

**OXFORD UNIFIED SCHOOL DISTRICT 358**  
**OXFORD, KANSAS**  
**REGULAR BOARD MEETING**  
**MONDAY, FEBRUARY 12, 2018**  
**7:00 P.M.**  
**ROOM 222**  
**JR/SR HIGH SCHOOL**

<b>MEMBERS PRESENT</b>	Alfred Neises, Dorinda Neises, Phillip Rush, Nicholas Ruyle, Justin Shepherd, Derek Totten, and Byron White.
<b>OTHERS PRESENT</b>	Cathi Wilson, Superintendent; Kristina Houser, Board Clerk; Bill Rhiley, and Angela Rinehart.
<b>CALL TO ORDER</b>	Derek Totten, President, called the meeting to order at 7:00 p.m.
<b>ADOPT THE AGENDA</b>	Cathi Wilson requested to delete 5.9 from the agenda, move 4.2.2.4 after 6.2 executive session, and to move 6.1 executive session after 6.4. Alfred Neises made a <b>motion</b> to adopt the amended agenda and Justin Shepherd <b>seconded</b> this motion. <b>Motion approved 7-0.</b>
<b>RECOGNIZE GUESTS</b>	Derek Totten welcomed the guests in attendance. Bill Rhiley from the Oxford Register and Angela Rinehart, Interlocal 619 School Psychologist were present.
<b>DISCUSSION/REPORT ITEMS</b>	<p>Dr. Wilson let the board know that so far there have been two meetings concerning the facility planning process. The first meeting held was held January 22<sup>nd</sup> and 25 patrons attended. Mr. Haney provided background information concerning the facilities and started discussion regarding potential facility wants and needs. The group requested to tour the facilities on January 28<sup>th</sup> so they could get a better feel of the concerns that have been brought to their attention. 15 individuals attended the walk through. The next meeting is scheduled for February 19<sup>th</sup> at 7:00 pm. Mr. Haney will provide calendars that will map out progress and decisions the group will need to make to pursue either a November 2018 bond election or Spring 2019 bond election if that is what the Facility Steering Group decides to do. The board looked over the calendars and agreed to try and pursue a November 2018 election date if possible. Mr. Haney will give the board monthly updates once the facility group decides on a direction.</p> <p>Dr. Wilson stated that the district has been working on the new KESA accreditation model since last fall. The district leadership</p>

team approved the two goals after conducting needs assessments in the fall of 2017 and reviewing other data such as the Kansas Communities that Care. The team will conduct the same needs assessment during spring parent teacher conferences to get a second baseline data to develop specific targets for improvement. Teachers have been participating in extensive professional development for trauma informed schools and elementary teachers are currently doing a book study that involves trauma informed schools. Full implementation of the KESA accreditation goals will be next fall. Oxford is currently scheduled to receive an OVT visit to check our progress toward accreditation on April 6<sup>th</sup>.

Cathi Wilson informed the board that Jon Mages, Director of Sumner County Educational Service, Interlocal 619 has been working with 619 superintendents to evaluate district assessments for special education services. The board was provided with several options that have been discussed. She also stated that assessments have been frozen for the last 3 years due to the block grant. Virtual student headcount has not been included in past years so superintendents agreed the assessments should reflect those numbers. No final decision concerning final assessment numbers will be made until 619 has finalized their negotiations.

American Tower submitted several options to the board to consider for the cell tower lease at Champeny Sports Complex. The board decided to counter back their offer instead of accepting the proposed lease options.

## **ADMINISTRATIVE REPORTS**

Terri Wiseman was absent so no Elementary report was given.

Cathi Wilson stated that on Friday teachers will be participating in professional development all day such as math curriculum meetings, project based unit planning, Steam planning, and Apple iPad training. Ms. Watt was approached about making new civil war memorials with the new Plasma Cam. Ms. Watt is hoping to turn that idea into project based learning. Cathi also stated that teachers are getting ready for parent teacher conferences and there has been a large interest in JH track this year. There will be a 1<sup>st</sup> – 3<sup>rd</sup> grade music program in the auditorium on February 15<sup>th</sup>.

## COMMITTEES

#619 report: Derek Totten reported that the 619 board has been discussing the district assessments and different formulas. A new board member from Belle Plaine joined the board who replaced a previous member. They dealt with a few student issues and discussed possible staffing moves going forward.

Orion Education & Training Report (formerly South Central Kansas Education Service Center): Alfred Neises reported that they learned more about the Striving Readers Grant. They extended the director's contract for one year and accepted a retirement resignation.

## ACTION ITEMS

Byron White made a **motion** to approve the proposed 2018-2019 school calendar with Philip Rush **seconding** the motion. **Motion approved 7-0.**

Nicholas Ruyle made a **motion** to approve the hiring of 3 additional staff for the week of spring break at the summer help rate of pay. Byron White **seconded** the motion. **Motion approved 6-1.**

Dr. Wilson re-proposed the gym visitor side handrail project. The board asked to have the project re-quoted showing the price difference with self-installation and only going up two rails per isle instead of four. No motion was made.

