

*NO PERSON MAY BE DENIED ADMISSION TO ANY PUBLIC SCHOOL IN THE DISTRICT OR BE DENIED PARTICIPATION IN, BE DENIED THE BENEFITS OF, OR BE DISCRIMINATED AGAINST IN ANY CURRICULAR, CO-CURRICULAR, STUDENT SERVICES, RECREATIONAL OR OTHER PROGRAM OR ACTIVITY BECAUSE OF THE PERSON'S SEX, RACE, COLOR, NATIONAL ORIGIN, ANCESTRY, CREED, RELIGION, PREGNANCY, MARITAL OR PARENTAL STATUS, SEXUAL ORIENTATION, HANDICAP OR PHYSICAL, MENTAL, EMOTIONAL OR LEARNING DISABILITY IN THE EDUCATIONAL PROGRAMS OR ACTIVITIES OPERATED BY THE SCHOOL DISTRICT OF OOSTBURG.*

# Board Update

## Oostburg School District

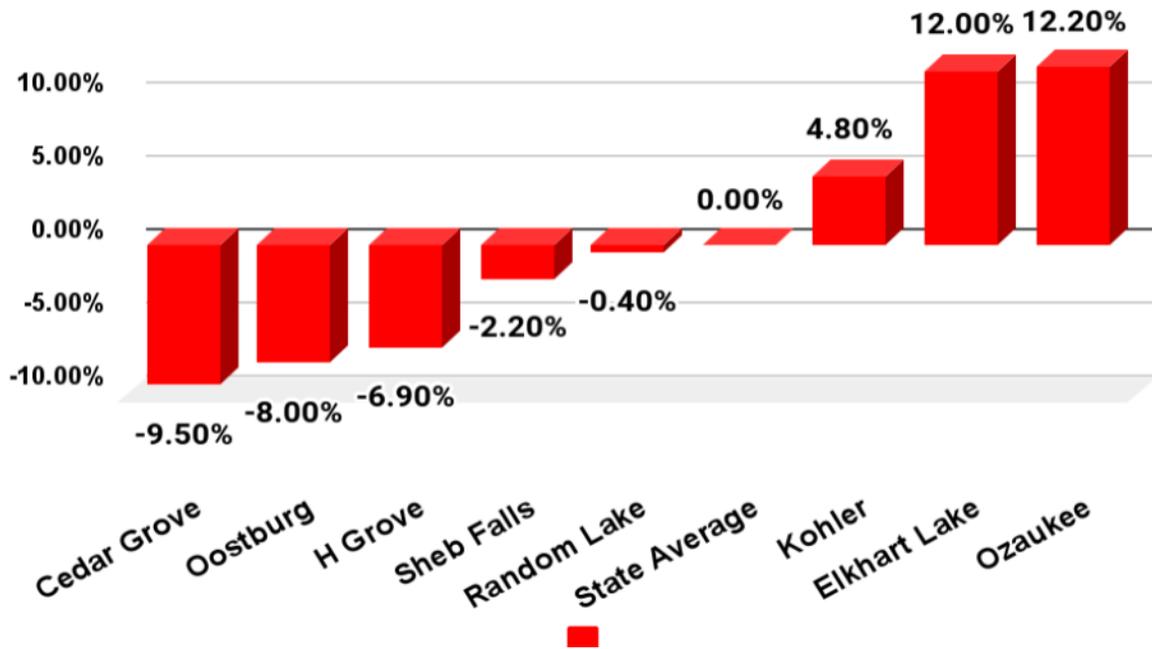
To: Board Members and Administration

From: Kevin Bruggink

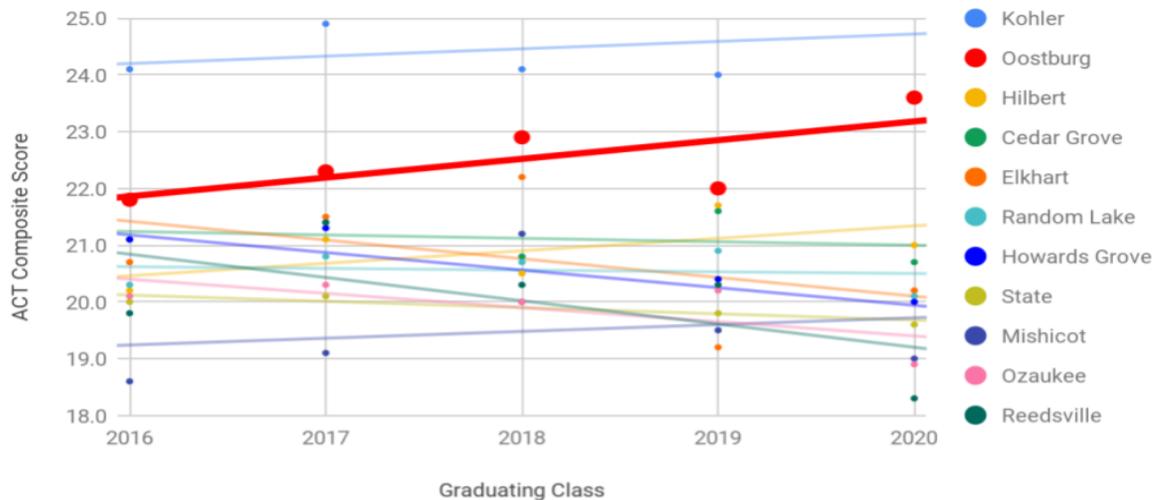
Date: October 15, 2021

- Although our COVID-19 positive numbers increased this week, all but five of the current active positive cases are scheduled to return from their required quarantine next week Monday or Tuesday. The majority of our household contact quarantines are also scheduled to return Monday or Tuesday. In summary, our Monday-Wednesday of this week brought increases in positive tests while Thursday and Friday saw a significant reduction and return to lower numbers. As shared in last week's update, community members are able to access daily updates to our covid numbers by visiting [our website](#). In addition, we continue to provide email notification to families with building and grade level specifics for all new positive cases.
