

SCHOOL DISTRICT OF OOSTBURG
REGULAR MONTHLY BOARD MEETING MINUTES
High School Conference Room
May 18, 2016

- I. Meeting called to order at 6:11 p.m. by President Jim Swart.
- A. Pledge of Allegiance waived due to prior Reorganization Meeting.
 - B. Roll Call. Board members present: Jim Swart, Eric Hartman, Wendy DenBoer, Terry Lemkuil, Deb Harmeling, and Jack Stokdyk. Board members absent: Mari Kretz. Administrators present: Kevin Bruggink, Scott Greupink, Sherri Stengel, Ann Steenwyk, Kris De Bruine and Bryce DeRoos. Administrators absent: None. Others: Peter Scheppmann, Aaron White and Jon Grosshuesch.
 - C. Proper posting of agenda was certified by Kris De Bruine.
 - D. Lemkuil made a motion, supported by Harmeling, to approve the agenda. Motion carried; unanimous.
- II. Public Letters / Comments – None
- III. School Board President / Administrators Reports
- A. Board President – No report.
 - B. Superintendent – Kevin Bruggink welcomed Aaron White as the new elementary school principal, provided an update on the work of the scholarship committee and shared several proposed images of the new wing at the elementary school. Written report was provided.
 - C. High School Principal – Written report was provided.
 - D. Middle School Principal – Sherri Stengel referenced the progress of hiring a middle school Read 180/Data Instructional Coordinator, shared the excitement surrounding this year’s Read 180 results and provided a National Board Certification update for a middle school teacher. Written report was provided.
 - E. Elementary School Principal – Ann Steenwyk provided an update on the progress of hiring an elementary school art teacher, lab sites for first and second grade, and the first parent advisory meeting. Written report was provided.
 - F. Director of Special Education – Bryce DeRoos provided personnel updates. Written report was provided.
 - G. Director of Finance/Personnel – Kris De Bruine provided background information regarding open enrollment in and out numbers, insurance open enrollment meetings and support staff increases. She also thanked Jon Grosshuesch of Oostburg State Bank for the financing of the referendum project. Written report was provided.
 - H. Building and Grounds Coordinator – Peter Scheppmann updated the board on the status of current projects. Written report was provided.
 - I. Technology Coordinator – Written report was provided.
- IV. Consent Agenda Items – Lemkuil made a motion, supported by DenBoer, to approve all consent agenda items. Motion carried; unanimous.
- A. Approved the minutes of the following school board meetings:
 - 1. Monthly board meeting of April 20, 2016
 - B. Personnel
 - 1. Approved the resignation of Jane Subat as middle school teacher
 - 2. Approved the resignation of Katiri Helmeid as elementary school art teacher
 - 3. Approved the resignation of Ann Steenwyk as elementary school principal
 - 4. Approved the hiring of Aaron White as elementary school principal
 - 5. Approved the hiring of Allison Sindberg as high school dance coach
 - 6. Approved the hiring of Al Bosman as agriculture survey course liaison
 - C. Finance
 - 1. Approved April Expenditures of \$ 1,265,516.73
 - 2. Approved April Receipts of \$252,377.60
 - 3. Approved April computer check numbers 10010732 and 10010764 - 10010854, wire numbers 201500183 – 201500185 and 201500191 - 201500212, ACH numbers 151600222 – 151600264 and manual check numbers 501631 – 501635
 - 4. Approved resolution to allow Business Manager to designate fund balance at fiscal year end to meet district needs based on GASB rules
- V. Action Items
- A. Motion by Lemkuil, supported by Harmeling, to approve a resolution authorizing the issuance and sale of a \$9,590,000 bond anticipation note pursuant to Section 67.12 (1)(b), Wisconsin Statutes. Motion carried, unanimous.
 - B. Motion by Lemkuil, supported by DenBoer, to approve a change to the performance compensation plan regarding National Board Certification. Motion carried, unanimous.
 - C. Motion by Lemkuil, supported by Hartman, to approve the addition of ROV middle and high school coaches to the Extra Curricular schedule. Motion carried, unanimous.
 - D. Motion by DenBoer, supported by Harmeling, to approve 2016-17 Extra Curricular Volunteer Assignments. Motion carried, unanimous.