Justin Shepherd made a **motion** to approve an engagement letter from Jarrett & Norton CPAs, LLC to conduct the 2017-18 fiscal audit for the district. Phillip Rush **seconded** the motion. **Motion approved 7-0.**

Phillip Rush made a **motion** to approve the additional warrants as presented. Nicholas Ruyle **seconded** the motion. **Motion approved 7-0.**

Nicholas Ruyle made a **motion** to accept Ashley Kennedy's resignation effective February 6, 2018; Colby Patton's resignation as senior sponsor at the conclusion of the 17-18 school year; Angie Reuter's resignation as senior sponsor at the conclusion of the 17-18 school year; and Taylor Scott's resignation as junior high assistant track coach effective immediately. Byron White **seconded** the motion. **Motion approved 7-0.**

Derek Totten made a **motion** to hire Shantel Morris as the substitute health room aide effective February 8, 2018. Justin Shepherd **seconded** the motion. **Motion approved 7-0.**

Derek Totten made a **motion** to hire Taylor Scott as the assistant softball coach for the 17-18 season. Justin Shepherd **seconded** the motion. **Motion approved 7-0.**

Derek Totten made a **motion** to hire Stephanie Moberly as the assistant junior high track coach for the 17-18 season. Justin Shepherd **seconded** the motion. **Motion approved 7-0.**

Sherry White requested that the board approve a 3<sup>rd</sup> junior high track coach for the 17-18 season and receive the same rate of pay as the assistant junior high track supplemental. 51 junior high track students expressed interest in going out for track, Sherry White feels it is necessary to have a third coach for supervision purposes. This position would be for the 17-18 season only. Derek Totten made a **motion** to hire Dan Gehring as an additional assistant junior high track coach pending that 30 or more students go out for the team. Phillip Rush **seconded** the motion. **Motion approved 7-0.**

Justin Shepherd made a **motion** to approve two scholarship request for Jacob Kehres in the amount of \$225 each for a total of \$450. Phillip Rush **seconded** the motion. **Motion approved 7-0.**

## **CONSENT AGENDA**

Nicholas Ruyle made a **motion** to approve the consent agenda as presented that included February payroll and warrants; minutes from the regular meeting on January 8, 2018; accept the High School Activity accounting; accept the Elementary Petty Cash report; accept the budget reports; accept the daycare report; accept the Old Mill report; and accept a donation from Wallace Champeny to the Old Mill program. Justin Shepherd **seconded** the motion. **Motion approved 7-0.**

## **EXECUTIVE SESSION**

Derek Totten moved to go into executive session to discuss an individual employee's performance pursuant to the non-elect personnel exception under KOMA and the open meeting will resume at 8:54 pm. Alfred Neises **seconded** the motion. **Motion approved 7-0.**

8:54 pm the board and Cathi Wilson returned to open session.

Derek made a **motion** to terminate Jennie Jones effective immediately. Byron White **seconded** the motion. **Motion approved 7-0.**

Derek Totten made a **motion** to approve JennaLynn Vogler as part time daycare effective February 13, 2018. Phillip Rush **seconded** the motion. **Motion approved 7-0.**

Derek Totten **moved** to go into executive session to discuss an individual employee's performance and contract pursuant to the non-elect personnel exception under KOMA and the open meeting will resume in 10 minutes at 9:05 pm. Phillip Rush **seconded** the motion. **Motion approved 7-0.**

9:05 pm the board and Cathi Wilson returned to open session. The board requested to have an additional 2 minutes to discuss an individual employee's performance and contract pursuant to the non-elect personnel exception under KOMA. The meeting will resume at 9:07 pm.

9:07 pm the board and Cathi Wilson returned to open session.

Byron White made a **motion** to adjust Greg Mugler and Todd Mitchel's salary. Justin Shepherd **seconded** the motion. **Motion approved 7-0.**

Alfred Neises **moved** that we go into executive session to discuss the items to be noticed for negotiations pursuant to the exception for employer-employee negotiations under KOMA, and the open meeting will resume in 5 minutes at 9:15 pm. Derek Totten **seconded** the motion. **Motion approved 7-0.**

9:15 pm the board and Cathi Wilson returned to open session. The board requested to have an additional 5 minutes to discuss the items to be noticed for negotiations pursuant to the exception for employer-employee negotiations under KOMA. The meeting will resume at 9:20 pm.

9:20 pm the board and Cathi Wilson returned to open session.

Derek Totten **moved** that we go into executive session to discuss a student issue pursuant to the exception relating to actions affecting a student under KOMA, and the open session will resume in 15 minutes at 9:22 pm.

9:22 pm the board and Cathi Wilson returned to open session. The board requested to have an additional 15 minutes to discuss a student issue pursuant to the exception relating to actions affecting a student under KOMA. The meeting will resume at 9:38 pm.

9:38 pm the board and Cathi Wilson returned to open session. The board requested to have an additional 15 minutes to discuss a student issue pursuant to the exception relating to actions affecting a student under KOMA. The meeting will resume at 9:53 pm.

9:53 pm the board and Cathi Wilson returned to open session. The board requested to have an additional 10 minutes to discuss a student issue pursuant to the exception relating to actions affecting a student under KOMA. The meeting will resume at 10:03 pm.

10:03 pm the board and Cathi Wilson returned to open session. The board requested to have an additional 5 minutes to discuss a student issue pursuant to the exception relating to actions affecting a student under KOMA. The meeting will resume at 10:08 pm.

10:08 pm the board and Cathi Wilson returned to open session. The board requested to have an additional 5 minutes to discuss a student issue pursuant to the exception relating to actions affecting a student under KOMA. The meeting will resume at 10:13 pm.

10:13 pm the board and Cathi Wilson returned to open session. The board requested to have an additional 5 minutes to discuss a student issue pursuant to the exception relating to actions affecting a student under KOMA. The meeting will resume at 10:18 pm.

**ADJOURN.**

Derek Totten adjourned the meeting at 10:20 p.m.

Next meeting – March 12, 2018 – Regular meeting at 7:00 pm

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President

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Clerk