

SCHOOL DISTRICT OF OOSTBURG  
REGULAR MONTHLY BOARD MEETING MINUTES  
High School Conference Room  
March 15, 2017

- I. Meeting called to order at 6:00 p.m. by President Jim Swart.
- A. Pledge of Allegiance.
  - B. Roll Call. Board members present: Jim Swart, Eric Hartman, Wendy Den Boer, Mari Kretz, Terry Lemkuil, Deb Harmeling and Jack Stokdyk. Board members absent: None. Administrators present: Kevin Bruggink, Bryce DeRoos, Scott Greupink, Sherri Stengel, and Aaron White. Administrators absent: Kris De Bruine. Others: Peter Scheppmann, Lucas Allen and students/parents from the baseball program.
  - C. Proper posting of agenda was certified by Kevin Bruggink.
  - D. Stokdyk made a motion, supported by DenBoer, to approve the agenda. Motion carried; unanimous.
- II. Public Letters / Comments - None
- III. School Board President / Administrators Reports
- A. Board President – No report.
  - B. Superintendent – Kevin Bruggink introduced an instrumental and vocal student group which performed their Class A state qualifying music from last week's Solo & Ensemble contest. Special thanks to these students for sharing their talents. Mr. Bruggink also highlighted the work of the Wellness Committee and details of the 5 Year Nondiscrimination District Self-Evaluation. Written report was provided.
  - C. High School Principal – Scott Greupink referenced his support of the Youth Options request. Written report was provided.
  - D. Middle School Principal – Sherri Stengel discussed state-required assessments including the recent ACT. Written report was provided.
  - E. Elementary School Principal – Aaron White referenced the upcoming 3<sup>rd</sup> grade posting along with the transition in the math interventionist position opened by retirement. Written report was provided.
  - F. Director of Special Education – Bryce DeRoos discussed DPI mandated changes in number of students allowed to take alternative assessments. Written report was provided.
  - G. Director of Finance/Personnel – Kevin Bruggink discussed the revised bond documents prepared by Quarles & Brady on behalf of the district. Written report was provided.
  - H. Building and Grounds Coordinator – Peter Scheppmann provided an update on building progress at OES along with work on the transition plan when Phase I is completed. Written report was provided.
  - I. Technology Coordinator – Lucas Allen discussed his work related to technology purchases related to the building project. Written report was provided.
- IV. Consent Agenda Items – Lemkuil made a motion, supported by Stokdyk, to approve all consent agenda items. Motion carried; unanimous.
- A. Approved the minutes of the following school board meetings:
    - 1. Monthly board meeting of February 15, 2017
  - B. Finance
    - 1. Approved February Expenditures of \$1,363,327.64
    - 2. Approved February Receipts of \$1,639,181.62
    - 3. Approved February computer check numbers 10011559 - 10011606, wire numbers 201600105 – 201600123, excluding 201600121 – 201600122 which are March issues, ACH numbers 161700327 - 161700392, and no manual checks
  - C. Other
    - 1. Approved wellness committee policy review
    - 2. Approved course options request
    - 3. Approved Pupil Nondiscrimination Self-Evaluation dependent on inclusion of athletic participation documentation
- V. Action Items
- A. Motion by Lemkuil, supported by Harmeling, to approve bus contract renewal. Motion carried; unanimous.
  - B. Motion by Hartman, supported by Kretz, to approve middle school roof project to be paid for with a combination of any under spending in the current fiscal year with the remainder to come from fund balance if needed. Motion carried; unanimous.
  - C. Motion by Hartman, supported by Lemkuil, to approve the payout of post retirement insurance benefit for Sheri Hafeman. Motion carried; unanimous.
  - D. Motion by Lemkuil, supported by Stokdyk, to approve RESOLUTION AMENDING THE RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF \$6,475,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2017A ADOPTED ON JANUARY 18, 2017. Motion carried; unanimous.



- E. Motion by Lemkuil, supported by DenBoer, to approve RESOLUTION AMENDING THE RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF \$9,590,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2017B ADOPTED ON FEBRUARY 15, 2017. Motion carried; unanimous.
- F. Motion by Kretz, supported by Hartman to approve the recommendation to establish a JV baseball team. Motion carried; unanimous.