- E. Motion by Harmeling, supported by Lemkuil, to approve insurance plan recommendations to add 80/20 plan. Motion carried, unanimous. Hartman recused himself from the vote.
- F. Motion by DenBoer, supported by Lemkuil, to approve open enrollments into and out of the district for 2016-17. Motion carried, unanimous.
- G. Motion by Stokdyk, supported by Lemkuil, to approve change to the Middle and High School Principal Job Descriptions. Motion carried, unanimous.
- H. Motion by Stokdyk, supported by Harmeling, to approve support staff compensation for 2016-17. Motion carried, unanimous. Hartman and Swart recused themselves from the vote.

VI. Topics for Discussion

- A. Legislative Committee Report – Mr. Bruggink provided an update on the most recent legislative meeting.
- B. Finance Committee Report – No report.
- C. Buildings and Grounds Committee Report – No report.
- D. Transportation Committee Report – No report.
- E. Negotiations Committee Report – No report.
- A. Policy Committee – No report.
- G. OCEF Report – Mr. Lemkuil reported that fundraising has been started.
- H. Long Range Planning Committee Report – No report.

VII. Lemkuil made a motion, supported by Harmeling, to adjourn to closed session for discussion of negotiations with administrative staff pursuant to Wis. Stats. §19.85(1)(c) and (f). Motion carried; unanimous (individual voice vote). Closed session began at 7:28 pm.

VIII. Lemkuil made a motion, supported by Harmeling, to reconvene into open session at 9:38 pm. Motion carried; unanimous (individual voice vote).

IX. Future Board Meeting Dates: Regular Board Meeting – June 15, 2016, in the HS Conference Room

X. Lemkuil made a motion, supported by Stokdyk, to adjourn meeting. Motion carried; unanimous. Meeting ended at 9:40 pm.

Respectfully submitted by Wendy DenBoer, Clerk

NO PERSON MAY BE DENIED ADMISSION TO ANY PUBLIC SCHOOL IN THE DISTRICT OR BE DENIED PARTICIPATION IN, BE DENIED THE BENEFITS OF, OR BE DISCRIMINATED AGAINST IN ANY CURRICULAR, CO-CURRICULAR, STUDENT SERVICES, RECREATIONAL OR OTHER PROGRAM OR ACTIVITY BECAUSE OF THE PERSON'S SEX, RACE, COLOR, NATIONAL ORIGIN, ANCESTRY, CREED, RELIGION, PREGNANCY, MARITAL OR PARENTAL STATUS, SEXUAL ORIENTATION, HANDICAP OR PHYSICAL, MENTAL, EMOTIONAL OR LEARNING DISABILITY IN THE EDUCATIONAL PROGRAMS OR ACTIVITIES OPERATED BY THE SCHOOL DISTRICT OF OOSTBURG.

Board Update

Oostburg School District

To: Board Members and Administration
From: Kevin Bruggink
Date: May 13, 2016
Re: District Update

