

MINUTES OF THE REGULAR BOARD MEETING
OF THE
CLEARFIELD AREA BOARD OF SCHOOL DIRECTORS
August 27, 2018

MEETING HELD The regular meeting of the Clearfield Area Board of School Directors was held on Monday August 27, 2018 beginning at 6:00 PM in the Clearfield Area Jr./Sr. High School library. President Putt convened the meeting and requested that roll call be taken.

ROLL CALL Board Members present included President Putt, Vice President Mikesell, and Directors Ralston, Rothrock, Clarke, Spencer, Morgan and Carr. Director Pataky was absent. Administration present included Superintendent Struble, and Messrs: Maney, Quick, Stibitz, Bender, Sayers, Prestash, Kavelak and Brickley.

MOMENT OF SILENCE AND PLEDGE TO THE FLAG President Putt invited all present to participate in opening exercises.

RECOGNITION OF VISITORS

Jeremiah Vezza was the only visitor to address the Board. A little update on my eagle scout project. I got the green light to make the 8 benches to fold into picnic tables. I need an okay by the board to do a sale for my project, I would like to sell beef sticks in the school to raise the funds. I just need approval.

The Board granted Jeremiah approval to do the sale.

APPROVAL OF MINUTES

Mrs. Ralston motioned to approve the July meeting minutes. Mr. Carr seconded the motion. A roll call vote was taken. All members were in favor and the motion carried 8-0.

REPORTS

Prestash- The 22nd was new student orientation. We had a complete packed auditorium for the 7th grade open house. Today was the first day and everything went smooth. Lunches are going okay; it's just a transition period. The kids are very excited about the free lunches. I went into the 3 periods for foreign language; we had 39 students sign up for cyber German. I think that number is pretty good.

Sayers- Just two big things, September 18th will be our next tales on the turf. We are hoping for it to be as successful as it was last year. The guidance office is starting a program called all pro dads, it will help to strengthen the father and child relationships. Breakfast will be provided for the dads and kids. We are looking forward to that. Other than that our first day was very successful. Only a couple kindergarten tears.

Brickley- It was a good kind of crazy today. We had very well attended open houses and a big thank you to the staff a bus program, it was very successful.

Bender- It was a busy start. It has been a collaboration of effort by everyone to get the students the services that they need. This is not something that we want to rush through. At the elementary level across the grade levels we are implementing DIBELS it is a diagnostic approach to follow students to show their strengths and weaknesses. Thank you to Mrs. Sayers and Mr. Quick for all their work on this. On a similar note we are doing an OT screening for students that are coming in and push ideas into all classes on what might help these kids.

Kavelak- It was a long and exciting day, we were slow 7th and 8th grade but I think for the most part with all the changes we did pretty well. I explained all the new elements with the lunch periods. I think everything went fairly smooth at the elementary school as well. And thank you to Kevin and his staff because all our tech ran wonderfully.

Stibitz- A lot going on, the new laptop deployment for the teachers is going very well. We only have one teacher that didn't get their laptop yet but it looks like the teachers were able to use theirs right away. We have new point of sale computers in the cafeterias that I think will go very well.

Wright- It is always impressive on the first day to see how everything runs especially all the hard work that people put in, in the background.

Quick- NA

Maney- It has been a really busy summer trying to pick up on the buildings and grounds needs. Now I am working on the end of the year reports and getting ready for the audit.

Struble- In service days went well. We did the clerical day first and it seems that it went well that way. We will keep that in mind for future years. The ropes have gone up at the schools and the parents seem to be figuring that out very well. Our SRO was in both buildings today. Mr. Brickley will be our School safety and security coordinator. We got an email by the school we were playing on Friday saying that our band would have to play after the game and we were very impressed by our students and fans that stayed to show our band the support they deserve. We appreciate all the efforts.

The Board broke for an executive session at 6:19 for personnel reasons and returned at 6:49

COMMITTEE REPORTS

Mr. Quick read the Education and Personnel Committee Report

1.0 EDUCATION

2.0 PERSONNEL

Note: All personnel items are effective August 28, 2018 unless otherwise noted.

