

BOARD MEETING AGENDA
REGULAR BOARD MEETING
HIGH SCHOOL CONFERENCE ROOM
WEB: www.oostburg.k12.wi.us
July 20, 2016, at 6:00 pm

MISSION STATEMENT: "The mission of the School District of Oostburg is to prepare students to be positive contributors to our society and the world."

REGULAR BOARD MEETING AGENDA

- I. Call meeting to order
 - A. Pledge
 - B. Roll Call
 - C. Certify posting
 - D. Approve Agenda

- II. Public letters / comments: Members of the public wishing to address the board on any topic are requested to complete a public input form prior to the beginning of the meeting.

- III. School Board President / Admin Team Reports
 - A. Board President
 - B. Superintendent
 - C. High School Principal
 - D. Middle School Principal
 - E. Elementary School Principal
 - F. Director of Special Education
 - G. Director of Finance/Personnel
 - H. Buildings and Grounds Coordinator
 - I. Technology Coordinator

- IV. Approval of Consent Agenda Items – Recommend approval of consent items below:
 - A. Minutes of the following school board meetings:
 1. Monthly board meeting of June 15, 2016
 - B. Personnel
 1. Approval of the resignation of Lindsay Pribek as high school Spanish teacher
 2. Approval of the hiring of Jill Nyenhuis as 50% high school Spanish teacher
 3. Approval of the resignation of Jason Paulson as elementary school custodian
 4. Approval of the hiring of Aimee Thrune as 7th grade girls basketball coach
 - C. Finance
 1. Approval of June Expenditures tabled to the July meeting
 2. Approval of June Receipts tabled to the July meeting
 3. Approval of June computer check numbers 10010929 - 10011028, wire numbers 201500233 - 201500252, and ACH numbers 151600311 - 151600373

- V. Action Items
 - A. Consider approval of annual contract with CESA 7
 - B. Consider approval of Extra Contract to Lisa Immel for overload
 - C. Consider approval of open enrollment exceptions into and out of the district for 2016-17
 - D. Consider adoption of student academic standards per Wis. Stat. §118.30(1g)(a)
 - E. Consider approval of final elementary school building plans for bidding purposes
 - F. Consider approval of high school diploma for Challenge Academy graduate

- VI. Topics for Discussion
 - A. Legislative Report
 - B. Finance Committee Report
 - C. Buildings & Grounds Report
 - D. Transportation Committee Report
 - E. Negotiations Committee Report
 - F. Policy Committee Report
 - a. 2nd read and approval of the following board policies:1662, 3362, 4362 and 5517

- G. OCEF Report
- H. Long Range Planning Committee

VII. Future Board Meeting Dates: Regular Board Meeting – August 17, 2016, in the HS Conference Room

VIII. Adjourn

Wendy DenBoer, Clerk

IT IS THE POLICY OF THE SCHOOL DISTRICT OF OOSTBURG TO COMPLY WITH REQUIREMENTS OF THE AMERICANS WITH DISABILITIES ACT. IF YOU HAVE A DISABILITY COVERED UNDER THE ACT, AND REQUIRE AN ACCOMODATION TO ATTEND OR PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT 920-564-2346.

THIS MEETING IS A MEETING OF THE BOARD OF EDUCATION IN PUBLIC FOR THE PURPOSE OF CONDUCTING THE SCHOOL DISTRICT'S BUSINESS AND IS NOT TO BE CONSIDERED A PUBLIC COMMUNITY MEETING. THERE IS A TIME FOR PUBLIC PARTICIPATION DURING THE MEETING AS INDICATED IN THE AGENDA.

NO PERSON MAY BE DENIED ADMISSION TO ANY PUBLIC SCHOOL IN THE DISTRICT OR BE DENIED PARTICIPATION IN, BE DENIED THE BENEFITS OF, OR BE DISCRIMINATED AGAINST IN ANY CURRICULAR, CO-CURRICULAR, STUDENT SERVICES, RECREATIONAL OR OTHER PROGRAM OR ACTIVITY BECAUSE OF THE PERSON'S SEX, RACE, COLOR, NATIONAL ORIGIN, ANCESTRY, CREED, RELIGION, PREGNANCY, MARITAL OR PARENTAL STATUS, SEXUAL ORIENTATION, HANDICAP OR PHYSICAL, MENTAL, EMOTIONAL OR LEARNING DISABILITY IN THE EDUCATIONAL PROGRAMS OR ACTIVITIES OPERATED BY THE SCHOOL DISTRICT OF OOSTBURG.