- I have included a revised teacher job description with my update. I will be bringing that document forward for formal approval during our June board meeting. If you have questions or concerns about the revisions, please let me know. The revisions directly reflect our teacher evaluation rubric.
- As mentioned in earlier updates, we are required to formally act on our CESA 7 representative as part of our board reorganization. Wendy served in this role for the past several years and Rick has been our alternate. I have asked Kami to attach all board committee assignments once again for your reference. Our reorganizational meeting will precede our regular monthly meeting.
- We have now been officially notified by WTI that we have received another \$50,000 grant. This brings our grant total to over \$250,000 in the last three years alone. Special thanks to Erica and Lucas for the leg work and extra time which included several weekends volunteering to attend WTI events. Their efforts are the primary reason we have received this level of WTI support. Earlier WTI grants included a 10% match, but as Lucas mentioned in his update, this round includes a 100% match provision. The grant will directly purchase necessary computer hardware and our match will be used to renovate the HS computer lab into an innovation room space.
- Scott and I are recommending Al Bosman for the position of Agriculture Survey Course liaison. In this role Al will support Robert Boenisch, our primary course instructor. The liaison will be responsible for coordinating site visits, guest speakers and field trips. Al has served in a similar role with LTC, serves on our county and town boards and is semi-retired from agriculture. That likely means he is now only working 60 hours per week. Several members of our agriculture advisory committee know Al well and shared that they feel he will be a perfect fit as we begin this program. Al and Robert will begin their curricular planning this summer as they prepare this course for the 23 students that are currently registered.
- Scott and I attended a very productive meeting with county Superintendents, high school principals and key business partners from Sheboygan. The meeting focused on a formal co-op program started by the Sheboygan School District. Everyone at the meeting was excited about the opportunity to expand this model to schools and businesses across the county. We plan to meet again in late June and will keep you updated as this progresses.
- All Educator Effectiveness requirements are on schedule and progressing as planned.
- I would like to repeat the following update bullets since they represent key information that is important for inclusion with our board agenda and minutes:
- After an extensive and thorough process I am excited to introduce you to Mr. Aaron White in a more in depth manner. Aaron clearly rose to the top of an 81 candidate pool through the unanimous decision of our committee. That committee had the opportunity to review Aaron's complete application, all reference letters, and credentials. They also were able to interact with Aaron during a 45 minute initial interview walk through of our building and a full afternoon visit to OES prior to his second interview. We provided Aaron with a guided google map of our district and asked him to take a self-guided tour between his initial walk through and his first interview. Aaron's second interview included role playing of very challenging situations principals face, an impromptu writing assignment directed to our parents, an educator effectiveness role play where Aaron provided me with feedback based on a video of classroom instruction, and finally listened to him present a 7-10 minute "school board" type presentation on our elementary school Wisedash DPI data. This was an extremely

authentic and challenging process which he handled with grace, class, and expertise. Additionally, our committee was able to hear the overview of 3 phone reference checks with his immediate supervisors and colleagues. Each of these pieces of evidence put us in the position to offer Aaron a contract. He was a clear frontrunner, and it is fair to say that our committee is very excited about his potential to move us forward.

Aaron has his Masters of Educational Leadership from Cardinal Stritch after attending UW-Madison for his undergraduate degree. He is fully certified as an elementary principal. He has taught 3rd & 4th grade multi age as well as 4th & 5th grade levels in the Menomonee Falls School District. He has been a math specialist and instructional coach since 2013, having been selected for those positions by Menomonee Falls administration. He was hand-picked to be the math instructional coach for all elementary schools by District leadership. His current principal shared that if he left tomorrow, Aaron would very likely be selected as their next principal. His references were outstanding. A few excerpts from those references can be found below:

- *“He gives the same amount of respect to others no matter where they come from.”*
- *“His service orientation enhances his compassion for the needs of others and his courage to do the right thing”*
- *“He’s phenomenal... a great influence on kids.”*
- *“Like a talented ballplayer, who has the ability to make his teammates better, Aaron makes those around him better educators”*
- *“His writing skills are exceptional”*
- *“When facing a challenge he was the ability to take a step back, analyze the situation, and adapt to the immediate need.”*

- *“Can relate to any age...”*
- *“This would be a great loss to our district. He is a leader!”*
- *“He is an astute observer. He sees a lot of instruction and is measured and intentional with his words.”*
- *“Aaron has good trust with people. He rolls up his sleeves to help people.”*
- *“You will not be disappointed if you hire him, but we will be.”*
- *“Brings high character, sound judgment and a sharp intellect to any learning community.”*

As you can see, every indication is that Aaron will be a good fit as we look to improve. I look forward to introducing Aaron to our board during our May meeting.