2.1 APPOINTMENTS

A. New Hires/Transfer/ Volunteers

1. Kayla Benton, Administrative transfer from Secondary Special Education Learning Support Teacher at Clearfield Area Jr./Sr. High School to Elementary Grade 4 Teacher at Clearfield Area Elementary School, effective 8/22/18.
2. Create a full-time Classroom Assistant for L.L./PCA position at Clearfield Area Elementary School, 6.25 hours per day, 180 days per year.
3. Beth Sallack, Substitute Bus Ramp Supervisor at Jr/Sr HS, Substitute Detention Supervisor, and Substitute Extended Day Supervisor
4. Sharon White, Substitute Bus Ramp Supervisor at CAE
5. April Simpson, Substitute Bus Ramp Supervisor at Jr/Sr HS, Substitute Detention Supervisor, Substitute Extended Day Supervisor, and Substitute Saturday School Supervisor
6. Nicole Funk, J.V. Assistant Girls' Softball Coach, effective 8/8/18.
7. Zachary Bash, Seniority transfer from Elementary Grade 6 Teacher at Clearfield Area Elementary School to Elementary Special Education Emotional Support Teacher at Clearfield Area Elementary School, effective 8/22/18.
8. Megan Pallo, Seniority transfer from Elementary 5th & 6th Grade Teacher at Clearfield Area Elementary School to Elementary Grade 6 Teacher at Clearfield Area Elementary School, effective 8/22/18.
9. Jessica Neeper, Seniority transfer from Elementary Grade 4 Teacher at Clearfield Area Elementary School to Elementary 5th & 6th Grade Teacher at Clearfield Area Elementary School, effective 8/22/18.
10. Gail McDowell, Cafeteria Substitute, effective 8/6/18.
11. Purchase of an extra instructional period from Dave Domico and Leonard Barsody. To provide Advanced Chemistry and AP Physics.
12. **Mentors:**
 - a. **Lisa Fletcher, mentor for Shayne McCusker**
 - b. **Jennifer Thorp, mentor for Kayla Benton**
 - c. **Jessica Komoncz, mentor for Casey Wilcox**
 - d. **Derek Danver, mentor for Leeanne Scaife**
 - e. **Leann Adams, mentor for Carleigh Kuntz for the first three quarters of the 2018-2019 school year**

13. **Casey Wilcox, Secondary Special Education Learning Support Teacher at Clearfield Area Jr./Sr. High School, Step 1, effective 8/22/18.**
14. **Leeanne Scaife, Extended Services Teacher at Clearfield Area Jr./Sr. High School, Step 1, effective August 22, 2018.**
15. **Karen Wisor, full-time Classroom Assistant for T.B./Shared PCA #181909 (PM only) & #181910 (AM only) at Clearfield Area Elementary School, 6.25 hours per day, 180 days per year effective August 24, 2018.**
16. **Stacey Bumbarger, part-time PCA #171822 at Clearfield Area Elementary School, 5 hours per day, 180 days per year effective August 24, 2018.**
17. **Create a full-time Classroom Assistant for P.T./PCA # 181917 position at Clearfield Area Elementary School, 6.25 hours per day, 180 days per year.**
18. **Sheena MacTavish, Junior High Cheerleading Coach**
19. **Jessica Beichener, Substitute Technology Department Technician. Retroactive to August 13th, 2018.**
20. **Sharon Potter, Transfer from collapsed full-time PCA #171824 at Clearfield Area Elementary School, 6.75 hours per day, 180 days per year to full-time Shared PCA #181914 & #181915 at Clearfield Area Elementary School, 6.75 hours per day, 180 days per year.**
21. **Wanda Smith, Transfer from full-time Classroom Assistant E.Y./PCA #171813 at Clearfield Area Elementary School, 6.25 hours per day, 180 days per year to full-time Classroom Assistant E.K./PCA #171805 at Clearfield Area Elementary School, 6.25 hours per day, 180 days per year.**
22. **Michele Carns, Transfer from collapsed full-time PCA #171808 at Clearfield Area Elementary School, 6.25 hours per day, 180 days per year to full-time Classroom Assistant L.L./PCA #181916 at Clearfield Area Elementary School, 6.25 hours per day, 180 days per year.**
23. **Kimberly McGarry-Clukey, Transfer from collapsed part-time Classroom Assistant A.J. at Clearfield Area Elementary School, 4.5 hours per day, 180 days per year to part-time Classroom Assistant A.J. at Clearfield Area Elementary School, 5.5 hours per day, 180 days per year.**
24. **Yvonne Barrett, Transfer from collapsed full-time PCA #171810 at Clearfield Area Elementary School, 6.25 hours per day, 180 days per year to full-time Shared PCA #181905, #181906, and #181907 at Clearfield Area Elementary School, 6.25 hours per day, 180 days per year.**