VI. Topics for Discussion

- A. Legislative Committee Report – No report.
- B. Finance Committee Report – No report.
- C. Buildings and Grounds Committee Report – No report.
- D. Transportation Committee Report – No report.
- E. Negotiations Committee Report – No report.
- F. Policy Committee –
  - a. 1st read on the following board policies: 0100, 0151.2, 1461, 1619, 1619.01, 1619.02, 1619.03, 2370, 2413, 2460.03, 3120, 3120.01, 3124, 3140, 3160, 3161, 3310, 3419, 3419.01, 3419.02, 3419.03, 3420, 3430, 3431, 3432, 4120, 4120.01, 4160, 4310, 4419, 4419.01, 4419.02, 4419.03, 4420, 4430, 4431, 4432, 5111.01, 5111.03, 5341, 5530, 5780, 6145, 6150, 6350, 6700, 7540, 7540.01, 7540.02, 8330, 8500, 8510, 8531 and 9160
- G. OCEF Report – Mr. Lemkuil shared that OCEF provided \$5,485 to the district in its recent grant cycle.
- H. Long Range Planning Committee Report – No report.

VII. Lemkuil made a motion, supported by Harmeling, to adjourn to closed session to discuss specific personnel issues and certified staff negotiations pursuant to Wis. Stats. §19.85(1)(b)(c) and (f). Motion carried; unanimous (individual voice vote). Closed session began at 7:32 pm.

VIII. Lemkuil made a motion, supported by DenBoer, to reconvene into open session at 9:18 pm. Motion carried; unanimous (individual voice vote).

IX. Future Board Meeting Dates: Regular Board Meeting – April 12, 2017, in the HS Conference Room

X. Lemkuil made a motion, supported by Stokdyk, to adjourn meeting. Motion carried; unanimous. Meeting ended at 9:19 pm.

Respectfully submitted by Wendy DenBoer, Clerk

*NO PERSON MAY BE DENIED ADMISSION TO ANY PUBLIC SCHOOL IN THE DISTRICT OR BE DENIED PARTICIPATION IN, BE DENIED THE BENEFITS OF, OR BE DISCRIMINATED AGAINST IN ANY CURRICULAR, CO-CURRICULAR, STUDENT SERVICES, RECREATIONAL OR OTHER PROGRAM OR ACTIVITY BECAUSE OF THE PERSON'S SEX, RACE, COLOR, NATIONAL ORIGIN, ANCESTRY, CREED, RELIGION, PREGNANCY, MARITAL OR PARENTAL STATUS, SEXUAL ORIENTATION, HANDICAP OR PHYSICAL, MENTAL, EMOTIONAL OR LEARNING DISABILITY IN THE EDUCATIONAL PROGRAMS OR ACTIVITIES OPERATED BY THE SCHOOL DISTRICT OF OOSTBURG.*



RESOLUTION NO. \_\_\_\_\_

RESOLUTION AMENDING THE RESOLUTION AUTHORIZING THE ISSUANCE AND  
SALE OF \$9,590,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2017B  
ADOPTED ON FEBRUARY 15, 2017

WHEREAS, on February 15, 2017 the School Board of the School District of Oostburg, Sheboygan County, Wisconsin (the "District") adopted a resolution authorizing the issuance and sale of \$9,590,000 General Obligation Refunding Bonds, Series 2017B (the "Authorizing Resolution") for the purpose of paying the cost of refinancing certain outstanding obligations of the District, to wit: a Bond Anticipation Note, dated June 1, 2016; and

WHEREAS, the School Board hereby finds and determines that it is necessary, desirable and in the best interest of the District to amend the Authorizing Resolution for the purpose of revising the continuing disclosure provisions with respect to the General Obligation Refunding Bonds, Series 2017B (the "Bonds").


NOW, THEREFORE, BE IT RESOLVED by the School Board of the District that:

Section 1. Amendment to Section 15. of the Authorizing Resolution. Section 15. of the Authorizing Resolution is hereby amended and restated in its entirety as follows:

Section 15. Continuing Disclosure. The Bonds are an exempt transaction in connection with the continuing disclosure requirements of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule") because the minimum authorized denominations for the Bonds are \$100,000 or more and the sale of the Bonds is limited to no more than 35 sophisticated persons (in the Purchaser's reasonable belief) none of whom is purchasing for more than one account or with a view to distributing the securities.

Section 2. Conflicting Resolutions; Severability; Effective Date. All provisions of the Authorizing Resolution, except as specifically amended by this Amending Resolution, remain in full force and effect and are hereby ratified and approved in all respects. All prior resolutions, rules or other actions of the School Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded March 15, 2017.

