

**BEDFORD AREA SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD WORK SESSION MEETING MINUTES
JUNE 11, 2018
BOARD CONFERENCE ROOM**

Having been duly notified the Bedford Area School District Board of Education met for a work session meeting on Monday, June 11, 2018, at the Bedford High School. Mr. Thomas Bullington, President, opened the meeting at 6:30 PM with the pledge to the flag and Mr. Oldham led in prayer. Members present included: Mr. Jay Cessna, Mr. Deryl Clark, Mr. Jeremy Oldham, Mr. William Ross, Mrs. Jill Clites, Mr. Peder Flaaen, Dr. Sandy Mehalko, Mr. George Barton, and Mr. Thomas Bullington. Members Absent included: Student Representatives

Visitors present in the meeting included:

Mrs. Lindsay Regos, *President of BAEA*
Will DeShong, *Bedford Gazette*

PUBLIC COMMENT

REVIEW OF AGENDA

Dr. Sell familiarized the Board with the details of the agenda. To begin, he requested the Board meet for a brief executive session regarding Personnel/Contractual items. Mr. Flaaen made a motion to enter into executive session at 6:32 PM. Mr. Barton seconded the motion. All Board Members were in favor.

At approximately 6:57PM, Mr. Ross made a motion to come out of executive session and return to open session. Mr. Oldham seconded the motion. All Board Members were in favor.

8. NEW BUSINESS

A. Election of Board Treasurer to serve from July 1, 2018 to June 30, 2019.

(Mr. Bullington nominated Mr. Ross and Mr. Barton seconded it.)

(B.1.) Request approval to accept the retirement of Mrs. Lisa Miller, Bedford Elementary Art Teacher, effective June 1, 2018. Mrs. Miller has been with the District for 35 years, beginning in 1983.

(Mr. Ross made a motion to approve the above listed item. Motion was seconded by Mr. Flaaen and all Board Members were in favor.

Mr. Bullington added that Mrs. Miller was a wonderful teacher and covered the walls with beauty.)

(B.2.a.) Request approval of Extra Duty position for Rachel Morningstar on the intermediate production.

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C. Request approval of MOU with the Bedford Area Education Association concerning the Laurel Life contract (Attachment 1).

(This is a renewal from an agreement we had last year regarding our contract with Laurel Life. They went back to the association to reflect on whether or not it was a positive experience. The Association agreed to a longer contract.)

D. Request approval to contract with Laurel Life to operate transition classrooms at the Bedford High School and Bedford Middle School (Attachment 2).

(Dr. Sell added that this agreement follows the above MOU. It has been a positive and effective experience and provided the necessary support for students.)

E. 21st CENTURY

(1) Request approval of the following individuals as instructors for the summer camp program for the Cohort 9 21st CCLC grant:

- Matt Otis- \$30/hr for up to 16 hours;
- Janelle Cogan- \$30/hr up to 64 hours;
- Michael Corle- \$30/hr up to 32 hrs;
- Leah Hillenbrand- \$30/hr up to 32 hrs

F. Request approval to sponsor three paid work experience positions for assignments in the Bedford Area School District for the 2018-2019 school year. The total cost of the program for the District will be \$7,752.60.

(These work experiences are for special needs students who are in a transition program and need a transition work experience. The students are used in all three buildings. It is a positive experience for both the students and the staff.)

G. Request adoption of the Bedford County Technical Center Joint Operating Committee 2018-2019 Budgets as listed below and to ratify any and all actions of the Joint Operating Committee taken during the 2017-2018 school year:

General Fund:

Secondary Education Budget- \$2,252,315.00

Workforce Development/Adult Education- \$1,029,825.00

Total Projected General Fund Budget- \$3,282,140.00

(The actual local cost is \$1,043,643.00. That amount gets divided 55/45 between Bedford and Everett and then our state subsidy gets subtracted off our local amount. This year's total is around \$468,000. There are a number of deductions that factor in to make our amount decrease.)

H. Appoint two (2) voting delegates to the PSBA 2018 Delegate Assembly on Friday, October 19, 2018. (Details included in Board Member's Packets.)

(Mr. Flaaen volunteered. Mr. Oldham and Mr. Barton will decide by Tuesday.)

