

# School Emergency Drills

## Documentation Form

Secure Mode - External Threat

### Type of Drill

- ☐ Fire Drill (5 required)
- ☐ Tornado Drill (2 required)
- ☒ Lock Down/Shelter in Place Drill  
(3 required)

### Time of Drill

- ☐ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: Pine River Elem

Date of Drill: May 19, 2023 Time drill was held: 1:45 (pm/am)

Exact time required to evacuate/shelter/secure: 2 min

Total Participants: 246

Remarks: \_\_\_\_\_

This report is for emergency drill # 2 for school year 22-23

Name of person conducting drill: Debra Bradford

Title of person conducting drill: Principal

Signature of person conducting drill: Debra Bradford

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator  
Name & Title \_\_\_\_\_

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

- ☐ Fire (fire chief or designee)  
Name & Title \_\_\_\_\_