  
James Swart  
District President

ATTEST:



  
Wendy Den Boer  
District Clerk



RESOLUTION NO. \_\_\_\_\_

RESOLUTION AMENDING THE RESOLUTION AUTHORIZING THE ISSUANCE AND  
SALE OF \$6,475,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2017A  
ADOPTED ON JANUARY 18, 2017

WHEREAS, on January 18, 2017 the School Board of the School District of Oostburg, Sheboygan County, Wisconsin (the "District") adopted a resolution authorizing the issuance and sale of \$6,475,000 General Obligation Refunding Bonds, Series 2017A (the "Authorizing Resolution") for the purpose of paying the cost of refinancing certain outstanding obligations of the District, to wit: General Obligation School Improvement and Building Bonds, dated April 11, 2007;

WHEREAS, the School Board hereby finds and determines that it is necessary, desirable and in the best interest of the District to amend the Authorizing Resolution for the purpose of changing the purchaser of the General Obligation Refunding Bonds, Series 2017A (the "Bonds") from Oostburg State Bank to Bank First National; and

WHEREAS, it is the finding of the School Board that it is necessary, desirable and in the best interest of the District to authorize the issuance of and to sell the general obligation refunding bonds to Bank First National (the "Purchaser"), pursuant to the terms and conditions set forth in the Authorizing Resolution, as amended.

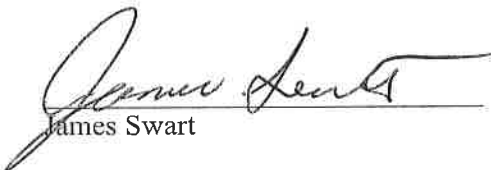
NOW, THEREFORE, BE IT RESOLVED by the School Board of the District that:

Section 1. Amendment to the Purchaser in the Authorizing Resolution. All references to the Purchaser in the Authorizing Resolution shall hereby be amended to reflect that Bank First National is the Purchaser of the Bonds.

Section 2. Form of the Bonds. The form of the Bonds referenced in Section 4. of the Authorizing Resolution and attached as Exhibit B thereto shall be replaced in its entirety by the form of the Bonds attached hereto as Exhibit B and incorporated herein by this reference.

Section 3. Conflicting Resolutions; Severability; Effective Date. All provisions of the Authorizing Resolution, except as specifically amended by this Amending Resolution, remain in full force and effect and are hereby ratified and approved in all respects. All prior resolutions, rules or other actions of the School Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded March 15, 2017.

  
James Swart



District President

ATTEST:

  
Wendy Den Boer  
District Clerk



EXHIBIT B

(Form of Bond)

NUMBER UNITED STATES OF AMERICA DOLLARS  
STATE OF WISCONSIN  
SHEBOYGAN COUNTY  
SCHOOL DISTRICT OF OOSTBURG  
GENERAL OBLIGATION REFUNDING BOND, \$  
SERIES 2017A

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE:

April 1, \_\_\_\_

March 31, 2017

\_\_\_\_%

REGISTERED OWNER: BANK FIRST NATIONAL

PRINCIPAL AMOUNT: \_\_\_\_\_ DOLLARS (\$\_\_\_\_)

FOR VALUE RECEIVED, the School District of Oostburg, Sheboygan County, Wisconsin (the "District"), hereby acknowledges itself to owe and promises to pay to the registered owner identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semiannually on April 1 and October 1 of each year commencing on April 1, 2018 until the aforesaid principal amount is paid in full.

Both the principal of and interest on this Bond are payable in lawful money of the United States by the District Clerk or District Treasurer.

This Bond is payable as to principal and interest upon presentation and surrender hereof at the office of the District Clerk or District Treasurer. Payment of each installment of interest shall be made to the registered owner hereof who shall appear on the registration books of the District maintained by the District Clerk or District Treasurer at the close of business on the 15<sup>th</sup> day of the calendar month next preceding the semi-annual interest payment date (the "Record Date") and shall be paid by check or draft of the District mailed to such registered owner at his address as it appears on such registration books or at such other address as may be furnished in writing by such registered owner to the District Clerk or District Treasurer.

For the prompt payment of this Bond together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the District are hereby irrevocably pledged.



This Bond is one of an issue of Bonds aggregating the principal amount of \$6,475,000, all of which are of like tenor, except as to denomination, interest rate and maturity date, issued by the District pursuant to the provisions of Section 67.04, Wisconsin Statutes, for the purpose of paying the cost of refunding certain outstanding obligations of the District, all as authorized by a resolution of the School Board duly adopted by said governing body at a meeting held on January 18, 2017, as amended by an amending resolution duly adopted by said governing body at a meeting held on March 15, 2017. Said resolutions are recorded in the official minutes of the School Board for said dates.

