



EVERY STUDENT MATTERS. EVERY MOMENT COUNTS.

STUDENT HANDBOOK and CODE OF CONDUCT 2023-2024

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JEMEZ VALLEY PUBLIC SCHOOLS

Every student matters. Every moment counts.

MISSION

All JVPS students will be inspired to success as lifelong learners through a collaborative and community based educational environment that embraces multicultural diversity.

VISION

JVPS will cultivate student potential by building a culture of high standards and achievement upon a foundation of respect for equity and diversity.



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HANDBOOK

INTRODUCTION

Jemez Valley Public Schools provides students with responsibilities, privileges and opportunities. Student responsibility allows the individual to manage the different challenges throughout their educational career. By reading and comprehending the information in this Handbook and Code of Conduct students will be able to demonstrate respect for themselves and others in a productive learning environment.

STUDENT ATTENDANCE

Students are expected to attend in-person or remote instructional programs, as provided by their school, each day. Parents and guardians of JVPS students, subject to the Law, are responsible for the in-school or remote school attendance of their children. The Attendance for Success Act requires that accurate class attendance be taken for every instructional class or school program (Section 6.A.5.), and as such, Jemez Valley Public Schools will take attendance when students are participating in in-person educational activities at school and during remote only instruction. Students must promptly attend all classes to earn grades, and credit as appropriate, whether classes are in person or virtual.

Definitions

- Absent – not in attendance for a class or school day for any reason, whether excused or not with the exception of interscholastic extracurricular activities.
- Attendance Improvement Plan – is a tiered data-based system identifying chronically or excessively absent students used to develop interventions with the goal of improved school attendance.
- Attendance Team – a group of school-based and community members who collaborate to implement an attendance improvement plan.
- Chronically Absent – a student absent for 10% or more of classes or school days for any reason, whether excused or not, when enrolled for more than 10 days.
- Excused Absence – absent from a class or school day for a death in the family, medical absences, religious instruction, tribal obligation, school sponsored event, hazard weather conditions, late bus arrival, college visits, other approved emergencies.
- Medical Absence – parent- or doctor- authorized medical reason or the student is a pregnant or parenting student
- School Day – portion of the school day that is at least one-half of a student's approved program
- Unexcused Absence – absence from a class or school day for which the student does not have an allowable excuse (see Excused Absence, above).
- Absences will be accounted for in the following manner:
 - Elementary – A full day absence will be calculated if the student attends less than 50% of the school day
 - Secondary – A full day absence will be calculated if the student attends less than 4 class periods

Attendance Record

Teachers or their adult designees must take and keep a record of attendance for every instructional class and school day. A similar record must be taken and maintained for remote learners tracking school participation.

Make-Up Work

	Days Allowed for Makeup	Effect on Grade
Excused Absences	Equal number of days as absent	No effect on grade; full credit
Unexcused Absences	May be able to make up missed work to avoid falling behind	Partial credit: Maximum of 80% of credit earned
Internal School Suspension (I.S.S.)	Make up work happens onsite, at school each day of I.S.S.	Partial credit: Maximum of 80% of credit earned
External Suspension	No make-up work provided	No credit for work done during external suspension

To Excuse Absences

Parents should call the following attendance lines to report excused absences:

Elementary (575) 834-7393, ext. 493 (505) 373-0054, ext. 493

Secondary (575) 834-7392, ext. 494 (505) 373-0137, ext. 494

Attendance Improvement Plan

Tier	Number of Absences	Actions Taken
Tier I	1 – 7 absences	Robocalls to home Absence letters sent at 3, 5, and 7 absences Secretary phone call or email check-in with parents at 3 absences
Tier II	8 – 15 absences	Documented phone call to parent by school principal <ul style="list-style-type: none"> • Mentor identified • Extenuating circumstances determined Referral to Native American Liaison / Tribal Ed Dept if applicable Certified absence letters sent at 10 and 15 absences
Tier III	16 – 31 absences	Attendance Intervention Plan created between 16 – 20 absences via team meeting (principal, mentor, teacher(s), counselor, parents, student, and other) Academic analysis Home analysis Emotional analysis Weekly progress monitoring Attendance Contract SAT or 504 referral considered Referral to Family Assistance Program / Therapy Certified absence letters sent at 25 and 31 absences
Tier IV	32 + absences	CYFD Referral YDI RAC Referral Placement in Edgenuity Certified absence letter and referral notification sent at 32 absences

Teachers will communicate attendance data to parents at each Parent Conference.

REPORT CARDS and PROGRESS REPORTS

Report Cards, Progress Reports, and Parent Teacher Conference Schedules:

Progress Reports will be distributed at the third and sixth weeks within each nine weeks grading period.

Report cards are issued to students at the end of each nine week grading period. Parents/Guardians are encouraged to confer with teachers or the principal at any time during the school year to discuss possible remediation.

Parent/Teacher Conferences will be held following the end of the first and third quarters.

JEMEZ VALLEY PUBLIC SCHOOL GRADING CRITERIA – Standards-Based

The Jemez Valley Elementary School grading criteria are as follows:

B	Beginning Proficiency	60% - 69%
NP	Nearing Proficiency	70% - 79%
P	Proficient	80% - 89%
A	Advanced	90% - 100%

JEMEZ VALLEY PUBLIC SCHOOL GRADING SCALE

A	90%-100%
B	80%-89%
C	70%-79%
D	60%-69%
F	59% and Below

I	Incomplete Work	An "I" must be removed within a semester by the classroom teacher.
NC	No Credit	
Plus (+) and Minus (-)	May be given with an A, B, C or D grade	
W	Withdrawal	
WF	Withdrawal with a Failing Grade	

Grade Point Average – Secondary Students

For purposes of computing a student's grade point average (GPA), the following point system is used:

A = 4.0	B = 3.0	C = 2.0	D = 1.0	F = 0
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For informational purposes for students when dealing with an outside entity that uses or ask for plus (+) or minus (-) grading information:

	B+ 3.33	C+ 2.33	D+ 1.33
A 4.00	B 3.00	C 2.00	D 1.00
A- 3.66	B- 2.66	C- 1.66	D- .66

Any student who is failing any class for two dated grade checks will be academically ineligible for any games or practices until the nine-week grade check.

Students/advisors/coaches can opt for daily tutoring during their lunch instead of the Tuesday/Thursday option by providing documentation to the athletic director each day until the student has a minimum of a C before the next grade check date.

JVPS is on a four-day (4-day) school week. Should the district offer instructional time on Fridays, that time could be used in place of the Noon Detention/Study Hall.

Students enrolled in distance learning courses must complete all coursework in the same nine-weeks and semester timelines as students enrolled in traditional courses in classroom settings. If a distance learning class report says that the student needs to be at a certain "Target Date", the student's eligibility and report card will reflect the "Actual Grade" at that point in time for eligibility purposes.

VALEDICTORIAN, SALUTATORIAN STATUS

In order for a student to qualify for either Valedictorian or Salutatorian, the student must attend Jemez Valley High School eight complete semesters by the time he/she graduates. A student must enroll at Jemez Valley High School at the beginning of his/her freshman year to qualify for either of these honors. Valedictorian and Salutatorian will be selected at the end of the 1st semester of the senior year. A 4.0 scale will be used to determine class ranking. **All transfer students are not eligible for Valedictorian or Salutatorian.** All subjects, or those that are determined by policy, will be figured into GPA. The student with the highest GPA will be recognized as Valedictorian, and the student with the second-highest GPA will be identified as Salutatorian. GPA to determine Valedictorian and Salutatorian will be calculated to the hundredth-place value.

JEMEZ VALLEY PUBLIC SCHOOLS REQUIREMENTS FOR GRADUATION	
English	4.0
Mathematics*	4.0
Science	3.0
Social Studies**	3.5
Communication Skills or Business Education	NA
Physical Education	1.0
<ul style="list-style-type: none"> ▪ Career Clusters course, or ▪ Workplace readiness course, or Language other than English course 	1.0
Elective Courses***	7.0
TOTAL CREDITS	24
<ul style="list-style-type: none"> ● Mathematics credits are as follows: For those students graduating in: <ul style="list-style-type: none"> □ One of the credits is to be equivalent to or higher than the level of Algebra II 	
** Social Studies credits are as follows: <ul style="list-style-type: none"> ▪ One credit: U.S History and Geography ▪ One credit: World History and Geography ▪ One credit: Government and Economics ▪ One-half credit: NM History 	
*** Each school shall offer the following electives: <ul style="list-style-type: none"> ▪ Financial Literacy ▪ Service Learning 	

STUDENTS ASSESSMENTS	
Junior and Seniors:	<ul style="list-style-type: none"> ● SAT ● NM Assessment for Science Readiness (NMASR)
Sophomores:	<ul style="list-style-type: none"> ● PSAT 10
Freshmen:	<ul style="list-style-type: none"> ● PSAT 9

PROCEDURE FOR CHANGING STUDENT GRADES

In order to preserve confidence in the integrity of the grading system for the Jemez Valley Public School District, the following procedures shall apply to requests to change student grades:

- a. A request for a student grade change shall be presented in writing by the parent or student to the student's teacher using the grade change request form.
- b. The student or parent shall present a reason for requesting the grade change. A copy of the grade change request shall be distributed to the school principal and guidance office.
- c. A meeting shall be held with the student, parent, teacher, and guidance counselor to discuss the request for grade change.