Board Update

Oostburg School District

To: Board Members and Administration

From: Kevin Bruggink

Date: July 16, 2016

Re: District Update

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- Per statute school boards are required to adopt student academic standards during the first school board meeting of the year (The first school board meeting after July 1). Last year was the first year this approval was required and posted on our website. We will have an agenda item for your consideration which addresses this requirement. Our district website contains the necessary information which is also included below. This language will remain consistent pending board approval:
 - *BOARD ADOPTED ACADEMIC STANDARDS – Public Release 2015 Wisconsin Act 55 requires identification of the academic standards adopted that will be in effect for the school year. The Oostburg School District Board of Education will act on approval of The ACT College and Career Readiness Standards (<http://www.act.org/standard/>) as the primary standards for mathematics, science, reading, writing, geography, and history. These standards are supported by the Wisconsin Academic Standards (<http://dpi.wi.gov/standards>) and The Next Generation Science Standards (<http://www.nextgenscience.org/>) as reflected in our District Standards based report cards.*
 - My participation in the Wisconsin Legislative Council Student data study committee started with a full day in Madison on Tuesday. After an introduction to the legislative council process we heard from Jeff Pertl, DPI senior policy advisor, and Laura Pinsonneault, Director of the Office of Educational Accountability at DPI. The afternoon included a briefing from Sunny Deye from the National Conference of State Legislators. She spoke to our committee about the student data privacy efforts undertaken in other states. Although we have a strong understanding of our local efforts to protect student data, the opportunity to serve on this committee is expanding that understanding to include how student data is handled at the state level – particularly by DPI. This understanding is a positive for our efforts here in Oostburg. Our next committee meeting will be held on August 16th with additional meetings scheduled for September and October in advance of preparation of the state budget and next legislative session. Traditionally, these committees recommend legislation for consideration in upcoming sessions.
 - As you are aware from our staff communication efforts, our school community has experienced another tragedy as a middle school student is now at Children’s Hospital after an accident in Lake Michigan. We have been in contact with the family and Sherri, Bryce and Morgan H went to Children’s to support the family. We do have very limited information but will keep our staff informed as we have confirmed details. This information will also help us in determining support for friends and family in our broader school community.
 - July and August have quite a few of our staff members attending WSMI (Wisconsin State Math Initiative) training at various locations across the state. In addition, I have been preparing for our 15 member team attending Professional Learning Community training at Adlai Stevenson High School in Lincolnshire, IL, the first week in August. Almost all of our new staff members were available and willing to give up a week of their summer to attend this training, and we are excited to get to know them better as we learn together.
 - The superintendent of Howard Suamico School District has become a good friend and mentor through our CESA 7 partnership. I have asked him to speak to our staff during early inservice, and he has agreed to share with us. He was recently the keynote closing speaker at our state

Superintendent's conference and gave one of the most impressive presentations I have heard. I am thankful for his willingness to come to Oostburg and look forward to having him here.

- I was able to attend the Oostburg Chamber of Commerce joint meeting with the Sheboygan Falls Chamber at the new Pine Haven complex in Falls. After hearing from WSTM radio general manager Steve Bracco, we also heard from Ron Walvoort and received a tour of the new facilities. I had heard about the quality of this facility but the actual tour exceeded any expectations I had. Pine Haven's new center is extremely impressive, and I strongly encourage you to visit if you have the opportunity. We are definitely blessed to have such an impressive facility in our area.

