

SCHOOL DISTRICT OF OOSTBURG
REGULAR MONTHLY BOARD MEETING MINUTES
High School Conference Room
January 18, 2017

- I. Meeting called to order at 6:00 p.m. by President Jim Swart.
- A. Pledge of Allegiance.
 - B. Roll Call. Board members present: Jim Swart, Eric Hartman, Wendy Den Boer, Mari Kretz, Terry Lemkuil, Deb Harmeling and Jack Stokdyk. Board members absent: None. Administrators present: Kevin Bruggink, Kris De Bruine, Bryce DeRoos, Scott Greupink, Sherri Stengel, and Aaron White. Administrators absent: None. Others: Peter Scheppmann and Lucas Allen.
 - C. Proper posting of agenda was certified by Kris De Bruine.
 - D. Stokdyk made a motion, supported by Harmeling, to approve the agenda. Motion carried; unanimous.
- II. Public Letters / Comments - Mr. Stokdyk commented on the concern of a neighbor on traffic patterns around the 7:10am drop off times at the middle school.
- III. School Board President / Administrators Reports
- A. Board President – No report.
 - B. Superintendent – Kevin Bruggink thanked Mr. Fredric Rammer for his donation to the high school, as well as commenting on the change in personnel in the elementary school health room. Written report was provided.
 - C. High School Principal – Scott Greupink responded to a question by Board Member Kretz about how the student led conferences are working. Written report was provided.
 - D. Middle School Principal – Sherri Stengel alerted the board to the upcoming viewing of “Screenagers”, which highlights our society’s dependence on technology. That documentary will be shown to the public on February 20th at 6:00pm. Written report was provided.
 - E. Elementary School Principal – Aaron White also highlighted the change in supervision of the health room at OES. He also thanked the boys Varsity basketball team for their work at OES reading to kids. Written report was provided.
 - F. Director of Special Education – Bryce DeRoos reported on his Special Education Directors county meeting, especially how other districts have decided to deal with Open Enrollment. He provided his recommendation for OSD’s Open Enrollment cap to be voted on later in the agenda. He also reported on work being done in the mental health area with SBIRT. Written report was provided.
 - G. Director of Finance/Personnel – Kris De Bruine reported on the DPI food service audit which took place the prior week. She thanked Michele Dulmes for her work to make our food service department very successful. She also thanked Kami Van Ess and Gretchen Thomes for all of the calendar year end reporting that has been completed in an extremely timely and detailed manner. Written report was provided.
 - H. Building and Grounds Coordinator – Peter Scheppmann commented on the issues with the middle school roof, as well as the old boiler at OES. He also provided a construction update. Written report was provided.
 - I. Technology Coordinator – Lucas Allen discussed the visit with Mike and Denise Kerr, Executive Directors of WTI (Wisconsin Technology Initiative). He also discussed technology security plans. Written report was provided.
- IV. Consent Agenda Items – Lemkuil made a motion, supported by DenBoer, to approve all consent agenda items. Motion carried; unanimous.
- A. Approved the minutes of the following school board meetings:
 - 1. Monthly board meeting of December 21, 2016
 - B. Personnel
 - 1. Approved the resignation of Rachel Wensink as elementary school library aide
 - 2. Approved the hiring of Rachel Ritterling as elementary school library aide
 - 3. Approved the resignation of Penny Bolf as district health nurse
 - C. Finance
 - 1. Approved December Expenditures of \$1,161,099.07
 - 2. Approved December Receipts of \$1,470,450.88
 - 3. Approved December computer check numbers 10011416 - 10011489, wire numbers 201600074 and 201600076 - 201600089, ACH numbers 161700210 - 161700271, and manual check numbers 501678
- V. Action Items
- A. Motion by Lemkuil, supported by Kretz, to approve Open Enrollment cap for 2017-18 school year as presented by Mr. De Roos. Motion carried; unanimous.
 - B. Motion by Hartman, supported by Stokdyk, to approve a non-student day for elementary school students to coincide with the move into the Phase I classrooms. Motion carried; unanimous.
 - C. Motion by DenBoer, supported by Kretz, to approve corrections and adjustments to Extra Curricular schedule. Motion carried; unanimous.
 - D. Motion by Swart, supported by Stokdyk, to approve a resolution authorizing the issuance and sale of \$6,475,000 General Obligation Refunding Bonds, Series 2017A. Motion carried; unanimous.