- d. A change in grade is permissible and may be approved for legitimate reasons such as an error in calculation or recording of coursework, assignments, homework or attendance; consideration of makeup work permitted by the teacher, submission of required assignments prior to the entry of the final grade; or makeup work performed as the result of excused absences, accident, illness, injury, or temporary disability of the student.
- e. Retroactive grade changes following issuance of report cards or grade reports are disfavored. Retroactive grade changes in recognition of makeup work shall ordinarily be permitted only in instances in which an incomplete was recorded and previous arrangements were made with the teacher to submit makeup work. All such makeup work shall be submitted no later than ten (10) school days from the date report cards or grade reports are issued. Failure to complete makeup work where an incomplete has been recorded shall result in an F, unless arrangements have been made prior to the end of the grading period with the school principal and counseling staff.
- f. Retroactive grade changes in a course in which a letter or numerical grade has been recorded on the report card or grade report shall be permitted only in the instance of a documented error in calculating the original grade, as agreed upon by the teacher and the student. Any variance from this rule shall be approved by the principal.
- g. If the student, parent, teacher, and guidance counselor cannot agree that a grade change is warranted, the principal shall convene a meeting to discuss the issue, which shall be attended by the curriculum director. If, as a result of such meeting, the parent, student or teacher feels aggrieved by the decision made at such meeting, the aggrieved party shall be permitted to appeal to the superintendent, who shall review the matter with the aggrieved party and interested staff within five (5) school days and make a final decision about the grade change request.

● **The following rules shall apply to grading practices for student athletes:**

- It shall NEVER be acceptable to change a grade solely for the purpose of permitting the student to maintain academic eligibility for interscholastic athletics.
- Athletic coaches are prohibited from contacting teaching staff directly about student grades. All such contacts shall be made by the athletic director to the guidance office or school principal.
- It shall be the responsibility of the athletic director to review the grades of student athletes, in a manner consistent with NMAA regulations, and to determine academic eligibility for participation in interscholastic athletics. The athletic director shall not delegate this responsibility to individual team coaches.

PARKING LOT PRIVILEGES AND RULES

1. Parking Privilege is only for Senior Students, who could present a valid driver's license and car insurance
2. Keys will be deposited in the main office everyday
3. Students/Drivers will not be allowed to drive between buildings and/or within the district campus in between classes.
4. There will be a \$15.00 parking pass fee per semester.
5. Students must obey all New Mexico Motor Vehicle driving rules and regulations.
6. Students must obey the 10 MPH speed limit on all school grounds.
7. Students must be in good standing with the school in regards to:
 - Grade point of 2.0 and above with no Fs
 - Same eligibility requirements as extracurricular activities.
 - Students may not have more than 8% school days absent.

- On the 4th tardy a 30-school day parking suspension will be invoked. Students with a parent in person may petition the Principal after the 30th day to have parking privileges reinstated.
 - Students who lose their parking privileges for tardies or absences will be required to pay a new \$10 parking fee.
8. Students may NOT return to their cars once they have parked in the school parking lot during the school day unless they have signed out and are leaving campus. Office personnel/staff must escort students to their cars, if necessary, to get something from their vehicles.
 9. Students must display their parking permits on the rear-view mirror at all times.
 10. Violation of rules may warrant taking away of privileges and/or loss of parking privileges.
 11. Student vehicles are subject to search at any time while on school property
 12. Students must obey the “One Way Up the Hill” and “One Way Down the Hill” signs.
 13. Students may not leave the parking lot between 7:35 a.m. and 3:53 p.m. without Parent/Office communication.
 14. Students must use the appropriate entrance and exit gates.
 15. Administration can revoke all privileges if deemed necessary.
 16. Jemez Valley Public Schools District is NOT responsible for any damages to students’ vehicles while on campus. Students drive and park their vehicles at their own risk.
 17. Students cannot go to their cars until after the buses leave the high school.
 18. Student parking is only along the fence side. Students may not park in Staff Parking.
 19. Students who have a Cumulative GPA of 3.75 will not have to pay for their parking permit!

BUS RULES

Each school year the rules are distributed to students who ride the buses and they are posted at the front of each school bus for the students to review on a daily basis.

The following plan is used as a guide for all school sites:

- 1st Offense: A warning to the student with a copy of the conduct report issued to the parent/guardian. Parents are expected to help prevent a re-occurrence of the offense.
- 2nd Offense: Disciplinary action will be administered at the discretion of the Principal. Possible options include a report to the parents and suspension of riding privileges.
- 3rd Offense: Automatic suspension of riding privileges will result. The length of suspension will depend on the seriousness of the infraction. A report will be made to the parents.

Any severe disruption including, but not limited to, physical harm to student(s), physical harm to driver, physical damage to the bus, drug, alcohol or weapons possession, will result in automatic suspension of transportation privileges as determined by the building principal.

A bus is an extension of the school and students riding the bus must adhere to the rules and expectations posted on the bus. The same guidelines for disciplinary action specified in the Disciplinary Action Levels section will apply. Riding privileges may be suspended for up to ten (10) days at a time. Expulsion from riding privileges may also occur.

Students who are being very disruptive on the bus may be returned to the school and removed by the school administrator. Parents will be expected to pick their student up from school immediately following notification from the school administrator.

Suspension of a student from his/her bus riding privileges does not necessarily mean the student is suspended from school. Suspension from school does imply automatic suspension of bus riding privileges. In addition to the suspension of transportation privileges, legal action may be taken and may result in charges being filed.

Any time a student needs to make a deviation from his/her regular stop or bus route, he/she may take another bus if a school administrator and parent gives written permission, or in the case it is a last-minute decision, a school administrator and parent can verbally consent provided there is space available on the bus for the student.

Students with an IEP or 504 plan who are suspended from school transportation may require other transportation means.

CELL PHONES AND OTHER ELECTRONIC DEVICES

Cell phone use cannot be disruptive to the learning environment. Cell phones may not be used to threaten, intimidate or in any way violate the security, safety and well-being of others. Cell phones will not be used to take or share pictures, videos, or record audio sounds of students, faculty, or staff that are considered sexually offensive, provocative, disrespectful, or otherwise inappropriate.

1. Students may use their phones before school and immediately after school outside the buildings. Using phones and listening to the music loaded on them is unacceptable during the instructional day.
2. If a student has his or her phone out when phones are not allowed, teachers and staff will ask them to put the phone away.
3. If a student does not put the phone away or gets it out a 2nd time during the same day and/or period of instruction, the teacher/staff member will ask for the phone and collect that phone until the end of the instructional period.
4. If a student takes out a phone in the class period on a different day and same period of instruction, the teacher/staff member will ask for the phone and the student must now pick up the phone in the office after school.
5. If the student has a 3rd inappropriate phone usage incident, the teacher/staff member will ask for the phone and take it to the office. The student's parent must now come to school and get the phone from the office secretary or Principal.

HALL PASSES

The official pass (date, time, and teacher/staff signature) may only be written to one specific place; students are not to use passes to go anywhere else (no wandering). This pass must be presented to any administrator, faculty, or staff member upon request. Furthermore, any student needs to provide identification or information to any staff member upon request. One pass is necessary for each student.

Students without an appropriate pass will be escorted to a school administrator or designee. If a student with an appropriate pass is out of class for an excessive amount of time, the student may be similarly referred for disciplinary follow-up.

COMPLAINT PROCEDURE FOR PARENT/GUARDIANS

In order to foster collaboration and directly resolve concerns, students and parents are encouraged to first express their concerns at the school level. If the informal process has not resulted in satisfactory resolution of a complaint or concern, parents may file a formal complaint without fear of retaliation to the Superintendent or his/her designee.

DRESS CODE FOR STUDENTS

Student dress and appearance is to reflect high standards of personal conduct so that each student's attire promotes a positive, safe and healthy atmosphere within the school. Students and their parents/guardians are expected to follow the Student Dress Code Jemez Valley Public School Board of Education policies. Additionally, the responsibility to interpret and enforce the Student Dress Code rests with the school principal.

Students who attend Jemez Valley Public Schools must adhere to the following:

- An example of a student meeting the Dress Code:
A proper fitting shirt, a pair of appropriate jeans, and tennis shoes.
- Shoes must be worn at all times.
- Skirts/dresses/shorts must be appropriate length. Such items of clothing will be considered acceptable if they extend no less than one inch (1") below the fingertips of the student when the student stands with their back and shoulders flush against a wall, and arms and fingertips fully extend along the sides of the student's leg.

The following are prohibited:

- Muscle shirts, half shirts, tank tops, halter tops, tops with cut out shoulders or tops with spaghetti straps.
- Hair length or a hairstyle which obstructs vision causes a safety hazard or disrupts the educational process.
- Jewelry which is a safety hazard or disrupts the educational process.
- Apparel which might cause the question of decency to arise. An example could be a shirt that is short enough that shows the midriff of a student when they raise their arms.
- Distasteful patches, decals, buttons or other insulting items.
- Attire that makes reference to death, violence, sex, gang membership, Satanism/occult, tobacco, alcohol or drugs and safety pins, jewelry with spikes, chains or other metal objects considered a safety hazard. Pictures of skulls and inappropriate art on clothing that can be a distraction are also prohibited.
- Bandanas, "doo rags", beanies or hairnets.
- Hats and hoodies cannot be worn on student's heads inside the buildings.
- Trench coats.
- Sagging or baggy pants.

- Makeup which changes a student's appearance that could cause a disruption to the educational process.
- Sunglasses and/or contacts which disrupt the educational process unless prescribed by a doctor or worn for other verifiable medical reasons.

REMOTE VIRTUAL PROGRAM

The JVPS Remote Virtual Instruction features a blended model of instruction -- students take courses online and attend some regularly-scheduled face-to-face activities. These activities include informational meetings/orientation, tutoring and mentoring sessions, field trips, enrichment activities, community service projects, and other opportunities.

All students who apply will be screened in order to determine acceptance. Participation in the program is limited. Students should demonstrate the need for a flexible schedule and the ability to be successful in a virtual learning environment.

A remote virtual school offers several benefits. The most significant one is the flexibility online learning provides for students whereas a traditional school has a more formal structure and schedule. Virtual learning also offers a personalized learning program that is tailored to a student's needs.