25. **Regina Jackson, Transfer from part-time Classroom Assistant P.T. at Clearfield Area Elementary School, 5 hours per day, 180 days per year to full-time Classroom Assistant J.S./PCA #181913 at Clearfield Area Elementary School, 6.25 hours per day, 180 days per year.**
26. **Janet Kantar, Transfer from part-time PCA #171822 at Clearfield Area Elementary School, 5 hours per day, 180 days per year to full-time Classroom Assistant T.B./PCA #181908 at Clearfield Area Elementary School, 6.25 hours per day, 180 days per year.**
27. **Loretta Fontenoy, Transfer from collapsed full-time Classroom Assistant B.C./PCA #171835 AM at Clearfield Area Jr./Sr. High School and Classroom Assistant J.S./PCA #171825 PM at Clearfield Area Elementary School, 7.5 hours per day, 180 days per year to bumping E.C. full-time Classroom Assistant L.W./PCA #171826 at Clearfield Area Elementary School, 6.25 hours per day, 180 days per year.**
28. **Emily Clark, Bumped from full-time Classroom Assistant P.T./PCA #171826 at Clearfield Area Elementary School, 6.25 hours per day, 180 days per year to full-time Classroom Assistant E.Y./PCA #171813 at Clearfield Area Elementary School, 6.25 hours per day, 180 days per year.**
29. **Ashley Clark, Transfer from collapsed part-time Classroom Assistant K.M. at Clearfield Area Elementary School, 4.5 hours per day, 180 days per year to part-time Classroom Assistant K.M. at Clearfield Area Elementary School, 5.5 hours per day, 180 days per year.**
30. **Kimberly Lansberry, Transfer from collapsed full-time Classroom Assistant P.T./Shared PCA #171804 & #171817 at Clearfield Area Elementary School, 6.25 hours per day, 180 days per year to bumping N.K. full-time Classroom Assistant J.S./PCA #171823 at Clearfield Area Elementary School, 6.25 hours per day, 180 days per year.**
31. **Alyssa Null, Transfer from collapsed full-time Classroom Assistant T.B./PCA #171801 at Clearfield Area Elementary School, 6.25 hours per day, 180 days per year to full-time Classroom Assistant P.T./Shared PCA #181901 & 181902 at Clearfield Area Elementary School, 6.25 hours per day, 180 days per year.**
32. **Jolene Rosinsky, Transfer from collapsed part-time Classroom Assistant M.S. at Clearfield Area Elementary School, 4.5 hours per day, 180 days per year to part-time Classroom Assistant M.S. at Clearfield Area Elementary School, 5.5 hours per day, 180 days per year.**
33. **Lea Massimino, Transfer from furloughed status to full-time Classroom Assistant J.S./Shared PCA #181911 & #181912 at Clearfield Area Elementary**

School, 6.25 hours per day, 180 days per year.

34. Susan Duttry, Transfer from collapsed part-time Classroom Assistant R.G. at Clearfield Area Elementary School, 4.5 hours per day, 180 days per year to part-time Classroom Assistant R.G. at Clearfield Area Elementary School, 5.5 hours per day, 180 days per year.
35. Nicole Kushner, Bumped from full-time Classroom Assistant J.S./PCA #171823 at Clearfield Area Elementary School, 6.25 hours per day, 180 days per year to bumping G.M., PCA #171837 at Clearfield Area Jr./Sr. HS, 7 hours per day, 180 days per year.
36. Gretta Markle, Bumped from full-time PCA #171837 at Clearfield Area Jr./Sr. HS, 7 hours per day, 180 days per year to full-time Classroom Assistant PT/PCA #181904 at Clearfield Area Elementary School, 6.25 hours per day, 180 days per year.
37. Amber Rinehart, Transfer from collapsed full-time Classroom Assistant T.B./Shared PCA #171831 & 171803 at Clearfield Area Elementary School, 6.25 hours per day, 180 days per year to full-time Classroom Assistant T.B./PCA #181903 at Clearfield Area Elementary School, 6.25 hours per day, 180 days per year.
38. Lunch Supervisor at Jr./Sr. High School – 1st Semester, effective August 27, 2018

