

**BEDFORD AREA SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD WORK SESSION MEETING MINUTES
AUGUST 13, 2018
BOARD CONFERENCE ROOM**

Having been duly notified the Bedford Area School District Board of Education met for a work session meeting on Monday, August 13, 2018, at the Bedford High School. Mr. Thomas Bullington, President, opened the meeting at 6:30 PM with the pledge to the flag and Mr. Oldham led in prayer. Members present included: Mr. Jay Cessna, Mr. Deryl Clark, Mr. Jeremy Oldham, Mr. William Ross, Mrs. Jill Clites, Mr. Peder Flaaen, Dr. Sandy Mehalko, Mr. George Barton, Student Representatives Miss Sitara Sandhu and Mr. Nicholas Regos, and Mr. Thomas Bullington.

Visitors present in the meeting included:

Will DeShong, *Bedford Gazette*

Randy Delozier, *Bedford County Free Press*

EXECUTIVE SESSION

A motion was made by Mr. Barton and seconded by Mr. Oldham, to enter into Executive Session for discussion regarding personnel at approximately 6:31 PM. All Board Members were in favor.

A motion was made by Mr. Ross and seconded by Mr. Oldham to exit out of Executive Session and return to open session at approximately 6:40 PM. All Board Members were in favor.

PUBLIC COMMENT

There were no public comments.

REVIEW OF AGENDA

Dr. Sell familiarized the Board with the details of the agenda.

8. NEW BUSINESS

(A.1.) Request approval of the attached list of PA Certified Substitute Teachers and Substitute Nurses for the 2018-2019 school year (Attachment 1).

(A.2.) Request approval for the attached list of substitute teachers through the IU08 Substitute Teacher Consortium for the 2018-2019 school year (Attachment 2).

(A.3.) Request approval for the attached list of substitute Support Staff (Instructional Assistants, Food Services, Custodians) for the 2018-2019 school year (Attachment 3).

(A.4.) Request approval for Mrs. Joni Miller, 1100 Grange Hall Road, Hyndman, PA 15545, to be hired as Administrative Assistant to Food Service, effective August 27, 2018, with various

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essential training days prior to, at a starting rate of \$11.35/hour, for 8 hours per day, with benefits and a 45-day probationary period.

(A.5.) Request approval for Ms. Kelly Baker, 518 Vondersmith Avenue, Bedford, PA 15522, to be hired as Administrative Assistant to Technology Department, retroactive to August 10, 2018, at a starting rate of \$11.35/hour, for 8 hours per day, with benefits and a 45-day probationary period.

A motion was made by Mr. Flaaen and second by Mr. Oldham to approve items 8A4 and 8A5. Roll Call. All Board Members were in favor.

(A.6.a.) Request approval for the Bedford Elementary to conduct the annual magazine and various food items fundraiser from Green Top Fundraising, LLC, during the month of September 2018.

(A.6.b.) Request approval for the attached Extra Duty positions (Attachment 4).

(A.6.c.) Request approval to conduct the annual Bedford Middle School Candy Sale, beginning October 5, 2018.

(A.6.d.) Request approval for Saturday School Program to be run at BHS up to two Saturdays a month, beginning in September.

(A.6.e.) Request approval of Mr. James Kegg to serve as volunteer assistant Girls' tennis coach.

(A.6.f.) Request approval of Mr. Jesse Topper to serve as volunteer assistant Golf coach.

(A.6.g.) Request approval for Behind the Wheel Driving with Mr. Doug Pauley, Mr. Dan Baker, Mr. Edmund Beidle, and Mr. Wes Swaim as instructors for the 2018-2019 school year.

(A.6.h.) Request approval for the following to be TST's: Brian Creps, Michelle Fisher, Doug Pauley, and Barrett Schrock.

(A.6.i.) Request approval of the attached list of extra duty/extra pay positions (Attachment 5).

(A.6.j.) Request approval for the attached Band and Chorus schedule (Attachment 6).

(A.6.k.) Request approval for the attached list of fundraisers (Attachment 7).

(A.6.l.) Request approval for Mr. Joshua Feters as a volunteer football assistant.

(B.) Approve negotiated amended Exhibit A of the Hope for Hyndman Charter Agreement for 2016-2021 (Attachment 8).

