

State of West Virginia_
County of Nicholas to wit:

The Nicholas County Board of Education of the County of Nicholas, West Virginia met in a regular session on Monday, June 6, 2022, beginning at 5:00 p.m. The purpose of the meeting was to conduct routine business. The meeting was held at the Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651.

Educating and Preparing Students for Success After High School

Present for the meeting were:

Dr. Gus Penix, President
Mr. Fred Amick, Vice-President
Mr. Phil Berry, Member
Mrs. Elizabeth Coffman, Member
Mr. Roy Moose, Member

Dr. Donna Burge-Tetrick, Superintendent

1. Call to Order
2. Moment of Silent Reflection & Pledge of Allegiance
3. Approve minutes of meetings held on:
4. Recognition:

The Golden Horseshoe test was started as a way to promote the study of state history. As shared on the West Virginia Department of Education site, “The Golden Horseshoe Test has been administered in West Virginia each year since 1931 and is the longest running program of its kind in any state. The top-scoring students in each county receive the prestigious award and are inducted as ‘knights’ of the Golden Horseshoe Society... Recipients during the past seven decades include citizens from all walks of life, including state Supreme Court justices, legislators, attorneys, business leaders, and educators.”

We would like to commend four of our Nicholas County students for representing us so well, and we would also like to thank and recognize their teachers, Denise McGraw, Kelly Witt, Kameron Hornsby, and Carol Cole, for leading them to this great success.

In addition, one of our own former Nicholas County residents, Chief Judge Cela J Burge of Cape Charles, VA, formerly from Craigs ville, WV, was selected as a 2022 honorary recipient of the Golden Horseshoe for her role in economic development and tourism in WV. She will be recognized as a later board meeting and will participate in the Golden Horseshoe ceremony in Charleston on Tuesday, June 14, 2022.

For this evening, though, students, when I say your name, please come up to get your certificate and also remain up here for a few minutes so we can get a group picture taken with the superintendent and board members.

- a. Golden Horseshoe Awards
 - 1. Isaiah Bailey ~ Summersville Middle School
 - 2. Anna Wolverton ~ Summersville Middle School
 - 3. Emma Shafer ~ Richwood Middle School
 - 4. Abraham Robinson ~ New Life Christian Academy

Construction Update: Mike Hall, Jayson Pack

Glade Creek – Mass Grading Package

- Cut and stocked topsoil
- Worked on diversion ditches and other ESC measures
- Blasting underway from northeast and moving south and west
- Stockpiling and placing of fill material from the blasting cut is underway
- Wall #1 is under construction
- Sewer line under wall #1 installed
- Completed rock hammering in southwest storm retention pond
- Received deliveries of corrugated pipe, concrete pipe, vaults, manhole materials and ESC materials
- Completed placement of 48” storm line from vault to in fall
- Placing manhole vertical extensions and filling to subgrade

PROPOSED REVISIONS TO MEET POLICY 6200: Dave Ferguson and Chris Campbell

- Reduce size of Auditorium to seat 1/3 High School student enrollment (seating for 264)
- Combine E-Gaming Arena with Auditorium (increase Auditorium seating by 100)
- Reduce MS Gymnasium to seat Middle School student enrollment (seating for 544)
- Reduce HS Gymnasium to seat High School student enrollment (seating for 792)
- Delete Academies in the Middle School
- Delete Walking / Running Track & Second Floor Practice / Exercise area
- Reduce size of Band / Music Room and adjacent support areas

PROJECT MILESTONES: NCHS, SMS, NCCTC

- Revised Floor Plan Approved by NCBOE – June 2022
- Final Completion of Ongoing Mass Grading Construction Package - December 2022
- Construction Documents Submitted to NCBOE for Approval - February 2023
- Award of General Construction Package - May 2023
- Construction Commences of Project - May 2023
- Submittal of Specific Construction Tasks - July 2023, December 2023
- Submittal of Annual Construction Update - June 2024
- Submittal of Specific Construction Tasks - July 2024, December 2024
- Submittal of Annual Construction Update - June 2025
- Submittal of Specific Construction Tasks - July 2025
- Final Completion of the Project - August 2025

