

LITTLE AXE BOARD OF EDUCATION
REGULAR MEETING
Minutes
September 10, 2018

The Little Axe Board of Education met in regular session, Monday, September 10, 2018 in the Administration Building meeting room. Cathey Miller, Board Clerk posted the agenda and meeting notices between 1-5 p.m. Thursday, September 6, 2018. The President, Beverly Felton, called the meeting to order and the following members were present:

Beverly Felton – President
Al Heitkamper- Member

Tessa Proffitt- Vice President
Rickey Gourley- Member

A quorum was established. Let the minutes reflect Tommy Hamilton was absent.

FLAG SALUTE

Mrs. Felton led the flag salute.

RECOGNITION OF VISITORS

No one signed in.

CONSENT DOCKET

1. Approval of Minutes from the August 13, 2018 regular meeting.
2. Consider a request to vote to approve the following items listed within the Activity fund Accounts:
 - a. Open account # 952 for Elementary Art Club
 - b. Pink Out account #836, Lollipop raffle and 50/50 raffle
 - c. Class of 2019 account #836 sell homecoming corsages
 - d. Central Office account #858 sell t-shirts and hoodies
 - e. MS/HS Cheer account #802/#803 sell earrings
 - f. Tennis account #810 and Girls Basketball account # 805 sell Leather Goods
 - g. Show Choir account #849 sell Sanders Collection Bed Sheets and Baked Potato Dinner before Winter Concert
3. Consider a request to vote to approve entering into an agreement with Mid- America Technology Center for the 2018-2019 school year pursuant to rules set forth by the Legislature and the State Department of Education, which relates to high school graduation requirements to transcript math, science and technology classes taught at Mid-America Technology Center.

4. Consider a request to vote to approve entering into contract agreements with the following for the 2018-2019 fiscal/school year:
 - a. Kelly Curry, Physical Therapist
 - b. Teel Oswald, School Psychologist
 - c. BSN Sports

5. Consider a request to vote to approve the Little Axe Public School Gifted and Talented Advisory Committee.

On motion by Mr. Gourley, and seconded by Mr. Heitkamper Item 4 c. BSN Sports was pulled out to be discussed and voted on in regular order.

Ms. Proffitt – aye	Mr. Heitkamper - aye
Ms. Felton- aye	Mr. Gourley - aye

On motion by Mr. Heitkamper, and seconded by Mr. Gourley, the Board voted to approve the following items under Consent Docket: 1, 2 a-g, 3, 4 a & b, and 5.

Ms. Proffitt – aye	Mr. Heitkamper - aye
Ms. Felton- aye	Mr. Gourley - aye

Discussion and consider a request to vote to approve / not approve entering into contract agreement with item 4 c. BSN Sports.

On motion by Ms. Proffitt, and seconded by Mr. Heitkamper Item 4 c. contract agreement BSN Sports was approved for the 2018-2019 school year.

Ms. Proffitt – aye	Mr. Heitkamper - aye
Ms. Felton- aye	Mr. Gourley - aye

REQUESTS

1. Discussion and possible action regarding Medical Marijuana policy FFACD.

On motion by Mr. Heitkamper, and seconded by Mr. Gourley, the Board voted to approve the Medical Marijuana policy FFACD.

Ms. Proffitt – aye	Mr. Heitkamper - aye
Ms. Felton- aye	Mr. Gourley - aye

2. Vote to approve / not approve High School Cross Country Teams to compete in the Chili Pepper Cross Country Festival in Fayetteville, AR on September 22, 2018.

On motion by Mr. Gourley, and seconded by Mr. Heitkamper, the Board voted to approve the High School Cross Country Teams to compete in the Chili Pepper Cross Country Festival in Fayetteville, AR on September 22, 2018.

Ms. Proffitt – aye Mr. Heitkamper - aye
Ms. Felton- aye Mr. Gourley - aye

3. Vote to approve / not approve High School Show Choir to complete in the WorldStrides 2019 Washington D.C. Heritage Festival in Washington D.C. on March 26- April 1, 2019.

