**Paris Elementary School**

**Parental & Family Engagement Plan**

**2022-2023**

Paris Elementary School recognizes that education is a shared responsibility of the school and family. The academic achievement of the children is improved when parents are actively engaged in their children’s education and can work as knowledgeable partners with teachers and staff members.

**The goal of the Paris Elementary Parent & Family Engagement Program is to foster and support active parent involvement in grades kindergarten through fourth grade.**

**Priority 1: To maintain open, two-way communication between the home and school.**

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| **Actions** | **Person Responsible** | **Timeline** | **Resources** |
| **Open House**Meet the parents, discuss policies, promote school involvement | Lakaen Schluterman, PrincipalDana Taylor, Coordinator | August | Parent HandoutsClassroom TeachersParent Involvement Center |
| **Information Packet**Handbook, policies & procedures, parent survey, family kit | Lakaen Schluterman, PrincipalHandbook CommitteeDana Taylor, Coordinator | August and as students enroll | HandbookParent Involvement CenterTeachers |
| **Report to the Public**Annual overview of school progress, programs, and opportunities for students and parents | Lakaen Schluterman, PrincipalCurriculum Dir.Superintendent | Fall | District |
| **Parent-Teacher Conferences**Report progress of students, discuss concerns, provide resources & materials to assist with learning | Lakaen Schluterman, PrincipalClassroom TeachersDana Taylor, Parent Coordinator | OctoberMarchAs Needed throughout the year | Report CardsCounselorsSpecial Education ServicesParent Involvement Center |
| **Monthly Newsletter**Elementary updates of classroom news, upcoming events, parent tips | Dana Taylor, Parent/Volunteer Coordinator | September-May | Classroom TeachersParent Tips from Parenting Resources |
| **Advisory Council**Meet at least two times a year to discuss, plan and implement programs and make school improvement recommendations | Lakaen Schluterman, PrincipalGrade Group ChairsDana Taylor, CoordinatorAdvisory Council Members | Fall and Spring | ACSIP PlanStudent Performance DataParent Involvement Plan |
| **Eschool**Monitor a child’s progress, standards, and academic achievement. | Lakaen Schluterman, PrincipalDana Taylor, PES HAC | Entire School Year | Classroom Teachers |

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| **+Actions** | **Person Responsible** | **Timeline** | **Resources** |
| **Readers in our School**During National Reading Week volunteers from the community read books and do book talks with students at every grade level. | Dana Taylor, Parent Volunteer CoordinatorEllen Phillips, Librarian | FebruaryMarch | ParentsCommunity MembersDistrict Administrators |
| **Community Job Fair**Parents and community members visit K-4th grades to share information about careers. | CounselorDana Taylor, Parent/Volunteer Coordinator | February | ParentsCommunity Members |
| **Field Trips**Students visit a variety of locations to learn more about our community and state. | Lakaen Schluterman, PrincipalClassroom Teachers | September-May | Local MuseumsLocal HospitalMount Magazine State ParkRegional LibraryResources around State |
| **Health Fair**In coordination with local physicians, students will learn about health care & careers and develop performances about good health. | Kim Hertlein, Community HealthSusan Hofman, Music TeacherPaula Barnhill, PE TeacherDana Taylor, Parent Volunteer Coordinator | October | Local PhysiciansParent volunteersMusic/PE Classes |
| **Nursing Home Partnership** Students visit nursing homes periodically to sing, share art, and get to know the residents and their stories. | Second Grade TeachersSusan Hofman, Music TeacherDana Taylor, Parent Volunteer Coordinator | Throughout the Year | Nursing Home AdministratorSecond Grade Students and Teachers |

**Priority 2: To promote the success of every student by collaborating with faculty and community members, responding to diverse community interests and needs, and mobilizing community resources.**

**Priority 3: To increase family involvement and resources that can be used at home for improved student academic achievement, and to involve families when recognizing student achievement.**