PROJECT MILESTONES: CRE, RMS, RHS

- Revised Floor Plan Approved by NCBOE - May, 2022
- Construction Documents Submitted to NCBOE for Approval - September 2022
- Award of General Construction Package - November 2022
- Construction Commences of Project (Phases 1A & 1B) - December 2022
- Submittal of Specific Construction Tasks (Phases 1A & 1B) - January 2023 & July 2023
- Submittal of Annual Construction Update - January 2024
- Final Completion of Phase 1B - December 2023
- Submittal of Specific Construction Tasks (Phases 1A) - January 2024
- Final Completion of Phase 1A - July 2024
- Commence Construction of Phase 2 - January 2024
- Submittal of Specific Construction Tasks (Phase 2) - February 2024
- Final Completion of Phase 2 - July 2024
- Commence Construction of Phase 3 - June 2024
- Submittal of Specific Construction Tasks (Phase 3) - July 2024 & January 2025
- Final Completion of Phase 3 & Project - March 2025

Definition of “Adequate Progress”: For purposes of satisfaction of the requirements of the 428 Agreement, the Board is required to demonstrate “adequate progress” on all funded projects. The Board has attempted to determine the meaning of “adequate progress” within the context of § 428 of the Stafford Act; however, a review of relevant statutes, regulations, and policies has failed to reveal a regulatory definition of this term within the context of the awarded projects. On March 10, 2022, the Board requested that it be provided with a definition of “adequate progress” within a communication to the West Virginia School Building Authority (“SBA”). On March 15, 2022, the Board received a response to that communication stating that “FEMA has requested that NCBOE [] further define “adequate progress” within their set milestones.”¹ In accordance with FEMA’s direction, “adequate progress” shall be defined as follows: (see attached)

Adequate progress shall mean:

1. That the Nicholas County Board of Education (“Board”) is taking all requisite steps to accomplish the successful construction of:
 - a. Richwood High School and Richwood Middle School community schools (hereinafter known as the “Cherry River Project”); and
 - b. New Summersville Middle School and Comprehensive Nicholas County High School with an Integrated Career Technical Education Facility (hereinafter known as the “Glade Creek Project”).
2. For purposes of this definition, requisite steps shall mean:
 - a. successful adherence to all project milestones as detailed within the June 15, 2022, Scope of Work Change and Milestone Submittal;
 - b. steps required for implementation and approval of Cherry River and Glade Creek Projects, including:
 - i. administrative tasks such as design changes, scope of work revisions, and public bidding procedures; and

conference, or in-person meeting within seven (7) days of receiving the Board's response pursuant to § 4.b herein.

5. Action items:
- a. Approval of the Nicholas County Airport Authority purchase of the hangar located on the Glade Creek property in the amount of \$1.00.
 - b. Approval of no-cost time extension request for the grading package/M&H Construction. DBT
 - c. Approval of the milestone and adequate progress definition. DBT
 - d. Approval of the DOH right-of-way entrance at the Glade Creek site. DBT
 - e. Approval of the Storm Water Permit at the Glade Creek Site.
 - f. Approval of Glade Creek Complex that include Nicholas County High School, Summersville Middle School and the Career Technical Center for the reduced size to policy 6200 as best possible. DBT
 - g. Approval of the Glade Creek Power Line Easement. DBT
 - h. Approval of the Contract Renewal with Gordon Foods. S.M.
 - i. Approval of annual fee for HPS membership. S.M.
 - j. Approval of Nutrislice 2-year contract. S.M.
 - k. Approval to place NEOLA Policy 8000 on 20-day comment period. M.A.

Upon motion by Mr. Fred Amick, seconded by Mr. Phil Berry, the board unanimously consented to uphold the Superintendent's recommendations and approved action items (a, b, c, d, e, g, h, i, j, k) as presented.