Board Update: July 2016

To: Board of Education

From: Sherri Stengel

CC: Kris DeBruine, Scott Greupink, Kevin Bruggink, Aaron White, Bryce DeRoos

Date: 7/15/16

Re: Oostburg Middle School Principal Report

1. Scott highlighted in his report our current status related to the Spanish vacancy left by the resignation of Lindsay Pribek. With the high school moving forward and recommending a part time hire with Jill Nyenhuis due to the lack of response we got from both a part time and full time posting, I started to problem solve and rework the middle school schedule. This resulted into a resolve that we were going to offer other high interest options rather than Spanish to 7th and 8th graders due to not being able to find a qualified staff member to do so. However, now that I have those schedules reworked, the past two days have given some sense of optimism that we may still be able to find someone to teach middle school Spanish and/or fulfill some of our English Language Learner needs. An area district has a part time Spanish teacher that we are talking to and a couple others have since applied to the vacancy on WECAN. Hopefully I'll have further clarification to share on this situation by the date of the board meeting.
2. As Kevin indicated in his report, one of the students from our middle school family experienced a horrible tragedy on Monday evening while swimming in Lake Michigan. He is currently in critical, but stable condition at Children's Hospital in Milwaukee. He has a lot of people praying for both his family and him.
3. I am currently in the process of accepting applications for a middle school instructional aide that will be replacing the resignation of Wendy Hoffmann. This will be a part-time position that will be largely supporting students and teachers in our Read 180 program. Other duties will involve lunch supervision and supervision of students during intervention and study hall time. It will be posted in the Lakeshore Weekly on 7/21 and 7/28.
4. As indicated earlier, I am still in the process of revamping the OMS schedule due to the resignation of Lindsay Pribek. I have two different scenarios of schedules in process depending on whether or not the high school is able to flip the 50% Spanish positions schedule on day 1 and day 2. Hopefully by the end of next week, Josh Cole and Jess Dekker will be able to let me know if this is possible without disrupting their schedule too much. If this works, it makes the middle school schedule much cleaner. How we fill the Spanish void is yet to be determined as we work the schedule and explore new options related to certified Spanish teachers. Being this late in the summer without a firm schedule in place is not ideal. New applicants and information seems to be continually throwing it in flux.
5. I will be on vacation next week and thus, will not be in attendance at the board meeting. Therefore, if you have questions related to my report, please email me and I will reply as soon as I am able.

Board Update

Oostburg Elementary School

To: Board Members and Administration

From: Aaron White

Date: July 15, 2016

Re: Board Update

- The fourth grade team, along with Special Education representation, addressed some scheduling issues related to consistent length of instructional blocks and student switching. The team was able to make some small adjustments that created consistent instructional blocks that did not interfere with student services, recess, or prep times. In addition, the team discussed a creative way to add additional math and word work time into the schedule.
- Two members of the second team spent the week of July 11th attending the Wisconsin State Mathematics Initiative Summer Institute. During this weeklong course, the teachers were engaged in lessons on current best practices related to teaching math in the Kindergarten through second grade curriculum. The team also started to put together a district action plan related to math talks, which encourages the use of common language and discourse in the math classroom. This action plan provides a template for the other four teachers that will be attending separate WSMI institutes this summer.
- During the coordination meeting between Bray Architects and engineers, we were able to hear about final plans for the elementary renovation and construction. Discussions were held around the set-up of the temporary playground and fencing, along with impact on bus drop off. The project will soon be set out for bid and final approval from the State Department. Finish/pattern plans were also provided for the new classrooms and facilities.

Board Update

Oostburg School District: Special Education/Pupil Services

To: Board Members and Administration
From: Bryce DeRoos
Date: July 15, 2016
Re: Monthly Update

- Over the past 2 weeks, my family and I had a wonderful trip out west to visit friends and family (on Holly's side). We went to Iowa (toured Northwestern's campus), South Dakota (did some hiking), and Butte and Great Falls, Montana (hiking, fishing, eating out, and occasional hunting of gophers). We saw 49 of the 50 license plates on our trip – we simply couldn't find Rhode Island (little known fact...Rhode Island has the longest official state name: State of Rhode Island and Providence Plantations). Unfortunately, that didn't help us find it! Anyway, it is good to be back in Wisconsin and I'm happy to be back at work...car rides out west can get kind of long.
- Speaking of being back, it was great to spend some time today with Aaron. We had been sending some emails back and forth and I was looking forward to connecting with him soon. Today we were able to spend a few hours together talking about a variety of things and ended up going out for lunch. I was in his shoes just 3 years ago, so I know what it is like to be the "new guy" so I want to try and make his transition as easy as possible. Absolutely looking forward to working with him as he starts his career here at Oostburg.
- Looking forward to sharing some additional information regarding attendance at the next board meeting. Quite excited for the reduction in absences. Now comes the hard part of sustaining that year after year.