The Bonds are subject to redemption prior to maturity, at the option of the District, on any date. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the District and within each maturity, by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

Before the redemption of any of the Bonds, unless waived by the registered owner, the District shall give notice of such redemption by registered or certified mail at least thirty (30) days prior to the date fixed for redemption to the registered owner of each Bond to be redeemed, in whole or in part, at the address shown on the registration books. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Bonds shall cease to bear interest on the specified redemption date, provided that federal or other immediately available funds sufficient for such redemption are on deposit with the registered owner at that time. Upon such deposit of funds for redemption the Bonds shall no longer be deemed to be outstanding.

The Bonds are issued in registered form in the denomination of \$100,000 or more. This Bond may be exchanged at the office of the District Clerk or District Treasurer for a like aggregate principal amount of Bonds of the same maturity in other authorized denominations.

This Bond is transferable by a written assignment duly executed by the registered owner hereof or by such owner's duly authorized legal representative. Upon such transfer a new registered Bond, in authorized denomination or denominations and in the same aggregate principal amount, shall be issued to the transferee in exchange hereof.

The District may deem and treat the registered owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof, premium, if any, hereon and interest due hereon and for all other purposes, and the District shall not be affected by notice to the contrary.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Bond have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the District, including this Bond and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Bond, together with the interest thereon, when and as payable.




This Bond is a "qualified taxexempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the School District of Oostburg, Sheboygan County, Wisconsin, by its governing body, having no official or corporate seal, has caused this Bond to be executed for it and in its name by the manual or facsimile signatures of its duly qualified District President and District Clerk all as of the original date of issue specified above.

SCHOOL DISTRICT OF OOSTBURG  
SHEBOYGAN COUNTY, WISCONSIN

By:   
James Swart  
District President

By:   
Wendy Den Boer  
District Clerk



ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

\_\_\_\_\_  
(Name and Address of Assignee)

\_\_\_\_\_  
(Social Security or other Identifying Number of Assignee)

the within Bond and all rights thereunder and hereby irrevocably constitutes and appoints \_\_\_\_\_, Legal Representative, to transfer said Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature Guaranteed:

\_\_\_\_\_  
(e.g. Bank, Trust Company  
or Securities Firm)

\_\_\_\_\_  
(Registered Owner)

\_\_\_\_\_  
(Authorized Officer)

NOTICE: This signature must correspond with the name of the registered owner as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

\*The Internal Revenue Code of 1986 (IRC Section 149) requires that for interest on a municipal obligation with a term greater than one year to be exempt from federal income tax, the obligation must be issued and remain in registered form.

Section 67.09, Wisconsin Statutes provides that the District Clerk of the District when acting as the registrar shall record the registration of each note or bond in its bond registrar. Therefore, if this Bond is to be assigned, the District Clerk of the District should be notified and a copy of this Assignment should be sent to the District Clerk of the District for his or her records.



# Board Update

## Oostburg School District

To: Board Members and Administration

From: Kevin Bruggink

Date: March 10, 2017

Re: District Update

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- The contract between Otte Bus Company and our district runs from July 1 through June 30<sup>th</sup> with a three year rolling extension that is the industry norm. This norm allows contractors to plan for equipment purchases which are obviously large capital expenses. Should OSD not wish to extend this contract we are required to notify Otte Bus Company by April 1<sup>st</sup> of any year. This notification would result in the contract not being extended beyond the current three year term. I would be happy to provide a copy of the board-approved contract for your review. Key components of that contract include the following:
    - Contractor is responsible for all fuel prices up to \$2.90 per gallon. Costs above that level will be reimbursed by the District directly to the contractor.
    - The District agrees to an annual 3% price adjustment of the rate schedule or an increase equal to the increase in the annual percentage in the "All items less energy" Consumer Price Index (CPI), whichever of the two is greater. (This CPI rate was 1.9% last year)

Otte Bus Company has provided reliable and safe student transportation for The Oostburg School District for decades. It is our recommendation that we allow the contract to rollover as of April 1<sup>st</sup>.