- The Department of Public Instruction released preliminary state report cards last week. The reports are embargoed and not available for public release until November. That is unfortunate since we will have to wait to share some very positive results with our board and community. Presentation of our district goals and continued work toward those goals will be part of our annual meeting agenda. During that time, I will share a correlation between our position as one of the lowest spending districts in the state (due to state-imposed revenue limits) and our consistent position in the top 10% of all Wisconsin schools. Although I have not completed an analysis of all schools in the state, I am confident in stating that our academic impact per dollar invested places us as the top return on investment district in the state. I look forward to sharing specifics including not only our overall achievement, but impressive impact on student growth and targeted student growth.
- Please find a sneak peek of a few of the graphs which will be shared during my annual report:

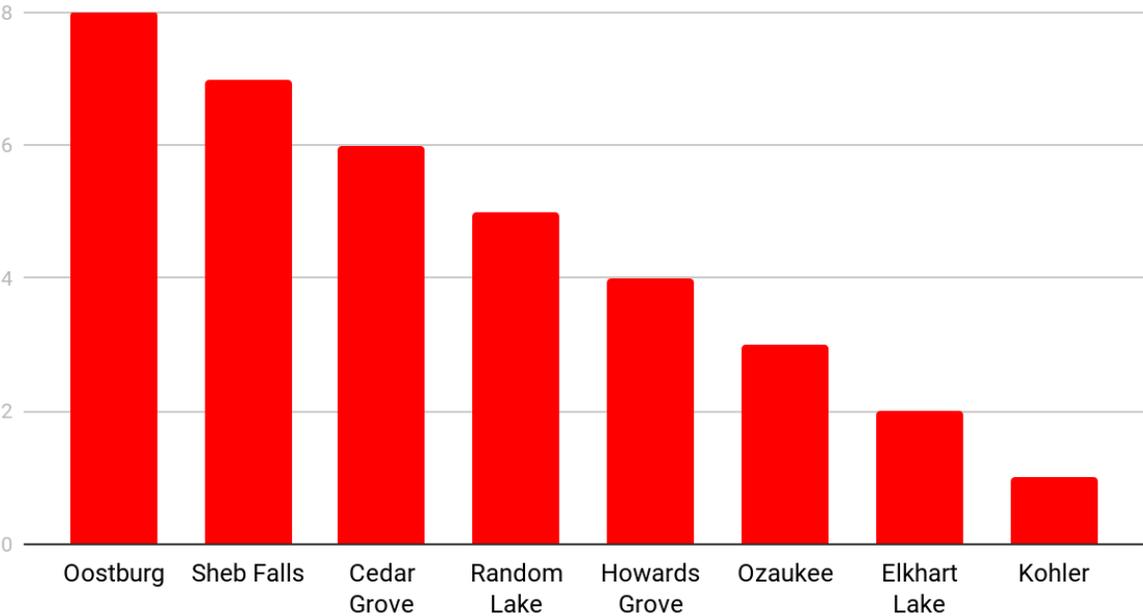
# Total Cost Per Pupil Compared to State Average