On motion by Mr. Gourley, and seconded by Mr. Heitkamper , the Board voted to approve the High School Show Choir to complete in the WorldStrides 2019 Washington D.C. Heritage Festival in Washington D.C. on March 26- April 1, 2019.

Ms. Proffitt – aye Mr. Heitkamper - aye
Ms. Felton- aye Mr. Gourley - aye

4. Vote to approve / not approve Athletic items as surplus. (Attachment A)

On motion by Mr. Gourley, and seconded by Ms. Proffitt, the Board voted to approve Athletic items as surplus. (Attachment A)

Ms. Proffitt – aye Mr. Heitkamper - aye
Ms. Felton- aye Mr. Gourley - aye

5. Vote to approve / not approve the Estimate of Needs and Publication Sheet for the 2018-2019 fiscal year.

On motion by Mr. Heitkamper, and seconded by Ms. Proffitt, the Board voted to approve the Estimate of Needs and Publication Sheet for the 2018-2019 fiscal year.

Ms. Proffitt – aye Mr. Heitkamper - aye
Ms. Felton- aye Mr. Gourley - aye

REPORTS

Treasurer Report by Tammy Thele, Treasurer.

Mr. Thomas, High School Principal announced that he has not received the ACT Readiness Letter and he will report on it when it is received. He said current enrollment at the High School is 400 and the leadership team continues to recognize and address the needs of our students and staff.

Mr. Griffin said the students at his site have completed the pre-test for Star Reading & Star Math and things are going well at the Middle School.

Ms. Neeley said there was a great turn out for the Goodie with Grandparents program that the Elementary sponsored; they served over 750 people. The Elementary will have parent/teacher conferences on September 20th and September 27th from 4:30 p.m. to 7:30 p.m.

Superintendent Thomas gave a report pertaining to Accreditation Statuses. The district and all sites received accreditation with no deficiencies.

FINANCE CONSENT

1. Vote to accept Treasurer's report.
2. Vote to approve the financial encumbrances, the encumbrances for payment and the warrant registers for the following appropriated funds:

GENERAL FUND

- a. 2018-2019 General Fund Encumbrances for Approval Purchase Orders 248-304 Attachment (B)
- b. 2018-2019 General Fund Warrants for Approval 8-01-2018 through 8-31-2018 (Report Date: 9-05-2018)

BUILDING FUND

- a. 2018-2019 Building Fund Encumbrances for Approval Purchase Orders: 4 Attachment (C)
- b. 2018-2019 Building Fund Warrants for Approval 8-01-2018 through 8-31-2018 (Report Date: 9-05-2018)

CHILD NUTRITION FUND

- a. 2018-2019 Child Nutrition Encumbrance for Approval Purchase Order: 11-17 Attachment (D)
- b. 2018-2019 Child Nutrition Warrants for Approval 8-01-2018 through 8-31-2018 (Report Date: 9-05-2018)

BUILDING BOND

- a. 2018-2019 Building Bond 2011 Encumbrances for Approval Purchase Order: 3-4 Attachment (E)
- b. 2018-2019 Building Bond 2011 Fund Warrants for Approval 8-01-2018 through 8-31-2018 (Report Date: 9-05-2018)

- c. 2018-2019 Building Bond 2016 Warrants for Approval 8-01-2018 through 8-31-2018 (Report Date: 09-05-2018)

3. Vote to approve expenditures for the following cash funds for the 2018-2019 school year as listed in the September 10, 2018 board meeting financial packet.

a. Activity Fund

On motion by Mr. Heitkamper, and seconded by Ms. Proffitt, the Board voted to approve the following under Finance Consent: 1, and 2; General Fund a, and b; Building Fund a and b; Child Nutrition a and b; Building Bond a, b and c; and 3 a. Activity Fund.

