

**BOARD NEWS**  
**Regular Meeting of the Proctor Board of Education**  
**February 13, 2023**

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1. Commended Sarah Klyve, Assistant Director of Early Learning, and Sarah Dennis, Early Learning Program Manager, for all their hard work and the many hours it took to schedule and create the early learning calendar and course catalog for the 2023-2024 school year. The course catalogs will be mailed out shortly and registration will begin on March 1 for the upcoming school year.
2. Commended Natascha Ellis, Community Education Coordinator, for all her hard work and excellent customer service during our winter course catalog registration season. The community immensely enjoys its interactions with Natascha.
3. Congratulated Zak McPhee for pinning his 175th win and earning the Outstanding Wrestler Award at the tournament in Grand Rapids on Saturday, January 21st.
4. Recognized Lois O'Leary, Desirae Daniel, and drama students: Cecelia Parmeter, Maya Hansen, Reagan Paszak, Kevin Konczak, Bryce Boeselager, Cadence Madison, Erin Anderson, Piper Allen, Tanner Hargraves, Juan Lenz, and Lucy Mistelske for their participation in the One-Act Play competition on January 27th.
5. Congratulated the Winter Homecoming Court: Peytra Cooke, Abby Hanson, Jayden LaLonde, Ashlynn Loftis, Maddy Walsh, Frank Amendola, Vincent Horngren, Kade Katzmarek, Braden Mehle, and Joshua Monreal. Braden Mehle and Ashlynn Loftis were crowned King and Queen.
6. Commended Tim Rohweder, Barb Rands, Heidi Voss, Wayne Misgen, and everyone who helped make the winter homecoming assembly a success.
7. Commended Gordy Westendorf and chaperones - Tim Rohweder, Ted Kiefat, Craig and Melissa Honkola, Nicole Appelwick, Shanna Johnson, Erika and Sami Klang, Sonja Carlson, Julie Lysher, and Officer Bradley for making Snoball a successful event. Sounds Unlimited did an awesome job DJing.
8. Recognized our bus drivers for the outstanding job they do transporting our students safely to and from school. Minnesota School Bus Driver Appreciation Day is February 22, 2023.
9. Congratulated the following Nordic skiers for making All-Conference: Della Bettendorf, Lizzy Harnell, Rachel Bettendorf, Elijah Wozniak, and Braden Mehle.
10. Congratulated Della Bettendorf and Elijah Wozniak for qualifying for State for Nordic skiing.
11. For the seventh consecutive year, the Night to Shine event took place on February 10. It will be formally acknowledged at the next board meeting.
12. Public Comment
  - a. Suzy Hartwick addressed the board to thank the district for their support for the past nine plus years. She further discussed her journey with the military and Beyond the Yellow Ribbon program.
  - b. Mollie Haag updated the board regarding the Night to Shine event which was held February 10, 2023. This is the seventh year of this event. She talked about the modifications that were made with two years of COVID. This year was an in-person event, and they welcomed 150 guests. Mollie thanked Proctor Public Schools for hosting the event and presented the board with a token gift and a brochure. She submitted the names of the committee members who make this event possible including, Danielle Wines, Beth Adams, Renee Coughlin, Shelly McAllister, Heidi Voss, Sara Boespflug,

Erin Haag, Erika Klang, Leah Kane, Rachel Burlet, Ted Kiefat, Kimberly Olson, and Cody Lau.

