

## **Food Services Cook Job Description**

**Purpose:** The Food Services Cook prepares and serves the students nutritious and attractive meals in an atmosphere of efficiency, cleanliness, and warmth. To accomplish these tasks the Food Services Cook must work closely with the staff and food services manager.

**Responsible to:** Food Service Director

**Payment rate:** Salary and benefits as established by the Board of Education

### **Qualifications:**

1. Demonstrated aptitude for successful performance of the tasks listed.
2. Health and Inoculation Certificate on file in the central office (after employment offer is made). Maintain current TB testing as required by Health Department regulations.
3. Maintain a neat, clean appearance.
4. Manually lift a minimum of 30 pounds.
5. Desire to continue career improvement by enhancing skills and job performance.

### **Physical Requirements/Environmental Conditions:**

1. Requires prolonged standing.
2. Requires physical exertion to manually move, lift, carry, pull, or push heavy objects or materials.
3. Requires stooping, bending, kneeling, reaching and turning.
4. Must work in noisy and crowded environments, with numerous interruptions.
5. Must work in and around fumes and odors.

**All Employees are expected to:**

1. Support and work to implement the vision and mission of the district.
2. Observe and follow school district policies and ensure their activities conform to district guidelines.
3. Communicate and work effectively and cooperatively with members of the school district and community.
4. React to change and frequent interruptions in a productive and positive manner.

**Responsibilities:**

1. Assist in food preparation.
2. Perform duties assigned by food services manager to prepare and serve meals in an efficient and pleasant manner.
3. Properly use and care for all equipment in all phases of food preparation.
4. Follow rules for personal hygiene and overall cleanliness and sanitation in kitchen.
5. Work with food services manager in a pleasant, cheerful manner to make school meals a happy learning time for all students. Attend in-service meetings and job-related training classes when possible for learning and exchange of ideas to make the breakfast and lunch programs successful.
6. Respond to information requests in a cooperative, courteous, and timely manner.
7. Implement and follow all district health and safety policies, including all precautions of the Bloodborne Pathogens Exposure Control Plan.
8. Perform such other duties as assigned from time to time.

**Term of Employment:** At will.

**Evaluation:** Performance effectiveness will be evaluated in accordance with Board of Education Policy.

**Approved:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
Board President

**Reviewed and agreed to by:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
Employee