Ms. Proffitt – aye Mr. Heitkamper-aye
Ms. Felton- aye Mr. Gourley - aye

NEW BUSINESS

No New Business

PERSONNEL

Discussion and vote on a motion to convene in executive session to discuss the following items listed under Personnel. 25 O.S Section 307 (B) (1)

1. Employment of the following employees for the remainder of the 2018-2019 school year, subject to assignment, pending results from drug testing and background check:
 - a. (2) Monitor/Bus Drivers
 - b. Maintenance Worker
 - c. Custodian
2. Resignation from Billy Vuncannon, effective August 21, 2018.
3. Resignation from Melody Parnell, effective August 16, 2018.

On motion by Ms. Proffitt and seconded by Mr. Gourley, the board voted to enter into executive session at 7:02 p.m.

Ms. Proffitt – aye Mr. Heitkamper-aye
Ms. Felton- aye Mr. Gourley-aye

Acknowledge Board's return to open session.

Let the minutes reflect that the Board returned to Open Session at 7:55 p.m.

Executive session minutes compliance announcement.

Ms. Felton announced the following people were present during executive session: Board Members; Beverly Felton, Al Heitkamper, Rickey Gourley and Tessa Proffitt long with Cathey Miller, Board Clerk and Superintendent Thomas.

Mrs. Felton announced that while in executive session the Board discussed the items listed under Personnel with no votes taken.

6. Vote to employ / not employ the following employees for the 2018-2019 school year, subject to assignment, pending results from drug testing and background check.
 - a. (2) Monitor/Bus Drivers
 - b. Maintenance Worker
 - c. Custodian

On motion by Ms. Proffitt and seconded by Mr. Heitkamper, the board voted to employ the following employees for the 2018-2019 school year, subject to assignment, pending results from drug testing and background check. (2) Monitor/Bus Drivers – Shelby Hatton/ Karen Unterseher; Maintenance Worker – Trey Noah; and Custodian – Stephenie Mason.

Ms. Proffitt – aye	Mr. Heitkamper-aye
Ms. Felton- aye	Mr. Gourley-aye

7. Vote to approve / not approve resignation from Billy Vuncannon effective August 21, 2018.

On motion by Mr. Gourley and seconded by Ms. Proffitt, the board voted to approve resignation from Billy Vuncannon effective August 21, 2018.

Ms. Proffitt – aye	Mr. Heitkamper-aye
Ms. Felton- aye	Mr. Gourley-aye

8. Vote to approve / not approve resignation from Melody Parnell, effective August 16, 2018.

On motion by Ms. Proffitt and seconded by Mr. Heitkamper, the board voted to approve resignation from Melody Parnell, effective August 16, 2018.

Ms. Proffitt – aye	Mr. Heitkamper-aye
Ms. Felton- aye	Mr. Gourley-aye

2018-2019 Basketball Gym Storage and Attic Surplus Inventory

Items to be sold in spirit sales, donated, or disposed of based on condition and interest

1. Boys Basketball Blue/White 14 Jerseys
2. Boys Basketball Blue/White 9 Shorts
3. Girls Basketball 1 Blue Jersey
4. Girls Basketball 12 Shorts
5. Girls Basketball 5 White Shorts
6. Cheer 10 Sweat Pants
7. Cheer 7 Sweat Shirts
8. Girls Basketball 13 Warmup Shirts
9. Girls Basketball 10 Blue and White Jerseys
10. Girls Basketball 8 Blue and White Shorts
11. Cross Country 3 Hoodies
12. Cross Country 5 Sweat Pants
13. Boys Basketball 23 Practice Jerseys
14. Boys Basketball 5 Warmup Shirts
15. Boys Basketball 9 Jerseys
16. Basketball 12 Blue Shorts
17. Basketball 16 Blue Shirts
18. Running 7 Blue Shorts
19. Basketball 3 Blue/White Shorts
20. Shorts 11 Blue/White w/numbers
21. Basketball 12 Blue/White Shorts
22. Running 17 Blue Shorts
23. Boys Basketball 4 Blue Jerseys
24. Girls Basketball 12 Jackets
25. Girls Basketball 12 Wind Pants
26. Girls Basketball 27 Bags

A handwritten signature in black ink, appearing to be the initials 'S.D.' followed by a stylized flourish.