(Dr. Sell explained this is the agreement he and Dr. Ruhlman had been working to negotiate for over a year to clarify what year tests are taken and what year the results are read and it's based on these NCE percentile scores. He said there are some minor changes in the scores themselves

and also a change in the plus or minus spread as well. The first couple pages are based on PSSA scores and the last three pages are based on the Keystones.

Mr. Barton asked when the scores come out. Dr. Sell and others explained the preliminary scores are released for the Keystones over the summer. Overall, the scores all come out in the fall. Mrs. Clites asked if there are certain grades that take the Keystones. Dr. Sell explained they are tied more to courses than grades so, for example, some 8th graders and 9th, 10th, and 11th graders may take the Algebra Keystones. Mr. Barton asked if the Board will have a yearly discussion on the results. Dr. Sell said this will take place with our yearly performance report.

Mr. Cessna asked when HOPE will approve the amended Exhibit and Dr. Sell said they will approve as soon as our Board approves.

Mr. Barton asked if there is an understanding of what will happen if the goals are not met. Dr. Sell explained that there is a sentence in the Charter that basically says if the academic goals aren't met, it is grounds for revocation of the Charter. Dr. Ruhlman added that there is still a process that must be followed to revoke a charter.

Mr. Bullington commented that the scores we have agreed to as goals are dreadful. He said if you achieve the goals, you are not doing a good job educating the kids. He added 38% is not good.)

(C.) Request approval of the following school dentist for the Bedford Area School District: Hyndman Health Center, Dr. David Fuderich.

(D.) Request approval to lease with the IU08 a space at Bedford Elementary for their Early Intervention Program (Attachment 9).

(E.) Request approval of Center for Community Action as a provider of special education transition services in accordance with changes at the Office of Vocational Rehabilitation, which will pay for those services through the new Workforce Innovation and Opportunity Act (2014) (Attachment 10).

F. 21st CENTURY

(1) Request approval of the following Tutors and Instructional Assistants for the Bedford Elementary After School Program:

Tutors: Terri Zimmerman, Jennifer Lafferty

Substitute Tutors: Heather Eberhart, Darci Windows

Instructional Assistant: Linda Wertz, Carrie Murphy

Substitute Instructional Assistant: Mary Dibert, Sheila Gadley

(2) Request approval to accept the resignation of Mrs. Susanne Brunelli as After 3 Coordinator at BMS, effective July 18, 2018.

(3) Request approval of contract between the Bedford Area School District and Mrs. Amy Higgins, Independent Contractor, as Site Coordinator effective August 2, 2018, and continuing as grant funds are available at a rate of \$42/hour with up to 600 hours per year with additional hours as needed and feasible and funds available with other terms and conditions as provided in the contract.

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(Dr. Sell explained this is retroactive because there is some training we wanted to get her started on.)

G. AMERICORP

(1) Request approval to hire the following individuals to fill three Americorp positions at the Bedford Elementary:

Debbie Spade, 1728 Spade Road, Crystal Springs, PA 15536

Kaytlin Leighty, 6457 Milligans Cover Road, Manns Choice, PA 15550

Molly Martin, PO Box 255, Bedford, PA 15522

H. BUILDINGS, GROUNDS, AND TRANSPORTATION

(1.) Request approval to adjust hourly reimbursement for school bus drivers on field/activity trips at an increase this year of \$1.95. This would bring the hourly rate of Activity / Field Trip Bus Drivers to \$15.00/hour.

(2.) Request approval of the list of bus route drivers for contractors and/or District activity/field trip drivers for the 2018-2019 school year. (Available for review.)

(3.) Request approval of the below negotiated contracts with our student transport contractors for the 2018-2019 school year. (Contracts available for review.)