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| **Actions** | **Person Responsible** | **Timeline** | **Resources** |
| **Parent Resource Center**A parent resource center will be maintained for parents to check out materials that can be used to support student learning at home. The Media Center’s designated shelf will offer book and other resources to assist with parenting questions. | Dana Taylor, Parent Volunteer CoordinatorEllen Phillips, Librarian | Throughout the school year | School Media CenterParent Involvement CenterIncluding games, books, folders, and other educational materials. |
| **Science, Literacy, Art, Math nights**Families K-4 are invited to share nights to complete activities in literacy, math, and/or science. Activities are hands-on and encourage participants to work together.  | Lakaen Schluterman, PrincipalDana Taylor, Parent Volunteer CoordinatorCheryl Ivey, STEMEllen Phillips-LibrarianClassroom teachers | September | Classroom TeachersLiteracy, STEM, library, 65art and Math TeachersVolunteersFamilies |
| **Family Projects**Students and families work together to complete family projects related to units of study or as art projects for display in the halls and classrooms. | Dana Taylor, Parent Volunteer CoordinatorClassroom Teachers | Throughout the school year | Classroom TeachersArt and Project SuppliesFamilies |
| **PTO/PTA**Increase the enrollment and membership at Parent/Teacher conferences and other planned meetings. | Dana Taylor, Parent Volunteer Coordinator | Throughout the school year | VolunteersFamilies |

**Priority 4: To increase and maintain an active Volunteer Program in order to assist teachers and improve the educational environment for children.**

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| **Actions** | **Person Responsible** | **Timeline** | **Resources** |
| **Volunteer Recruitment**Conducted at the start of each semester to notify parents and community members of volunteer opportunities and to seek assistance for variety long and short-term tasks. | Dana Taylor, Parent Volunteer Coordinator | Throughout the school year | Parent Information PacketsLocal NewspaperClassroom Teacherscommunity Members |
| **Volunteer Training**Required for each volunteer to discuss school mission, purpose, confidentiality, and other issues related to volunteerism. | Dana Taylor, Parent Volunteer Coordinator | Throughout the school year | Volunteer Training Packs |
| **Coordination of Volunteer Services**Volunteers are kept informed of needed services, given specific tasks and a place to work, and utilized efficiently to make the best use of volunteer time. | Dana Taylor, Parent Volunteer Coordinator | Throughout the school year | Parent Resource CenterTraining for using necessary equipmentNecessary materials for completing tasks |
| **Volunteer Recognition**Records are kept and sent to the Arkansas Department of Education in order to receive volunteer awards and recognition for program participants. A spring volunteer appreciation luncheon is hosted by teachers and staff. | Dana Taylor, Parent Volunteer Coordinator | Spring | ADE Award ProgramTeachers and Staff MealBoard Members- recognitionDistrict Administrators- recognitionVolunteers |

**Paris Middle School**

**Family and Community Engagement Plan**

**2022-2023**

Paris Middle School will create an environment of collaboration and learning by nurturing strong relationships with families and community to improve student achievement, as measured by growth in the number of families and community members who attend a meeting or training from year to year.

The goal of Paris Middle School is to foster and support active parental and community involvement in grades 5-8.

**Priority 1: To maintain open, two-way communication between the home, school, and community.**

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| **Actions** | **Person Responsible** | **Timeline** | **Resources** |
| **Open House**Meet the parents, discuss school policies, promote school involvement | Casey Mainer, principal | August  | Classroom TeachersParent HandoutsParent Involvement CenterMentoring Volunteer Forms |
| **Weekly Updates**Provide weekly updates to families and the community through social media (Facebook, Instagram). | Family and Community Engagement Coordinator | Start: AugustEnd: May  | TeachersClassroomsParentsAdministrative Staff |
| **Report to the Public**Annual overview of school progress, programs, and opportunities for students and parents. | Curriculum Director Superintendent | September  | District reports and information |
| **Parent Teacher Conferences**Report progress of students, discuss concerns, provide resources and materials to assist with learning. Provide parents with current reading grade level of students. | Casey Mainer, principalCarla Suiter, Family and Community Engagement Facilitator | OctoberMarch As needed throughout the year | Report CardsClassroom TeachersCounselorSpecial Education ServicesParent Involvement Center |
| **eSchool**Grade reports are sent home weekly via email to ensure that parents stay informed about student progress. | Casey Mainer, Principal | September- May | TeachersAdministrative Staff |