## 11th Grade State ACT Composite trends for Big East Conference Schools

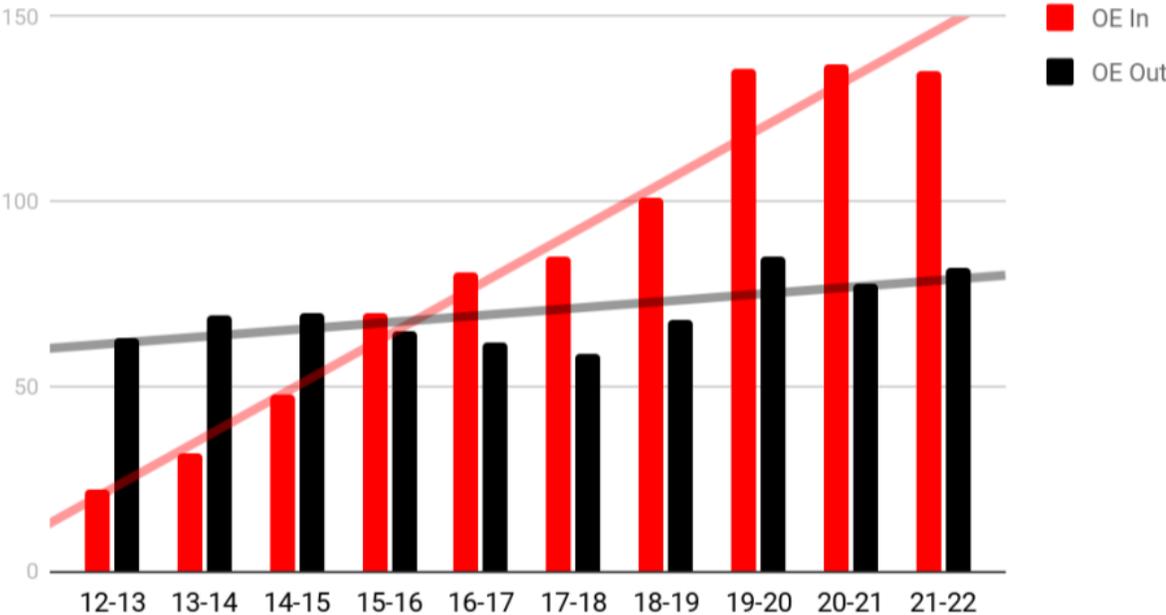


### ROI - Total Cost + ACT + Free & Reduced



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### Open Enrollment In vs. Open Enrollment Out



- Our updated open enrollment data shows a consistent position with 135 students open enrolling into OSD and 82 open enrolling out. Contrast that with 2012-13 when OSD had 22 students open enrolled in and 63 out, we have experienced a consistent positive trajectory in flipping that reality during the past decade. We do review the “in” and “out” list each year in evaluating the need for follow up conversations with families who may have selected a different option.

- During a time when almost all rural schools are experiencing declining enrollment, our open *enrollment in* has allowed our overall enrollment to remain stable. Declining enrollment magnifies the challenges for districts with low state-imposed revenue limits like Oostburg. Contrary to news media portrayal through our legislators, public schools are not receiving record amounts of state funding. State funding has increased, yet there has been no corresponding increase in school revenue limits. The increased funding we hear about serves to lower the local tax levy. We appreciate lower taxes while remaining concerned that there is much more that could be done to bring school funding into a common alignment. The disparity in funding as it currently exists is simply not defensible, and we will continue to lobby for a consistent revenue limit across state school districts. We do appreciate that our local legislators have recognized this problem and attempted to address it. However, the disparity remains substantial and there has not been broad legislative support to additional corrections.
- After reviewing the blacktop with Jack Stokdyk we reconsidered paving the front circle South of the HS. That area will require more significant work to the curb and sidewalk which is not able to be completed this fall. Repairing the blacktop in that area will be addressed when we can also repair the curb and sidewalk.
- Our October agenda includes consideration of a photography club advisor added at level G of the extracurricular scale. Level G is 2.08% of base and currently represents \$852. Lucas Allen has been working on a rebuild of our website, and we are recognizing that access to high quality photography is a key component which has not been consistently available. Since our last website rebuild we have experimented with several curricular partnerships to fill this need yet have come up short of what we envision. Photography Club would not be new to OSD, having a history some time ago as part of our HS offerings. We do have a staff member with significant experience in this area who has been volunteering to help. In addition to regular website photograph updates we will be able to expand our social media presence with higher quality photos.
- We continue to work through various options in relation to our Community Resource Officer position. We may be in a position to provide a board update during our October meeting.

