

BOARD NEWS
Regular Meeting of the Proctor Board of Education
September 12, 2022

1. Commended the school secretaries and staff for the job they did getting our Back to School mailing out to all parents and guardians.
2. Commended our entire staff, faculty, and administration on their work in preparation for the start of the new school year.
3. Thanked William and Isaac Pocrnich for their donation of school supplies to the secondary site.
4. Thanked the Proctor Police Department for their donation of school supplies to the secondary site.
5. Thanked the Proctor Federal Credit Union for their donation of school supplies to the secondary site.
6. Public Comment
 - a. Derek Parendo spoke about student safety.
 - b. Nathaniel Simpson spoke about a consent agenda item.
7. Adjusted Jodi Kehtel's hours from 15 hours Media Center Clerk/17.5 hours educational assistant to 15.5 hours Media Center Clerk/17 hours educational assistant at Pike Lake Elementary beginning in the 2022-2023 school year.
8. Approved the placement of Preston Modeen into the 40 hours per week evening custodian C-III position at Bay View Elementary beginning August 29, 2022. Joshua Mosher previously held this position.
9. Revised the salary for Talerie Johnson, 1.0 FTE grade 2 teacher at Bay View Elementary, beginning in the 2022-2023 school year.
10. Eliminated a 20 hours per week district-wide cook assistant CO-III position. Lori Tafs previously held this position.
11. Created a 14 hours per week district-wide cook's helper position.
12. Created a 20 hours per week district-wide custodian position.
13. Created a 40 hours per week, 182 days Attendance Aide (10 hrs/week)/Media Center Clerk (30 hrs/week) position at Bay View Elementary.
14. Approved the request for a leave of absence from Michaela Flanagan, special education teacher at Bay View Elementary, beginning approximately January 2, 2023, through approximately April 13, 2023.
15. Accepted the resignation letter from Nicole Olson, Check and Connect Mentor, effective August 25, 2022.
16. Accepted the resignation letter from Sarah Klyve, 1.0 FTE Student Readiness and Success Coordinator, effective August 30, 2022. Sarah was hired as the Assistant Director of Early Learning.
17. Approved the lane change request for Heather Prout effective for the 2022-2023 school year.
18. Approved the recommendation to hire Ryli Murray into the 1.0 FTE long-term substitute elementary music teacher position at Bay View Elementary and Pike Lake Elementary for the 2022-2023 school year. This is to cover Hannah Christenson's approved leave of absence.
19. Approved the recommendation to hire Morgan Ward into the 1.0 FTE grade 1 long-term substitute teacher position at Bay View Elementary beginning August 30, 2022, through December 9, 2022. This is to cover Erionne Litman's approved leave of absence.
20. Approved the recommendation to hire Natalie Lehto into the .5 FTE elementary guidance

counselor position at Pike Lake Elementary beginning in the 2022-2023 school year. Kelsey Gagnon previously held this position.

21. Approved the recommendation to hire Brittney Swenson into the district-wide 20 hours per week cook assistant CO-III position effective August 30, 2022. Sarah MacDonald previously held this position.
22. Approved the recommendation to hire Mary Jorgenson into the 14 hours per week district-wide cook's helper position effective August 30, 2022. Cara Towers previously held this position.
23. Approved the recommendation to hire Larissa Scott into the 23.75 hours per week educational assistant position at Pike Lake Elementary effective August 31, 2022. Joshua Benoit previously held this position.
24. Approved the recommendation to hire Elizabeth Laakso into the 30 hours per week educational assistant position at Bay View Elementary and the Proctor Early Childhood Center (Little Rails), effective September 7, 2022. This position was created at the May 23rd board meeting.
25. Approved the recommendation to hire Mark Fleischer as a union bus driver effective August 24, 2022.
26. Approved the recommendation to hire Steven Fulton as a union bus driver effective August 24, 2022.
27. Approved the recommendation to hire Kent Gaidis as a union bus driver effective August 24, 2022.
28. Approved the recommendation to hire Evalynn Goldberg as a union bus driver effective September 2, 2022.
29. Approved the recommendation to renew the contract of Skylar Gunderson, Check and Connect Mentor at Proctor High School for the 2022-2023 school year.
30. Approved the recommendation to renew the contract of Sonja Carlson, Check and Connect Mentor at Jedlicka Middle School for the 2022-2023 school year.
31. Approved the reorganization of the boys' soccer salary stipends.
32. Approved the first reading of suggested District policy changes.
 1. Policy 417 - Chemical Use and Abuse
 2. Policy 418 - Drug-Free Workplace/Drug-Free School and Form
33. Approved and adopted the second reading of suggested District policy changes
 1. Policy 208 - Development, Adoption, and Implementation of Policies
 2. Policy 209 - Code of Ethics
 3. Policy 210 - Conflict of Interest - School Board Members
 4. Policy 410 - Family and Medical Leave
 5. Policy 415 - Mandated Reporting of Maltreatment of Vulnerable Adults
 6. Policy 416 - Drug and Alcohol Testing
 7. Policy 515 - Protection and Privacy of Pupil Records
 8. Policy 524 - Internet Acceptable Use and Safety
 9. Policy 603 - Curriculum Development
 10. Policy 604 - Instructional Curriculum
 11. Policy 708 - Transportation of Nonpublic School Students
 12. Policy 709 - Student Transportation Safety & Forms
 13. Policy 721 - Uniform Grant Guidance Policy Regarding Federal Revenue Sources
 14. Policy 722 - Public Data Requests & Form
34. In accordance with MN Statute 123B.195, disclosed that board member Jennifer McDonald will be employed as a substitute registered nurse for the 2022-2023 school year for Proctor Public Schools.
35. In accordance with MN Statute 123B.195, disclosed that board member James Podgornik will be

employed as a substitute school bus driver for the 2022-2023 school year for Proctor Public Schools.

36. In accordance with MN Statute 123B.195, disclosed that board member Lynn Peterson will be employed as the District Assessment Specialist for the 2022-2023 school year for Proctor Public Schools.

37. Adopted a resolution of accepting gifts received.

38. Superintendent Update

39. 2023 MSBA Leadership Conference at the Minneapolis Convention Center - January 12-13

Lori will reserve rooms for the board members and the superintendent. Board members should inform her if they do not plan to attend.

40. School Board Committee Reports

41. Enrollment Report for September 2022

42. School Board Comments and Observations

a. School Board Celebrations

i. Amy Pocrnich clarified that her sons gave school supplies to all schools, not just the secondary. She also recognized Kerry for shaking hands after the game with a variety of folks.

ii. Lynn Peterson mentioned the updated, improved website.

iii. Joe Ward thanked RAILS TV. Ted Kiefat introduced his new staff.

iv. Jennifer McDonald talked about going to the bus garage on the first day of school and thanked both Amber and Chad. She also attended a board chair chat on Wednesday with MSBA.