

BOARD NEWS
Regular Meeting of the Proctor Board of Education
May 22, 2023

1. Congratulated our graduating seniors who were honored at the Triple A Awards Ceremony held on May 10th.
2. Congratulated Spring Homecoming Royalty: Alaina Abernathey, Peytra Cooke, Paige Czepa, Madison Lang, Sophie Lynch, Madison Walsh, Vincent Horngren, Kade Katzmarek, Juan Lenz, Wes Lindstrom, Josh Monreal, Isaac Sushoreba. Isaac Sushoreba and Alaina Abernathey were crowned King and Queen.
3. Commended the Special Olympics/Unified Olympics staff and volunteers including; Beth Adams, Troy Adams, Danielle Wines, Jared Poderzay, Mollie Haag on their participation in a variety of spring events.
4. Commended Gordy Westendorf, Ted Kiefat, Lauren Winter, Nicole Appelwick, William Seay, Craig and Melissa Honkola for making Prom a successful event.
5. Commended our graduating seniors, administration, counselors, and our elementary schools for making it possible for our traditional senior walk at our elementary schools.
6. Thanked Lynn and Ted Peterson for organizing, including setting up and taking down, finding volunteers and spending countless hours at our Book Fair at Bay View May 8-12. Your dedication and support of Proctor and specifically Bay View is greatly appreciated.
7. Commended Sarah Klyve, Sarah Dennis, and Jilli Peterson for a very successful transportation night hosted by Early Learning on Wednesday, May 17 at Hermantown High School. Over 450 people from Proctor and Hermantown came out to see all the vehicles.
8. Decreased the hours of Alyson Prouty, LPN at Pike Lake Elementary from 40 hours per week to 35 hours per week, effective for the 2023-2024 school year.
9. Approved the recommendation to hire Larissa Giebner into the 1.0 FTE middle school science position effective August 29, 2023. Leah Moore previously held this position.
10. Approved the placement of Dehlia Seim into the 1.0 FTE grade 2 teacher position at Bay View Elementary beginning in the 2023-24 school year. Talerie Johnson was bumped from this position.
11. Approved the placement of Erin Thoennes into the 1.0 FTE grade 2 teacher position at Pike Lake Elementary beginning in the 2023-24 school year. This position was created at the April 24th school board meeting.
12. Approved the placement of Jenna Kelly into the grade 1 teacher position at Bay View Elementary beginning in the 2023-24 school year. Lisa Lillie previously held this position.
13. Approved the placement of Linda Stevens into the 32.5 hours per week Media Center Clerk (15.5 hrs/wk)/educational assistant (17 hrs/wk) position at Pike Lake Elementary for the 2023-24 school year. This is to cover Jodi Kehtel's approved leave of absence.
14. Accepted the resignation from Gordon Westendorf as the National Honor Society advisor effective May 10, 2023.
15. Accepted the resignation from Tim Jazdzewski, lead varsity assistant football coach, effective immediately.
16. Accepted the resignation from D'Andre Sherill, lead JV assistant football coach, effective immediately.
17. Accepted the resignation from Darla Collver, 5 hours per week educational assistant at the

Proctor Early Childhood Center, effective May 20, 2023.

18. Accepted the resignation from Larissa Scott, 23.75 hours per week educational assistant at Pike Lake Elementary, effective June 8, 2023.
19. Accepted the resignation from Jacob Franz, English Language Arts teacher at Jedlicka Middle School, effective June 9, 2023.
20. Approved the request for a leave of absence from Jennifer Wilson, grade 2 teacher at Bay View Elementary, beginning May 10, 2023, through June 9, 2023.
21. Approved the request for a leave of absence from Erika Fellbaum, grade 4 teacher at Bay View Elementary, beginning August 29, 2023, through November 17, 2023.
22. Approved the request for a leave of absence from Jenna Kelly, grade 1 teacher at Bay View Elementary, beginning approximately September 5, 2023, through October 27, 2023.
23. Approved a recommendation from the Superintendent and the IT Department to rename the job title of the Coordinator of Student Information Systems to Information Technology (IT) Systems Specialist.
24. Revised the Pay Grade for Tracey Lind, 20.75 hours per week cook assistant at Pike Lake Elementary, from Pay Grade 20 to Pay Grade 17, effective March 13, 2023. Tracey successfully completed the requirement of obtaining her ServSafe Certification.
25. Accepted the Education Minnesota-Proctor vote to authorize the continued allocation of 1% of the staff development funds for use in the general fund for the 2023-2024 school year.
26. Approved the Overnight Trip Request from Brandon DeLacey to take a high school group of students (grades 9-11) on a National Park Hiking trip June 10-17, 2024.
27. Approved and adopted the second reading of suggested District policy changes.
 - a. 515 - Addendum Plan for Securing Student Records
 - b. 527 - Student Use and Parking of Motor Vehicles, Patrols, Inspections and Searches
 - c. 527F - Parking Permit Contract Form
28. Adopted the resolution relating to the termination and nonrenewal of the teaching contract of Talerie Johnson, a probationary teacher.
29. Superintendent Update
30. Bus drivers' picnic is June 8th at 12:30 p.m. and will be held at the bus garage.
31. Graduation ceremony - parking passess, arrival, and tickets. Doors open at 5:30. Board members should try to arrive by 5:00. The graduation ceremony begins at 6:00 pm.
32. Strategic Plan Discussion - The updated plan and informational session is tentatively scheduled for the week prior to Hoghead.
33. School Board Committee Reports
34. School Board Comments and Observations
 - a. School Board Celebrations
 - i. Lynn Peterson praised the volunteers and donors who made this year's book fair such a success. She also recognized the early learning transportation night and Battle of the Books.
 - ii. Jennifer McDonald thanked RailsTV for their coverage this past year. The board will not be broadcasting this summer; however, the public is invited to attend all meetings.
35. Student Liaison Board Member Comments
 - a. Abigail Schunk visited with all sophomore classes to talk about the next student school board liaisons. She stated the last *Mallet* came out in May, seniors had their banquet and walk-throughs in the elementary buildings, the senior trip to be held at Taylors Falls, tonight's band concert, last week's choir concert, and the prom. She also thanked the

board for the opportunity to serve on the board.

36. Township and City Communications

- a. Steve Anderson said the softball field negotiations are almost complete. He also mentioned the Second Street project.
- b. Jennifer McDonald said the wheelchair swing has been installed at the Playground for EVERYbody. Because it is a locked piece of equipment, she will create a plan for its use.
- c. Jim Podgornik talked about how many people are using the playground and thanked Jennifer for her work.