- Our agenda does include the ROV as an extracurricular recommendation. The specifics for that recommendation will include \$5000 in DPI grant funds and \$5000 in OSD matching funds per grant requirements. I am recommending that we place 2 positions (MS/HS) at the F level in our handbook which represents a starting stipend of \$987.50. This is the same level we have the Destination Imagination Coordinator as those positions are similar in requirements. The estimated time requirements for these advisor positions would include the following:
 - Weekly meetings from Early November - Early March (2.5 hours / week x 16 weeks = 40 hours)
 - Daily meetings from Early March - Mid April (10 hours / week x 6 weeks = 60 hours)
 - State Level competition = 10 hours
 - Estimated total mentoring hours per mentor (110 Hours)

If our team would happen to win and move onto the international competition, our advisors would likely spend another 60 hours in practice and 5 - 7 days in traveling / competing. The level F stipends would be covered by our matching funds not in addition to the \$10,000 budgeted between the grant and OSD match.

Board Update

Oostburg High School

To: Board Members and Administration
From: Scott Greupink
Date: May 13, 2016
Re: HS Updates—May

- ✚ Following up on an item from my last update related to our CAPP classes, I am pleased to share that everything is fine for CAPP in the coming school year. The Higher Learning Commission changed the minimum educational requirements for dual credit teachers, but after considerable push back from around the country—including some legal challenges apparently—they have backed off of the changes slightly. Colleges such as Lakeland College (soon Lakeland University) are discussing the new requirements and how to interpret them in their relationships with high schools. Lakeland has assured us that they are very committed to continuing CAPP with our schools and they are working to figure out what the term “tested experience” means in the new guidelines, and how that definition may help us retain CAPP courses as they currently exist. Right now we know we are all set for next year, and beyond that things look pretty good. At a separate meeting we also discussed the dual credit issue with LTC, and while their approach is different, they also have a plan to maintain classes by having the high school and college teachers collaborate—especially regarding the course assessments.
- ✚ Kevin and I attended a meeting today focused on a Sheboygan County Co-op program that will likely be run through Inspire Sheb. Co. The plan is to expand co-op opportunities county-wide, and these highly structured educational experiences at local businesses will serve as sort of a downsized YA experience. 90 hours v. 450 hours. Co-ops may be the precursor to YA placements and allow more flexibility and experimentation. These opportunities will fit very well with our plans for the Agriculture program and within the career exploration process for many of our students. We plan to coordinate these opportunities between our guidance and tech. ed. departments.

Board Update

Oostburg Middle School

To: Board of Education
From: Sherri Stengel
CC: Kris DeBruine, Scott Greupink, Kevin Bruggink, Ann Steenwyk, Bryce DeRoos
Date: 5/13/16
Re: Oostburg Middle School Principal Report

1. **Read 180 and Data/Instructional Coordinator Postings:** We are in the process of reviewing applications for the Read 180 and Data/Instructional Coordinator positions that we've posted. As of today, we have 6 applicants for the Read 180 position and 8 for the Data/Instructional Coordinator position. Only two applicants applied for both positions however. As a committee, we have decided to submit our top two candidates, despite whether or not they applied for both positions. The committee was unanimous in their top two picks. Messages have been left to see if there is interest in both positions if that wasn't the case outright. We are planning on having interviews on Tuesday.
2. We will be posting for a recent void left in the aide for the READ 180 position. The aide in that position recently got a full time teaching position in a nearby district and the long term sub notified me late this week that her family is going to be moving out of state due to her husband's job.
3. Today Ann Steenwyk, Curt Bretall, Steve Brill and I visited Brillion Elementary School. We had an opportunity to meet with their elementary and middle school principals to discuss how STEM is being implemented within their respective buildings. Furthermore, we were able to spend time in a third grade classroom as teachers were implementing an Engineering is Elementary curriculum. We were impressed with the problem-solving, creativity, exploratory, and team work/collaborative nature of the STEM in action that we observed. It gave Steve and me ideas as to how to move forward in designing and implementing the STEM offerings at the middle school for next year.
4. This past Monday OMS had their Spring Concert for both band and choir students. I continue to be impressed with the leadership of Jenna Howell, Jill Hanes, and Rebekah Mueller and the performance of the students under their direction. They performed ahead of a full house. It's always fun to see the anxiousness and excitement on the students faces as they await their performance.
5. Keri Kimble, Jill, Jenna, Rebekah, Steve Brill, and I met to look at initial numbers for band, choir, general music and STEM for next year during early release time this week. Numbers for 7th grade choir have gone up drastically and numbers for 7th and 8th grade band have held relatively steady. STEM numbers are too high in a couple of cases, so continued brainstorming around solutions continues.