VI. Topics for Discussion

- A. Legislative Committee Report – Mr. Bruggink provided a written report and discussed the report's highlights with the board.
- B. Finance Committee Report – No report.
- C. Buildings and Grounds Committee Report – No report.
- D. Transportation Committee Report – No report.
- E. Negotiations Committee Report – No report.
- A. Policy Committee –
 - 1. 2nd read on the following board policy: Athletic Code policy (new). Kretz made a motion, supported by Harmeling, to approve the adoption of this policy. Motion carried; unanimous.
- G. OCEF Report – No report.
- H. Long Range Planning Committee Report – No report.

VII. Lemkuil made a motion, supported by Harmeling, to adjourn to closed session for the annual evaluation of the District Administrator and to discuss specific personnel issues pursuant to Wis. Stats. §19.85(1)(c) and (f). Motion carried; unanimous (individual voice vote). Closed session began at 7:22 pm.

VIII. Lemkuil made a motion, supported by Stokdyk, to reconvene into open session at 8:58 pm. Motion carried; unanimous (individual voice vote).

IX. Future Board Meeting Dates: Regular Board Meeting – February 15, 2017, in the HS Conference Room

X. Lemkuil made a motion, supported by DenBoer, to adjourn meeting. Motion carried; unanimous. Meeting ended at 8:59 pm.

Respectfully submitted by Wendy DenBoer, Clerk

NO PERSON MAY BE DENIED ADMISSION TO ANY PUBLIC SCHOOL IN THE DISTRICT OR BE DENIED PARTICIPATION IN, BE DENIED THE BENEFITS OF, OR BE DISCRIMINATED AGAINST IN ANY CURRICULAR, CO-CURRICULAR, STUDENT SERVICES, RECREATIONAL OR OTHER PROGRAM OR ACTIVITY BECAUSE OF THE PERSON'S SEX, RACE, COLOR, NATIONAL ORIGIN, ANCESTRY, CREED, RELIGION, PREGNANCY, MARITAL OR PARENTAL STATUS, SEXUAL ORIENTATION, HANDICAP OR PHYSICAL, MENTAL, EMOTIONAL OR LEARNING DISABILITY IN THE EDUCATIONAL PROGRAMS OR ACTIVITIES OPERATED BY THE SCHOOL DISTRICT OF OOSTBURG.