**Priority 2: To increase literacy and math competencies through parent and community involvement.**

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| **Action** | **Person Responsible** | **Timeline** | **Resources** |
| **Community Wide Events**Schedule literacy, math, and science events:* Bingo and Books
* Author Visit
* DEAR Day
* Veterans Day Assembly
* Create a Gingerbread House
* Speed Dating with Books
* Pi Celebration Day
* STEM Night
 | Carla Suiter, Family and Community Engagement Facilitator | September - May | Community leadersTeachersParentsAdministrative Staff  |
| **RTI Plans**Continue to develop Response to Intervention plans for students at-risk of failure in literacy and math and monitor student progress. | Carla Suiter, Literacy/Math Intervention | September - May  | TeachersNWEA MAP assessmentsChromebooksNewsela learning programSonday InterventionSchool-wide remediation period |
| **Mentoring Program**Maintain a mentoring program that involves community members, staff, and parents to support at-risk students. Train parents and community members, match students with a mentor from the community to provide guidance and tutoring.  | Family and Community Engagement Coordinator | September - May  | Community leadersStaffParents Administrative Staff |
| **Attendance Committee**Provide an attendance committee to monitor excessive absences. Committee will conference with parents and student when the student has excessive absences.  | Casey Mainer, principalTrey Prieur, assistant principal | September - May  | Administrative Staff Teachers |

**Paris High School**

**Parental Involvement Plan**

**2022-23**

Paris High School recognizes that education is a shared responsibility of the school and family.  The academic achievement of the students is improved when parents are actively engaged in the education process.

**The goal of the Paris High School Parent Involvement Program is to foster and support active parent involvement in grades 9th thru 12th.**

Parent Involvement Coordinators and Facilitators will go above and beyond the requirements of Act 307 by actively seeking out the best practices to ensure that we are maximizing our opportunities to connect with parents.  Quarterly Meetings will be held with facilitators and coordinators from each campus to ensure that programs/resources are being coordinated.

**Priority 1:  To maintain open, two-way communication between the home and school**

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| **Actions** | **Person Responsible** | **Timeline** | **Resources** |  |
| **Open House**Meet the parents, discuss policies, promote school involvement | Mike Nichols, Principal | August | Parent HandoutsClassroom TeachersParent Involvement Center |  |
| **Information Packet**Handbook, policies & procedures, parent survey | Mike Nichols, PrincipalHandbook CommitteeVanessa Reeves, CoordinatorMarla Blaschke, Facilitator | August and as students enroll | HandbookParent Involvement CenterTeachers |  |
| **Report to the Public**Annual overview of school progress, programs, and opportunities for students and parents | Mike Nichols, PrincipalFederal/Programs- Curriculum Dir.Jim Loyd, Superintendent | Fall | District |  |
| **Parent-Teacher Conferences**Report progress of students, discuss concerns, provide resources & materials to assist with learning | Mike Nichols, PrincipalClassroom TeachersVanessa Reeves, PI CoordinatorMarla Blaschke, PI Facilitator | OctoberMarchAs Needed throughout the year | Report CardsCounselorsSpecial Education ServicesParent Involvement Center |  |
| **District Newsletter**District updates of classroom news, upcoming events, staff & student achievements  | Federal Programs - Asst SuperintendentTrey Prieur, Asst MS Principal | September-May | District StaffResources |  |
| **Advisory Council**Meet at least two times a year to discuss, plan and implement programs and make school improvement recommendations | Mike Nichols, PrincipalSean O’Toole, ACSIP ChairAdvisory Council Members | Fall and Spring | ACSIP PlanStudent Performance DataParent Involvement Plan |  |
| **eSchool**Monitor student's progress, standards, and academic achievement. | Mike Nichols, Principal | Entire School Year |  | Classroom Teachers |