Board Update

Oostburg Elementary School

To: Board Members and Administration

From: Ann Steenwyk

Date: May 13, 2016

Re: Board Update

- Curt, Sherri, Steve, and I just got back from a visit to Brillion Elementary School, where we visited their STEM program. They are currently in the midst of fundraising for a STEM facility to support their newly developed and integrated STEM program. We visited a classroom that was co-taught and process oriented. We were very impressed with what we saw, and we were able to see how they use a curriculum we already have purchased for our intervention program. Students were engaged in high level, collaborative work. As a result of this visit, we brainstormed options to further our program here as well as came up with some potential design changes for our building project. Overall, this was a productive and energizing visit that will help us move forward.
- We currently have 18 candidates for the art position. I have formed an interview committee consisting of Rachel Harder, JoAnn Basky, and Steve Herzog. We are reviewing candidate applications according to our review process and job description. We are hoping to interview either next Wednesday or the following Monday at the latest.
- Our building plan meetings continue, with focus currently on electrical plans, kitchen designs and a few classroom design changes. Kevin and I discussed playground options with the architects and civil engineers this past Thursday, and they will be drawing up plans to review during our next meeting. If you are interested in taking a look at the most recent renderings, please stop by my office. There always seem to be plans somewhere on my table.
- Our parent advisory meeting to review our current report card is scheduled for Monday evening. I'm looking forward to getting input from our parents and hope to have some revisions ready for the next school year, based on our committee work and this feedback from parents.
- Last night we had a very nice celebration of our Adapted Specials program, where our special education students were able to share what they've learned through art, music, and library/media. We really enjoyed seeing the increase in confidence these students showed us as they were able to share learning at their level and within their comfort zone. Many thanks to Julia Pearson, Katiri Helmeid, Janna Heinen, and Kim Jacob for the collaboration and work they've put into making this program so good for student learning.
- Our Career Café program on Wednesday was a great success. We enjoyed having so many adults in the building who truly showed excitement in presenting their occupations. I was particularly impressed with the questions our students asked. Thank you to Ashley Holzer and the Career Café committee, including TJ Michna, Kristen Glodosky, Sheri Hafeman, Jessica Prinsen, and Julie Bieber for the work and coordination they put into this program.

Board Update

Oostburg School District: Special Education/Pupil Services

To: Board Members and Administration
From: Bryce DeRoos
Date: May 13, 2016
Re: Monthly Update

- Kris and I continue to have meetings to help clarify budgeting questions regarding the special education department. Special education funding and budgeting is a little more complicated than the other departments due to the requirement that you need to spend at least the same amount in current year that you spent in the previous year. If you spend more in the current year than you did in the previous year, you then have to spend at least as much in the following year. This can cause havoc on a budget as the amount seems to be increasing each year, which then puts a strain on other parts of the district budget. When we met, we focused on figuring out how to simplify the budget process so that I can have flexibility in identifying resources and funding for those resources. I look forward to putting a greater emphasis on professional development and highlighting the skills of our special education staff.
- Just a small update regarding the early childhood position. I'm going to be meeting with Angela in the next week to finalize our plans for next year – specifically, roles/responsibilities around her position. In addition, we have posted an advertisement regarding the additional early childhood aide position and I have already received a phone call from someone interested in the position. I am quite excited for what this might look like at our district as it really helps put the focus on learning through play and social development and incorporates the children directly into the regular education environment.
- As Ann mentioned in her update, the Adaptive Specials Celebration Night was a great success. The adaptive programs of library, art, and music have been in full swing for the past year and it has allowed many students to experience books, art projects, and singing and musical instruments in ways that wouldn't have been possible without it. Many thanks to Katiri, Julia, and Janna for their presentations last night as well as to Kim for her leadership in making this night a success.
- Over the past week, Keri Kimble has finalized plans with Beth Heilman from Safe Harbor and a Sheboygan County detective to come and present on the topic of human trafficking in Sheboygan County. The presentation will be from 6:00-8:00pm on June 1st, and it will take place in the Oostburg High School auditorium. The Hingham Reformed Church recently had these speakers present and many people that heard the message have stated that more people need to hear about this. Area youth groups have been invited and are encouraged to attend. One of the statistics shared at the presentation is that the average age of children being targeted is 12 for boys and 13 for girls – this is happening right here in Sheboygan County. Parents of students this age will be strongly encouraged to attend with their child; however, parents with older students will be welcome as well.

