

State of West Virginia_
County of Nicholas to wit:

The Nicholas County Board of Education of the County of Nicholas, West Virginia met in a regular session on Tuesday, April 19, 2022, beginning at 2:10 p.m. The purpose of the meeting was to conduct routine business. The meeting was held at the Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651.

Educating and Preparing Students for Success After High School

Present for the meeting were:

- Dr. Gus Penix, President
- Mr. Fred Amick, Vice-President
- Mr. Phil Berry, Member
- Mrs. Elizabeth Coffman, Member
- Mr. Roy Moose, Member

Dr. Donna Burge-Tetrick, Superintendent ~ absent
Dr. Sarah Lee, Director of Federal Programs & Curriculum covered for the Superintendent

1. Call to Order
2. Moment of Silent Reflection & Pledge of Allegiance
3. Approve minutes of meetings held on:
4. Discussion Items & Presentations:
5. Action items:
 - a. Approval of NEOLA Policy Sections 1000 & 2000 with the effective date of July 1, 2022. MA
 - b. Approval of Kevin Hess as Board Treasurer, per code §18-9-6. DBT
 - c. Approval of the MOU with Bluefield State College for Student Teachers. MA
 - d. Approval of the Summer 3-week practice period, starting June 13 and ending July 2 for ALL Nicholas County Athletics per WVSSAC Rules and Regulations.
 - e. ~~Approval to place NEOLA policy Sections 3000 & 4000 on 20-day comment.~~
Tabled until the April 28, 2022

Upon motion by Mrs. Libby Coffman, seconded by Mr. Phil Berry, the board unanimously consented to uphold the Superintendent’s recommendations and approved action items (a, b, c and d) as presented. Item e was tabled until April 28, 2022.

6. Consent Items:
 - a. Finance:
 1. Payment of current invoices
 2. Supplements and Transfers
 3. Treasurers Report

- 4. Contracts: NCHS/Summersville Arena and Conference Center
- 5. Bids: RHS Stadium PA System
- 6. Misc.: Report on FEMA Funds
- b. Out of State Travel Requests:
 - 1. NCCTC ~ Tom Bayless, Mark O’Dell, Kim McPherson, Sawyer Lemon ~ Atlanta, GA ~ June 21-25, 2022 ~ 7 Students ~ Competition.
 - 2. NCCTC ~ Tom Bayless, Kim McPherson ~ Chicago, IL ~ June 28 – July 3, 2022 ~ 4 Students ~ Competition.
 - 3. NCCTC ~ Samantha Murphy ~ Making Schools Work Conference ~ Texas ~ July 19-23, 2022
 - 4. May 19, 2022 ~ MLE ~ Julia Duffield ~ Dollywood Tennessee ~ 20 Students ~ via 1 School Bus
 - 5. May 20, 2022 ~ CRE ~ Laura Young ~ Virginia Safari Park/Natural Bridge ~ 50 Students ~ via 1 School Bus
 - 6. May 20, 2022 ~ SMS ~ Kristina Frame ~ Carowinds Amusement Park, NC ~ 30 Students ~ via 1 School Bus
 - 7. May 26, 2022 ~ MNE ~ Glenn Tyree ~ Pittsburg, PA ~ 4th & 5th Grade Students ~ via 1 School Bus

Upon Motion by Mr. Phil Berry, seconded by Mr. Fred Amick, the board unanimously consented to uphold the Superintendent’s recommendations and approved consent items as presented.

7. Personnel:

a. **Professional:**

Minnie Coffman Employ in the position of Summer SOLE Tutor/Journey of Hope Counselor for Birch River Elementary School effective with the start of the program.

Upon motion by Mr. Phil Berry, seconded by Mr. Fred Amick, along with members Penix and Moose consented to uphold the Superintendent’s recommendations and approved Minnie Coffman as presented by Personnel Director, Melissa Adkins. Coffman abstained from the vote.