Little Axe Public Schools

Purchase Order Register

Options: Year: 2018-2019, Fund: GEN FUND-FOR OP, Date Range: 7/1/2018 - 6/30/2019, PO Range: 248 - 304

PO No	Date	Vendor No	Vendor	Description	Amount
248	08/09/2018	25656	WILLIAM MATTHEW HORTON	uhaul rental band uniforms	500.00
249	08/13/2018	36130	PALACE AUTO SUPPLY, INC.	BELTS-MISC PARTS-MAINT REPR	500.00
250	08/15/2018	69518	PIONEER EQUIPMENT	LAWN MOWER PARTS/SVC	2,500.00
251	08/15/2018	36558	NORMAN REGIONAL HOSPITAL	AMBULANCE SVC FRI NGT GAMES	3,000.00
252	08/15/2018	53386	CENGAGE LEARNING	6TH-7TH-8TH GR ADOPTED MATH BKS	4,055.00
253	08/15/2018	71798	LEARN BY DOING, INC.	INSTRUCTION FOR AP REVIEW	600.00
254	08/15/2018	71294	KING KOPY & PRINTING	2PLY DISCIPLINE SLIPS/5000	400.00
255	08/15/2018	48888	SCHOOL SPECIALITIES CO.	ART PROGRAM SUPPLIES	1,900.00
256	08/15/2018	71831	HARPS FOOD STORES, INC.	LAB SUPPLIES/FOOD/CLEANING	500.00
257	08/15/2018	70445	OKLAHOMA STATE DEPT OF CAREER TECH	OK CTE TEACHER ACAD TICKET	60.00
258	08/15/2018	70964	SAM'S MASTER CARD SYNCB	INSTRUCTIONAL SUPPLIES	500.00
259	08/15/2018	34575	QUILL CORPORATION	INSTRUCTIONAL SUPPLIES	1,000.00
260	08/15/2018	33725	MID AMERICA VO-TECH	CLEET TESTING FEES	105.00
261	08/16/2018	31725	CITY OF NORMAN	METAL SIGNS - MAINT DEPT	210.00
262	08/16/2018	31725	CITY OF NORMAN	METAL SIGNS/MISC	300.00
263	08/16/2018	71295	CREATIVE GIRL DESIGNS	BUSINESS CARDS MS COUNSELOR	55.00
264	08/16/2018	69488	PRO-ED	FORMS	187.00
265	08/20/2018	71815	RELADYNE	diesel exhaust fluid for buses	800.00
266	08/20/2018	71237	MANSFIELD OIL COMPANY	DIESEL FUEL-FLEET BUSES- EQUIPMENT	18,000.00
267	08/20/2018	53488	WESTERN PSYCHOLOGICAL SERVICES	SP ED - OWLS II LC/OE RCD FORMS	138.60
268	08/20/2018	52157	AMAZON.COM	GERMAN BOOKS-HS	2,375.85
269	08/20/2018	70890	ULINE	BOARD RM CHAIRS	3,314.44
270	08/20/2018	70179	CURRICULUM ASSOCIATES	TITLE I READING CURRICULUM	2,026.00
271	08/20/2018	70291	OASIS	DUES - CONF FEES	860.00
272	08/20/2018	70205	HARD ROCK CASINO & HOTEL	HOTEL RM - CONF	300.00
273	08/20/2018	34675	SCHOLASTIC INC.	SCOPE MAGAZINE	329.67
274	08/20/2018	71530	EPIC SPORTS	PE EQUIPMENT	500.00
275	08/21/2018	70954	SAM'S MC/SYNCB	PARENTAL INVOLVEMENT TITLE I	200.00
276	08/21/2018	71694	CARD SERVICES-TIB MASTERCARD	PENCIL TRAYS FOR ART DESKS	30.00
277	08/22/2018	35961	BARLOW EDUCATION MNG SERV LLC (BEMS)	ADMIN PD	16,000.00
278	08/23/2018	53386	CENGAGE LEARNING	MATH BOOKS-6TH, 7TH, 8TH	2,527.50
279	08/23/2018	71809	EDMOND MUSIC INC	FLIP FOLDERS TO HOLD MUSIC	298.00
280	08/23/2018	70958	PORCH SCHOOL SUPPLY	ART SUPPLIES	500.00
281	08/23/2018	51667	CLASSROOM DIRECT	TABLES/CHAIRS/G&T BUDGET	3,551.34
282	08/27/2018	10187	OK TAX COMMISSION	LICENSE PLATE/REG 2019 SUBURBAN	75.00
283	08/27/2018	36055	HOUGHTON MIFFLIN HARCOURT	TESTING SUPPLIES/SP ED PLACEMENT	688.13
284	08/27/2018	71931	GALLS	SECURITY BADGES/HOLDERS	450.00
285	08/27/2018	71674	SCOVIL & SIDES HARDWARE CO	KEYS FOR MS DOORS	500.00