# Board Update

## Oostburg High School

To: Board Members and Administration  
From: Scott Greupink  
Date: October 14, 2021  
Re: Monthly Updates—October

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- ✚ Stephanie Timm, our biology teacher, will be at the October Board Meeting to present to the Board about a potential trip to the Galapagos Islands. The packet of information about the trip is included with the Board materials, and Stephanie will likely present an overview and answer your questions during my report. Approval of the trip will be on the November Board agenda.
- ✚ We were really happy to move into our new library last week. The configuration of that whole area, from the library to the cafeteria and café areas, is really ideal for the students not on intervention. It is nicely connected, spacious, comfortable, and we can contain all of those students in the same area with our hallway doors closed if necessary. This allows us to supervise the area more easily with less people so more teachers can be working with students.
- ✚ I took a little time last week to thank the three teachers who are most impacted by the building project personally—our PE teachers Amy Antes and Ryan Ohlfs, and our band director Abby Mazza—for their no drama approach. Our students are dealing with being outside almost every day for PE (it has been a great Fall for weather so far), or having limited activities in a very small gym, or sharing the band room with the MS program, without complaints. A big part of the reason for their positive attitude is the leadership and approach of these three teachers who have simply made the best of their current circumstances with great attitudes. They have made this challenging transition look easy, and it has not been easy some days, and as a result their students have been equally resilient and cooperative. I appreciate their maturity during these short term challenges in their classrooms, and like them, we look forward to being in the new facilities soon.

### Start College Now requests for Spring Semester: (Technical school programs.)

*Joshua Huenink is requesting three one credit courses through LTC for the spring semester. Welding Shielded Metal Arc, Welding Hand and Power Tools, and Welding Measurement 1. He is a junior who has taken a lot of our tech. ed. classes, and this request seems pretty solidly focused on advancing on his career plans. I am recommending the Board approve for his request.*

Early College Credit Program requests: No requests.

# Board Update

## Oostburg Middle School

To: Board Members and Administration

From: Sherri Stengel

Date: October 16, 2021

1. Now that we have our Fall benchmark of the MAP Growth Assessment completed and some staff professional development done on how to interpret results, teachers have used this data to set their Student Learning Objectives (SLO's) for the school year. Teachers also created their own professional practice goal (PPG) based on both their SLO and results of their self-assessment of their own performance. I always enjoy meeting with staff to talk about the goals they have for themselves, as well as the goals they set out to achieve with students. Unlike Aspire, MAP gives us student growth for the year pending their starting score. Since our goal is to exceed expected growth, especially with struggling students to close achievement gaps, teachers used this information to set their SLO's. With this format, the focus is on all students (high and low achieving) rather than simply looking at the percent of students meeting benchmark. It will be interesting to see how students grow over the school year and whether or not we can meet or exceed expected growth suggested by MAP.
2. Speaking of achievement gaps, it seems as though COVID has not been friendly in this regard. We have had several meetings with a team of teachers and Ray Wolf, school psychologist, to discuss student behavioral and academic progress concerns and to problem solve next steps in helping these students. Likewise, the past two weeks have been heavy on the discipline front at OMS. David Hickmann, school social worker, has also been key in helping serve students that are struggling. Three referrals to our PATH program were made this week. I continue to be grateful for the resources and focus that OSD puts on not just academic success, but also social, emotional, and behavioral health. Without this in place, we wouldn't be as successful as we are on the academic front.