I. Request approval of the attached agreement with Penn Highlands Community College to participate in the Accelerated College Education Program (Attachment 3).

D. FOOD SERVICES

(1) Request approval of Mrs. Loretta Nixon to move from a 3 hour Food Service position to a 4 1/2 hour position at Bedford High School beginning August 21, 2018.

(2) Request approval of Ms. Ashley Duffy to move from a 3 hour Food Service position to a 4 1/2 hour position at Bedford Elementary School beginning August 21, 2018.

(3) Request approval of Mrs. Heather Zelanko, 966 Plank Rd, Everett, PA 15537, to be hired as a Food Service employee for Bedford High School, beginning August 15, 2018 at a starting rate of \$10.75/hour, for 4 1/2 hours per day with no benefits and a 45-day probationary period. Heather has been a Food Service substitute since March 28, 2018.

(4) Request approval of _____ to be hired as a Food Service employee for Bedford Elementary School, beginning August 15, 2018 at a starting rate of \$10.75/hour, for 4 1/2 hours per day with no benefits and a 45-day probationary period.

J. BUSINESS OFFICE

(1) Taxes- Request final approval for millage rate of 9.424.

(2) Request final approval to adopt the proposed 2018-2019 Budget. Projected Expenditures \$30,079,099.00.

Projected Revenues \$28,872,316.00.

Fund Balance needed to balance the Budget: \$1,206,783.00.

Taxes included for the 2018-2019 school year:

Per Capita: Per Capita Tax for \$5.00 per person on all persons 18 years or older, living within territorial limits of Bedford Area School District under Section 679 of the School Code;

Per Capita: Per Capita Tax of \$5.00 per person on all persons 18 years or older living within territorial limits of Bedford Area School District under Act 511;

Earned Income Tax: An Earned Income Tax of 1% net profits of business, professions, and other activities conducted by residents of Bedford Area School District;

Act 1 Earned Income Tax: An Earned Income Tax of .5% net profits of business, professions, and other activities conducted by residents of Bedford Area School District;

LST/Emergency Municipal Services Tax: An Emergency Municipal Services Tax of \$10.00 annually upon persons that are gainfully employed within the Bedford Area School District;

Real Estate Transfer: A Real Estate Transfer Tax of 1% on all real estate transferred within the Bedford Area School District under the authority of the Act of 1965, December 31, P.L. 1257.

(3) Request approval to purchase supplies from Kurtz Brothers via Costars for the 2018-2019 school year.

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(4) Request approval to purchase supplies from WB Mason via Costars for the 2018-2019 school year.

(Mr. Bullington asked if our teachers are expected to buy any of their own supplies. Dr. Sell referred the question Mrs. Regos, teacher at BE. She said, speaking about her school, that teachers at BE are reimbursed when they purchase supplies. She added that many parents donate supplies to their child's teacher. Also, many local businesses donate supplies as well.)

(5) Request approval to continue using Powell Rogers and Speaks as delinquent per capita tax collector and delinquent lunch account collector for the 2018-2019 school year.

(6) Request approval of the list of designated depositories (Attachment 4).

(7) Request approval of coverage for the 2018-2019 school year for Student Athletic Insurance. (Information to follow)

(8) Request approval of the Homestead Farmstead Exclusion Resolution (Attachment 5).

(Christy shared that the Homestead is \$481.61 and \$442.30 for the Farmstead for this year.)

(9) Request approval to keep the 2017-2018 Budget open for budget transfers during the audit process.

(10) Request approval for reestablishment of designated fund balance for the following categories:

Medical Insurance- \$684,410.00

Retirement- \$510,566.00

Compensated Absences- \$678,258.00

SUPERINTENDENT'S REPORT

Dr. Sell spoke about graduation and thanked Board Members for attendance. He shared his sentiments regarding the speeches by students, who all used the same positive language used throughout the District, evidence of our efforts to spread the culture throughout all levels in the District.

ADJOURNMENT

At approximately 7:33 PM, Mr. Barton made a motion to adjourn. Motion was seconded by Mr. Flaaen. All Board Members were in favor.

Respectfully submitted,

Board Secretary

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