Instruction for the core content classes and several electives is online. Students do not have to go to a school or other location to complete their classes. However, a student who would like to participate in band, chorus, or Career and Technical Education (CTE) may do so.

Depending on the type of enrollment desired and grade level, students may take anywhere from one (1) to six (6) courses per year. Additional courses can be taken upon approval of the principal. Grades and credit is earned based on completion of each course.

Classes are offered online through a virtual learning platform, which allows for engaging and interactive instruction. While students have the flexibility to work at their own pace, the classes follow a calendar with start and end dates. Students are required to work online for a specific amount of hours per week to be considered for full attendance.

Students will be provided access to a computer and an internet connection. For students who do not have a computer and/or Internet access, we will try to work with you to make other options available. While not required, students may find it helpful to have a computer microphone and/or headphones.

The student's teacher or success advisor is the first point of contact to provide instruction, guidance, and help. Further, students will have access to tutors who can meet face-to-face or virtually to provide additional academic support.

ATTENDANCE

Remote Virtual Students are required to log-in everyday between 12:00 AM to 11:59 PM in order to be reported as present for the day. Coursework must be completed within the same timeline per academic quarter.

EXPECTATIONS

Virtual Learner's parent, guardian or an adult shall provide daily support and collaboration with their child at home. This may include supervision during projects, tutoring, parental guidance and or technology support among others.

Parents and/or guardians shall be the only person responsible to request for excused absences. Request for Technology support and assistance shall be done immediately. It is the responsibility of the learner and their parents/guardians to report nonoperational devices including lost, stolen or broken ones. Absences due to unreported technology issues (reported after 2 days) will not be excused.

Once enrolled in the Remo5, it is a commitment of 1 full Semester. Change in class schedule to traditional schedule is not allowed within the school year.

SUPPORT

Google meetings will be available daily between 8:00 to 3:30 for consultation. Contact information of the Cyber Warrior Academy facilitator/s will be provided to enrolled students.

EXPULSION

An expulsion is a permanent, involuntary departure from the District due to student misconduct. A due process hearing is required for an expulsion. Expulsion should be limited to the most egregious student misconduct that subjects the School and District community to a continuing, immediate threat of harm.

At the Superintendent's discretion, the expulsion may be reviewed at the end of the school year, as well as anytime during the following school year, for reconsideration.

EXTRACURRICULAR ACTIVITIES

Extracurricular activities are an integral part of the educational process, providing students with opportunities to further develop their capabilities, interests and needs beyond the classroom. Participation in extracurricular activities is a privilege offered and earned by students. Because participants are representatives of their school and community, their conduct is expected to be held to a higher standard of conduct. Any time a participant's conduct brings disrepute or dishonor to the District, the participant may be subject to suspension or removal from extracurricular activities. Not only may a participant be subject to disciplinary action in accordance with the Code of Conduct, the participant may also be suspended or removed from extracurricular activities.

Students suspended from extracurricular activities will not be withdrawn from classes co-curricular with activities.

A student serving a suspension from school cannot participate in a "try-out" during that suspension. Participation in summer programs for students on suspension from school will be interpreted in the same way as scholastic eligibility for all extracurricular activities in the summer.

Participation in extracurricular activities is not a student right, and suspension of such privilege does not require a due process hearing.

FERPA

The Family Educational Rights and Privacy Act (FERPA) means rights, pursuant to 20 U.S. Code 1232(g) and 34 CFR Part 99, afforded to parents and students over 18 years of age with respect to the

student's education records, that include: the right to inspect and review the student's education records within 45 days, the right to request amendments to the student's education records for legitimate reasons, the right to consent or refuse to consent to disclosure of personally identifiable information in the student's records (except for those records that FERPA authorizes for disclosure without consent) and the right to file a complaint with the U.S. Department of Education concerning non-compliance with FERPA.

FREEDOM OF EXPRESSION AND ASSEMBLY

The non-disruptive expression of opinions by students in the public schools, or by non-students near the schools, is protected by the free speech guarantees of the United States and New Mexico Constitutions. However, a person's rights of expression may be restrained when the time, place or manner of speech or expressive conduct infringes on the school's compelling interest in maintaining undisrupted school sessions conducive to learning.

GUN-FREE SCHOOLS

Any student who is determined to have brought a firearm to a school, or to have possessed a firearm at a school, at school-sponsored events, or on school transportation, will be long-term suspended from school for a period of not less than one (1) year. The Superintendent of Schools has the authority to modify such long-term suspension on a case-by-case basis.

GUN-STORAGE SAFETY

Evidence strongly suggests that secure firearm storage is an essential component to any effective strategy to keep schools and students safe. JVPS takes the safety of our students, staff, and visitors seriously. To support everyone's safety, the District encourages families to use firearm safety locks, safes, and other proper gun storage methods.

HALL PASSES

Students may only receive permission to leave class from their assigned classroom teacher or a school administrator/counselor. An arrangement to leave class for any reason must take place prior to the student leaving. Teachers are not required to honor a request to leave after the fact and may write up such an action as ditching. All students out of class need to have a signed pass or a pass from an administrator/ counselor prior to leaving the classroom. Teachers are requested by administration to refrain from allowing students out of class on a pass for any reason during the first and last 10 minutes of every period.

HEARINGS FOR DUE PROCESS

The purpose for hearing procedures is to afford the student due process. Due process entitles a student to know what the charges are against him/her and, if the charges are denied, an explanation of the evidence resulting in the charge and a chance to tell his or her side of the story. The punishment imposed must be in proportion to the offense committed.

LONG-TERM SUSPENSION OR EXPULSION OF STUDENTS WITH DISABILITIES

Students with disabilities receiving special education services are subject to the same expectations as students receiving general education services and are expected to follow the District's disciplinary process. While the Individuals with Disabilities Education Act (IDEA) provides federal guidelines covering the discipline procedures and the post-suspension continuation of educational services, consequences for behavior violations, including school removals of more than ten days, may still occur. The specific discipline parameters covered under IDEA do not apply to students identified under the eligibility of "gifted" unless such students also have disability eligibility.

NON-DISCRIMINATION

No student shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination in any educational program or activity available in any school on the basis of race, sex, religion, color, national origin, linguistic and language differences, sexual orientation, or socioeconomic status. The Student Code of Conduct will be enforced fairly in an age-appropriate manner to students in pre-K programs through grade 12.

The Code of Conduct will be enforced fairly to students with physical or mental disabilities in accordance with Section 504 plans, Individual Education Plan (IEPs) and/or Behavior Improvement Plans (BIPs). Any such discriminatory practice or inhumane conduct shall constitute just cause for complaint and/or remedy.

PROHIBITION AND PREVENTION OF BULLYING, HARASSMENT AND HAZING

The District is committed to providing all students with an educational environment that promotes personal growth, healthy interpersonal relationships, wellness, and academic success within a caring, responsive, and safe environment that is free of discrimination, violence, and bullying.

Therefore, per the Board of Education Policy prohibits the following:

- Harassing, bullying, or hazing others
 - on District property,
 - with the use of District property, including electronic communication devices
 - at District sponsored functions regardless of location,
 - on District to-and-from-school transportation or any school-sponsored transportation,
 - while off-campus, whenever such conduct has a direct effect on the learning environment or general welfare of the student(s), school, or District community.
- Electronic communication directed at a student, published with the intent to be seen by or disclosed to that student, substantially interferes with the student's ability to participate in, or benefit from, the services, activities, or privileges provided by the school.
- Retaliation against persons who report or witness incidents of bullying.

Definition of "bullying"- "bullying" is defined as any severe, pervasive, or persistent act or conduct that targets a student, whether physically, verbally, or electronically, and that:

- may be based on a student's actual or perceived race, religion, color, national origin, ancestry, sex, sexual orientation, gender identity, gender expression, physical or cognitive disability, class, housing status, spousal affiliation, pregnant or parenting status, foster care status, or any other distinguishing characteristic; or on an association with a person, or group with any person, with one or more of the actual or perceived distinguishing characteristics; and
- can be reasonably predicted to:
 - place a student in reasonable fear of physical harm to the student's person or property;
 - cause a substantial detrimental effect on a student's physical or mental health;
 - substantially interfere with a student's academic performance, attendance, or participation in extracurricular activities;
 - substantially interfere with a student's ability to participate in or benefit from the services, activities, privileges provided by a school or school affiliated entity.

REPORTING AN INCIDENT

- **Written:** Students and parents are encouraged to report allegations of bullying through the JVPS Bullying Reporting. Information concerning reporting bullying is found on the JVPS website (www.jvps.org) or by calling (505) 842-0902 or (575) 834-7391 ext. 700.
- **Verbal:** If the student/parent prefers to report the incident verbally, this request shall be accommodated by the principal or designee.

RUMOR AND BULLYING HOTLINE

Jemez Valley Public Schools has set up a hotline for anyone to report racial aggression towards a student or colleague in our school district. The number is (505) 842-0902, ext. 700.

SEARCHES OF STUDENTS AND THEIR BELONGINGS

Students and their belongings, while under the authority of public schools may be searched. Searches may include, but are not limited to, bags, lockers, student vehicles and school buses.

Illegal items or legal items which threaten the safety or security of others and items which are used to disrupt or interfere with the educational process may be seized by authorized persons. Seized items shall be released to appropriate authorities or a student's parent or returned to the student when and if the administrative authority deems appropriate. An administrative authority shall have discretion to notify law enforcement officers when a search discloses illegally possessed contraband material or evidence of some other crime or delinquent act. Please refer to Jemez Valley Public School Board Policy.

SCHOOL-SPONSORED EVENT TRANSPORTATION

It is the policy of the District to have students travel to and from school-sponsored events in district vehicles. Coaches/Sponsors may release a participating student to the student's parent/guardian, by having the parent/guardian sign a release form. Upon the release of a student to his/her parent/guardian, the district is absolved of any and all responsibility for the safety and welfare of that student during transportation to and from the event.

