



ALMA PUBLIC SCHOOLS

Job Posting

POSITION: Cook
LOCATION: Alma High School
REPORTS TO: Food Service Director

REQUIRED QUALIFICATIONS:

Degree/Certification:

- High school diploma or its equivalent preferred
- School food service or related institutional food service experience is preferred
- Meet required background checks

Job Requirements, Knowledge, and Skills:

A successful candidate will be able to:

- Assist in the preparation of food
- Comply with all district, local, and state standards and policies related to food handling
- Assure that all food is served at the peak of its quality (hot food served hot, cold food served cold), that HACCP procedures are practiced and applicable record-keeping is executed
- Assist in the cleaning and upkeep of all equipment and food service areas
- Assist in all food service related tasks (i.e. line serving, cleanup, dishwashing, etc.)
- See that all food is stored properly and utilized properly
- Process meal transactions, including accurate handling of accounts
- Assist the Food Service Director in other food service related tasks
- Work unsupervised and maintain an efficient time schedule
- Stand for long periods, bend, reach, climb, push, as well as lift 50 pounds
- Demonstrate safe food handling skills

A successful candidate will possess:

- Good physical condition and well-adjusted behavior
- The ability to get along well with others, take initiative, and direct the work of others
- Compatible, reliable, and trustworthy characteristics
- Willingness to participate in training programs for food service employees, including health dept.-recognized food service certification.
- Knowledge of basic computer skills
- Excellent money handling skills

WORK SCHEDULE:

8:30 A.M. – 2:00 P.M.

COMPENSATION:


\$12.50/HR

BEGINNING DATE: August 22, 2022

APPLICATION: Interested person should apply in writing to Grace Kaczorowski, Director of Food Service, Alma Public Schools, 1500 Pine Avenue, Alma, MI 48801.

DATE OF POSTING: 08-03-2022

DEADLINE DATE: UNTIL FILLED


Stacey Criner, Superintendent

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