

CHECKLIST

SEARCH AND SEIZURE

I. What factors cause you to have a reasonable suspicion that the search of this student or his/her effects, locker or automobile will turn up evidence that the student has violated or is violating the law or the rules of the school?

A. Eyewitness account.

- 1. By whom _____
- 2. Date/time _____
- 3. Place _____
- 4. What was seen? _____

B. Information from a reliable source.

- 1. From whom _____
- 2. Time received _____
- 3. How information was received? _____
- 4. Who received the information? _____
- 5. Describe information. _____

C. Suspicious behavior. Explain.

D. Child's past history. Explain.

E. Time of search _____

F. Location of search _____

G. Student told purpose of search _____

H. Consent requested _____

II. Is the type of search you intend to conduct reasonable in terms of scope and intrusiveness.

A. What are you searching for? _____

B. Sex of the student _____

C. Age of the student _____

D. Exigency of the situation _____

E. What type of search is being conducted? _____

F. Who is conducting the search? _____

Position _____ Sex _____

G. Witness (es) _____

III. Explanation of search.

A. Describe the time and location of the search. _____

B. Describe exactly what was searched. _____

C. What did the search yield? _____

D. What was seized? _____

E. Were any materials turned over to the police? _____

F. Were parents notified of the search, including the reason for it and the scope?