Board Update

Oostburg School District

To: Board Members and Administration

From: Kevin Bruggink

Date: January 13, 2017

Re: District Update

- This month's meeting includes our required annual consideration of special education open enrollment caps. Bryce DeRoos and I met to discuss this recently, and we recommend that we continue without enrollment caps. This was also the recommendation you approved last year, and circumstances have not resulted in a change in our position. This will be an action item on our January agenda.
- Construction at OES is moving forward at a rapid pace with iron workers installing roof steel. Jos Schmitt's goal is to have the building enclosed by the end of January. Enclosure limits weather variables and will allow us to firm up a completion schedule. We remain 4-5 weeks behind schedule due to the delay in brick delivery which has been discussed earlier. As mentioned during last month's meeting, we are tentatively planning our move into phase I classrooms in early May. I have included an action item in this month's agenda to consider approval of a "staff only" day to allow for our move into the new wing. My recommendation includes students in attendance at our MS and HS on a regular schedule while OES students would not attend allowing staff to move their rooms.
- NEOLA, our policy support provider, is transitioning to a cloud-based platform which should increase efficiency with policy review and adoption. Policy committee members will notice a slight change in format, while our overall approach to policy will remain unchanged. I am in the process of reviewing a special policy release related to technology and have a conference with our NEOLA representative set for Feb 21. This should allow for our next formal policy 1st reads to take place during our March meeting.
- As you are likely aware, I am a member of our Oostburg Kiwanis Club which meets each Thursday from 12:00-1:00 at Oostburg State Bank. I try to make 1 meeting per month as my schedule will allow, and where possible I try to align my attendance to weekly guest speakers which connect with my role at OSD. This week's speaker was our Sheboygan County Clerk, Jon Dolson. Mr. Dolson is beginning his second 4 year term as County Clerk, and he spoke to our Kiwanis about the specifics behind recounts during the recent Presidential election. It was very interesting to learn about the recount process and what happens when ballots are disqualified during a recount. The recount results showed a total change of +111 votes county-wide. Almost 100% of these additional votes resulted from ballots which were not filled out correctly so machine voting did not tabulate the original vote. When those ballots were reviewed by hand voter intent was clear and the votes could be included. As a public school district we are obviously dependent on the election process at many levels including board elections and referendums. Mr. Dolson's presentation provided an inside look at the process which was very interesting.
- Our January agenda and my last update included the resignation of Penny Bolf as our school nurse. I am including a recap of that information again in this update. Penny has accepted a full time position which will no longer allow her to serve at OES on Thursdays. Penny staffed the OES health room one day per week which allowed her to care for students while also completing requirements which required her level of licensure. January Wilterdink, a trained EMT, staffs the health room the other four days of the week. January Wilterdink has agreed to assume Penny's Thursday responsibilities. We will have cost specifics related to this change for you during our January meeting. We will continue to require RN level services in a policy and advisement role per DPI standards. Penny has agreed to cover those responsibilities for this year any may have the ability to do

this long term depending on the requirements of her new position. Delegation of nursing duties is a key part of student care systems in schools where full time RN's are not on staff. This delegation requires a strong relationship between the RN and the actual provider since the RN's license includes some level of liability for all delegated procedures. The experience January and Penny have working together in delegated nursing responsibilities make continuing this partnership the best scenario for our students.

- As discussed in my last update, the November board action item to approve the elimination of the GED stipend in the extracurricular (EC) schedule beginning in 2017-18 prompted a closer look at two other areas of the EC schedule. The schedule includes levels A-J with varying stipend percentages for varying positions. Level I includes *middle school math competition coordinator* position but does not designate a high school level coordinator position. Both roles exist, and we have two recommendations related to those stipends. First, we are recommending that the high school math competition coordinator position be formally included in the schedule. Second, we are recommending that both the MS and HS positions (if approved) be moved out of level I and instead be compensated at \$125 per competition. This will keep overall costs at similar levels to the current placement of the MS position while allowing us to formally include the HS position. This will also align more closely with the current flat fee stipend approach used for Sectional and State band direction per event. We also recommending two adjustments to middle school volleyball which will align that stipend with the structure for middle school basketball. The MS volleyball season is shorter than basketball and is currently one level below MS basketball (level G vs. F). Both sports have a 7th and 8th grade team but volleyball does not currently designate a coach for each position. It is our recommendation that MS volleyball be moved down one additional level to H and paid as (2) positions to reflect how the positions are currently staffed. The cost increase for this adjustment would be \$497.

Board Update

Oostburg High School

To: Board Members and Administration
From: Scott Greupink
Date: January 16, 2017
Re: Monthly Updates—January

