Addendum #1 to RFP

Smithton CCSD 130

Issued 9/12/2022

New Schedule on Pg 2

|  |  |
| --- | --- |
| **Date** | **Selection Process Step** |
| 9/8/2022 | Advertise RFP |
| *10/19/2022* | *Sealed Proposal Due Date @ 10:00 AM* |
| TBD | Select Qualified Provider/Issue LOI – by Committee |
| 11/21/2022 | Contract Approval (Consideration for Special Board Meeting |

Qualified Provider Modification on pg 2 (strike 2nd paragraph in original RFP).

A Qualified Provider is a person or business experienced and trained in design, implementation and installation of energy cost savings measures. As required by Section 19b-1.3 of the School Code, the minimum training required for any person or employee under shall include the satisfactory completion of at least 40 hours of course instruction dealing with energy conservation measures.

Modified RFP Procedures on pg 3-4 (reflect new schedule dates)

A mandatory site visit has been scheduled for Friday, September 16, 2022 at 8:30 AM at Smithton Elementary School, 316 S. Hickory St, Smithton, IL 62285.

1. POINT OF CONTACT

Questions or clarification may be directed to Superintendent, Dr. Courtney Castelli, at 618-233-6863 or by email ccastelli@sccsd130.com

Any contact of the Board of Education members during the RFP process and consideration of responding firms without approval of the Superintendent, Dr. Courtney Castelli, will be grounds for immediate disqualification of the firm.

1. SUMBISSION OF PROPOSALS

Respondent should submit three (3) copies of its proposal by *October 19, 2022, at 10:00 AM.* RFPs are to be submitted in a sealed envelope/box clearly marked “Sealed Performance Contract for Energy Conservation and Facility Improvement Projects” and should be addressed to:

Smithton Community Consolidated School District #130

c/o Dr. Courtney Castelli

316 S. Hickory St, PO Box 395

Smithton, IL 62285

The District will disqualify from consideration proposals received after *10:00AM on October 19, 2022.* No emailed or faxed submissions will be accepted.

Proposals will be opened publicly *October 19, 2022,* at 10:00AM at the District Office at 316 S. Hickory St., Smithton, IL 62285