Little Axe Public Schools

Purchase Order Register

Options: Year: 2018-2019, Fund: GEN FUND-FOR OP, Date Range: 7/1/2018 - 6/30/2019, PO Range: 248 - 304

PO No	Date	Vendor No	Vendor	Description	Amount
286	08/27/2018	71514	CONSOLIDATED NETWORK CORP	JUNIPER EX-2300-48P NETWORK SWITCH	2,340.00
287	08/28/2018	71694	CARD SERVICES-TIB MASTERCARD	ITUNES ACCT/SP ED	249.99
288	08/28/2018	52157	AMAZON.COM	AMAZON PRIME ACCT MTHLY	155.88
289	08/28/2018	52157	AMAZON.COM	ART SUPPLIES	100.00
290	08/28/2018	70365	IMAGE NET CONSULTING	ADMIN EXP	5,128.00
291	08/30/2018	71921	TRANSPORTANT, LLC	SURVEILLANCE SYS & SOFTWARE	20,000.00
292	08/30/2018	52157	AMAZON.COM	ALICE TRAINING SUPPLIES/PONG BALLS	57.85
293	08/30/2018	71694	CARD SERVICES-TIB MASTERCARD	TRAVEL EXP-WIDA CONF-ELL	550.00
294	09/04/2018	71673	CHOCTAW ARCHERY-HAYNES CONST LLC	INSTRUCTIONAL SUPPLIES/EQUIPMENT	1,000.00
295	09/04/2018	71210	IDVILLE	ID MAKER YMCKO PRINTER RIBBON/30ML CARD STOCK	200.00
296	09/04/2018	70366	MONOPRICE INC	MP HEADPHONE WITH MIC 30 EACH-ELL TESTING	780.05
297	08/30/2018	71694	CARD SERVICES-TIB MASTERCARD	AMMUNITION-SECURITY SVC	500.00
298	09/04/2018	71800	TRI ELECTRONICS INC	5 EA MAG ONE MOTOROLA W WAY RADIO	1,000.00
299	09/04/2018	71939	COMFORT MASTER'S HEAT & AIR, LLC.	NEW MINI SPLIT ROOM 130 ELEM	4,800.00
300	09/04/2018	48888	SCHOOL SPECIALITIES CO.	COLOR PAPER 36" ROLLS	367.72
301	09/04/2018	71939	COMFORT MASTER'S HEAT & AIR, LLC.	NEW ROOF TOP UNIT-A/C-HEAT	8,000.00
302	09/04/2018	21775	DALTON GRIFFIN	ADMIN EXP	85.00
303	09/05/2018	71940	DIGITAL PROTECTION SYSTEMS, INC.	ACCESS CONTROL SYS-ENTRY DOORS @ES	5,172.00
304	09/05/2018	25653	BRANDY MARSHALL	CDL LIC	20.50
Non-Payroll Total:					\$120,343.52
Payroll Total:					\$0.00
Report Total:					\$120,343.52