Sarah Fye
Chad Gearhart
Linda Wingate
Judi Bookhamer
Myles Caragein
Susan Zelenky
Brande Plyler
SuAnn Stibitz
Robbie Tubbs

39. Lesley Appleton, substitute Lunch Supervisor at Jr./Sr. High School – 1st Semester, effective August 27, 2018

B. Leaves

1. 1819001, Elementary Grade 3 Teacher at Clearfield Elementary School, is requesting a maternity leave using her available sick leave to begin October 29, 2018 through December 12, 2018 AM (to be adjusted according to her number of sick days available). She is then requesting an FMLA leave beginning after she has exhausted her sick days to begin December 12, 2018 PM (to be adjusted) through December 21, 2018. She plans to

return to work on January 2, 2019.

2. 1819002, Full-time Classroom Assistant B.C./PCA #171833 at Clearfield Area Jr./Sr. High School, is requesting an intermittent FMLA to care for a family member as needed.

C. Resignations

1. Kaylee Peacock, Junior High Cheerleading Coach, effective 8/7/18.
2. Thomas Klinger, Information Technology Specialist, effective 8/28/18.
3. **Annamae Iddings, full-time cleaner at Clearfield Area Elementary School, effective November 1, 2018.**
4. **Ricky Bunning, Director of Buildings & Grounds, effective August 31, 2018 for retirement purposes pending approval of his retirement letter. Subject to confirmation and reconciliation of available personal time.**

Administrative Recommendation: Approval.

Committee Recommendation: Approval.

Committee Recessed at: 6:56

Mr. Carr motioned to approve the Education and Personnel Committee Report. Mr. Morgan seconded the motion. A roll call vote was taken, all directors were in favor, the motion carried 8-0.

Mr. Struble read the Buildings, Finance and Activities Committee Report

1.0 FIELD TRIP REQUESTS

1. Andrew Rothrock is requesting to take 50 students to Allentown for the Collegiate Marching Band Show. Attachment F-1.

Administrative Recommendation: Approval.

Committee Recommendation: Approval.

2.0 FACILITY USE REQUESTS

1. The Community Baptist Church is requesting to hold their after school bible classes at CAE. Attachment F-2.

Administrative Recommendation: Approval.

Committee Recommendation: Approval.

3.0 BOOSTER CLUBS

1. Approval of all the fall and year round booster clubs. All fall and year round clubs have turned in their required paperwork.

Administrative Recommendation: Approval.

Committee Recommendation: Approval.

Committee Recessed at: 6:57

Mrs. Mikesell motioned to approve the buildings, finance and activities report. Mr. Carr seconded the motion. A roll call vote was taken, all Directors were in favor. The motion carried 8-0.

NEW BUSINESS

1. Renew the contract with Alleghany Intermediate Unit to continue use of PA Educator for the 2018-2019 school year.
2. Approve the Elementary and Jr./Sr. High School Student Handbooks for the 2018-2019 school year.
3. Approve the bus routes and drivers for the 2018-2019 school year.
4. Approve awarding bids for the removal of garbage as attached.

5. Approve the lowest estimate of \$12,300 from Caliber Pole Building for the construction of a storage building at CAE.
6. Approve the immediate resignation of Randy Pataky from the Board of School Directors.

Mr. Carr motioned to approved New Business items #1,2,3,4,5,6. Mrs. Mikesell seconded the motion. A roll call vote was taken, all Directors were in favor. The motion carried 8-0.

OLD BUSINESS N/A

FINANCIAL REPORTS Moved by Mr. Morgan and seconded by Dr. Spencer that all financial reports be accepted and filed for audit and that the bills be approved for payment subject to fund availability. The motion was unanimously approved 8-0.

All interested candidates for the recently vacated Board position are to send a letter by September 10th, 2018 to the Board Secretary.

ADJOURNMENT The Regular meeting adjourned at 7:01.

Date

Signature