- Reporting requirements have been part of our discussions with local legislators as we seek ways to be more efficient. We appreciate efforts in that regard at the state level but continue to be burdened by significant federal requirements in this area. I am currently working on completing a major Pupil Nondiscrimination Self-Evaluation. The report requires a close examination of equity in counseling services, scholarships and awards, and extracurricular and activity offerings. This particular evaluation is required every five years and is in addition to several other similar reports required from our district.
- Community member Mike DuMez approached Scott and I earlier this year with an idea for special parking outside of our football and track area for individual who may not have the physical ability to comfortably get from our parking lot area to our bleachers. Mr. DuMez's recommendation is to develop a blacktopped parking area directly west of our ticket booth just outside of the existing fence. This area would not be designated as handicap only but would be "reserved" for those who may only be able to watch an event from their vehicle. Mr. DuMez has been gathering information, and he has estimates to complete this project with a goal of having something in place by Fall of 2017. I have agreed to help Mr. DuMez with the promotion of this project and he will be coordinating a fundraising effort so this can be completed as a community donated effort. Mr. DuMez is passionate about the potential to bring this project forward.
- Several board members were able to attend our recent 20<sup>th</sup> Annual Top Ten Banquet, and I would like to express my appreciation to Scott for this work in celebrating the academic achievement of the Top 10 seniors and all academic letter winners. The banquet is always a highlight and that does not happen by accident. Scott's preparation, planning and coaching with our students ensures that this is a classy, organized event. Although the event is primarily student led, I always look forward to Scott's comments about the important role parents, community members and teachers play in growing our graduates. It is obvious that Scott's comments are well thought out and



each year they are fresh and sincere. Some programs can lose their luster after 20 years, but Scott makes sure this banquet continues to shine. I appreciate his work and this opportunity to celebrate academic success.

- As I complete my report I will be on my way to Cedar Grove to listen to our large group solo & ensemble students tonight and then back on Saturday to hear our individuals. This is an event I look forward to each year as our students take on challenging music and stretch their abilities in a format where they are judged. Special thank you to Rebekah Mueller, Jenna Howell, and Jill Hanes for their work preparing our students. We are very fortunate to have such a strong music program. Since many of our board members may not be able to attend concerts and other music events I have asked two groups to come to our board meeting and perform next Weds. I look forward to hearing from an instrumental and vocal group at the start of our meeting. Fair warning, several of them will be in full costume as they leave the board meeting to go directly to dress rehearsal for next weekend's play. #wellrounded



# Board Update

## Oostburg High School

**To:** Board Members and Administration  
**From:** Scott Greupink  
**Date:** March 10, 2017  
**Re:** Monthly Updates—March

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- ✚ Preston Burns made a youth options request in October to take the CNA (Certified Nursing Assistant) course through LTC. At the October 19<sup>th</sup> Board meeting, that request was approved. However, Preston was unable to take the class during the current spring semester, so he is once again making the request for the fall semester next year. We have typically approved these requests because we do not offer comparable courses. Josh Cole and I are especially supportive of this request because Preston has been very proactive in preparing for his desired career. He wants to be a nurse, and he is taking the OHS courses that support that goal—Medical Terminology and Anatomy and Physiology. As he states in his request letter to the Board, he also hopes to be a part of the Youth Apprentice program next year and the CNA completion is critical to make that possible. The CNA course is also much less expensive--\$140—than most YO requests that are often 3 credit college classes. **Mr. Cole and I once again recommend the approval of Preston Burn's updated YO request for the CNA course.**
- ✚ The State ACT testing process with juniors went well. Thanks to the hard work of Sherri Stengel, with the assistance of Josh Cole, Jess Dekker and our proctors—John Rentmeester, Terry Hendrikse, Tamala Szyman, Rachel Navis and Kelsey Prinsen—I think the process went as smoothly as possible. Our students seemed motivated and personally invested in doing their best, and it also seems our exam opt out incentives get their attention in a positive manner as well. We are eager to see the results.
- ✚ We met with students this week to begin the scheduling process. We generally start in late February or early March because that timeline allows Josh and Jess to process the course requests, then I make decisions about offerings and section numbers, and finally Jess uses Infinite Campus to build the master schedule and individual student schedules. By starting at this time of year, she has enough time to complete that last phase of the process so that we can distribute schedules to students before this school year ends—which allows us to start next year much more smoothly. The students have between now and spring break to complete the course request process and then each student turns in their schedule to either Josh or me, and we review it to make sure it is properly focused on taking classes that specifically prepare the student for their career goals. We have emphasized the connection of course requests and career plans a lot over the last few years and currently students are doing a really good job of making these decisions in the context of preparation for the future.