# Board Update

## Oostburg Elementary School

To: Board Members and Administration  
From: Terry Hendrikse  
Date: October 20th, 2021

- **Staffing - JK Aide**

We recently had a full time JK aide resign her position to take a job in the private sector. This position was posted internally and Brittany DeTroye applied, was offered, and accepted the vacated position. She will be transitioning into this role starting Monday, October 18th. Brittany is currently working part time as a JK aide in another classroom and knows the position well. Brittany is excited for this change and her willingness to cover the afternoon will be beneficial for our JK program and student learning. We have since posted Brittany's vacated part time JK aide position internally as well as in the Lakeshore Weekly and will be interviewing applicants on 10/19 and Wednesday 10/20. We hope to have an applicant hired on or before Monday, October 25th. In summary, this staffing change will not alter the number of total hours being worked or number of personnel completing these two jobs. This change also accounts for the long term and the needs of the upcoming 21-22 school year.

- **AWSA Elementary Principals Conference**

This week, I spent three half days at the Elementary Principals Conference hosted in Green Bay. The relatively close location of this conference allowed me to commute from school to the sessions I felt most necessary to attend, while still spending about a half day in the building working with staff and student concerns. The learning I gained from the conference was invaluable and there are several key takeaways that will change my approach and increase student learning. I want to extend a sincere thank you to the administrative team and OES staff, which allowed me to participate in this learning. Please feel free to look over a few of my notes located [HERE](#).

- **Math Curriculum Review**

Jill Davies is leading a committee to review the math curriculum in grades K - 12. Our current contract with Go Math in the elementary school is expired as is the contract in the middle and high school math curriculum, prompting a curriculum review. The review is starting with an assessment of essential standards in grades k-12 to make sure they are in line with the recently released math standards and coordinate with our district goal of college and career readiness. Curriculum samples have been ordered from four or five different programs and are currently being shipped. The discussion around standards will happen while the curriculum is being shipped and will provide a good foundation and understanding of what is essential to evaluate when we get into the work of selecting a curriculum. This process is necessary as our contract is expiring. There will be a financial component to this and Jill and I are working with Kris DeBruine and the vendors to keep everyone clearly informed on the financial impact for the first year and time to follow.

# Board Update

## Oostburg School District: Director of Special Education

To: Board Members and Administration  
From: Ashley Hinze  
Date: October 15, 2021

- **OCS Affirmation:**

Each year we meet with Oostburg Christian School after our Oct. 1st pupil count to discuss our affirmation to provide speech and language services to students enrolled in their school. We are required to allocate a portion of our federal funds to provide services to parentally placed private students. This allocation is determined by a per pupil cost and the number of students enrolled as of Oct. 1st. of the year prior. Once totaled, we then break down the cost of services provided by minutes and allocate the number of minutes we are able to provide within this total amount of funding.

With the continued rise in enrollment at OCS, this year we will provide all of our allocated amount of services amongst ten students. The remainder of the students will be serviced through OCS acquired professionals, should they decide to provide any services at all. They do not have the same FAPE responsibilities as the public school does.

- **STEP- Student Transition Education Program.**

Our special education program that supports students aged 18-21, has been given an identity, “STEP,” which stands for Student Transition Education Program. Ashley TeBeest, with the help of Jodi Hilbelink and Lindita Abazi, have been crucial in helping this program materialize into what it is today. Ashley, taking the lead, has transformed STEP into a program that reaches far beyond our school walls, actively providing opportunities for students to expand on experiences and life skills to bolster post-secondary living.

Opportunities thus far have been weekly volunteering at Nourish Farms in Sheboygan Falls, sorting, organizing seeds, and preparing vegetables for use in recipes; as well as work at Habitat for Humanity putting tools/materials in their correct location and packaging masks for future shoppers.

When not out in the community, students' time at school is grounded in practicing cooking, reading directions with functional vocabulary, independent living skills, safety, and managing money. It is a huge highlight of not only my day, but many others, how much excitement and responsibility the students take when they leave for volunteer sites.