Board Update

Oostburg School District: Finance

To: School Board Members, Administrators

From: Kris De Bruine

Date: 5/13/2016

Cash Position:

	Current Year 4-30-16		Prior Year	
	Balance	Interest Rate	Balance	
OSB Checking	\$115,136.50	0.35%	\$594,681.54	0.35%
OSB Dental Acct	\$34,960.38	0.10%	\$37,084.31	0.00%
OSB Money Market	\$2,052,982.03	0.50%	\$2,389,144.72	0.50%
OSB Bond Acct	\$306,180.24	0.50%	\$162,932	0.00%
LGIP Savings	\$22.86	0.39%	\$22.82	0.00%
OSB – VANCO acct	\$18,853.57	0.00%	\$4,915.95	0.00%
OSB – On-Line Store	\$4,370.08	0.00%	\$2,926.45	0.00%
OBS – Capital Imp	\$306,180.24	0.50%	\$0.00	0.00%
Paypal Cash	\$783.54	0.00%	\$1,279.86	0.00%
TOTAL CASH	\$2,839,469.44		\$3,192,984.65	
Fund Balance (10/27)	\$3,371,594.24		\$3,498,212	

- An updated (through April) report is attached as a separate document. Please let me know of any questions or concerns.

DPI Update:

- No reports this month.

Finance Update:

- The DPI Open Enrollment Application period for school attendance for 16-17 has expired and it is now time for the Board to approve those applications. A separate document outlining all of the applications to come into and exit the district has been provided to you in a separate document. All of the applications both entering and leaving the district are for the “base cost”. Please remember that “base cost” for all Special Education students, whether in or out and with extra services or not are all \$12,000 each. All the applications should be approved as presented. We do have one late application for a current year tuition waiver, which will result in an extra open enrollment for next year. I will update you on that one at the meeting. If you have any questions, please let me know.

Other:

- **Insurance update** - We received our renewal prices for our current health insurance options, both “in network only” and “in and out of network” coverage, as well as all of our other fringe benefits. Due to high usage, our rates were projected to increase 12%. The employee portion of this increase, staying with the current plan, will be \$863.03. We are proposing an 80% plan, which means after the deductible is met, the employee would pay 20% and the plan would pay 80% up to a maximum out of pocket for the employee of an additional \$1,000 for singles and \$2,000 for families. Again, Kevin and I met several times with Tamala Szyman and Curt Bretall, the meet

and confer team, to review our options. We settled on adding this plan as an option for employees. Employees can choose between the 100% plan or going to the new 80% plan, which represents an annual cost increase of \$50.51 for them.

I did request feedback from all employees on the health insurance. All the feedback was positive from a Prevea provider standpoint; our employees really like their Prevea doctors. I did receive some feedback on a few insurance glitches and I continue to offer help to employees to get those worked out in a satisfactory manner. We've been able to do that in all cases that I'm aware of.

All of our other fringe offerings have had price freezes for the upcoming year, with the exception of dental. The consultant recommended a slight increase due to increased usage. (We are self-funded for our dental coverage.) We are able to sustain that amount internally, so I am recommending that there be no increase to the dental premium based on our historical use of the plan and the overall plan usage since inception.

Our open enrollment meetings will take place on Wednesday, May 18th, so I will have an update on employee feedback at the meeting. Our OE period for health insurance changes will end on May 27th.