# Board Update

## Oostburg Middle School

**To:** Board of Education

**From:** Sherri Stengel

**CC:** Kris DeBruine, Scott Greupink, Kevin Bruggink, Aaron White, Bryce DeRoos

**Date:** 3/10/17

**Re:** Oostburg Middle School Principal Report

1. As the Workkeys and ACT are finished for this school year and we anxiously await results to see how we are making progress toward the district goal of college and career readiness as measured by the ACT, our efforts are now focused on preparing for the next set of assessments. I recently met with Mr. White to start making plans for Forward testing in ELA and Math in grades 3-8, Science in grades 4 & 8, and Social Studies in grades 4, 8, and 10. I've been working with the special education department to get the appropriate accommodations set up in the online portal and will be working on testing schedules, forming small groups, and other logistics related to a successful testing window. The actual window for the Forward is March 20-May 5th. At this point, we are likely testing the 3rd and 4th week of April.
2. In honor of Dr. Seuss' birthday and Read Across America Week, we had a special schedule on Wednesday of this week. We started out the morning of early release with an all school assembly. The purpose of the assembly was to celebrate and recognize all the wonderful acts of kindness and hard work that students have been displaying this school year. Students were awarded for excelling in different subjects, for perfect attendance the month of February, attendance at early morning practice/workout, for a variety of character traits such as fairness, responsibility, and citizenship, and for displaying different acts of kindness. Likewise, among others, our National Geography Bee winner and all students participating in Solo and Ensemble this weekend were recognized. It was a very nice start to the school day and was an example and good reminder of all of the great things students at OMS are doing each and every day.

We followed the assembly with marathon read time where students wore comfy clothes, brought in blankets, chairs, and other comfy props, and the entire school read, had a hot chocolate break, and then read some more. It was well received by students and staff alike. It was amazing how the students embraced that time to read. You could have heard a pin drop in the school during that time.

3. I'm excited about the opportunity for the ELA department at OMS to be able to learn and grow together to ensure high levels of learning for all students. This week, it was neat to witness Sara Ketterhagen and Nancy DeJong working together to implement some of the strategies that Mrs. Ketterhagen learned while at the Conferring and Small Group Institute that she recently attended. They have been intentional about trying new strategies, even though it may not be perfect. They were giddy with how the students responded. I'm anxious for the team to learn from one another as we work on getting better together!



# Board Update

## Oostburg Elementary School

To: Board Members and Administration

From: Aaron White

Date: March 10, 2017

Re: Board Update

- As mentioned in my last board report, we have started the planning phase for our move in early May. Upon receiving word that the first phase of the building would be handed over to the school officially on May 3rd, Kevin made arrangements with our furnishing company to have the furniture delivery set for Tuesday, May 2nd. Kevin, Pete, and I met to confirm the teacher moves, including those teachers and staff who will be moving to a temporary 'home' while the final phases of the construction are completed over the summer and fall. We were able to utilize our space so that only seven people have to make multiple moves over the course of the spring and fall. An example of this would include our health room moving into a 'flex' classroom, with access to bathrooms for May through the end of the project. When the health room is completed, the materials will be relocated to their final, permanent location. I really appreciate the forethought and planning that Pete has done with regard to contacting moving companies and being proactive about saving equipment and utilizing space. After this planning meeting, I held a staff meeting to share with the entire staff plans for our day without students (May 5) and move schedule. The staff were receptive to these ideas and contributed some excellent feedback that will help to make this transition smoother and not interrupt student learning.
- It has been a very busy two weeks at the elementary. Here are some highlights from our events, many of which will also appear on our district page:
  - SMARTboard training - five staff members attended an on-site training to enhance their use of SMARTboard technologies in the classroom.
  - Read Across America - Janna Heinen organized a reader's theater event for our Kindergarten through third grade students. She also scheduled some special events around Dr. Seuss as we celebrated his birthday. The Cat in the Hat made an appearance and read to all the grade levels.
  - This past Wednesday, our 3rd graders celebrated George Washington with a special presentation and luncheon. This was a great event, attended by many families, that allowed students to create a project and share or perform with an audience.
  - Our Junior Kindergarten team hosted their Child Development Day this past week. It was fun to see future OES students walking through the door! Angela, Jill, and Beth do an excellent job welcoming and making the first contact with families as they begin their educational journey with our district. Initial returns on registration look strong heading into the 2017-18 school year.
  - Ronald McDonald made his annual appearance and entertained our Kindergarten, 1st, and 2nd grade students. He shared a message of leadership and engaged the students (and teachers) in some role playing, magic, and general silliness.
  - Julia Pearson and Shayla Mattson put together an excellent Celebration of the Arts this past Tuesday. Student artwork was on display in the quad and on the walls, including the traditional chair auction. Julia led each grade in performing three songs, many with motions and movements or sophisticated melodies and patterns. There was a wonderful turn out for the concert, both at the afternoon and evening show.



- Looking ahead, the spring is a very busy time of year academically. Sherri has been instrumental in helping me set up our Forward test for students in grades 3-5 and PALS assessment for grades JK - 2. We are trying to be mindful of scheduling these events around the end of the quarter, spring break, and our scheduled move. I feel confident that our students are well equipped to perform at a high level and show what they truly know.