- ✚ Sorry for the delay in getting my Board Update to you. I was a bit consumed the last two weeks with Educator Effectiveness Interim Performance reviews and meetings.
- ✚ We are in the process of placing our first Co-op student in a local business. As you may know, co-ops were initially designed between the Sheboygan School Districts Red Raider Manufacturing initiative and many Sheboygan County businesses. The program is currently spreading county-wide because the businesses have a greater need for students to place in job experiences than can be met with just the Sheboygan city schools. Also, businesses across the county wish to expand this program and work with their local districts as well. We are currently working with Ben Wynveen from Viking Masek to place a student. The Co-ops are basically a small sized Youth Apprenticeship experience and the placement is typically only 9 weeks, so more flexibility and experimentation with careers is possible. We believe these “on the job learning experiences” are very valuable to many of our students as they prepare for the future in a really focused manner, so we feel YA and Co-ops will continue to grow with juniors and seniors at our school.
- ✚ I am really excited about our upcoming Student-Led Conferences which are focused on career choices and student research about the necessary preparation for those careers. The conferences will also require students to really take ownership of their current work in high school in the context of preparing for the future. I think it is far too common that as parents and children we do not discuss career choices enough, and I think these conference will support parents in playing a bigger role in this process. Copied below is my second message to parents about the Student-Led Conferences and their role in the process.

Good morning, Parents.

As the parent of two high school aged students myself, I feel it is really important for students to think about possible career choices beginning already in their freshmen year. I know that selecting a career, and being right, can be very difficult. Even if sufficient time is invested in considering options, those decisions could turn out to be wrong down the road. However, I also think we would all agree that the more carefully these decisions are considered, the higher the likelihood they will be right. I'm sure we all understand that when students change their minds about careers in the middle of training programs or college, it can be very costly in terms of both time and money. We would all prefer that our children could avoid changing directions, but we also understand that at times it just cannot be prevented. The goal, however, is to prepare as well as possible during the high school years to improve our chances of getting it right. With that being said, it would be impossible to consider career choices fully, based on aptitudes and areas of interests, without the involvement of parents in the process. You know your children best. You know what they are good at, what they enjoy, and you have a deeper understanding of workforce realities. It just seems obvious that as parents we must play an integral role in guiding and questioning our children about their choices for the future. Furthermore, I think it is important that parents continually bring this topic up for discussion because there seems to be a somewhat natural tendency on the part of young people to avoid thinking about things that can at times feel uncertain, and as a result, a little scary. As parents, it seems we need to play a central role in keeping the topic on the table.

It is our hope that the Student-Led Conferences can either, begin this process for you and your child, or continue to move it forward. Your children will be researching and preparing a 15 minute presentation for you that is focused on their future, career choices and preparations. (Seniors will be focused on transition from high school to the next steps in their lives.) They will be doing this preparation during their homeroom time the week of January 30-February 3 under the guidance of their assigned teacher. Then on the evenings of February 6th and 7th, we will have 20 minute conferences where your student will present their current choices and analysis, after which there will be a little time to ask questions and discuss related issues. We hope this process will help students to be more intentional in making these critical decisions, and we also hope it will formally continue this important and on-going conversation between students and parents.

Our teachers are beginning to set up conference times. They will contact you directly to set up the best time for you on February 6 or 7. In general, we plan to set up most of the conferences between 4-6 pm, which will allow us to have drop in conferences like we did in the past from 6-7 pm. Of course if you need an earlier or later time, we will be as accommodating as possible.

We are looking forward to seeing the parents of all of our Freshmen, Sophomores and Seniors on February 6th and 7th. We will do everything we can to make these conferences meaningful and a very good use of your time.

Have a great week,
Scott

Board Update

Oostburg Middle School

To: Board of Education
From: Sherri Stengel
CC: Kris DeBruine, Scott Greupink, Kevin Bruggink, Aaron White, Bryce DeRoos
Date: 1/13/17
Re: Oostburg Middle School Principal Report

1. It's the time of year that we do our annually required ACCESS testing with all students in the district that are learning English as a second language. This test measures growth from year to year in the areas of Reading, Writing, Speaking and Listening in English. A big shout-out to Beatriz Anderson for her leg work in coordinating testing times with staff, organizing testing materials, testing students, and managing the entire process. Thank you also to Lucas Allen for behind the scenes technology related set-up. He has been a key player in problem solving and working to make the online testing process run as smooth as possible. Ray Wolf also has been helping with the administration of the test at the elementary school. We are hoping to complete testing of all students by the end of next week.