SECTION 504: SUPPORTING STUDENTS WITH DISABILITIES

Section 504 is a federal civil rights statute under the Rehabilitation Act of 1973. It provides protections against discrimination for individuals on the basis of a disability. Students in school settings fall under the protection of Section 504 which prohibits discrimination on the basis of disability from all school programs, benefits and activities. It may be a service option available to students with disabilities who have been evaluated and met Section 504 identification criteria. Section 504 is designed to provide equal access and fairness in general education to students with disabilities, thereby leveling the playing field for them through what is known as a Section 504 Accommodation Plan. It is NOT a plan designed to enhance a student's performance. Its purpose is to ensure equal access to the programs, benefits and activities that Jemez Valley Public Schools offers.

For students who are not in special education but have an impairment that substantially limits a major life activity such as, but not limited to, caring for oneself, learning, seeing, hearing, speaking, breathing, and working, Section 504 ensures that upon request, a committee will determine your student's 504 Plan eligibility. If your student is determined to be eligible, accommodations can be provided to help the student access his/her educational program.

SECTION 504: DISCIPLINARY CONSIDERATIONS FOR STUDENTS

Students with 504 accommodations are not immune from the district's disciplinary process once identification and placement procedures are properly followed. Students with 504 accommodations being considered for removal from school for 10 or more days must receive a manifestation determination review prior to action. The committee must determine if the conduct in question was caused by or had a direct and substantial relationship to the student's disability. If yes, was the conduct in question the direct result of the school's failure to implement the student's 504 plan? If the behavior is a manifestation of the disability, any disciplinary recommendation for a change of placement should be withdrawn. If the behavior is not a manifestation of the disability, the student may be disciplined in the same manner as non-disabled students.

SEXUAL HARASSMENT

It is the policy of the Jemez Valley Public Schools to establish and maintain for all students and staff learning and working environments that provide fair and equitable treatment, including freedom from sexual harassment. All students have the right to be treated with respect and are expected to conduct themselves with respect for the dignity of others.

The Jemez Valley Public Schools defines sexual harassment as harassment based on sex or of a sexual nature; gender harassment; and harassment based on pregnancy, childbirth, or related medical conditions. This definition includes many forms of offensive behavior and includes gender-based harassment of a person of the same sex as the harasser. The following is a partial list of Violations:

- Unwelcome conduct that a reasonable person would determine is severe, pervasive and objectively offensive
- Offering employment or school benefits in exchange for sexual favors
- Sexual assault
- Unwanted sexual advances

- Making or threatening reprisals after a negative response to sexual advances
- Visual conduct: leering, making sexual gestures, displaying of suggestive objects or pictures, cartoons or posters
- Verbal conduct: making or using derogatory comments, epithets, slurs, and jokes
- Verbal sexual advances or propositions
- Verbal abuse of a sexual nature, graphic verbal commentaries about an individual's body, sexually degrading words used to describe an individual, suggestive or obscene letters, notes, emails, or invitations

Harassment occurs when unwelcome conduct of a sexual nature is so severe, persistent, or pervasive that it affects a student's ability to participate in or benefit from an education program or activity, or an employee's work environment, or creates an intimidating, threatening or abusive educational or work environment

The school district will investigate all formal and informal, verbal or written complaints of sexual harassment brought to the attention of an administrator or supervisor. Any student who is found to have sexually harassed another student or staff member will be disciplined as per the Action Levels.

SPECIAL EDUCATION COMPLAINT RESOLUTION PROCESS

If parents are in disagreement with the district on any aspect of their child's program, they have the right to be heard and their opinions considered. In many cases, differences can be resolved quickly and efficiently at the school or district level simply by asking for another IEP meeting. Federal law and State rules provide several avenues for resolving differences; keep in mind that even in disagreement, the focus is the child's best interest and the outcome should be that the child is the winner.

Under Federal law and state rules, both the district and the parent(s) have the right to have their opinions heard and considered. The parent has the right to disagree with the district's findings, plans, or actions regarding their child. Also, after considering the parent's opinions or requests, the district has the right to disagree as well.

Jemez Valley Public Schools will follow Federal laws and regulations, and State laws and rules to resolve Special Education complaints.

SUSPENSION

A suspension is the removal of a student from his or her educational setting due to misconduct. Suspensions may be in-school or out-of-school.

- **Short-Term/Temporary Suspension** - A short-term/temporary suspension is a period of suspension of ten (10) days or less due to student misconduct. A hearing is unnecessary for short-term/temporary suspensions.
- **Long-Term Suspension** - A long-term suspension is a period of suspension in excess of ten (10) days due to student misconduct. A due process hearing is required for a long-term suspension. In very severe cases, the principal, in consultation with the principal's District supervisor, may recommend long-term suspension for the remainder of the school year or longer.

TARDY POLICY

Students are expected to arrive to class on time and remain in class for the duration of the scheduled instructional period, including remote learning.

TECHNOLOGY APPROPRIATE USE POLICY

Students shall responsibly use the District's technology and electronic equipment, on-campus and off-campus for educational purposes that are aligned with the District's mission.

TITLE IX VIOLATIONS

Title IX is a comprehensive federal law that prohibits discrimination on the basis of sex in any federally funded education program or activity.

CODE OF CONDUCT

INTRODUCTION

Jemez Valley Public School is dedicated to learning and working together in a positive and safe environment regardless of student's gender, race, religion, color, national origin, physical or intellectual ability, linguistic and language differences, sexual orientation, gender identification or any other legally protected status. By modeling responsible behavior, we can ensure that all are safe, secure and valued.

Our Code of Conduct is designed to help our educational community create culturally competent, safe and positive learning environments. It details what we believe is responsible behavior and describes a disciplinary process that will be equitably applied in a way that is age appropriate, consistent and socially just. The Code of Conduct represents the **recommended guidelines** in the disposition of discipline situations at JVPS. Therefore, depending on the circumstances of the behavior or education status of the student, responses may vary from situation to situation. In all cases administrative discretion will be exercised. Interventions and/or counseling referrals may be applied to any level offense. The discipline for any infraction extends portal to portal.

We encourage parents/guardians to talk with their children about appropriate conduct at school and to work with us to help them actively participate in creating and promoting a positive, supportive, safe and welcoming school community.

The school administration reserves the right to consider the individual circumstances of each student.

STUDENT SAFETY TO AND FROM SCHOOL

Students are expected to behave responsibly on the way to and from and in school. We encourage parents/guardians to supervise their students at bus stops and to drop off and pick up students as close to start and end times as possible.

APPLICATION OF CODE OF CONDUCT

The Code of Conduct applies to students whenever students are:

- present in any school or on JVPS property;
- at a school bus stop or when riding school transportation;
- at school-sponsored events regardless of the location;
- while off-campus whenever such conduct has a direct effect on the discipline or the learning environment or general welfare of the school and JVPS community;
- participating in distance learning, on-line learning, or any hybrid educational setting with JVPS.

Additional behavioral expectations that are consistent with this Code of Conduct may be required by staff and coaches.

Students must be aware that security cameras are used on school property and in school buildings. Records of activities may be used for investigation and enforcement.

BEHAVIORAL EXPECTATIONS FOR STUDENTS

APPROPRIATE LEARNING ENVIRONMENT

An Appropriate Learning Environment is when a student:

- Engages positively with peers and staff.
- Is reflective about actions, decisions and academic progress.
- Is an active and engaged citizen.
- Is a critical thinker.
- Is collaborative and cooperative.
- Engages in productive discussions.

SAFETY AND WELLBEING

Safety and Wellbeing is when a student:

- Respects and promotes the safety and wellbeing of other students, staff, and visitors.
- Resolves conflicts through restorative practices.
- Make responsible decisions.
- Is a source of support and encouragement to yourself and others.
- Respects diverse experiences and identities.
- Is compassionate and empathetic.

PROTECTION OF PROPERTY

Students are expected to respect what belongs to others, including but not limited to Jemez Valley Public Schools. District/school property (equipment) is only used for its intended purpose, without damage to the property. Use property belonging to others only with the permission of the owner or person in charge of the property; Report to a school official, situations which may result in damage to, loss of, or misuse of property. **Fees will be charged to replace lost, stolen, or damaged school issued materials.**

ALCOHOL, DRUGS AND TOBACCO PRODUCTS

Students are not to possess, use, distribute, and/or sell alcohol, tobacco products, drugs and other mood-altering substances or medication prescribed for another person while at school, on district property, at school-sponsored events or on school transportation.

WEAPONS, FIREARMS POSSESSION

Students are not to possess or use any firearm, firearm component, ammunition, explosive or incendiary device on school property, at school-sponsored events or on school transportation.

Any student, who is determined to have brought a firearm to a school, or to have possessed a firearm at school-sponsored events, or on school transportation, will be long-term suspended from school for a period of not less than one (1) year. The Superintendent of Schools has the authority to modify such long-term suspension on a case-by-case basis.

GANG ACTIVITY

Students are not to recruit, harass, intimidate, posture, bully, tag, assault, extort or perform a criminal action on/against another person on behalf of a gang. Gang affiliation and/or intent can be implied from the character of the individual's acts as well as the circumstances surrounding the misconduct.

Level of Behaviors

Minor inappropriate behaviors are also known as those behaviors that the classroom teacher or a discipline/behavioral management team can handle relatively little time/work, and the student is able to return to class within the same class period. Works for 85% of students and maintains classroom contact.

Moderate inappropriate behaviors are also known as those behaviors that, while not minor, are also not major in nature. These behaviors will often be chronic minor behaviors, or behaviors that are more extreme versions of minor behaviors but not extreme enough to be major behaviors. These behaviors require removal of the student from the classroom for the remainder of the class period. Works for an additional 10% of students and restores classroom contact within a brief period.