# Board Update

## Oostburg School District: Special Education/Pupil Services

**To:** Board Members and Administration  
**From:** Bryce DeRoos  
**Date:** March 9, 2017  
**Re:** Monthly Update

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- We had our spring Child Development Day screening this past Wednesday at OES and we had over 20 two-year-olds screened by Angela Ring, Beth Rauwerdink, Jill Ladwig, Kayla Knueppel, and Kari Rothe. A screening day was also held in the fall and between the two days, over 40 students were screened and we were able to identify three of the students for additional testing. In talking with a few of the parents as well as the teachers, it was a very successful day. A special thanks to Melanie Wisse for setting up all of the screenings as well as organizing the time slots, the materials, and greeting all who came. Events such as these are often only as successful as those behind the scenes and this was a perfect example of that.
- One of the challenges in education is how much support does one provide before it becomes enabling and reduces the student's independence or desire to want to learn more. For some students, in some situations, in certain environments, a lot of support is required. Those same students may need minimal to no support in other areas and environments. Knowing when to support and when to pull away is a constantly moving target as students grow, mature, and learn new skills. This, however, is not unique to special education, as regular education staff also deal with this on a daily basis. It is probably more pronounced with special education staff because the goal of the teachers is to push students towards the fewest amount of supports possible. We continue to debate and discuss how we best provide for our students and our staff is again looking at this challenge from a big picture stand point. Earlier today, Aaron and I met with a few special education teachers to tackle the following question: how are we doing in identifying the needs of all of our students and providing the most appropriate supports when necessary? This isn't an easy question to answer, but we will continue examining how we support our students.
- For over the past three years, we have been able to have Ray Wolf (affectionately known as "Dr. Wolf" – even though he isn't a doctor, he readily admits that he doesn't correct that misconception!) as a part of our district staff. He has worked as our school psychologist, intervention consultant, book study leader, and all-around sounding board for ideas and suggestions on how to improve the learning for students throughout our district. He has tremendous impact on our staff due to his vast experience and wealth of knowledge. His work experiences and knowledge has been accumulating for the past 49 years (not a typo)! In talking with him this past week, he shared with me that he has always wanted to work for 50 years, however, he had no desire to stop once he reached 50 years. We are extremely fortunate to have him in our district and he has indicated that he will continue to work for us for as long as he can keep up the pace of 2-3 days per week. School psychologists are in high demand and therefore, having Ray a part of our district for the foreseeable future is an enormous benefit.
- Back in late fall, I was approached by Rachel Navis who was concerned about what we were going to do next year when it came to the credits students are required to earn in math. She wanted to explore alternate options for juniors and seniors who still need a 3<sup>rd</sup> credit in math. She wanted to look into a Consumer Math style class that gave students real world experiences in math application (bills, taxes, tips, budgeting, measuring, etc.). This is still in the development stage as we need to wait for students to select their choices for classes and then determine what adjustments, if any, need to take place. I appreciate Rachel's desire to seek out the best and most authentic learning experiences for her students.



# Board Update

## Oostburg School District: Finance

To: School Board Members, Administrators  
From: Kris De Bruine  
Date: 3/10/2017

### Cash Position:

	Current Year 2-28-17		Prior Year	
	Balance	Interest Rate	Balance	
OSB Checking	\$130,967.33	0.35%	\$425,944.95	0.35%
OSB Dental Acct	\$26,804.41	0.15%	\$36,270.24	0.10%
OSB Money Market	\$2,688,568.46	0.60%	\$2,151,212.20	0.50%
OSB Bond Acct	\$965,874.44	0.60%	\$1,082,909.62	0.50%
LGIP Savings	\$22.96	0.53%	\$22.84	0.33%
OSB – VANCO acct	\$48,135.10	0.00%	\$7,249.63	0.00%
OSB – On-Line Store	\$0.00	0.00%	\$4,208.72	0.00%
OBS – Capital Imp	\$504,539.33	0.60%	\$305,928.75	0.50%
Paypal Cash	\$856.83	0.00%	\$1,136.45	0.00%
TOTAL CASH	\$4,365,768.86		\$4,014,883.40	
Fund Balance (10/27)	\$2,564,109.39		\$2,368,425.58	

- An updated (through February) report is attached as a separate document. Please let me know of any questions or concerns.

### DPI Update:

- The only report this month was the Youth Challenge Academy report. We do not have any students in that program this year, so the report was not completed.