2. A couple of months ago Erica Wray had brought forth an idea of bringing in the movie "Screenagers" for the community and students. Taken directly from the [Screenagers website](#), "SCREENAGERS probes into the vulnerable corners of family life, including the director's own, and depicts messy struggles, over social media, video games, academics and internet addiction. Through surprising insights from authors and brain scientists solutions emerge on how we can empower kids to best navigate the digital world." In order to gauge if this would be a worthy cause, she got special permission for a group of us to watch the movie. After viewing it, Bryce DeRoos, Erica Wray, the three guidance counselors, and myself decided that it was something we wanted to pursue bringing to the district. Therefore, on February 20th from 6-8 pm, we will be offering a free viewing of the movie to parents and anyone else interested in watching the movie. After the movie, we will facilitate a discussion, answer questions, and provide resources related to screen time contracts, parenting apps, and other apps to help with children/adolescent screen time. The viewing will be held in the high school auditorium. We will be promoting it heavily in the next couple of weeks and there will be a link to register. Please spread the word!

In addition, we will also hold a viewing for all middle school students on the afternoon of February 23rd. After the viewing, we will be breaking students into small groups for a follow up discussion. We all know that screen time is becoming a progressively bigger problem for students and adults alike. I am hopeful that students and the community take advantage of this free opportunity to learn more about the issue of, and negative impacts around, screen time and what can be done to control it.

Board Update

Oostburg Elementary School

To: Board Members and Administration

From: Aaron White

Date: January 13, 2017

Re: Board Update

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- As Kevin mentioned in a recent District update, our health room is going through a transition. Penny Bolf decided to take a full time decision at Aurora. This was a difficult decision for her, but was in the best interests of her family. The work that Penny puts in to her role at OES is quite substantial, ranging from putting together emergency and care plans to training staff to working in the health room. Penny's strong communication skills and medical knowledge made her an asset to the district. We are excited that Penny will remain connected to the district, through her kid's attending our schools, and in a consulting role to help with any issues that require a registered nurse. January Wilterdink, who currently works in our health room four days per week, accepted an offer to work full time in the health room. This covers the day that Penny normally works and creates a seamless transition for students, parents, and staff. January's experience in the health room, familiarity with students, staff, and families made this decision an easy one to make.
 - Our classroom teachers are in the midst of completing their running records for the mid-year assessment. These one-on-one interview style reading assessments will help set the course for future reading instruction in the classroom. This data will also be used to check in on our school's progress towards our annual goal of helping students read in the band of proficiency. Teachers will also be reviewing the personal, student-based annual goal, or SLO, that they set at the beginning of the school year. This practice coincides with the end of our second quarter. Teachers will be preparing report cards and comments in the coming weeks for the second quarter report card.
 - During the January early-release, the Oostburg Boys Basketball team visited OES for an assembly on courage and attendance. I would like to thank Kevin for helping to get the team to OES and for organizing the senior members of the team to be part of the assembly. Each member of the team read with a grade level or classroom, then everyone transitioned to the gym to hear about courage, student attendance, and then to watch a dunk contest. The students loved being able to connect with Oostburg high school athletes, many of whom were in their shoes only a handful of years ago.
 - As Sherri mentioned in her update, ACCESS testing has also been going on at OES. Through Beatriz and Ray's organization, students have been taking this test over the past two weeks, with limited intrusion on classroom learning.

Board Update

Oostburg School District: Special Education/Pupil Services

To: Board Members and Administration
From: Bryce DeRoos
Date: January 13, 2017
Re: Monthly Update

