

State of West Virginia_
County of Nicholas to wit:

The Nicholas County Board of Education of the County of Nicholas, West Virginia met in a regular session on Monday, May 16, 2022, beginning at 5:00 p.m. The purpose of the meeting was to conduct routine business. The meeting was held at the Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651.

Educating and Preparing Students for Success After High School

Present for the meeting were:

- Dr. Gus Penix, President
- Mr. Fred Amick, Vice-President
- Mr. Phil Berry, Member
- Mrs. Elizabeth Coffman, Member
- Mr. Roy Moose, Member

Dr. Donna Burge-Tetrick, Superintendent

1. Call to Order
2. Moment of Silent Reflection & Pledge of Allegiance
3. Approve minutes of meetings held on: May 2, 2022

Upon motion by Mr. Fred Amick, seconded by Mr. Roy Moose, the board unanimously consented to approve the minutes as presented.

4. Discussion Items & Presentations:
 - a. ZMM presentation of the revised project scope and floor plan for Richwood MS/HS – Cherry River ES.

PROGRAM ANALYSIS AND COMPARISON TO POLICY 6200

- Conducted a full evaluation of every program space and comparison to Policy 6200
- Compared program square footage to current floor plan
- Identified areas that exceed Policy 6200 and generated list of proposed reductions
- Compared calculated square foot per student per WV School Building Authority standards

PROPOSED REVISIONS TO MEET POLICY 6200

- Conducted a full evaluation of every program space and comparison to Policy 6200
- Compared program square footage to current floor plan
- Identified areas that exceed Policy 6200 and generated list of proposed reductions
- Compared calculated square foot per student per WV School Building Authority standards

PROPOSED REVISIONS TO MEET POLICY 6200

- Bid (2) ‘Flex’ Classrooms as an Alternate
- Reduce size of Auditorium to seat 1/3 High School student enrollment (seating for 250)
- Reduce size of Dining Room to accommodate 3 lunches (seating for 325)
- Reduce Gymnasium to seat High School student enrollment (seating for 400)
- Reduce size of Band / Music Room and adjacent support areas
- Reduce size of Health Clinic (outside provider)

PROPOSED REVISIONS TO REDUCE COST

- Revise construction of Dining Room – Delete timber trusses and gable roof
- Delete Outdoor Dining area
- Maintain construction phasing however, allow contractor to establish the schedule
- Minor reductions in some interior finishes
- Reduce the quantity of built-in shelving in the Elementary School Media Center P

b. ZMM presentation of the revised project scope for NCHS / SMS.

PROPOSED REVISIONS TO MEET POLICY 6200

- Reduce size of Auditorium to seat 1/3 High School student enrollment (seating for 264)
- Combine E-Gaming Arena with Auditorium
- Reduce MS Gymnasium to seat Middle School student enrollment (seating for 544)
- Reduce HS Gymnasium to seat High School student enrollment (seating for 792)
- Delete Academies in the Middle School
- Delete Walking / Running Track & Second Floor Practice / Exercise area
- Reduce size of Band / Music Room and adjacent support areas

PROPOSED REVISIONS TO REDUCE COST

- Reduce overall height and volume of the building
- Delete Athletic Buildings and Athletic Fields
- Delete Outdoor Dining area
- Minor reductions in some interior finishes

c. Update on Coaching and Coaching Certification

As requested by Board President, Penix, Personnel Director, Melissa Adkins updated the board on the requirements of becoming a Coach:

- Professional or Substitute Teaching Certificate issued by the WVDE; AND Completion of CPR/AED Training. OR
- Coaching Certificate issued by the WVDE: Requirements include:
 - High School Diploma
 - State & Federal Background Check
 - Completion of the WVSSAC Coaches Education Course (heat illness prevention, sudden cardiac arrest, concussion in sports)
 - CPR/AED Training

Currently employed Professional/Sub. Teacher:

- Coaches: 27
- Assistants: 18
- TSS: 4

WVDE Coaching Certificate:

- Coaches: 20
- Assistants: 23
- TSS: 11

5. Action items:

- a. Approval of the ZMM Contract Amendment - \$1,500 testing of Pyrites on the NCHS / SMS site.