13. Approved the recommendation to hire Jacob Eaton into the 30 hours per week educational assistant position at Bay View Elementary and the Proctor Early Childhood Center effective February 14, 2023. Elizabeth Laakso previously held this position.
14. Approved the recommendation to hire Jamie James into the 23 hours per week educational assistant position at the Proctor Early Childhood Center and Bay View Elementary effective February 15, 2023. Nancy Talarico previously held this position.
15. Approved the recommendation to hire Stefanie Sheldon into the 24.5 hours per week educational assistant position at Bay View Elementary effective January 27, 2023. Karon Helquist previously held this position.
16. Approved the recommendation to hire Michael Michelizzi into the 1.0 FTE math interventionist long-term substitute teacher position at Jedlicka Middle School beginning February 3, 2023, through April 14, 2023. (This is to cover Justin Strom's position who is covering Erick Peralá's approved leave of absence.)
17. Approved the placement of Tracey Lind into the 20.75 hours per week cook assistant position at Pike Lake Elementary effective January 31, 2023. Tracey was a 14 hours per week cook's helper at the secondary site. Becky Graves previously held this position.
18. Accepted the resignation letter from Suzanne Hartwick, choir teacher and drama musical director at the secondary site, effective June 9, 2023. Suzy is currently on an approved leave of absence for the 2022-2023 school year.
19. Accepted the resignation from Lisa Lillie as the girls' assistant swimming coach effective January 20, 2023.
20. Created a 1.0 FTE Early Childhood Special Education teacher position at the Proctor Early Childhood Center.
21. Approved the lane change request from Kevin Danielson effective January 30, 2023.
22. Approved the reorganization of the golf salary stipends as follows:
  - a. Head Coach (Chris Klatte) - \$1,408
  - b. Assistant Coach (TBD) - \$1,408
23. Approved the reorganization of the baseball stipends as follows:
  - a. Assistant Coach (TBD) - \$1,997.50
  - b. Lead Assistant Coach (TBD) - \$1,997.50
24. Adopted the resolution of accepting gifts received.
25. Superintendent Update
26. Strategic Plan Discussion - Kerry Juntunen and Jennifer McDonald reached out to Gail Gilman at MSBA regarding updating the strategic plan. Gail's recommendation was to create a correspondence to those who served on the committee. She further suggested we work with the administration to revise the timeline. She did not feel the entire committee needed to get together to revise timelines. Any additions would be board directed. After board discussion, the board directed the superintendent to add bullet points under each item for further clarification. The board asked the superintendent to work with administration to determine revised timeline dates. There was a suggestion to discuss intent on some items with the former superintendent. Kerry will update the progress on the plan each month. It was further determined that once the plan has been updated, there will be a meeting with stakeholders from the past committee. The goal is to have the updated timeline in place for the next school year.
27. Annual Township meetings are scheduled for March 14th. Kerry will provide talking points for each board member.

28. School Board Committee Reports - None

29. Enrollment Report for February 2023

30. School Board Comments and Observations

a. School Board Celebrations

- i. Lynn Peterson reported on the Pike Lake Read-a-thon and encouraged people to reach out to the principal or the administrative assistant for further information. She reported on upcoming MSBA training for phases 3 and 4. The culinary competition will be February 28 in the Twin Cities. The REA<sup>3</sup>D event is sold out. The online auction opens this Friday at [Twinportsbid.com](http://Twinportsbid.com)
- ii. Jennifer McDonald mentioned the upcoming negotiations seminars with MSBA.
- iii. Joe Ward talked about the girls' basketball team that shoveled out the ECFE building playground. He wished the culinary arts team good luck in their competition.

31. Student Liaison Board Member Comments

- a. Abigail Schunk updated the board regarding the guest speaker, Anton Treuer. His purpose is to raise awareness of cultural issues. Abby also encouraged community members to read to preschoolers for I love to Read Month. NHS sponsoring a blood drive.
- b. Brita extended a personal thank you to Ms. Hartwick for her love of music and inspiring students. She thanked Ms. Haag for organizing the Night to Shine. She further thanked Snoball committee members Payton Reppe, Josh Monreal, Allana Carlson, Peyton Cooke, Hannah Miller, Makalya Pearson, Braden Mehle, Brett Pampuch, Grace Heine, and Lilly Rich.

32. Township and City Communications

- a. Larry Shelton mentioned Twig Days will be this weekend including a back to the 80s dance and hockey.
- b. The Mirage hockey team will play against Marshall this Wednesday at Cloquet to go to State, 7:00 pm.
- c. Joe Ward mentioned three out of the four coaches in the semi-playoffs for girls hockey are former Mirage Players.