Major behaviors are defined as those behaviors that require immediate response and removal of the student from the regular school environment for a longer period. Necessary for an additional 5% of students, and classroom re-entry requires a formal agreement.

DISCIPLINARY ACTION LEVELS 1-4

DESCRIPTION OF DISCIPLINARY ACTION LEVELS

The *Disciplinary Action Levels* are classified into five levels of action, ranging from least severe (Action Level 1) to the most severe (Action Level 4).

The *Disciplinary Action Levels* are designed to be a framework for providing more consistency in addressing student misbehavior district-wide.

Only a site administrator may suspend students from school.

Infractions labeled with an “**” must consider 504 or special education regulations.

DESCRIPTION OF DISCIPLINARY INTERVENTIONS AND CONSEQUENCES

The *Disciplinary Interventions and Consequences* for a specific misbehavior include a range of actions. Effective discipline strategies should address student's varied behavioral and developmental needs with tiered responses and interventions.

Occurrences are classified as:

M = Minor infraction

S/R = Serious and/or Repeated infraction(s)

When determining if an incident is minor or serious, the student's age and developmental stage is taken into consideration.

Consequences that are labeled with a “+” means that the school administration **may** report the incident to law enforcement.

Consequences that are labeled with a “++” means that the school administration **must** report the incident to the police.

The administrator or teacher should select the action that will offer the greatest opportunity for a positive change in the student's behavior, based on an understanding of the student and sound guidance principles.

An administrator has the discretion to use lower-level actions in addition to the required level of action. A school administrator may revisit and revise any disciplinary decision.

ACTION LEVEL 1

GENERAL REQUIREMENTS: Action Level 1 includes one or more of the actions listed below taken by the administrator or other designated persons. The meeting, letter, student incident report and/or telephone call must include a discussion and/or description of the student's academic achievement and unacceptable conduct. Every effort should be made to ensure that the student would be able to continue his or her schoolwork.

ACTION	DESCRIPTION
Official warning to student	A written notice from staff to the student specifying the action to be taken if the same or similar misconduct is repeated within a stated period of time. Notice must be given to the parent/guardian.
Conference between teacher and student	A meeting with a student during which student academic achievement, the unacceptable student conduct and possible ways to address the misbehavior are discussed. Some strategies to consider are: <ul style="list-style-type: none"> ● collaboratively developed contract, ● conflict resolution skill building activities, ● frequent information about student's behavior communicated to parent(s) or guardian, ● referral to academic or social support groups, class meetings, etc.
Communication between teacher and parent/guardian	Notification of the parent/guardian by telephone, email or letter that a behavior problem exists and what action has been taken.
Conference with staff, parent/guardian and student	A meeting with staff, parent(s)/guardian(s) and usually the student during which student achievement and unacceptable conduct are discussed, better ways of behaving are reviewed and a plan for future behavior is outlined. A phone conversation may be adequate if a meeting is not feasible.
Special assignment	Assignment to an activity or project that builds awareness, knowledge and skills to meet similar situations more positively. Examples include: <ul style="list-style-type: none"> ● restorative consequence, ● designing and presenting role-plays, community service, ● connecting consequences and research on topics relevant to misbehavior.
Contract with student	A written statement/contract developed collaboratively with the student, listing steps to be taken by the student to improve behavior and describing the support to be provided (if needed) by school staff and the parent/guardian, stating when the written statement/contract will be reviewed and consequences if it is not honored.
Temporary removal	The removal of a student by the teacher from a learning environment to an alternative location for a period of time that would allow for a time of cooling off, reflection and to maintain the integrity of instruction. An example would be a student choosing to or being asked to go to a partner classroom.
Threat Assessment	For the student to return to the classroom, parent must provide a written psychological threat assessment performed by a certified psychologist (at parent expense) stating that the student is safe to return to school.

Discipline Response

TEACHER-MANAGED: Teacher will meet with student privately to the degree possible (may request that counselor or administrators or support providers report to classroom to supervise so the teacher can conference with the student in the hallway. Student will be redirected and be integrated back into the classroom as soon as possible. Teacher will document the information about the behavior, conference and response.

OR

CLASSROOM SUPPORT: Counselor or administrators or support providers will respond to the classroom. Teacher will continue teaching while the counselor and/ or administrators or support providers work with students in the hallway. The student will engage with responding staff to solve and be integrated back into class as soon as possible. Counselor or administrators or support providers will observe the student in the classroom to ensure behavior has been redirected. Teacher will document the behavior.

Parent contact: Student's parents will be contacted via phone by teacher and support staff (counselor or administrators or support providers), if necessary to support the teacher.

Student: failure to comply with minor disciplinary response will move disciplinary action to moderate level. (Example: teacher has met with student to redirect behavior, or counselor and/or admin has met with student, but behavior continues after reintegration to the classroom).

Documentation: Teacher to fill out "discipline report" as soon as possible for documentation in working with parents.

The third minor Infraction in a quarter will initiate a moderate-level response and documentation.

The third minor infraction in a quarter with the same teacher will require a problem-solving meeting between the teacher and the student, prior to initiating the moderate level consequence.

ACTION LEVEL 2

GENERAL REQUIREMENTS: Action Level 2 includes one or more of the actions listed below taken by the administrator or other designated persons. A meeting or other communication with the parent/guardian and the student must take place in addition to the Level 2 Action. The meeting, letter, email, student incident report and/or telephone call must include a discussion and/or description of the unacceptable conduct. Every effort should be made to ensure that the student will be able to continue his or her schoolwork. When a student is in-school suspended, parents/guardians may be required to attend a meeting. Only a site administrator may assign students to in-school or out of school suspension.

ACTION	DESCRIPTION
<i>Actions in Level 1 may be used in addition to the following:</i>	
Detention	An action taken by a teacher or administrator where a student is assigned to supervised detention beyond the regular school schedule, such as a period of time before, during, or after school, or on the weekend. No detained student shall be denied an opportunity to eat lunch or reasonable opportunities to go to the restroom.
Exclusion from extracurricular activities*	Denying the student the opportunity to participate in extracurricular activities for a specified period of time.
Referral to auxiliary and/or support services	Action taken by staff on behalf of the student in consultation with parent(s)/guardian(s) which may include, but is not limited to mediation, community service, school service, counseling, school-based behavioral health services and support groups.
Restitution for damages	In cases where student behavior causes damage, destruction or loss of property, the parents and student will be expected to pay the cost of repair or replacement. The school administrator and/or central office staff will determine the terms of repayment or replacement.
In-school suspension**	An action taken by an administrator that keeps a student from attending regular scheduled classes and may include any school sponsored activities during or after school.
One(1) day Out-of-District Suspension**	An action taken by an administrator after an informal temporary suspension meeting which temporarily denies a student the right to be on any school campus or attend any school-sponsored activity for the duration of the suspension, including after school, weekends or holidays. A conference with the student and parent/guardian must be held to agree mutually on ways the misconduct can be avoided in the future.
Threat Assessment	For the student to return to the classroom, the parent must provide a written psychological threat assessment performed by a certified psychologist (at parent expense) stating that the student is safe to return to school.

Discipline Response

CLASSROOM RESPONSE AND REMOVAL: Counselor or administrators or support providers will respond to the classroom to remove the student. The student will go, with the responding staff member, to the office to reflect and work on the assignment for the class. The student will not return to class that day.

Parent Contact: The teacher **and** administrator will call the student's parent/guardian to discuss the incident and assign the student to detention, either:

1. Scheduled restorative-based session with the School Social Worker, Admin, or Counselor. The goal will be to assist the student with developing skills around how to avoid the same behaviors demonstrated. We will ask that the student and teacher meet with SSW/Admin/Counselor soon following the after-school reflection, to develop a plan for alleviating the behavior. A written report will be provided to the parent/guardian.

OR

2. After-school detention. Detentions will not be assigned to accommodate sports practices, contests, or any other extra-curricular or family event. If the student does not report to the assigned detention, he/she will be assigned another, additional detention. Parents may contact the school if they wish to reschedule assigned detention.

Documentation: Teacher to fill out discipline form with detailed info.

Student: Failure to comply with the response will move disciplinary action to a major level.

The third moderate infraction in a semester will initiate a major-level response, for chronic behavioral concerns.

The third moderate infraction (with removal from class) in the same class in a quarter may result in removal from the class for the remainder of the grading period. In this instance, the student will be required to complete work in a separate educational setting during the class period, to be turned in to the teacher and graded.

ACTION LEVEL 3

GENERAL REQUIREMENTS: Action Level 3 includes one or more of the actions listed below taken by the administrator or other designated persons. A meeting or other communication with the parent/guardian and the student must take place in addition to the Level 3 action. The meeting, letter, student incident report or telephone call must include a discussion and/or description of the student's unacceptable conduct. The student will not remain out of school for more than five (5) school days for an infraction. When a student is suspended, parent(s)/guardian(s) will be required to attend a re-entry meeting.