# Board Update

## Oostburg School District: Finance

To: School Board Members, Administrators

From: Kris De Bruine

Date: 10/14/2021

### Cash Position:

	Current Year 9/30/21		Prior Year	
	Balance	Interest Rate	Balance	
OSB - Checking	\$94,558.73	0.35%	\$331,937.26	0.35%
OSB - Credit Card clearing	\$2,486.94	0.00%	\$36,438.62	0.00%
Cash Boxes / Petty Cash	\$250.00	0.00%	\$100.00	0.00%
OSB - Dental Acct	CLOSED		\$11,772.48	0.12%
OSB - Officials	CLOSED		\$2,015.94	0.00%
OSB - Money Market	\$2,293,230.33	0.65%	\$1,869,470.32	0.65%
OSB - Bond Acct	\$214,819.92	0.35%	\$408,677.65	0.45%
OSB - Capital Imp	\$2,065,341.79	0.45%	\$702,040.12	0.45%
PMA - Capital Imp	\$1,348,947.18	Various	\$1,340,373.81	Various
LGIP -Capital Imp	\$0.01	0.00%	\$486,926.70	0.13%
PMA - Referendum	\$1,760,343.71	Various	\$7,500,734.62	Various
TOTAL CASH	\$7,779,978.61		\$12,690,487.52	
Fund 10/27 cash	\$2,055,756.30		\$1,967,913.87	
Fund Balance (10/27)	\$2,015,768.65		\$1,922,650.65	

- An updated (through September) report is attached as a separate document. The budget is also included in that same report. Please let me know of any questions or concerns.

### Finance Update:

- The Annual Meeting booklet, which contains the 21-22 preliminary budget, is available for the public to pick up in the District office. You all should have received a copy as well with your board packet. This information was published prior to the equalized property valuation finals and the October 15<sup>th</sup> aid certification, so a few of the numbers will need to be changed in the final budget that gets approved by the board. I will complete a changes spreadsheet that we will review at the regular board meeting prior to the final budget and tax levy approval.

### DPI Update:

- The Third Friday September Pupil Count has been completed, thanks to Kami Van Ess and the Admin Assistants at each building. Our pupil count is 939 in total (in FTE numbers) which is down from the prior year of 940 (9672 in FYE). We still qualify for a "Declining Enrollment" status in our Revenue Cap calculations, similar to last year.
- You will be receiving the powerpoint presentation that I will be using on Wednesday night. If you have any questions about any of the slides, it would be great if you could email them before that meeting so I have a chance to prepare the answers. Thanks in advance!

# Board Update

## Oostburg School District: Technology

**To:** Members of the Oostburg School District Board

**CC:** Kevin Bruggink, Scott Greupink, Terry Hendrikse, Sherri Stengel, Peter Scheppmann, Kris DeBruine, Ashley Hinze

**From:** Lucas Allen

**Date:** 10/15/21

- We received the Emergency Connectivity Fund funding commitment decision totaling \$140,000 dollars to spend on 467 devices. The intention of this funding is to bridge our connectivity gaps with mobile devices. We did not apply for the second round of funding. We will move to purchasing, inventory and deployment, then we can seek reimbursement based on the committed dollar amount.
- We made more progress on our website and mobile app. There are automatic notifications around school attendance, lunch balances and family fees. Overall site design, look/feel was a big topic of conversation. We're waiting to hear on some specifics around the design.
- I'm working through Chromebook device insurance at this time. I didn't have the opportunity to cover devices we purchased last year so we have quite a few that need to be added. The new inventory platform has helped get our arms around which devices are covered or not.

# Board Update

## Oostburg School District: Buildings and Grounds

To: School Board  
From: Peter Scheppmann  
Date: October 15, 2021

- The filling of two open positions this past month in the buildings & grounds department has assisted in getting areas back under control and to some normalcy. With both positions, training is occurring on an ongoing basis.
- The construction project is moving along well, but takes some additional attention every day answering questions and discussing changes in areas Jos. Schmitt needs. Some examples are painting some areas that were to be red, a kitchen sink trap that was leaking, and a bathroom floor drain that was backing up. In addition, WE Energies and K&S Energies requesting locates for the new transformer being powered up from two different locations, one being the high school football concession transformer and the other coming from the North transformer behind the elementary school. It is all coming together and will be well worth the extra work for many years to come.
- The school district's HVAC systems network area controller is changing to a new ABB Cylon Integra IT-8000 (Niagara N4) system. This change will offer us enhanced views, charting and data visualization, better reporting, increased security, increased data storage and more. The work is in the final stages of change over. Once it is 100% complete, J&H Controls will be training us on the new system and all the benefits.