- As Kevin mentioned in his board update, school districts need to determine by the January board meeting whether there will be caps on open enrollment for special education students. Last year, we were one of the few districts around this area that chose not to put a cap on any type of program or grade level. The only cap we included was when students required services that we did not provide with our own staff. For example, we contract out for a teacher of the deaf and hard of hearing, vision, and auditory services, and if a student with those needs were to apply for open-enrollment, we would be able to deny the application. It should be noted that this year we had 7 students who had special education needs open-enroll in to our district (out of a total of 82). We had 8 students with special education needs open-enroll out of our district (out of a total of 64). While I remain cautiously optimistic about this approach, it is something that should be reviewed each year due to the often cyclical nature of students moving in and out of the district. It should also be noted that the two new special education students who enrolled into our district this year came for very specific reasons based on the recommendation from other parents who had done the same.
- In regards to total number of students with special education services, we have seen several students leave for a variety of reasons and this has had an impact on the classrooms and the services provided. Just in the past couple of weeks, we have had a couple of families move (to be closer to their extended families) and this has allowed us to examine where we have our aides and teachers and what we can do to make our supports more efficient and appropriate. This morning, Deb Styles, Trevor Stultz, Aaron and I met to map out where we have found overlap in supports and where we still need additional help. Throughout next week we have two more meetings set up to talk about moving student supports and looking to provide more instruction in the regular education classroom. This continues to be an ongoing push from our department to get students with their same-age peers into the regular education classrooms.
- This past week, Erica, Sherri, the counselors, and I continued to map out a plan for the screening of the documentary “Screenagers” (a film about the struggles over social media, video games, and academics from a parenting perspective). We are looking to promote a screening of the movie in mid-February and we will be inviting the community members (especially parents of teenagers and pre-teens) for this special event. We will be looking to provide parents with ideas and resources in how to talk about technology with their children as well as monitor and track its use through smartphones and tablets. We will keep you and the community posted about the specific date and time of the screening.
- Finally, last week Friday, I was invited by Kevin to attend the county district administrator’s meeting when they discussed SBIRT (a tool to help adolescent students through a guided process of preventing problematic abuse of drugs and alcohol as well as mental health struggles). I have mentioned this before, but I wanted to share that in two weeks, the county administrators, directors of student services, and the corresponding high school counselors will be meeting at OHS to talk about next steps regarding possible training as well as answer any questions that might come up. I am very excited about this prospect as the positive mental health of our students continues to be an area of focus.

Board Update

Oostburg School District: Finance

To: School Board Members, Administrators

From: Kris De Bruine

Date: 1/15/2017

Cash Position:

	Current Year 11-30-15		Prior Year	
	Balance	Interest Rate	Balance	
OSB Checking	\$94,615.06	0.35%	\$65,091.37	0.35%
OSB Dental Acct	\$45,447.65	.1001%	\$34,938.36	0.00%
OSB Money Market	\$1,144,201.72	0.50%	\$1,372,152.48	0.50%
OSB Bond Acct	\$5,055.38	0.00%	\$3,759.65	0.00%
LGIP Savings	\$22.82	0.00%	\$22.82	0.00%
OSB – VANCO acct	\$22,951.65	0.00%	\$3,817.31	0.00%
OSB – On-Line Store	\$2,902.45	0.00%	\$2,901.45	0.00%
OBS – Capital Imp	\$305,677.46	0.50%	\$1,767.19	FLEX 0.00%
Paypal Cash	\$1,138.67	0.00%	\$1,552.76	0.00%
TOTAL CASH	\$1,622,012.86		\$1,486,003.39	
Fund Balance (10/27)	\$1,083,810.05		\$1,338,504.49	

- An updated (through December) report is attached as a separate document. Please let me know of any questions or concerns.

Finance Update:

- I received the final Audited financial statements today. I have not had a chance to review them yet, but will give you an update at the meeting.
- January is a busy month in a business office, with W2s, 1099s, calendar year balancing of all of the federal and state reports and the annual reconciliation and submission of the Wisconsin Retirement Report along with the new ACA reporting this year. Kami and Gretchen have started all of these, and I will be working closely with them in the next two weeks to get these critical projects completely prior to their deadlines at the end of the month.
- I'm starting to work on 17-18 budgeting as it relates to the Certified Staff Performance Compensation costing. The base Baird model just being worked on now. I'm hoping for that to be completed in the next 2 weeks.