Upon motion by Mrs. Libby Coffman, seconded by Mr. Fred Amick, the board unanimously consented to uphold the Superintendent’s recommendations and approved action item (a) as presented.

- b. Approval of the revised project scope and floor plan for Richwood MS/HS – Cherry River ES. **TABLED**
- c. Approval to place NEOLA Policy Section 7000 (property) out for 20-day comment period.
- d. Approval of NEOLA Policy Section 9000 with the effective date of July 1, 2022.

Upon motion by Mr. Phil Berry, seconded by Mr. Fred Amick, the board unanimously consented to uphold the Superintendent’s recommendations and approved action items (c and d) as presented.

6. Consent Items:

- a. Finance:
 - 1. Budget Hearing: no questions were asked.
 - 2. Payment of current invoices
 - 3. Supplements and Transfers
 - 4. Treasurers Report
 - 5. Surplus Property
 - 6. Approve Budget for FY 2022-23
 - 7. Presentation of FY2020-21 Audited Financial Statements.
- b. Out of State Travel Requests:
 - 1. NCHS ~ Shyloh Lusk ~ Major League Fishing/High School Fishing Tournament ~ Smith Mtn. Lake, Huddleston, VA ~ April 28-May 1, 2022.
 - 2. Chris Hanshaw, Josie Groves, Leslie Baughman, Laura Young, Amy Webb, Jimmy Marsh, Samantha Murphy, Jennifer Davis, Regina Thomas ~ ISTE/National Technology Conference ~ New Orleans ~ June 25-30, 2022.

Upon Motion by Mrs. Libby Coffman, seconded by Mr. Phil Berry, the board unanimously consented to uphold the Superintendent’s recommendations and approved consent items as presented.

7. Personnel:

started at 7:05 p.m.

Mr. Phil Berry, moved to close the regular session and go into executive session as indicated under Item 2, as per the School Laws of W. Va. Code §6-9A-4(b)(9) and (12 “The appointment, employment, retirement, promotion, demotion, disciplining, resignation, discharge, dismissal or compensation of any public officer or employee, or other personnel matters, or for the purpose of conducting a hearing on a complaint against a public officer or employee, unless such public officer or employee requests an open meeting.” The motion was seconded by Mrs. Libby Coffman and carried unanimously.

Present for the meeting were:

- Dr. Gus Penix, President
- Mr. Fred Amick, Vice-President
- Mr. Phil Berry, Member
- Mrs. Elizabeth Coffman, Member
- Mr. Roy Moose, Member

Dr. Donna Burge-Tetrick, Superintendent

Mr. Phil Berry moved to close the executive session and return to regular session. The motion was seconded by Mr. Fred Amick and carried unanimously. *ended at 7:30 p.m.

No action was taken during executive session.

a. Professional:

Anita Jarrett	Employ in the position of 5h Grade Teacher at Gauley River Elementary School effective with the start of the 2022-2023 school year. (B. Hardy, GRE5-2, Vacating SMS-MTH-G7-1)
Marcella Bragg	Employ in the position of 3 rd Grade Teacher at Gauley River Elementary School effective with the start of the 2022-2023 school year. (E. Prior, GRE-G-2, Vacating CRE-G-LIT CORD)
Alexis Willey	Employ in the position of 4 th Grade Teacher at Gauley River Elementary School effective with the start of the 2022-2023 school year. (L. Stasny, GRE-G4-1; Vacating CRE G4-1)

- Maria Spurlock Employ in the position of 5th Grade Teacher at Summersville Elementary School effective for the 2022-2023 school year. (C. Willis, SES G5-1; Vacating CRE-G1-1)
- Kelly Tyler Employ in the position of 3rd Grade Teacher at Cherry River Elementary School effective upon WVDE approval, (M. Nutter, CRE-G3-1; Vacating Preferred Recall)
- Danielle Herrington Employ in the position of Kindergarten Teacher at Panther Creek Elementary effective with the start of the 2022-2023 school year. (P. Beam, PCE K-2; Vacating Out of System)
- Gournina Williams Employ in the position of 2nd Grade Teacher at Birch River Elementary School effective with the start of the 2022-2023 school year. (R Porter, BRE G2-1; Vacating GRE-SPED AIDE2)
- Susan Leggett Employ in the position of Special Education Teacher Birch River Elementary School effective upon WVDE approval. (C. Murphy, BRE MULTI AU; Vacating Out of System)
- Kelly Rapp Employ in the position of 4th Grade Teacher at Gauley River Elementary School effective with the start of the 2022-2023 school year. (A. Bragg, GRE G4-2; Vacating Out of County)