- **Support staff wage increase recommendation** Kevin and I are recommending a \$0.35 wage increase for all staff across the board. Our recommendation is represents a 1.8% increase for the highest paid support staff hourly employees. I am continuing to work on the support staff performance compensation model with a team of support staff employees representing each department.
- Extra-curricular contracts are on the agenda for approval.
- As in prior years, I am asking for the Board to give me the discretion to assign fund balance at the end of the fiscal year. This allows me to segregate fund balances for encumbrances (16-17 Purchase orders that have been completed). By "assigning" these amounts, it removes the amount from the more publicized "unassigned fund balance" on our fiscal year end audited financial statements.

Board Update

Oostburg School District: Technology

To: Members of the Oostburg School District Board
CC: Kevin Bruggink, Scott Greupink, Ann Steenwyk, Sherri Stengel, Peter Scheppmann, Kris DeBruine, Bryce DeRoos
From: Lucas Allen
Date: 6/17/2016
Re: School District of Oostburg - Monthly Technology Report

Integration

- Ann and Erica attended the Computer Science Summit in Green Lake on May 4th to learn about opportunities to incorporate programming and computational/critical thinking in K-8. "It is believed that positive experiences at an early age will motivate students to further explore the opportunities that a CS education has to offer. It's important to take advantage of this developmental stage to build a CS literate and functional population." (from [CSTA publication](#) "Computer Science K-8: Building a Strong Foundation") We left with a variety of resources and ideas about implementing this where and as much as possible in the elementary and middle school. Planning conversations are continuing to take place.
- Several teacher collaboration opportunities have come about at the elementary school, and Erica has been working with specific teachers to leverage the new Chromebooks to meet student learning objectives. This has particularly been the case in grade 3 science and language arts.
- Last week we wrapped up our E3 Academy led by Christie Neumann from Tierney Brothers. A group of ten teachers took part in four day-long workshops throughout the year to learn about technology tools that would transform their teaching practices. Teachers also gained confidence as "tech leaders" to train and assist their colleagues going forward. This opportunity was funded by a WTI grant awarded in a previous academic year.

WTI

- We have official confirmation now on another \$50,000 in WTI grant funding for 10 more Smartboards and a set of 30 laptops.
- Historically the WTI grants required a 10% match. This round they require 100%. Our match will be renovating the 121 in the high school which is something we had been considering anyway. This is very unique for WTI but they remain very supportive of Oostburg School District.

Infrastructure

- We met with the electrical engineers for the first time and I am reviewing the meeting minutes. There is a lot to talk about, not just from a specific building standpoint, but from a whole district and systems planning standpoint. "Future proofing" is a phrase that is in my mind a lot and we will do everything we can, however I think it's next to impossible for a 50 year building.

Other

- Being part of the search team for the ES Principal was a time intensive yet incredibly rewarding process. I learned a lot and am looking forward to Aaron's first days in district.
- We have some more clarity around year-end spending and trying to be responsible yet keep our infrastructure, servers and end user computers up-to-date. This summer will be another very busy one for the IT department, including innovation room and SMART tech installation from this previous grant, 30 laptops, replacing teacher desktops year 2012 and older, replacing drives in 200+ desktop computers, server upgrades, migrations and testing, backup and security, and referendum work.

Board Update

Oostburg School District: Buildings and Grounds

Board Update: May, 2016
To: Board of Education
From: Peter Scheppmann
Date: 5-13-2016

Custodial:

- This summer we have once again scheduled carpet cleaning for five classrooms in the school district, one located in the high school and four in the elementary school. We work on a rotation bases, working through all of the carpeted areas in a three year period. The majority of the school district carpeted classrooms are in the elementary school.

Maintenance:

- Four of the eight high school penthouse HVAC units are scheduled for replacement starting June 14th, providing the weather cooperates. The four subcontractors that are involved are Custom Mechanical Equipment, J & H Controls, DeTroye Electric and Precision Roofing.

District:

- Remodeling of the middle school computer lab and conference room into a new middle school special education/cross categorical classroom will start mid-June, scheduled for completion before the start of the school this September. The vacated space in the high school will be used as a high school math classroom.
- Continued work with Bray Architects and the engineering companies designing the elementary school addition is moving forward on schedule.

Plumbing	Muermann Engineering
HVAC	Frederickson Engineering
Site work	Kapur Engineering
Electrical	Muermann Engineering
Geotechnical	Giles Engineering