### Finance Update:

- We've had a little hiccup in the financing for the Referendum and Payoff of old bonds. The bank's attorney wasn't satisfied with the Borrowing Resolution, so we have an action item on the agenda for approval at the meeting. It simply adds a second borrower, First National, as Oostburg State Bank doesn't have a high enough legal lending limit to do the entire transaction on its own. Hopefully this will be the last step before closing, which is scheduled for March 31st. I received the prepayment information to get all of the old bonds paid off. Those will all be paid off on April 1, 2017.
- I met with Julie Meyer of HUB International as well as Anne Kreuger from Prevea 360 to go through our insurance renewal for next fiscal year. The overall increase will be 12.2%, but that has not been split yet between the 80% base plan and the 100% buy up plan. I anticipate the spread getting larger between the two premiums; the district pays based on the base plan, with the employee paying the difference to "buy up" to the 100% plan. I'm not projecting any increase in the dental premiums for next year based on the current plan usage (remember, we are self-insured for dental).
- Our normal bond principal and interest payments will be made on 3/31 to meet the 4/1 deadline.



# Board Update

## Oostburg School District: Technology

**To:** Members of the Oostburg School District Board  
**CC:** Kevin Bruggink, Scott Greupink, Aaron White, Sherri Stengel, Peter Scheppmann, Kris DeBruine, Bryce DeRoos  
**From:** Lucas Allen  
**Date:** 3/10/2017  
**Re:** School District of Oostburg - Monthly Technology Report

### WTI

- The Spring Conference is scheduled for April 7 and 8. We currently have 8 of us attending. John and Tashia Morgridge plan on being in attendance and we are looking forward to the professional development, discussions and relationship building that happens during these conferences.

### Building Project

- I should have a signed contract for the new security system later today. It is expandable and upgradable and I expect the cameras to last for at least 10 years. A VMS is a video management solution that arrives in a physical computer (server). Users then install software in which the single app will allow us to monitor cameras, doors and security and get an overall view of the particular physical security situation at-a-glance. I believe strongly in the solution, the pricing we obtained and the increased security for our kids, staff and community in our facilities.
- The room AV equipment is on order. We ended up sticking with SMART for this project. I know I mentioned SPARK boards last month with integrated interactivity and video, however they are not only costly up front but there is a monthly subscription cost associated with them as well that is around \$300. They would be an ideal fit based on our trajectory with video and interactivity plus being device agnostic but very much out of reach from a price standpoint.
- Our "Form 470" has been filed which means we have placed a request for proposals on network infrastructure for the 17-18 school year. We specifically are looking for 1300 switch ports, 7 wireless access points and a new firewall. After 28 days I will decide the winning vendor, file a 471 form and then purchase our equipment on April 1st. The fact that the building project got pushed back actually benefits us in this area because we should now be able to get equipment here and running in time for the move in.



# Board Update

## Oostburg School District: Buildings and Grounds

Board Update: March, 2017  
To: Board of Education  
From: Peter Scheppmann  
Date: 3-10-2017

For this board update I put together a group of bullet point areas that I have been working / planning for this past month, along with a quick snapshot of the present stage of the elementary school construction project. I would be happy to entertain further in depth conversations on any of these areas during the board meeting if you have questions.

### **PRESENT CONSTRUCTION PROJECT**

- Steel stud walls, backing material for smart boards, dry erase boards and tack boards
- Rough in's for electrical, communications, plumbing etc.
- Sheet rocking / taping
- HVAC vav boxes, ductwork, etc.
- Windows / exterior doors
- Terroxy epoxy matrix hallway flooring
- Roofing trim
- Fire protection sprinkler system

### **MOVE DATE SELECTED FRIDAY, MAY 5<sup>TH</sup>.**

- Installation of new Smart Boards (OSD)
- New furniture (EBI)
- Moving of existing furniture and contents (C Coakley)
- Kitchen equipment and inventory of food (OSD)
- Abatement of 1957 wing per project specifications. (Environet, Robinson Bro., Spielvogel Son's, Jos. Schmitt & Son's, Cardinal Environmental, Edgewater Plumbing, Kleemann Sheet Metal, DeTroye Electric)
- Salvage items to be retained by OSD of 1957 wing. (Jos. Schmitt & Son's, OSD, Mike DePagter Plumbing)

### **SUMMER CLEANING / PROJECTS**

- Hiring process of student summer help
- Safety / environmental training for both full time buildings and grounds staff and summer cleaning staff, conducted by CESA 10.
- Building usage during summer cleaning process.
  1. Dutch Bunch – youth center
  2. Summer school – elementary school around construction
  3. Roughly 20 other groups using the buildings



- Continuation of construction.
  1. Phase 2 construction
  2. Interior construction work – office space, three special education rooms
  3. Existing gym lighting project and air conditioning project
- Replacement of Middle school roof.