ACTION	DESCRIPTION
<i>Actions in Levels 1 and 2 may be used in addition to the following:</i>	
Threat Assessment	For the student to return to school, the parent must provide a written psychological threat assessment performed by a certified psychologist (at parent expense) stating that the student is safe to return to school.
Two (2) to Five (5) Days Out-of-District Suspension**	An action taken by an administrator after an informal temporary suspension meeting which temporarily denies a student the right to be on any school campus or attend any school-sponsored activity for the duration of the suspension or expulsion, including after school, weekends or holidays. A conference with the student and parent/guardian must be held to agree mutually on ways the misconduct can be avoided in the future. At any time a student threatens an employee, whether physically or verbally, the employee may request a conference with the principal or designee, parent(s), him/herself and other appropriate personnel to discuss the problem and decide upon appropriate steps for resolution under the District's Student Code of Conduct.
Immediate Removal	The removal of a student by an administrator designee from school for one school day or less under emergency conditions and without a prior informal meeting. Students whose presence poses a risk to persons or property or a threat of interfering with the educational process may be immediately removed from school. An informal temporary suspension meeting shall take place as soon as possible but within one (1) school day and the student shall be reinstated unless a suspension is imposed after the required informal meeting. A parent/guardian must be informed before an action is taken. A re-entry meeting must be scheduled the following day of the removal to determine what interventions and/or consequences are appropriate.
Suspension or Removal from Extracurricular Activities	<p>First Offense: Student's loss of all extracurricular privileges and eligibility during internal or outside school suspension or longer depending on the severity of the offense from the date determined by a site administrator. The loss of privileges includes practice and competition. Summer school is not considered school days for this policy. Students will be required to complete appropriate intervention programs approved by the site administrator/district.</p> <p>Second Offense: Student is ineligible to participate in extracurricular activities for the remainder of the academic year or longer depending on the severity of the offense.</p> <div style="background-color: #cccccc; text-align: center; padding: 5px;">USE, POSSESSION, DISTRIBUTION OR INTENT TO DISTRIBUTE OR SELL TOBACCO (nicotine and vaping) PRODUCT(S)</div> <p>First Offense: Student's loss of extracurricular privileges and eligibility during internal or outside school suspension for tobacco products, from the date determined</p>

	<p>by a site administrator. The loss of privileges includes practice and competition. Summer school is not considered as school days for this policy. Students will be required to complete appropriate intervention programs approved by the site administrator/district administrator.</p> <p>Second Offense: Student is ineligible to participate in extracurricular activities during internal or outside school suspension.</p> <p>Third Offense: Student is ineligible to participate in extracurricular activities for the remainder of the academic year.</p>
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Discipline Response

FORMAL REMOVAL: Admin or designee will respond to the classroom. The student will go, with the admin, to the office to cool off and reflect on the incident with the administrator. The student will be removed from classes for the remainder of the day, at a minimum. The teacher will submit a written report of the entire behavior episode as soon as possible.

Parent Contact: The administrator or designee will call the student's parent/guardian to discuss the incident and to discuss the consequences for the high level major behavior. These include but are not limited to: 1-5 days In-School Suspension; 1-5 days Out of School Suspension; Recommendation for Expulsion. If In-School suspension, the administrator/or designee will communicate via email with the parent daily.

Documentation: School staff to write up a "Discipline Form". *A re-entry meeting with the student, parent, admin, and PBiS team to develop this plan will be required for the student to return to class. Teachers will be requested to attend the development meeting. All participants will be required to review and initial receipt of the plan, goals, and interventions, and to submit a weekly progress monitoring report to the assigned administrative case worker.*

Student: *Failure to comply with the SAT plan for success, and further High-Level Major Behaviors may result in "Habitually Disruptive" designation..*

Law Enforcement Contact: Responding staff will notify the principal immediately of Major Behaviors. If the behavior is criminal, principal will initiate law enforcement contact including but not limited to:

- Alcohol possession, use, or distribution
- Violation of Tobacco Free Schools (ADC)/Tobacco possession, use, or distribution (including vape, cigarettes, etc.)
 - Any paraphernalia related to any of these three, including charging devices for cigarettes, etc.
- Drug possession, use or distribution (JICH) (including vape, e cigarettes, etc.)
 - Any paraphernalia related to any of these three, including charging devices for cigarettes, etc.
- Weapons Possession (JICI)
- Robbery
- Theft (Value over \$20)
- Assault
- Intimidation/Harassment
- Aiding or Abetting in the commission of a criminal act
- Other criminal offense

The school will participate fully with providing law enforcement with any information regarding such offenses that take place on school property or at school events.

ACTION LEVEL 4

GENERAL REQUIREMENTS: Action Level 4 includes one or more of the actions listed below taken by the administrator or other designated persons. A meeting or other communication with the parent/guardian and the student must take place in addition to the Level 4 action. The meeting, letter, student incident report or telephone call must include a discussion of the student's achievement and/or unacceptable conduct. The student will not remain out of school for more than ten (10) school days for an infraction unless a formal long-term suspension hearing has been held. When a student is suspended, parent(s)/guardian(s) will be required to attend a re-entry meeting.

ACTION	DESCRIPTION
<i>Actions in Levels 1, 2 and 3 may be used in addition to the following:</i>	
Threat Assessment	For the student to return to school, the parent must provide a written psychological threat assessment performed by a certified psychologist (at parent expense) stating that the student is safe to return to school.
Six (6)-Ten (10) Day Suspension	An action taken by an administrator after an informal temporary suspension meeting which temporarily denies a student the right to be on any school campus or attend any school-sponsored activity for the duration of the suspension or expulsion, including after school, weekends or holidays. A conference with the student and parent/guardian must be held to agree mutually on ways the misconduct can be avoided in the future. At any time a student threatens an employee, whether physically or verbally, the employee may request a conference with the principal or designee, parent(s), him/herself and other appropriate personnel to discuss the problem and decide upon appropriate steps for resolution under the District's Student Code of Conduct.
Long Term Suspension	<p>A long-term suspension is defined as a suspension from school for more than 10 school days.</p> <p>A long-term suspension requires a due process hearing at the district level. When appropriate, a student who is long term suspended may be placed in an alternative program.</p> <p>Any student who is determined to have brought a firearm to a school, or to have possessed a firearm at a school, at school-sponsored events, or on school transportation, will be long-term suspended from school for a period of not less than one (1) year. The Superintendent of Schools has the authority to modify such long-term suspension on a case-by-case basis.</p>
Suspension or Removal from Extracurricular Activities	<p>First Offense: Student's loss of all extracurricular privileges and eligibility during internal or outside school suspension or longer depending on the severity of the offense from the date determined by a site administrator. The loss of privileges includes practice and competition. Summer school is not considered school days for this policy. Students will be required to complete appropriate intervention programs approved by the site administrator/district administrator.</p> <p>Second Offense: Student is ineligible to participate in extracurricular activities for the remainder of the academic year or longer depending on the severity of the offense.</p> <div style="background-color: #cccccc; text-align: center; padding: 5px;">USE, POSSESSION, DISTRIBUTE OR INTENT TO DISTRIBUTE OR SELL TOBACCO (nicotine and vaping) PRODUCT(S)</div> <p>First Offense: Student's loss of extracurricular privileges and eligibility for during internal or outside school suspension for tobacco products, from the date determined by a site administrator. The loss of privileges includes practice and</p>

	<p>competition. Summer school is not considered as school days for this policy. Students will be required to complete appropriate intervention programs approved by the site administrator/district.</p> <p>Second Offense: Student is ineligible to participate in extracurricular activities during internal or outside school suspension.</p> <p>Third Offense: Student is ineligible to participate in extracurricular activities for the remainder of the academic year.</p>
Expulsion	<p>Expulsion is defined as the removal of a student from the District and all school-related activities permanently.</p> <p>An expulsion requires a formal long-term suspension/expulsion due process hearing at the district level. When appropriate, a student who is expelled may be placed in an alternative program.</p> <p>Where prompt action to suspend a student long term is deemed appropriate, a temporary suspension is activated. However, where a decision following the required formal hearing is delayed beyond the end of the temporary suspension, the student must be returned to school pending the final outcome unless the provisions of ALTERNATIVE EDUCATIONAL SERVICES DURING THE PERIOD OF LONG-TERM SUSPENSION OR EXPULSION applies.</p>

JVPS STUDENT CONSEQUENCE FOR NOT WEARING MASKS (COVID SAFETY PROTECTION)

1st Offense: Removal from the classroom. Immediately sent to the Principal’s Office for counseling and warning.

2nd Offense: Removal from the classroom. Immediately sent to the Principal's Office. Parent is to be called and student sent home.

3rd Offense: Student removed from the classroom on third infraction and parent is called for student pick up. Student, on third infraction, will be placed on remote learning.

DISCIPLINE MATRIX

APPROPRIATE LEARNING ENVIRONMENT

Violation	Definition and Information	M, S/R	Level
Attendance Tardiness	Any actions involving attendance and punctuality or the location of students on school property, in distance learning, on-line learning, or any hybrid educational setting with JVPS which disrupts the orderly operation of the class or school.	M	1 – 2
	Failing to be in an assigned place of instruction at the designated time.	M	1 – 2
Leaving Without Permission	Failing to be in an assigned place at the designated time.	M	1 – 2
Student Identification	<p>Identification badges issued by middle and high schools must be visibly displayed on the front of the student to which the badge was issued using a lanyard provided by the school. The school will provide the first lanyard. Students may use their own lanyard if appropriate for the school setting. Identification badges are used for safety, compliance, and tracking of students, and therefore, trading, sharing, modifying, defacing or loss of badges is prohibited and students may be subject to disciplinary action or fine. Lost, misplaced, or stolen identification badges must be replaced within 24 hours.</p> <p>Note: A student may not enter class without their ID visibly displayed on the front of their body.</p>	M	1 – 2
Inappropriate Attire	<p>Not dressing or grooming in a manner that violates the Student Dress Code.</p> <p>First offense: Student is warned and asked to change clothing; parent is called and asked to bring a change of clothing. Violation is documented.</p> <p>Second offense: Student is placed in in-school suspension for the day; parent is contacted; student is asked to change clothing (turn shirt inside out, put on overcoat, etc.).</p>	M	1 – 2
Insubordination	Defying authority which may/may not lead to disruption of the school environment after implementation of standard de-escalation protocol does not work.	M S/R	1 2 – 4
Classroom Disruptions	Any behavior on school property, in distance learning, on-line learning, or any hybrid educational setting with JVPS that disrupts the ability of students to learn and teachers to teach.	M S/R	1 2 – 4
Dishonesty	The act or practice of telling a lie, or of cheating (not academic), deceiving, etc. The intent to make someone believe what is not true by giving a false appearance, using fraud, etc. Intentionally omitting facts or information.	M S/R	1 2 – 4
Academic Dishonesty (such as cheating and plagiarism)	Aiding in or taking credit for his/her self for written or oral expression created, authorized, or prepared by another or not giving credit for the source of the material. Any unauthorized access or modification to instructional materials, records, grades, documents, courses including all	M S/R	1 2 – 4

