



ALMA PUBLIC SCHOOLS
Job Posting

POSITION: Lead Custodian
LOCATION: Hillcrest Elementary School
REPORTS TO: Brent Clark, Maintenance Director

REQUIRED QUALIFICATIONS:

Degree/Certification: High School Diploma, meet requirements for background check and fingerprinting

Job Requirements, Knowledge, and Skills:

This position will coordinate and/or supervise the work of other custodians in the building.

- Experience in the custodial/maintenance area
- Able to follow written and verbal instructions well
- Self-directed and able to work without supervision, detail-oriented and organized
- Able to meet the district's cleaning, maintenance, and safety standards
- Able to fully understand Right-To-Know and the Asbestos Hazard Emergency Response Act (A.H.E.R.A.)
- Knowledge of Computer (E-Mail, Web Application)
- Must have good interpersonal communication skills, to be able to get along with children and adults
- Must be physically fit and be able to complete all assigned work efficiently
- Able to unload and carry supplies of up to 50 lbs.
- General knowledge of mechanical equipment with an ability to perform general maintenance work including the operation of powered snow removal equipment

WORK SCHEDULE: 8 hours – M-F

COMPENSATION: Additional \$.50 per hour lead premium to current hourly rate

BEGINNING DATE: March 13, 2023

APPLICATION: Interested person should apply in writing to Brent Clark, Maintenance Director, 1270 Bridge Street, Alma, MI 48801. Please include application when applying.

DATE OF POSTING: 02/28/23

DEADLINE DATE: 03/06/23 or until filled


Stacey L. Criner, Superintendent

ALMA PUBLIC SCHOOLS IS AN EQUAL OPPORTUNITY EMPLOYER