

302 SUPERINTENDENT

I. PURPOSE

The purpose of this policy is to recognize the importance of the role of the superintendent and the overall responsibility of that position within the school district.

II. GENERAL STATEMENT OF POLICY

The school board shall employ a superintendent who shall serve as an ex officio, nonvoting member of the school board and as chief executive officer of the school system.

III. GENERAL RESPONSIBILITIES

- A. The superintendent is responsible for the management of the schools, the administration of all school district policies, and is directly accountable to the school board.
- B. The superintendent shall annually evaluate each principal assigned responsibility for supervising a school building in the district.
- C. The superintendent may delegate responsibilities to other school district personnel, but shall continue to be accountable for actions taken under such delegation.
- D. Where responsibilities are not specifically prescribed, nor school board policy applicable, the superintendent shall use personal and professional judgment, subject to review by the school board.

Legal References: Minn. Stat. § 123B.143 (Superintendent)

Cross References: LCWM Policy 202 (School Board Officers)
LCWM Policy 208 (Development, Adoption, and Implementation of Policies)
LCWM Policy 214 (Out-of-State Travel by School Board Members)
LCWM Policy 301 (School District Administration)
LCWM Policy 303 (Superintendent Selection)
LCWM Policy 304 (Superintendent Contract, Duties, and Evaluation)
LCWM Policy 305 (Policy Implementation)
LCWM Policy 306 (Administrator Code of Ethics)
LCWM Policy 412 (Expense Reimbursement)
LCWM Policy 510 (School Activities)

LCWM Policy 511 (Student Fundraising)
LCWM Policy 513 (Student Promotion, Retention, and Program Design)
LCWM Policy 602 (Organization of School Calendar and School Day)
LCWM Policy 605 (Alternative Programs)
LCWM Policy 701 (Establishment and Adoption of School District Budget)
LCWM Policy 704 (Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System)
LCWM Policy 802 (Disposition of Obsolete Equipment and Material)
LCWM Policy 903 (Visitors to School District Buildings and Sites)
LCWM Policy 905 (Advertising)
LCWM Policy 906 (Community Notification of Predatory Offenders)
LCWM Policy 907 (Rewards)
MSBA Service Manual, Chapter 3, Superintendent of Schools