



ALMA PUBLIC SCHOOLS
Job Posting

POSITION: Paraprofessional – (6 positions-Title and Special ED)

LOCATION: Alma Public Schools

REPORTS TO: Building Principal

REQUIRED QUALIFICATIONS:

Degree/Certification:

High School Diploma and meets Highly Qualified guidelines for Title I buildings – at least one of the following: Associates Degree **or** Certificate of Competency for ETS test.

Meet requirements for background check and fingerprinting. The position could include working with special needs students, one-on-one assignments, office or instructional support.

Job Requirements, Knowledge, and Skills:

A successful candidate will be able to:

- Support students in the school environment physical and academically, behaviorally, and socially
- Work collaboratively with staff to develop and implement student's IEP
- Respond to direction of a classroom teacher

WORK SCHEDULE:

Monday through Friday 7:45 a.m. – 3:15 p.m. (1/2 hour unpaid lunch)

COMPENSATION:


Starting Parapro wage - \$12.27/hr.

BEGINNING DATE: August 23, 2022

APPLICATION: Interested persons should send materials to Yvonne Neyer, Human Resources Manager, at yneyer@almaschools.net. Please call (989) 466-7526 with any questions.

DATE OF POSTING: 08-01-22

DEADLINE DATE: 08/12/2022



Tracie Hubble, Finance Director

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