	electronic online courses such as, but not limited to cheating and plagiarism. The use of electronic proxies is prohibited.		
Knowledge of a Weapon, Alcohol, Illegal Drugs or Threatened Act of Violence	Having knowledge of another's actual or threatened act of violence to the school environment, whether on school property, off campus, in distance learning, on-line learning, or any hybrid educational setting with JVPS, without reporting it to a staff member; or having knowledge of another's actual or implied possession of weapons, alcohol or illegal drugs, without reporting it to a staff member.	S/R	2 – 4
Inappropriate Use of Technology	Using school technology or technology on school property to access, share or distribute pornography, illicit, illegal or threatening information and/or to duplicate, print, transmit, and/or disseminate such materials and information. transmit, and/or disseminate such materials and information.	M +S/R	1 – 2 3 – 4
Inappropriate Use of Cell Phones and Personal Electronic Devices	Student use of cell phones/personal electronic devices during class time, testing times and other unauthorized times (e.g., emergencies and emergency drills) is prohibited unless a teacher and the students in a class sign a "use waiver" permitting the use of cell phones/personal electronic devices for educational purposes. Site principals are responsible for establishing and communicating expectations for cell phone use and conditions of use as well as procedures for confiscating cell phones	M S/R	1 – 2 3 – 4
Inappropriate Images or Language	An image or expression that is intended to demean another and disrupts the learning environment, on or off campus.	M	1 – 2
Hate Crime	Any depiction or expression of hate based on actual or perceived race, religion, color, national origin, ancestry, age, handicapped status, gender, sexual orientation or gender identity of the victim, whether or not the offender's belief or perception is correct, on or off campus.	+S/R	3 - 4
Forgery/ Counterfeit	Providing a false signature or altering school documents or an imitation made to deceive.	M S/R	1 2 – 4
Inappropriate Display of Affection/Sexual Behavior	Public displays of consensual affection or sexual contact on school premises, at school-sponsored events, or on school transportation, including, but not limited to kissing, intentional touching of the other person's genitals, groin, inner thighs, buttocks, or breasts, or clothing covering these areas.	M S/R	1 2 – 4
Horseplay	Involves physical contact in a rough and boisterous manner that may lead to aggressive behavior and/or accidental injury, including but not limited to snowball, gravel and/or water balloon throwing, pushing, shoving, kicking, and shooting rubber bands.	M S/R	1 – 2 3 – 4
Matches, Lighters or Igniters	Possession and/or use of matches, lighters or like products are prohibited.	M	1 – 3
Possession or Use of Firecrackers	Possession of any firecrackers, fireworks, poppers, caps or similar devices, including smoke bombs and all incendiary or explosive devices. Use of, or intent to use, any firecrackers, fireworks, poppers, caps or similar devices, including smoke bombs and all incendiary or explosive devices.	M +S/R	1 – 2 3 – 4

Reckless Use of Vehicle	Using any motorized or self-propelled vehicle on or near school grounds in a reckless manner, or so as to threaten health or safety, or to disrupt the educational process, i.e., negligent or reckless use of a motor vehicle, drone, skateboard, bicycle, etc.	+S/R	3 – 4
Extortion and/or Coercion	Forcing another person to act against his/her will, in order to demand money, favors, actions, property, personal possessions, etc.	M +S/R	1 - 2 3 – 4
Instigation	To urge on, spur on, or incite another to disrupt the educational environment or commit any other misconduct (verbally, physically, written, electronic such as cell phone, computer, etc.).	M S/R	1 – 2 3 – 4
Gambling	Playing any unauthorized game of skill or chance for money or other items of value.	M S/R	1 – 2 3 - 4
Trespassing	Entering any school property or school property facilities without permission regardless of whether school is in session.	M	1 - 2
	Entering school premises during a period of suspension or expulsion.	+S/R	3 - 4
Deliberate Misuse of Property	Intentionally using property belonging to JVPS or an individual for a purpose other than that for which it was intended or in a manner likely to damage the property.	M S/R	1 – 2 3 – 4
Soliciting or Selling	Soliciting or selling items from student to student for personal gain; or exchanging items with a monetary value of \$50.00 or more.	M S/R	1 – 2 3 – 4

SAFETY AND WELLBEING

Violation	Definition and Information	M, S/R	Level
Fighting as Simple Assault/Battery	Fighting is mutual participation in a physically violent confrontation, whether or not the participants suffer injury. Retaliation is not a defense.	+S/R	2 – 4
Assault	An attempt to commit a battery upon another person; any unlawful act, threat or menacing conduct which causes another person to reasonably believe that he/she is in danger of receiving an immediate battery; or the use of insulting language toward another impugning his honor, delicacy or reputation.	M +S/R	1 - 2 3 - 4
Aggravated Assault	Unlawfully assaulting or striking at another with a deadly weapon; or willfully and intentionally assaulting another with intent to commit any felony; or committing assault while concealing identity.	++S/R	4
Battery	Unlawful, intentional touching or application of force to the person of another, when done in a rude, insolent or angry manner.	M +S/R	1 - 2 3 - 4
Aggravated Battery	Unlawful touching or application of force to the person of another (1) with intent to injure another person; or (2) resulting in an injury to another person, painful temporary disfigurement or temporary loss or impairment of the functions of any body part; or (3) resulting in great bodily harm or death to another person; or (4) with a deadly weapon.	++S/R	3- 4
Other Violence: Sexual Contact	The intentional touching, whether unwanted or unlawful, and whether attempted or completed, of another person's unclothed or clothed	+S/R	3 - 4

Sexual Penetration	intimate parts, with a body part or object, while on school property, at school-sponsored events/activities or on school transportation. The intentional penetration, unwanted or unlawful, with a body part or object, of the orifice of another person.	++S	4
Other Violence: Relationship Violence	A pattern of abusive and coercive behaviors used to maintain power and control over a former or current intimate partner. Abuse can be emotional, financial, sexual or physical and can include threats, isolation, and intimidation.	++S	3 - 4
Other Violence: False Imprisonment	Intentionally and knowingly without permission confining or restraining another person without authority or consent.	+S/R	3 - 4
Other Violence: Kidnapping	The unlawful taking, restraining, transporting or confining of a person by force, intimidation or deception.	++S	4
Other Violence: Robbery Using Force	The taking, or attempting to take anything of value that is owned by another person or organization, under confrontational circumstances by force or threat of force or violence and/or putting the victim in fear. A key difference between robbery and larceny is that a threat or battery is involved in a robbery.	++ S	4
Threatening Behavior	<p>1. <u>Intimidation</u> Verbal, physical, written or through image engaging in behavior that threatens another person or their possessions. (Does not require the subject(s) of the threat/intimidation to be in fear.)</p> <p>2. <u>Harassment</u> Engaging in a pattern of conduct that is intended to annoy, seriously alarm or terrorize another person.</p> <p>3. <u>Bullying</u> Any severe, pervasive, or persistent act or conduct that targets a student, whether physically, verbally, or electronically, and that: may be based on a student’s actual or perceived race, religion, color, national origin, ancestry, sex, sexual orientation, gender identity, gender expression, physical or cognitive disability, class, housing status, spousal affiliation, pregnant or parenting status, foster care status, or any other distinguishing characteristic; or on an association with a person, or group with any person, with one or more of the actual or perceived distinguishing characteristics; and can be reasonably predicted to</p> <ul style="list-style-type: none"> ● place a student in reasonable fear of physical harm to ● the student’s person or property; ● cause a substantial detrimental effect on a student’s ● physical or mental health; ● substantially interfere with a student’s academic ● performance, attendance, or participation in extra- ● curricular activities; ● substantially interfere with a student’s ability to ● participate in or benefit from the services, ● activities, privileges provided by a school or school 	<p>M S/R</p> <p>M +S/R</p> <p>M +S/R</p>	<p>1 - 2 3 - 4</p> <p>1 - 2 3 - 4</p> <p>1 - 2</p>

	<ul style="list-style-type: none"> Affiliated entity. <p>4. Cyberbullying- Any bullying that takes place through electronic communication.</p> <ul style="list-style-type: none"> Electronic communication means a communication transmitted by means of an electronic device, including, but not limited to, a telephone, cellular phone, computer, electronic tablet, gaming device, pager or video or audio recording. <p>5. Hazing - Committing an act against a student, or coercing a student into committing an act, that creates a risk of harm to a person, in order for that student to be initiated into or affiliated with a student organization. Hazing includes but is not limited to:</p> <ul style="list-style-type: none"> Any type of physical brutality such as whipping, beating, striking, branding, shocking, or placing a harmful substance on the body. Any type of physical activity such as sleep deprivation, exposure to weather, confinement in restricted area, calisthenics or other activity that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student. Any activity involving the consumption of any alcoholic beverage, drug, tobacco product or any other food, liquid, or substance that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student. Any activity that intimidates or threatens the student with ostracism, that subjects the student to extreme mental stress, embarrassment, shame, or humiliation that adversely affects the mental health or dignity of the student or discourages the student from remaining in school. Any activity that causes or requires the student to perform a task that involves a violation of state or federal law, or district policies. 	<p>M +S/R</p> <p>++S/R</p>	<p>3 – 4</p> <p>1 - 2 3 – 4</p> <p>4</p>
Sexual Harassment	<p>Communications that create an intimidating, hostile, or offensive environment through unwelcome or unwanted sexual advances, requests for sexual favors, or other verbal or nonverbal contacts or gestures of a sexual nature.</p> <p>Making gestures which convey a seemingly or explicit, offensive, or obscene message. Use of explicit, offensive or obscene language or gestures directed towards another person</p> <p>Harassment occurs when unwelcome conduct of a sexual nature is so severe, persistent, or pervasive that it affects a student's ability to participate in or benefit from an education program or activity, or an employee's work environment, or creates an intimidating, threatening or abusive educational or work environment.</p>	<p>+S/R</p> <p>+S/R</p> <p>++S/R</p>	<p>2 – 4</p> <p>2 - 4</p> <p>3 - 4</p>
Lewd Conduct	<p>A lewd act is any act committed by an individual with the purpose of arousing sexual interest in himself or herself, or the person towards which the lewd act is directed.</p>	<p>M +S</p>	<p>2 3 - 4</p>
Stalking	<p>Stalking consists of knowingly pursuing a pattern of conduct that places another in reasonable fear of bodily harm, sexual assault, confinement,</p>	<p>M</p>	<p>1 - 2</p>

