



**ALMA PUBLIC SCHOOLS**  
**Job Posting**

**POSITION:** Paraprofessional – Special Education  
(Position is tied to an individual student and will end if student leaves the district or if IEP Team determines no longer necessary.)

**LOCATION:** Alma High School

**REPORTS TO:** John Mimranek, Special Education Director

**REQUIRED QUALIFICATIONS:**

**Degree/Certification:**

High School Diploma and meets Highly Qualified guidelines for Title I buildings – at least one of the following: Associates Degree **or** Certificate of Competency for ETS test.  
Meet requirements for background check and fingerprinting. Willingness to work with Special Education staff to provide adaptations and accommodations for special needs students.

**Job Requirements, Knowledge, and Skills:**

A successful candidate will be able to:

- Support students in the school environment physical and academically, behaviorally, and socially
- Work collaboratively with staff to develop and implement student's IEP
- Respond to direction of a classroom teacher

**WORK SCHEDULE:**

Monday through Friday 7:45 a.m. – 3:15 p.m. (1/2 hour unpaid lunch)

**COMPENSATION:**

Starting Parapro wage – 2023-2024 pay rate

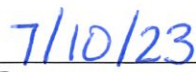
**BEGINNING DATE:** August, 2023

**APPLICATION:** Interested persons should send materials to Yvonne Neyer, Human Resources Manager, at [yneyer@almaschools.net](mailto:yneyer@almaschools.net). Please call (989) 466-7526 with any questions.

**DATE OF POSTING:** 07-10-23

**DEADLINE DATE:** 07-21-2023

  
Stacey Luberdá-Criner, Superintendent

  
Date

**ALMA PUBLIC SCHOOLS IS AN EQUAL OPPORTUNITY EMPLOYER**