Professional:

Mike McKinney Employ in the position of Law and Public Safety Instructor at the Nicholas County Career and Technical Center effective for the 2022-2023 School year and upon WVDE Approval. (New, NCCTC LAW; Vacating CO-G- FS FESUPP)

Dericka Blankenship Employ in the position of Entrepreneurship r at the Nicholas County Career and Technical Center effective for the 2022-2023 School year and upon WVDE Approval. (New, NCCTC ENTP; Vacating Substitute)

Bronlynn Morlan Employ in the position of Substitute Teacher for Nicholas County

Danikka Crites Schools effective April 20, 2022

Nicole Workman Employ in the position of Restricted Substitute Teacher for Nicholas County Schools effective upon WVDE approval

Service:

Sara Childers Employ in the position of Substitute Aide for Nicholas County Schools effective April 20, 2022

Erica Groves

Erica Groves Employ in the position of Substitute Secretary/Accountant for Nicholas County Schools effective April 20, 2022.

James Roach Employ in the position of Half Time Cook at Summersville Middle School effective April 25, 2022, (D. Smith, SMS HT COOK 5; Vacating Substitute)

Megan Milam Employ in the position of Transportation/Instruction Aide IV at Gauley River Elementary School effective upon hire of her replacement, (C. Clemens, GRE COVID AIDE 2; Vacating SMS AIDE 6 1:1 V.I.)

Rebecca Wable Employ in the position of Substitute Custodian for Nicholas County School effective upon return of satisfactory background check.

Professional Extra Curricular:

Rachel Westfall Employ in the position of ESY Itinerant Special Education Teacher effective with the start of the program.

Amanda Gooch

Beverly Kirker

Martha Bodiford Employ in the position of ESY Itinerant Pre-School Special Needs Teacher effective with the start of the program.

Lula Board Employ in the position of Summer BOOST Substitute Tutor for Summersville Elementary School effective with the start of the program.

Jordan Harper

Joley Williams

Jonathan Cook

Anita Jarrett Employ in the position of Summer SOLE Tutor for Zela Elementary School effective with the start of the program.

Delia Tinney Employ in the position of Energy Express STEM Tutor for Mt. Look-out Elementary School effective with the start of the program.

Crystal Moses

Eric Blankenship Employ in the position of Assistant Football Coach for Richwood High School effective upon completion of any applicable WVDE/WVSSAC requirements.

Service Extra Curricular:

- James McCutcheon Employ in the position of 40 Day Electrician/Maintenance effective at the direction of the Maintenance Director.
- Paul Neff Employ in the position of 40 Day Maintenance/Truck Driver effective at the direction of the Maintenance Director.
- Carl Johnson Employ in the position of 25 Day General Maintenance/Truck Driver effective at the direction of the Maintenance Director.
- Charles Rose
Gary Roach
Jodi Bailey
Larry Neff Employ in the position of Summer Painter effective at the Direction of the Maintenance Director.
- Lori Holdren Employ in the position of Summer SOLE Custodian at Summersville Middle School effective with the start of the program.
- Crystal Murdock Employ in the position of Summer BOOST custodian at Summersville Elementary school effective with the start of the program.

Consent:

- Alexis Willey resigns her position as Summer SOLE Tutor at Richwood Middle School effective April 5, 2022.
- Melissa Cole resigns her position as Summer SOLE Tutor at Richwood Middle School effective April 5, 2022.
- Tracey Adkins resigns her position as Summer SOLE Site Coordinator at Richwood Middle School effective April 5, 2022.
- William Snyder resigns his position as Assistant Football Coach at Richwood High School effective April 6, 2022.
- Gary Withee resigns his position as Head Boys Basketball coach at Summersville Middle School effective April 11, 2022.
- Roger Hosey resigns his position as Substitute Teacher with Nicholas County Schools effective April 11, 2022.
- Stella Price resigns her position as Teacher at Richwood Middle School effective June 30, 2022, due to retirement.
- Debbie Mullens resigns her position as Cook/Cafeteria Manager at Cherry River Elementary School effective June 30, 2022, due to retirement.

Elsie Henline resigns from her position as Custodian III at Richwood Middle School effective June 30, 2022 due to retirement.

Approve the following Volunteers for Nicholas County Schools:

- Paula Shaver
- Robert Friend, Jr.

Permission to post and hire two summer Driver’s Education Teachers to be paid for with county funds.

Permission to post and hire two Super Scholar Cooks to be paid for with county funds.