Board Update

Oostburg School District: Technology

To: Members of the Oostburg School District Board
CC: Kevin Bruggink, Scott Greupink, Aaron White, Sherri Stengel, Peter Scheppmann, Kris DeBruine, Bryce DeRoos
From: Lucas Allen
Date: 7/25/2016
Re: School District of Oostburg - Monthly Technology Report

WTI

We have purchased our first interactive projector which allows the same functionality of a SMART board without the physical board. The projector includes a sensor that allows it to detect touch on any surface. SMART Boards are now considered “Legacy” products as the new interactive projectors are more economical. This will most likely be the product we install in the new construction.

Construction in the 121 lab is under way. I’m assuming Pete will have more of a detailed update on progress. I will be ordering the technology components for the next phase of the room shortly.

Infrastructure

I received and installed a new physical server to be used for our library software and other applications.

Other

I continue to work on efficiencies of my year end/year start processes so they are more automated and accurate. I have done my best to document what needs to be accomplished in July and August to prepare for the next year. Student and computer accounts, policies, need to be created, updated, and deleted. Staff moves and changes also contribute to an investment in time making sure everyone has what they need. When I first began, I would log in to 11 different systems to create what a new staff person would need. This has now been reduced to 4 with a higher level of accuracy.

We have 78 staff computers that are in the process of being updated. This is another area that has seen improvement over time. Instead of installing each application individually, we are able to run through a wizard program, give the computer a name, ask for the SMART software and click go. 25 minutes later the PC is ready to be installed.

Erica and I spent time updating district forms on our website to try and make the online registration process as easy as possible. We still have a long list of improvements such as calendar subscriptions by category, user submitted content, the website, we wish to add when time allows.

Board Update

Oostburg School District: Buildings and Grounds

Buildings and Grounds
Board Update: July, 2016
To: Board of Education
From Peter Scheppmann
Date: 7-15-2016

Custodial

- All classrooms in the middle school, with the exception of the band room due to driver's education, are 100% cleaned and waxed. Presently half of the hallways are also washed and waxed.
- The custodial staff is working on the high school lockers and classrooms with roughly 1/3 completed.
- The elementary school is 2/3 completed with classrooms and hallways cleaned and waxed.
- Sarrik Solutions (carpet cleaners) will be here July 29th and August 1st and 2nd to clean 8 classrooms in the elementary school, 1 in the middle school and 2 rooms in the high school.

Maintenance:

- The girls' soccer season and the boys' baseball home games have come to a close. We will be switching to field preparations for high school boys' soccer and football seasons.
- Just a footnote that the Oostburg Kiwanis Club is hosting the Culpepper & Merriweather Circus on August 24th on the soccer practice field for one day. The school district does not have to do anything for this event.
- Both the middle school and high school gyms have been cleaned, along with the locker rooms. Schmidt Athletic Floors are completed with adding two coats of protective floor finish.
- We are presently working through rotating all the school district vehicles in for the annual D.O.T. inspections/repairs, along with the summer cleaning help detailing each vehicles for another school year.

District:

- The replacement concrete work on the sidewalk and entrance at the high school was completed by Buyze & Vervelde Concrete. The school district will backfill with topsoil and grass seed.
- The replacement of the 4 HVAC rooftop penthouses is completed.
- The new middle school special education classroom is 80% completed.
- The new high school innovation room is now in the painting phase and is moving along nicely on schedule.
- The completed set of blueprints for the elementary school addition project go out to the Pre-selected general contractors Wednesday 20th, and at the same time they are sent to the State Of Wisconsin for State approval process.
- I have been working with three suppliers on getting quotes for removal of the old elementary playground equipment and fencing for the temporary playground so that when school starts, we have a fenced in playground safely away from all construction work.