**Priority 2: To increase literacy and math competencies through parent and community involvement.**

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| **Actions** | **Person Responsible** | **Timeline** | **Resources** |
| **Attendance Committee**Provide a committee to monitor excessive absences and conference with parents and students when the student has excessive absences | Mike Nichols, PrincipalAttendance Committee | Entire School Year | Administrative StaffCentral OfficeComputersTeachers  |
| **Academic Improvement Plans**Develop AI plans for students at risk of failure in literacy and math & monitor student progress |  , Special Ed LiaisonMike Nichols, Principal  | September-May | ComputersInterim AssessmentsTeachersTitle TeachersBefore/After School Tutors |
| **Field Trips**Students visit a variety of locations to learn more about our community and state. | Mike Nichols, PrincipalClassroom Teachers | September-May | Local MuseumsLocal HospitalMount Magazine State ParkResources around State |

**Priority 3: PHS will strive to ensure that parents and community members are actively involved in the educational process.  We will exceed the requirements of the AR Act 307 of 2007.**

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| **Actions** | **Person Responsible** | **Timeline** | **Resources** |
| **Parent Center**A parent center will be maintained for parents to have access to materials for student learning at home, to check grades, get scholarship information, etc..... | Vanessa Reeves, Parent Volunteer Coordinator Marla Blaschke, Facilitator | Throughout the school year | School Media CenterParent Involvement Center  |
| **Volunteer Resources**Publish a volunteer resource book. | Mike Nichols, PrincipalVanessa Reeves, Parent Volunteer CoordinatorMarla Blaschke, Facilitator | Entire Year | ACSIP PlanParent Surveys |
| **Parental Concerns**Publish the process for resolving parental concerns in the handbook. | Mike Nichols, Principal | Entire Year | HandbookAdministrative Staff |
| **Facilitator & Funds**Hire a parental involvement facilitator. Federal Funds will also be used to provide items above and beyond the PI requirements of Act 307. | Mike Nichols, Principal | Entire Year | ASCIP PlanTitle 1Administrative StaffTeachers |
| **PI Activities**Parental Involvement activities will be evaluated to determine their effectiveness (percentage of parents @ conferences, activities, survey results, etc...) | Vanessa Reeves, Parent Volunteer CoordinatorMarla Blaschke, Facilitator | Entire Year | SurveysSign-in SheetsAttendance |

**Priority 4: To increase and maintain an active Volunteer Program in order to assist teachers and improve the educational environment for our students.**

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| **Actions** | **Person Responsible** | **Timeline** | **Resources** |
| **Volunteer Recruitment**Conducted at the start of each semester to notify parents and community members of volunteer opportunities and to seek assistance for a variety of long and short-term tasks. | Vanessa Reeves, Parent Volunteer Coordinator | Entire Year | Parent Information PacketsLocal NewspaperClassroom TeachersCommunity Members |
| **Volunteer Training**Required for each volunteer to discuss school mission, purpose, confidentiality, and other issues related to volunteerism. | Vanessa Reeves, Parent Volunteer CoordinatorMarla Blaschke, Facilitator  | Entire Year | Volunteer Training Packs |
| **Coordination of Volunteer Services**Volunteers are kept informed of needed services, given specific tasks and a place to work, and utilized efficiently to make the best use of volunteer time. | Vanessa Reeves, Parent Volunteer CoordinatorMarla Blaschke, Facilitator | Entire Year | Parent CenterTraining for using necessary equipmentNecessary materials for completing tasksLibrary |
| **Volunteer Recognition**Records are kept and sent to the Arkansas Department of Education in order to receive volunteer awards and recognition for program participants. Volunteer of the Year is awarded at our end of the year Award Ceremony. | Vanessa Reeves, Parent Volunteer CoordinatorMarla Blaschke, Facilitator | Spring | ADE Award ProgramTeachers and Staff MealBoard Members- recognitionDistrict Administrators- recognitionVolunteers |