Upon motion by Mr. Phil Berry, seconded by Mrs. Libby Coffman, along with members Penix and Amick the board consented to uphold the Superintendent's recommendation and approved action item (f) as presented. Board member Moose voted against. (4-1)

6. Consent Items:
- a. Finance:
 1. Payment of current invoices
 2. Bids:
 - a. SES/TSS photography bids
 - b. NCBOE Schools/AOP Copier Rental
 3. Surplus Property: Gauley River
 4. Budget: WVU Extension Office
 5. Miscellaneous: Approval of IXL Learning Purchase
 - b. Out of State Travel Request:
 1. NCHS ~ Kameron Hornsby, Jeff Dalton, Mike Rapp, Adam Coffman ~ Emory & Henry college, Emory, VA ~ June 14-16, 2022 ~ 14 Students ~ Via Rental Van with insurance along with several parents.
 2. CRE, GRE and SES Summer Boost Field Trip, site coordinators (Misty Cogar, Tony Nichols, and Amanda Perry) and staff and students ~ Pittsburgh Zoo, PA ~ July 22, 2022 ~ Via School Bus.

Upon Motion by Mr. Fred Amick, seconded by Mr. Phil Berry, along with members Moose and Penix the board consented to uphold the Superintendent’s recommendations and approved consent items as presented. Board member Coffman abstained.

7. Personnel:

a. **Professional:**

Amanda Clark Tammy Hunter Penny Beam	Employ in the position of Substitute Teacher for Nicholas County Schools effective with the start of the 2022-2023 school year.
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Makayla Holdren Blake Fillinger Kriston Smith Jon Malcomb	Employ in the position of Substitute Teacher for Nicholas County Schools effective upon WVDE approval.
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Tammy J. Rader Casey Dyer Joley Williams Christina Skaggs William Spinks	Employ in the position of Restrict Substitute Teacher for Nicholas County Schools effective upon WVDE approval.
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Keyar Hollmer	Employ in the position of Science Teacher at Richwood Middle School effective upon WVDE approval. (P. Bennet, RMS-SCI 2; Vacating OUT OF SYSTEM)
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April Clendenin	Employ in the position of Itinerant School Psychologist for Nicholas County Schools effective July 1, 2022. (New, CO PSCHY; Vacating Intern.)
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Malinda Groves	Employ in the position of Planning Teacher (Physical Education) at Gauley River Elementary School effective with the start of the 2022-2023 school year. (O. Myers, GRE PE; Vacating Out of County.)
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Noah Dotson	Employ in the position of Biology Teacher at Nicholas County High School effective upon WVDE approval. (T. Cogar, NCHS SCI 1; Vacating Substitute.)
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Service:

Jackie Knight	Employ in the position of Transportation/Instruction Aide IV at Nicholas County High School effective with the start of the 2022-2023 school year. (C. Hanshaw, NCHS-SPED AIDE 5; Vacating NCHS-AU/MNT AIDE1:1 (114027A).
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Kara Shaver	Employ in the position of Cook I at Cherry River Elementary School effective at the start of the 2022-2023 school year. (B. Boyce, CRE-COOK 2; Vacating Substitute)
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- Kendal Sterns Employ in the position of Transportation/Instruction Aide II at Glade Creek Elementary School effective with the start of the 2022-2023 school year. (New, GCE Aide 1; Vacating PCE COVID AIDE 2)
- Chasity Byrd Employ in the position of Transportation/Instruction Aide IV at Gauley River Elementary School effective with the start of the 2022-2023 school year. (G. Stewart, GRE SPED AIDE 2; Vacating GRE-COVID AIDE 1)
- Tammy Hartley Employ in the position of Transportation/Instruction Aide/Paraprofessional/Autism Mentor for Panther Creek Elementary school effective for the 2022-2023 school year. (New, PCE AU MEN; Vacating PCE-ECCAT 1/Beam)
- Crystle Clemens Employ in the position of Transportation/Instruction Aide/Paraprofessional/Autism Mentor for Gauley River Elementary school effective for the 2022-2023 school year. (New, GRE AU MEN; Vacating GRE-SPED AIDE 4)
- Gary Williams Employ in the position of Custodian III at Nicholas County High School effective for the start of the 2022-2023 school year. (A. Roberts, NCHS CUST 4; Vacating Substitute)
- Lori Mullins Employ in the position of Custodian III at Summersville Elementary School effective for the start of the 2022-2023 school year. T. Murphy, SES CUST EVE 2; Vacating Substitute)
- Professional Extra Curricular:**
- Christy Lott Buck Employ in the position of Temporary Support Staff—Girls’ Basketball for Summersville Middle School effective upon completion of any WVDE/WVSSAC requirements.
- Denise Freeman Employ in the position of Summer BOOST tutor at Summersville Elementary School effective with the start of the program.
- Service Extra Curricular:**
- Patricia Hanshaw Employ in the position of Energy Express Aide at Mt Lookout Elementary School effective with the start of the program.
- Veronica Stone Employ in the position of Summer SOLE Bus Operator (MNE MLE ZES) effective with the start of the program.
- Amber Lewis Employ in the position of Kinderboost Aide for Cherry River Elementary School effective with the start of the program.
- Jason Armentrout Employ in the position of Itinerant Kinderboost Custodian effective with the start of the program