Service:

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- Gabriel Marcum Employ in the position of Custodian III at Cherry River Elementary School effective upon return of a satisfactory background check. (S. Campbell, CRE CUST 1; Vacating NONE)
- Barbara Boyce Employ in the position of Cafeteria Manager/Cook III at Cherry River Elementary School effective with the start of the 2022-2023 school year. (D. Mullens, CRE COOK 1; Vacating CRE-COOK 2).

Professional Extra Curricular:

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- Mary Armentrout Employ in the position of Summer SOLE Academic and Enrichment
Kameron Hornsby for Richwood Middle School effective at the start of the program.
- Chad Hall Employ in the position of Assistant Football Coach at Richwood Middle School effective upon completion of any applicable WVSSAC/WVDE requirements.

Consent:

Consent items are subject to additions or deletions after the posting deadline.

Cleta Hanshaw resigns her position as Aide at Nicholas County High School effective June 30, 2022, due to retirement.

Permission to post and hire on One on One Transportation Instruction Aide for a student to be enrolled at Glade Creek Elementary School to be paid for with county funds.

Permission to hire one Paraprofessional/Autism Mentor for Gauley River Elementary School to be paid for with county funds.

Permission to hire one Paraprofessional/Autism Mentor for Panther Creek Elementary School to be paid for with county funds.

Approve the Student Resident Teacher placement of Nichole Crawford at Mt. Nebo Elementary School effective for the 2022-2023 school year and upon WVDE approval.

Lois Morris resigns her position as Summer Sole Bus operator effective May 11, 2022.

Rocky Roberts resigns his position as Transportation/Maintenance Director for Nicholas County Schools effective June 30, 2022, due to retirement.

Britney Hamon resigns from her position as Kinderboost Aide for Cherry River Elementary effective May 16, 2022.

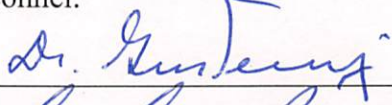
Upon motion by Mr. Fred Amick, seconded by Mrs. Libby Coffman, the board unanimously consented to uphold the Superintendent's recommendations and approved personnel as presented by Personnel Director, Melissa Adkins.

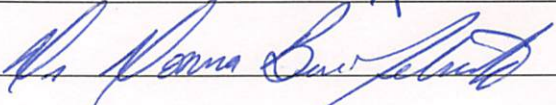
8. Superintendent's Information:
 - a. Construction Planning/Architectural Update
9. Reports:
 - a. SESC ~ Dr. Penix
 - b. Bright Horizons ~ Board Member, Coffman
10. Delegations: none
11. Items for Future Agendas:
12. Future Meeting Dates:
 - a. Special Meeting (Scope of Work) ~ Monday, May 23, 2022, at NCBOE Office
 - b. Special Meeting (Superintendents Evaluation) ~ Weds., June 1, 2022 at NCBOE
 - c. Regular Meeting ~ Monday, June 6, 2022, at NCBOE Office
start time 5:00 pm
 - d. Regular Meeting ~ **TUESDAY**, June 21, 2022, at NCBOE Office
start time 5:00 pm
13. Adjournment:

Upon motion by, Mr. Fred Amick, second by Mr. Phil Berry, the Board unanimously consented to adjourn this regular meeting of the Nicholas County Board of Education. The meeting adjourned at 7:46 p.m.

The next meeting will be a special meeting which will be held on Monday,

May 23, 2022. The meeting will be held at the Nicholas County Board of Education Office, 400 Old Main Drive, Summersville, WV 26651, beginning at 4:00 p.m. The purpose of the meeting will be to consider action on the revised project scope and floor plan for the Richwood Project, along with Personnel.

Dr. Gus Penix, President NCBOE _____ 

Dr. Donna Burge-Tetrick, Superintendent _____ 

Kim Belletto, Recording Secretary Nicholas County Schools