DPI Update:

- The 2nd Friday Pupil Count is today, Friday, January 13. We will get all the info from the secretaries shortly after that, and then Kami and I will compile the report for DPI.
- DPI's food service audit team was here from Wednesday through today, auditing our program at the elementary school. Overall, the audit went very well and Michele is to be commended by us for the great feedback I received from the auditors. We have a few things that need to be cleaned up, but that is to be expected. There are also a

couple of NEW things that are required as part of the Healthy and Hunger Free Kids Act that the district will need to comply with prior to July 1st. The biggest of these is forming a wellness committee with representation from teachers, parents, students, Administrators. The Wellness policy needs to be reviewed by this team and there are things that need to be added to that to meet the new regulations. Another new requirement is professional development for all food service staff, as well as required continuing education for me (yeah). More to follow once I have a chance to read their report.

Human Resources Update:

- The required notices for Universal Availability of the 403(b) program have been distributed to employees.

Other:

Reminder: The resolution to borrow the funds to pay off the 2007 bonds is on the agenda for approval. This is a formality that needs to get done before I can proceed with the bank to pay the higher interest bonds from the last building project. If you have questions, please let me know.

Board Update

Oostburg School District: Technology

To: Members of the Oostburg School District Board
CC: Kevin Bruggink, Scott Greupink, Aaron White, Sherri Stengel, Peter Scheppmann, Kris DeBruine, Bryce DeRoos
From: Lucas Allen
Date: 2/17/2017
Re: School District of Oostburg - Monthly Technology Report

WTI

- WTI, CESA 7, Heartland Business systems and Cisco will be hosting a meeting in our district innovation room to discuss creative learning spaces. It will be an honor to host this group as an example of a forward thinking district. The planning meetings will kick off next week.

Security

- We are undergoing a threat assessment as I type. A follow-up call will be done late next week as well to discuss results. This will be a good glimpse into our internal security processes and traffic.

Print

- I met with our print management company to discuss some changes to workflows and responsible printing. They brought a proposal that we are looking into to further decrease our print and costs as well as educate our users as to responsible printing. I will share with you some of the rationale and a graph that shows where we've come as well as what's next.

Integration

- Screenagers community event screening will take place on Feb 20th and all are encouraged to attend
- Erica's collaboration with CT2 teacher on their Ed Effectiveness PPG (personal professional goal) are in full swing, with projects ranging from data analysis to guide instruction, to student self-assessment tools, to new communication platforms, to telepresence opportunities. She has been meeting with teachers, sharing resources, and informally observing classrooms to find the best ways to assist teachers in their professional goals as they relate to technology integration in the classroom.
- Erica and I have been working through a bit of a website refresh and updating some content.

Board Update

Oostburg School District: Buildings and Grounds

Board Update: January 2017

To: Board of Education

From Peter Scheppmann

Date: 1-13-2017

- A water pipe in the Middle school broke, causing the hot water to be temporarily shut off. Edgewater Plumbing came in and made all the necessary repairs and had us back in service by 9:00 a.m.
- We had two new roof leaks in the middle school during the rain on Tuesday, one in a classroom and the other in the hallway effecting 5 student lockers.
- Another roof top HVAC furnace broke down, one from the 2008 addition in a science classroom. We had the necessary parts on hand and repaired the unit. It was brought back to service by 8:00 a.m.
- Last week Friday the 1957 York Shipley boiler in the elementary school failed. The cause was an electrical board. J & H Controls located a replacement part and also had it up and running the same day.
- The elementary construction project is moving along. The iron workers have set all the red iron and bar joist for phase one and are now working on installing the roof decking material. Jos. Schmitt & Son's are getting close to enclosing the structure.
- The elementary school subcontractor for the HVAC system is going to start working at nights from 7:00 p.m. to 6:00 a.m. installing boiler piping in the existing buildings for the next week.
- This week was a challenge for the custodial staff to keep all the floors clean due to the mix of rain, snow and salt that gets carried into the buildings.
- I have completed the school district's annual summary of work-related injuries and illnesses as required by the Wisconsin Department of Safety and Professional services. I submitted the district's copy to Madison and posted in our office the school's copy.