

Student Assistance Team (SAT)

Responsibilities	<ul style="list-style-type: none"> • Receive training in referral procedures for multidisciplinary evaluations, alternative education placements, disciplinary proceedings, and other school processes as appropriate for ensuring student progress and maintenance of a safe school environment • Document the activities of the SAT team, including dates of meetings and the results of its recommendations • Conduct the problem-solving process that includes designing and monitoring the implementation of interventions and reviewing interventions designed by other school teams • Receive and process written referrals from outside sources suspecting a student may need special education, including referrals and requests for initial evaluations made by parents • Referral to a Multidisciplinary Evaluation Team (MDET), when warranted and based on the outcome of interventions (Policy 2419, Chapter 3) • Communicate within and among teams, to include the school leadership team • Ensure parents are involved with decision making
Suggested Team Members	<ul style="list-style-type: none"> • Student Assistance Team (SAT) chairperson • Principal • School psychologist • Grade-level teacher(s) • Special educator • Speech-language pathologist • School counselor • School nurse • School social worker • Parent • Student (when appropriate)
Example Process	<p>The Student Assistance Team (SAT) can serve as the vehicle to monitor the academic, behavioral, and mental health of students currently in a targeted or intensive intervention. Not all students in targeted or intensive interventions need to be referred to SAT. SAT referral would be determined by data or by the recommendation of classroom teachers, interventionists, counselors, parents, or others familiar with the student. The SAT would:</p> <ul style="list-style-type: none"> • schedule meetings regularly (at least once per grading period) for students referred to SAT and invite parents to attend; • use the problem-solving process and available data to determine the effectiveness of interventions and determine the next steps; • collect and maintain student data presented during the meetings, document the content and decisions from the meetings; and • recommend, if warranted, a student's data and files are examined by the Multidisciplinary Evaluation Team (MDET) for possible special education evaluation.