	restraint, or death on more than one occasion by following another, placing another under surveillance. Pattern of conduct means two or more acts, on more than one occasion, in which the alleged stalker by any action, method, device or means, directly, indirectly or through third parties, follows, monitors, surveils, threatens or communicates to or about a person.	++S/R	3 - 4
Disorderly Conduct	Action(s) which substantially disrupt(s) the orderly conduct of a school environment.	M +S/R	2 - 3 3 - 4
False Alarm and Tampering with Safety and Security Devices	Reporting to school officials a serious threat to health and safety without a reasonable belief that the threat exists.	+S/R	2 - 4
	Setting off a fire alarm without a reasonable belief that a fire exists or serious instances of campus disruption.	++S/R	3 - 4
	Tampering with or manipulating safety/security products, devices, programs, hardware, software, etc. in a way that jeopardizes or potentially jeopardizes school safety.	+S	2 - 4
Threat to Harm School Environment	Threatening to use a weapon, or an object that could be used as a weapon, to harm the safety, health, or wellbeing of the school environment, including, but limited to, threats to school premises, District property, District staff, or students. The threat may be made in person or electronically, on-campus or off-campus.	++S	4

PROTECTION OF PROPERTY

Violation	Definition and Information	M, S/R	Level
Graffiti	The spray painting, tagging, writing, etching etc. of or on school property including buses is prohibited.	M +S/R	1 - 2 2 - 4
Criminal Damage	The willful and/or malicious destruction, damage or defacement of public or private property, real or personal, without the consent of the owner or the person having custody or control of it. <i>Destruction/damage is over \$1000.00 - contact law enforcement</i>	M S/R	1 - 2 3 - 4
Breaking/ Entering/ Burglary	Entering, without authorization, a school district building, classroom or vehicle or other structure (movable or immovable) with the intent to commit any crime or misconduct when the building is closed to students and the public.	++S/R	3 - 4
Larceny/Theft	Taking, carrying, leading or riding away of property of another person without consent is prohibited. This category includes, but is not limited to, pocket picking, purse or backpack snatching if left unattended or no force was used to take it from owner, theft of or from school property (where there was no forced entry), theft from a motor vehicle or motor vehicle parts or accessories, theft of bicycles, theft from a machine or device which operated or activated by other use of a coin or token and all other types of larcenies. This includes theft or attempted theft of a motor vehicle. <i>Items with monetary value over \$500.00 - contact law enforcement</i>	M S/R	1 - 2 3 - 4

Arson	Planning or involvement with explosive devices, materials or information that may result in arson or explosion. Trying to start a fire that fails to start. To intentionally damage, or attempt to damage, any real or personal property by fire or causing an explosion with the purpose of destroying or damaging property.	++S/R	4
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ALCOHOL, DRUGS, TOBACCO (NICOTINE) PRODUCTS

Violation	Definition and Information	M, S/R	Level
Alcohol	Alcohol is prohibited on school property, at school-sponsored events, or on school transportation. <u>Under the influence/Use</u> while on school property, at school-sponsored events or on school transportation. <u>Possession</u> - Intentional owning or controlling <u>Possession with intent to distribute or sell</u> - Intentional selling, bartering or giving away. <i>Students may be suspended from extracurricular activities.</i>	S +S ++ S	1 - 3 1 - 3 3 - 4
Drugs	Drugs or paraphernalia (including vaping devices) are prohibited on school property, at school-sponsored events, or on school transportation. is prohibited. Examples of drugs :Counterfeit drugs, controlled substances which includes: marijuana, cocaine, methamphetamine, heroin, mushrooms, synthetic drugs. <u>Under the influence/Use</u> while on school property, at school-sponsored events or on school transportation. <u>Possession (individual use)</u> - Intentional owning or controlling. Police called to remand controlled substances for destruction. <u>Possession with intent to distribute, or sell</u> - Intentional selling, bartering or giving away. <i>Students may be suspended from extracurricular activities.</i>	S +S ++S	1 - 3 1 - 3 3 - 4
Tobacco (Nicotine) Products	Possessing, using, purchasing, distributing or selling any tobacco (nicotine) products regardless of the manner of delivery, inhalation or consumption is prohibited on school property, at school-sponsored events, or on school transportation. <u>Possession (individual use)</u> - Intentional owning or controlling <u>Use</u> - Consuming or inhaling <u>Possession with the intent to distribute or sell</u> - Intentional selling, bartering or giving away. <i>Students may be suspended from extracurricular activities.</i>	M S/R S/R	1 2 2 - 3

WEAPONS, FIREARMS POSSESSION

Violation	Definition and Information	M, S/R	Level
Firearm, Firearm Component, Ammunition, Explosive or Incendiary Devices	<p>The possession or use of any firearm, firearm component, ammunition, explosive or incendiary device is prohibited on school property, at school-sponsored events, or on school transportation.</p> <p>Any student who is determined to have brought a firearm to a school, or to have possessed a firearm at a school, at school-sponsored events, or on school transportation, will be long-term suspended from school for a period of not less than one (1) year. The Superintendent of Schools has the authority to modify such long-term suspension on a case-by-case basis.</p>	++S	4
Other Weapons	<p><u>Possession</u></p> <p>Use of an instrument or object that has the potential to inflict serious harm. Examples include: knife, dagger, dirk, shank, razor, utility knife, brass knuckles, bludgeons, tasers, mace, chemical, gas, etc.</p> <p>Possession or use of a knife or blade under 3 inches.</p> <p>Possession or use of a knife or blade over 3 inches.</p> <p><i>An exception is made for use of instruments for educational purposes under the direction supervision of a teacher.</i></p>	M ++S M ++S	1 - 2 3 - 4 1 - 2 4
Look-alike Weapon	Includes, but is not limited to, any look-alike plastic gun, rifle, knife, dagger, hand grenade, or sword, etc. which is carried for the sole purpose of appearing to be in possession of a "real" weapon that may intimidate, threaten or harm another person.	M +S/R	1 - 2 3 - 4

GANG ACTIVITY

Violation	Definition and Information	M, S/R	Level
Gang Related Activity	Recruitment, harassment, intimidation, posturing, bullying, tagging or marking, assault, battery, theft, trespassing, or extortion, or criminal activity performed by an individual affiliated with, or on behalf of a gang. Gang affiliation and/or intent can be implied from the character of the individual's acts as well as the circumstances surrounding the misconduct.	+S/R	3 - 4

ACKNOWLEDGEMENT FORM

JEMEZ VALLEY PUBLIC SCHOOLS CODE OF CONDUCT

Student's Rights and Responsibilities

Every student has the right to learn in a positive and respectful learning environment. Each student has a role in achieving this. To help promote a positive school culture where every student can grow academically and personally, each student is expected to:

- Attend and participate in all classes each day; and be on time
- Prepare for each class with appropriate materials and completed assignments
- Always use computers, technology, cell phones, and social media in a responsible way
- Understand that cell phones must be turned off during instruction time unless the teacher says you can have it on
- Know and obey school rules and the Code of Conduct, particularly when at school; at school-sponsored events; and on school vehicles
- Respect the rights, feelings, and property of fellow students, parents, teachers, staff, volunteers, guests, and the surrounding community
- Seek peaceful solutions to conflict; encourage peers to do the same; and seek assistance from an adult if a conflict remains unresolved
- Do not bully or cyberbully anyone; and report bullying or cyberbullying to an adult
- Take responsibility for your own behavior
- Cooperate with teachers and staff in investigations of disciplinary matters
- Do not bring anything that is or looks like a weapon to school or a school-sponsored event; alert an adult if you see another person do this
- Do not possess, use, give or sell any drugs, alcohol, tobacco or weapons; alert an adult if you see another person do this
- When you see something (or hear something that seems unsafe), then say something (to a staff member)
- Do not discriminate, and report discrimination, on the basis of gender, gender identity, sexual orientation, race, ethnicity, national origin, immigration status, socioeconomic status, physical differences, health conditions, family differences, or learning, linguistic and language differences.
- Understand that principals, coaches, and sponsors of extracurricular activities may develop and enforce standards of conduct that are higher than the district-developed Code of Conduct.

Student and Parent / Guardian Acknowledgment

The Code of Conduct has been written to help each student gain the greatest possible benefit from his or her school experience. It is important that every student understand the Code and be expected by his or her Parents/Guardians to follow its requirements. Parents / Guardians, please read the Code at jyps.org, discuss it with your child, and empower your child to follow it. If you don't have access to the website at home, then please let your child's teacher know, and access to the Code will be provided at school. Thank you for your part in helping to promote a positive learning environment.

_____	_____	_____
Student Signature	Student Printed Name	Date
_____	_____	_____
Parent/Guardian Signature	Parent/Guardian Printed Name	Date
Grade _____	School: _____	
Homeroom/Advisory: _____		

