



Schley County High School
 2131 U. S. Highway 19 South P. O. Box 1350
 Ellaville, Georgia 31806
 Phone: 229-937-0560 Fax: 229-937-0565



Todd West, Principal
 Tee Reddish, Asst. Principal, Trans Director

Lisa Hernandez, Asst. Principal
 Cindy Hagerson, High School Counselor
 Betsy Buchanan, Middle School Counselor

To: Parents of Juniors/Seniors

From: Cindy Hagerson, High School Counselor

Re: **Post-Secondary Visit Form**

Seniors: Limit 2 per year

Juniors: Limit 1 per year

In order for a Post-Secondary Institution visit to count as a non-instructional day, not an absence the student must do the following. If any of these three are missing the absence will be **unexcused**.

1. **Make arrangements, with teachers, for all work that will be missed.**
2. **Return the completed Post-Secondary Visit form to the counselor's office three days before leaving.**
3. **Bring written documentation back from the visit (Provided by the institution) within three days of the visit.**

Student's Name _____

Has permission to visit _____ Date _____

Parent's Signature _____

I understand that the above named will abide by the rules above and all school rules on this trip.

Teachers Signatures: Teachers if you feel that this student should not miss your class please list the reason and sign.

First Period (yes / no) _____

Second Period (yes / no) _____

Third Period (yes / no) _____

Fourth Period (yes / no) _____