Renew the following Professional Probationary Contracts:

- | | | |
|------------------------|----------------------|-----------------------|
| Amick, Alyiah 3P | Baber, Cody 1P | Bailey, Mary Sue 2P |
| Bartlett, Rebecca 3P | Bay, Patrick 2P | Berry, Allison 3P |
| Bishop, Jenna 3P | Burroughs, Chris 2P | Carr, Kelsey Acree 2P |
| Crowder, Christina 1P | Cruse, Johnathon 3P | Dorsey, Cara 3P |
| Eickleberry, Emma 2P | Groves, Josie 1P | Jones, Lauren 2P |
| Kalna, Samantha 2P | Keenan, Taylor 2P | Krese, Hannah 2P |
| Lemon, Sawyer 1P | Long, Nancy 1P | Lyons, Wm. Zack 2P |
| Maddy, Kevin | McKinney, Michael 2P | Miles, Darcy 2P |
| Moul, Sherrie 3P | Mullens, Ruth 2P | Newland, Colleen 1P |
| Phillips, Christina 2P | Sanson, Lindsey 2P | Sibbett, Carson 2P |
| Silman, Derek 3P | Sizemore, Jerilea 3P | Spurlock, Maria 2P |
| Tinnel, Emily 1P | Webb, Amy 3P | Westfall, Rachel 2P |
| Willey, Lexi 3P | Willis, Colton 2P | Woods, Justin 3P |

Approve the following Professional Continuing Contracts:

- | | | |
|---------------------|--------------------|-------------------------|
| Anderson, Jeffrey | Bailey, Matthew T. | Bay, Stacie |
| Bodiford, Martha | Borrell, Jessie | Bragg, Elizabeth |
| Braun, Kelly | Carpenter, Cynthia | Clendenin, April |
| Crawford, Brandy | Frame, Eric Shawn | Gilkeson, Alesia |
| Gooch, Amanda | James, Abigail | Kiser, Matthew |
| Lott-Buck, Christie | McGirl, Kianne | Murphy, Desarae |
| O’Dell, Patrick | Sanson, Mark H. | Sigley, Heather Roberts |
| Spell, Alexis | Summers, Jessica | Taylor, Rachel |
| Westfall, Stephanie | Willey Rhonda | Williams, Heather |
| Williams, Michael | Pierson, Jessica | |

Renew the following Service Probationary Contracts:

- | | | |
|-----------------------|------------------------|----------------------|
| Armentrout, Jason-P2 | Bell, Sandra P2 | Bird, Justan-P2 |
| Blankenship, Ricky-P2 | Carper, Carolyn -P2 | Cox, Darrell - P3 |
| Daniels, Jennifer -P2 | Davis, Janet P2 | Dyer, Casey - P3 |
| Gregory, Amber -P2 | Hamilton, Mark -P3 | Hickman, Joann -P3 |
| Johnson, Kathi P3 | Lewis, Amber -P2 | McClung, Vanessa -P2 |
| Martin, Miriam P2 | Morrison, Charlene -P2 | Murphy, Tyler -P3 |
| Prather, Joanie-P3 | Roberts, Matthew -P2 | Skipper, Sandra -P3 |

Deanna Smith-P2
Summers Dustin -P2
Tonkin, Hazel -P3
Wilson, Robin -P3

Stearns, Juan -P2
Thomas, Cassandra -P2
Vaughan, Maranda -P3
Whitlock, Zach-P2

Stearns, Kendal -P3
Tinnel, Mary -P3
Ward, Catherine -P3
Winals, Sybrina -P2

Approve the following Service Continuing Contracts:

Adams, Rebecca
Breedlove, Angela
Flanagan, Lisa
Huffman, Kevin
McClung, Gary
Queener, Mary
Taylor, Julie

Blake, Kacie
Campbell, Sawyer
Foster, Tina
Jones, Angel
Milam, Megan
Roberts, William
Ward, Tracy

Bostic, Sandra
Davis, Connie
Hoard Debra,
Komorowski Wandalene,
Miller, Rosemary
Russell, Kimberly

Approved Leave Requests

Janice Bane seeks to be absent from her position as Teacher at Gauley River Elementary School effective beginning February 28, 2022, and continuing for the remainder of the school year using unpaid, donated, and Family Medical Leave.

Karen Adkins seeks to be absent from her position as a Transportation/Instruction Aide at Summersville Middle School on an as needed basis beginning April 1, 2022, and continuing for twelve weeks using Family Medical Leave.