Contractor	Daily Rate	Annual Total	Comparison
Rita Feathers	\$1,251.00	\$222,928.20	Decrease Avg.178.2 days
Helsel Transportation/ Shoemaker	\$772.00	\$136,644.00	Same
Helsel Transportation Van	\$1.30 per Van Mile with a minimum of 75 miles per day.		Same
Helsel Transportation/ Stahl	\$1,276.00	\$225,852.00	Same
DRG Wilkins	\$900.00	\$159,300.00	Same
Snyder Bus Lines, LLC / Chamberlain	\$190.00	\$33,630.00	Same
Snyder Bus Lines, LLC. / Lewellyn	\$1,013.00	\$179,301.00	Same
Snyder Bus Lines LLC / D & D	\$566.00	\$100,182.00	Same
Snyder Bus Lines LLC / Helsel	\$1,638.00	\$290,540.25	Same Avg. 177.375 Days
Maxwell Transportation, Inc	\$1.11 per Van Mile at a minimum of 100 Miles per day		Same
\$1.32 per Wheel Chair Van Mile at a min. of 100 Miles per day			Same
Retroactive to July 1, 2018, due to transportation services for Extended School Year Program.			

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(4.) Request approval for Helsel Transportation for the home transportation of students from the 21st Century After School Program, a rate of \$3.00 per bus mile, and \$1.30 per van mile, with a \$50 per day minimum charge, during the 2018-2019 school year. This contract will also include Activity Transportation during the summer practice season and most evenings when the After School Bus does not operate. This contract is at the same cost as the previous school year. (Contracts available for review.)

(5.) As required by the Pennsylvania Department of Education, request approval of the student bus routes and rosters. (Included with the list of Bus Routes)

(6.) Approve passing a resolution supporting Senate Bill 1098, to allow for the placement of cameras on school buses to capture traffic violations (Attachment 11).

(Dr. Sell explained that item 6 under transportation is not something we do often but he is recommending it. Senate Bill 1098 would allow for the placement of cameras on buses to be attached to the stop light to capture those who fail to obey the bus signals. The bill would allow the ability to actually charge those people based on the video attached to the bus. Dr. Sell said he reviewed the information thoroughly and couldn't see a downside to passing the resolution and supporting it.

Mr. Bullington asked if they were going to buy the cameras and Dr. Sell replied that yes it would all be at no cost to us. There's no requirement, it simply allows the use. The biggest piece to the bill is that it would allow law enforcement to use the video to charge people who do not follow the school bus laws.)

I. BUSINESS OFFICE

(1.) Yearly Activity Fund and Athletic Fund Account Information for approval (Attachment 12).

(2.) Activity Fund and Athletic Fund Quarterly Balances for April 2018 through June 2018 (Attachment 13). (Informational)

SUPERINTENDENT'S REPORT

Dr. Sell started his report by asking the Student Representatives if they had anything to share. Miss Sandhu shared details on Band Camp, which has been going on for two weeks. Both student reps are band members. Mr. Ross asked if the band size is up or down. Mr. Regos thought the numbers were just slightly up.

Next, Dr. Sell shared with the Board that we have three more nights of family information sessions left this week. He said the orientations are being done to explain the Bedford 2020 plan and hand out the iPads but it's also become an opportunity to share our philosophy of education and culture of the District with parents of students from all grades and all over the District. Mr. Bullington added that if the Board Members haven't attended a session yet he encourages them to attend one.

Dr. Sell explained the next item on his Superintendent's report. He said this has never happened before but we were actually served a petition by the Sheriff's office for the Bedford County Tax

Claim Bureau for sale of real estate at public sale. He said he went through them and there was nothing on it that will have a significant impact on our tax base. They were primarily trailers and pieces of land with trailers or campers on them.

Next, Dr. Sell had the Act 55 School Director training as an item under his report. From here on out, new board members will be required to complete four hours of training. Mr. Bullington said it would apply to all Board Members, not just new ones. He said they have not decided on what or what form it will take. Dr. Sell explained the Department of Education are the ones charged with providing this education and they are willing to subcontract it out to School Districts. So he is suggesting we apply and create our own four-hour School Director Training.

Finally, Dr. Sell shared that under Act 44, recent legislation that has been passed, there is going to be some grant opportunities. We have to appoint a School Safety and Security Coordinator by August 31st. We will probably have a recommendation added to the agenda by Tuesday.

ADJOURNMENT

At approximately 7:22 PM, Mr. Barton made a motion to adjourn. Motion was seconded by Mr. Ross. All Board Members were in favor.

Respectfully submitted,


Board Secretary