

**Board of Education Portville Central School, Portville, New York**

Held: September 18, 2018

Present: Andrianoff, Doty, Kloc, Long, Lott, Rowe, Tkacik, Wenke, Superintendent Simon, District Clerk Anderson, Principal Welty, Principal Corder, Recording Clerk McMahon

Absent: Wood

Visitors: Henry Schauer, Government student; David DiTanna and Kaitlin McCann - BWB

President Wenke called the regular meeting to order at 7:00 p.m. in the board room.

CALL TO ORDER

A motion was made by Andrianoff, seconded by Tkacik, “to approve the agenda.” Motion carried ayes all. Wood absent.

APPROVE AGENDA

David DiTanna from BWB presented the findings of the external audit to the Board of Education.

**Clerk’s Section**

A motion was made by Rowe, seconded by Andrianoff, “to approve minutes of 9/4/18 Board of Education meeting.” Motion carried ayes all. Wood absent.

MINUTES

A motion was made by Rowe , seconded by Tkacik, “To approve the Budget Status Report as presented.” Motion carried ayes all. Wood absent.

BUDGET STATUS  
REPORT

A motion was made by Rowe, seconded by Tkacik, “To approve the Revenue Status Report as presented.” Motion carried ayes all. Wood absent.

REVENUE STATUS  
REPORT

A motion was made by Rowe, seconded by Tkacik, “To approve the Activities Statement as presented.” Motion carried ayes all. Wood absent.

ACTIVITIES STATEMENT

**Superintendent’s Section**

Superintendent Simon reviewed his news and notes.

SUPERINTENDENT  
SECTION

Principal Welty reviewed his news and notes.

Business Manager Anderson reviewed her news and notes.

PRINCIPAL’S REPORT  
BUSINESS MANAGERS  
REPORT

**Committee Reports**

A motion was made by Tkacik, seconded by Kloc, “to approve the second reading and adoption of Independent Educational Evaluation policy.” Motion carried ayes all. Wood absent.

INDEPENDENT  
EDUCATIONAL  
EVALUATION POLICY

**Old Business**

No old business was discussed.

**OLD BUSINESS**

**New Business**

No new business was discussed.

**NEW BUSINESS**

**Discussion and Action**

A motion was made by Doty, seconded by Kloc, “to conditionally approve the (late) transportation request of Mr. and Mrs. William Bailey for busing of daughter to New Life Christian School for the 2018-19 school year based on if and/or when transportation is available at no additional cost to the district.” Motion carried ayes all. Wood absent.

**BAILEY  
TRANSPORTATION  
REQUEST**

A motion was made by Andrianoff, seconded by Rowe, “to table accepting the results of the external audit by BWB.” Motion carried ayes all. Wood absent

**TABLE RESULTS OF  
EXTERNAL AUDIT**

**Personnel**

A motion was made by Tkacik, seconded by Andrianoff, “to approve Christopher Badger as substitute teacher pending fingerprint clearance.” Motion carried ayes all. Wood absent.

**C. BADGER SUBSTITUTE  
TEACHER**

A motion was made by Andrianoff, seconded by Tkacik, “to approve Thomas Costa as substitute bus driver pending NYSED fingerprint clearance.” Motion carried ayes all. Wood absent.

**T. COSTA SUBSTITUTE  
BUS DRIVER**

A motion was made by Andrianoff, seconded by Rowe, “to approve Samantha Silvestri as substitute teacher pending fingerprint clearance.” Motion carried ayes all. Wood absent.

**S. SILVESTRI  
SUBSTITUTE TEACHER**

A motion was made by Andrianoff, seconded by Rowe, “to approve Erica (Schurr) Osgood as full time bus driver pending fingerprint clearance.” Motion carried ayes all. Wood absent.

**E. OSGOOD FT BUS  
DRIVER**

A motion was made by Rowe, seconded by Tkacik, “to approve removing Scott Gaffey and Gina Humbert from the substitute teacher list.” Motion carried ayes all. Wood absent.

**REMOVE GAFFEY AND  
HUMBERT FROM SUB  
LIST**

A motion was made by Kloc, seconded by Tkacik, “to approve Kelly Ingalls as .5 Mentor for Jeff McMahan for the 2018-19 school year.” Motion carried ayes all. Wood absent.

**K. INGALLS MENTOR  
FOR J. MCMAHON**

A motion was made by Andrianoff, seconded by Tkacik, “to approve Tara Zak as substitute teacher.” Motion carried ayes all. Wood absent.

**T. ZAK SUB TEACHER**

A motion was made by Tkacik, seconded by Lott, “to approve hourly pay increase of \$5.00/hr for Paula Brooks retroactively to August 8, 2018, until such time that a full time Cafeteria Manager is hired.” Motion carried ayes all. Wood absent.

**P. BROOKS TEMPORARY  
PAY INCREASE**

**Executive Session**

A motion was made by Tkacik, seconded by Rowe, “to adjourn to executive session to discuss matters of the employment history of a particular person or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.” Motion carried ayes all. Wood absent.

**EXECUTIVE SESSION**

The board reconvened at 8:22 p.m.

**Adjournment**

A motion was made by Andrianoff, seconded by Doty, “to adjourn at 8:22 p.m.” Motion carried ayes all. Wood absent.

**ADJOURNMENT**

Respectfully submitted,

Pamela Anderson, District Clerk

Coralie McMahon, Recording Clerk