James Vickers Employ in the position of Summer Painter effective at the direction of the Maintenance Director.

Consent:

Consent items are subject to additions or deletions after the posting deadline.

John Hanna resigns his position as Substitute Bus Operator for Nicholas County Schools effective June 30, 2022.

Mary Armentrout resigns her position as Summer Sole Tutor effective June 13, 2022.

Robert Brown resigns his position as Head Softball Coach for Summersville Middle School effective June 30, 2022

Cindy Shelton resigns her position as Teacher with Nicholas County Schools effective June 30, 2022, due to retirement.

Cailey Moore resigns her position as 1st Grade Teacher at Cherry River Elementary School effective June 8, 2022

Reduce the contract of Donna Dever from 210 days to 205 days.

Approve the following volunteers for Nicholas County Schools:

- Brian Gifford Caleb Jantuah

Approved Leave Requests

Brittany Guy seeks to be absent from her position as Teacher at Gauley River Elementary School beginning May 12, 2022, and continuing until March 1, 2023, for parental leave, using sick, personal, and unpaid leave.

Upon motion by Mr. Fred Amick, seconded by Mr. Phil Berry, the board unanimously consented to uphold the Superintendent’s recommendations and approved personnel as presented by Personnel Director, Melissa Adkins.

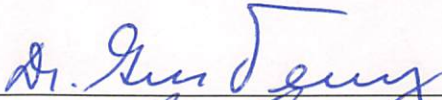
- 8. Superintendent’s Information:
 - a. Construction Planning/Architectural Update
- 9. Reports:
 - a. SESC ~ Dr. Penix
 - b. Bright Horizons ~ Board Member, Coffman
- 10. Delegations:
- 11. Items for Future Agendas:
 - Board Self-Appraisal/Evaluation

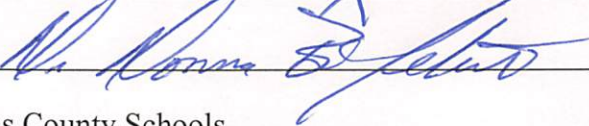
- 12. Future Meeting Dates:
 - a. Special Meeting / Board Evaluation ~ Thursday, June 16, 2022, at NCBOE Office, 5 p.m.
 - b. Regular Meeting ~ **TUESDAY**, June 21, 2022, at NCBOE Office start time 5:00 pm

13. Adjournment:

Upon motion by, Mrs. Libby Coffman, second by Mr. Phil Berry, the Board unanimously consented to adjourn this regular meeting of the Nicholas County Board of Education. The meeting adjourned at 7:08 p.m.

The next meeting will be a special meeting which will be held on Thursday, June 16, 2022. The meeting will be held at the Nicholas County Board of Education Office, 400 Old Main Drive, Summersville, WV 26651, beginning at 10:00 a.m. The purpose of the meeting will be to complete the Board self-performance appraisal required in WV State Code §18-5-1c, along with personnel, MOU with Marshall University and contract with Marenem, Inc.

Dr. Gus Penix, President NCBOE 

Dr. Donna Burge-Tetrick, Superintendent 

Kim Belletto, Recording Secretary Nicholas County Schools