Erin Thomas seeks to be absent from her position as Teacher at Summersville Elementary School effective April 25, 2022, and continuing until May 2, 2022, using personal and unpaid leave.

Brandi Barker seeks to be absent from her position as Teacher at Mt. Lookout Elementary School for the 2022-2023 school year for parental leave.

Upon motion by Mrs. Libby Coffman, seconded by Mr. Fred Amick, the board unanimously consented to uphold the Superintendent’s recommendations and approved personnel as presented by Personnel Director, Melissa Adkins.

b. Proposed Staff Realignment for 2022-2023 School year:

Birch River Elementary

- No changes

Cherry River Elementary

- Eliminate Vacant 1st Grade Position
- Terminate the contract of Kelly Tyler and place her on the Preferred Recall List

Glade Creek Elementary

- Eliminate Over Flow 3rd Grade Position
- Transfer Jeffery Anderson to Flex Teacher at Cherry River Elementary

Gauley River Elementary

- No changes

Mt. Lookout Elementary

- No changes

Mt. Nebo Elementary

- No changes

Panther Creek Elementary

- Terminate the Contract of Samantha Russell and place her on the Preferred Recall list

Summersville Elementary

- Eliminate the vacant 4th Grade Position

Zela Elementary

- Transfer Sybrina Winals, one-on-one Transportation/Instruction Aide to Summersville Middle School

Richwood Middle School

- No changes

Summersville Middle School

- No changes

Nicholas County High School

- Eliminate vacant science position

Richwood High School

- Eliminate vacant science position

Nicholas County Career and Technical Center

- Move the location of the Option Pathways Program to the Nicholas County Learning Center.
- Transfer Joseph Milanese to the Nicholas County Learning Center

Nicholas County Learning Center

- Transfer Shawn Frame to Half Time Permanent Substitute at Richwood High School and Half Time Credit Recovery Teacher at the Nicholas County Learning Center.

Itinerant Staff

- Eliminate the position of Full Time Vision Impaired Teacher
- Transfer Brooke Burkholder to Flex Teacher at Panther Creek Elementary

Upon motion by Mr. Phil Berry, seconded by Mrs. Libby Coffman, the board unanimously consented to uphold the Superintendent's recommendations and approved personnel as presented by Personnel Director, Melissa Adkins.

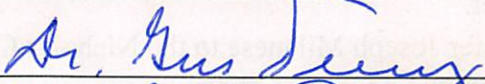
8. Superintendent's Information:
 - a. Construction Planning/Architectural Update
9. Reports:
 - a. SESC ~ Dr. Penix: next meeting will be tomorrow.
 - b. Bright Horizons ~ Board Member, Coffman, next meeting will be held Thursday.

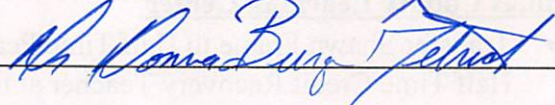
- 10. Delegations: none
- 11. Items for Future Agendas:
 - a. Update at the end of May on testing.
 - b. Update from ZMM
- 12. Future Meeting Dates:
 - a. Special Budget Meeting ~ Thursday, April 28, 2022, starting at 10:00 am, at NCBOE Office.
 - b. Regular Meeting ~ Monday, May 2, 2022, at NCBOE Office start time 5:00 pm
 - c. Regular Meeting ~ Monday, May 16, 2022, at NCBOE Office start time 5:00 pm
 - d. Regular Meeting ~ Monday, June 6, 2022, at NCBOE Office start time 5:00 pm
 - e. Regular Meeting ~ **TUESDAY**, June 21, 2022, at NCBOE Office start time 5:00 pm

13. Adjournment:

Upon motion by, Mrs. Libby Coffman, second by Mr. Phil Berry, the Board unanimously consented to adjourn this regular meeting of the Nicholas County Board of Education. The meeting adjourned at 3:21 p.m.

The next meeting will be a special budget meeting which will be held on Thursday, April 28, 2022. The meeting will be held at the Nicholas County Board of Education Office, 400 Old Main Drive, Summersville, WV 26651, beginning at 10:00 a.m. The purpose of the meeting will be to conduct routine business.

Dr. Gus Penix, President NCBOE 

Dr. Donna Burge-Tetrick, Superintendent 

Kim Belletto, Recording Secretary Nicholas County Schools