Little Axe Public Schools**Purchase Order Register****Options:** Year: 2018-2019, Fund: BUILDING FUND, Date Range: 7/1/2018 - 6/30/2019, PO Range: 4 - 4

PO No	Date	Vendor No	Vendor	Description	Amount
4	08/30/2018	71418	ALL CEILING STARS LLC	HS LIB-TRANSPORT OFFICE & BRK RM	7,800.00

Non-Payroll Total: \$7,800.00**Payroll Total:** \$0.00**Report Total:** \$7,800.00

Little Axe Public Schools
Purchase Order Register**Options:** Year: 2018-2019, Fund: CHILD NUTRITION FUND, Date Range: 7/1/2018 - 6/30/2019, PO Range: 11 - 17

PO No	Date	Vendor No	Vendor	Description	Amount
11	08/09/2018	34249	OKLA. NATURAL GAS	NATURAL GAS	4,000.00
12	08/09/2018	35922	OK ST DEPT OF HEALTH	PERMITS	300.00
13	08/13/2018	32875	GRAINGER INC.	MAINTENANCE PARTS, MISC	1,500.00
14	08/15/2018	40585	HAGAR RESTAURANT SERVICE, INC.	PARTS/EQUIP CAFE	2,500.00
15	08/16/2018	32875	GRAINGER INC.	CAFE SUPPLIES,PARTS, ETC	1,500.00
16	08/16/2018	47847	BOB USRY PLUMBING	PLUMBING SVC	5,000.00
17	08/21/2018	69863	SCHOOL OUTFITTERS	CAFE TABLES W/FOLDING BENCHES ES	3,000.00

Non-Payroll Total: \$17,800.00**Payroll Total:** \$0.00**Report Total:** \$17,800.00

Little Axe Public Schools
Purchase Order Register**Options:** Year: 2018-2019, Fund: BUILDING BOND 12/11, Date Range: 7/1/2018 - 6/30/2019, PO Range: 1 - 4

PO No	Date	Vendor No	Vendor	Description	Amount
1	07/19/2018	31449	BANCFIRST	ACQUISITION PYMT BOND 2011	405,900.00
2	07/19/2018	70798	STEPHEN H MCDONALD & ASSOCIATES INC	PROF SVC-ISSUANCE OF BONDS	11,100.00
3	08/14/2018	31449	BANCFIRST	CLEV CO ED FACIL LEASE BONDS SERIES 2011 ACQU PYMT	168,000.00
4	08/14/2018	70278	BANC FIRST	BOND SERIES 2011 ACQUISITN PYMT	0.00

Non-Payroll Total: \$585,000.00**Payroll Total:** \$0.00**Report Total:** \$585,000.00

ADJOURNMENT

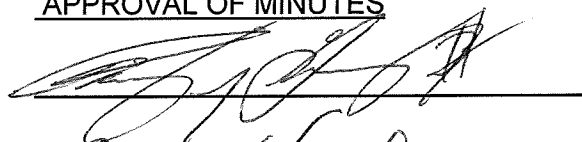
The board adjourned at 7:53 p.m.

Respectfully submitted,

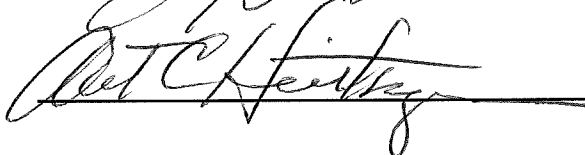


Cathey Miller
Board Clerk

APPROVAL OF MINUTES



Jessa Proffitt



Bonny Lee
